

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 21 MAY 2018

#### PRESENT:

Cllr. G A Bradley (chairman)

Cllr. S P Barry

City Cllr. Ian Gillies

Cllr. E M Jones

Cllr. P H F Powell

Three members of the public

Cllr. D A Simpson

Cllr. I Woods

Mr B J W Mackman (Clerk)

#### Annual Parish Meeting

##### 18/134 - TO ELECT A CHAIRMAN FOR THE ENSUING YEAR

Councillor Bradley was unanimously elected Chairman for the ensuing year.

##### 18/135 – TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Councillor Bradley signed his Declaration of Office.

##### 18/136 - ANNUAL APPOINTMENTS

| OFFICE  | COUNCILLORS            |
|---|------------------------|
| Vice-Chairman   | Barry                  |
| Cycle/Footpath Parish Links Representative                | Barry                  |
| Manor Academy Representative                              | Jones                  |
| Millennium Green Representative                           | Reynolds               |
| Neighbourhood Plan Group                                  | Jones, Powell, Simpson |
| Poppleton Community Trust Observer                        | Simpson                |
| Poppleton Cricket Club Representative                     | Vacant                 |
| Poppleton Moat Fields Management Group Representative     | Woods                  |
| Poppleton Ousebank School Governors Representative        | Vacant                 |
| Poppleton Play (Adventure Playground) Representative      | Simpson                |
| Poppleton Residents' Association Representative           | Powell                 |
| Poppleton Youth Action Group Representative               | Bradley                |
| Rural West York Ward Team Representative                  | Powell                 |
| Village in bloom Representative                           | Jones                  |
| Wildlife Trust Representative                             | Jones                  |
| Yorkshire Local Councils Associations Representatives (2) | Powell, Bradley        |

#### Parish Council Meeting

##### 18/137 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

### **18/138 – PUBLIC PARTICIPATION**

Clair Fox gave a report on the progress with the new playground. The City Council is buying the equipment and as it will reclaim the VAT it means there is more money available to spend on equipment. If all things fall into place there could be a public opening of the new facility in the late autumn.

The Chairman expressed the Parish Council's congratulations to Claire and her team for sticking with the project for four years.

### **18/139 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies for absence were received and approved from Cllr. Reynolds.

### **18/140 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 APRIL 2018**

The minutes of the Parish Council meeting held on 16 April 2018 having been circulated prior to the meeting, were approved and signed.

### **18/141 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Ian Gillies reported that: -

- The problem with large vehicles being parked in Riverside Gardens is still being considered
- The City Council is to spend £1.25 million on the City's highways
- £250,000 has been allocated to the repair of potholes
- A City Council Officer has inspected the surface of Ebor Way and repairs are to be carried out later in the year
- There has been a complaint about a replacement lamppost in Nether Way
- The subject of the proliferation of A-boards in the York Business Park is in hand

Cllr. Bradley asked Cllr. Gillies to express the Parish Council's thanks to Cllr. Steward for intervening in the long-running saga of the playground's new equipment.

### **18/142 – FINANCE**

#### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 21 May 2018. The report reflected the receipts and payments below. The bank balances at 21 May were: -

|                                     |            |
|-------------------------------------|------------|
| Current Account                     | £500.00    |
| Business Money Manager Account      | £27,477.59 |
| National Savings Investment Account | £15,187.20 |

#### *(b) To note accounts for payment (net of VAT);*

|      |                              |   |           |
|------|------------------------------|---|-----------|
| 2104 | T Carter                     | Millfield Lane bus shelter glass cleaning | £80.00    |
| 2105 | Poppleton Youth Action Group | Grant                                     | £1,500.00 |
| 2106 | Poppleton Under Fives        | Grant                                     | £728.18   |
| 2111 | Poppleton Community Trust    | Room hire – April                         | £21.40    |
| 2112 | Came & Company               | Annual insurance premium                  | £767.60   |
| 2113 | Ken Falkingham               | Two new notice boards and seat repairs    | £717.80   |
| 2117 | James Mackman                | Salary – May                              | £513.04   |
| 2115 | HM Revenue & Customs         | Income Tax – May                          | £123.20   |

|   |                      |                                     |
|---|----------------------|-------------------------------------|
| <i>(b) To note accounts for payment (net of VAT);</i> |                      |                                     |
| 2116  | James Mackman        | Expenses                            |
|   |                      | £25.72                              |
| <i>(c) Income Received</i>                            |                      |                                     |
|   | City of York Council | 1 <sup>st</sup> half-year's precept |
|   |                      | £10,500.00                          |

*(d) To consider a request from the Poppleton Community Trust for the release of the 2017/18 grant of £5,000 towards their External Lighting Project*

The Poppleton Community Trust chairman answered a number of questions about the lighting project after which the Cllrs. agreed to pay the grant.

*(e) To consider a request from St Everilda's church for the release of the grass cutting grant of £750 provided in this year's budget*

This was agreed.

*(f) To consider a request from the Bowls Club for the release of the grant of £800 provided in this year's budget for the new kitchen*

This was agreed.

### **18/143 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting –*

The grass has been cut once as per contract. The second cut is due in two weeks' time.

*(b) The management of Warren Lea*

No news on this subject.

*(c) The management of the area between the War Memorial and the car park/access track*

No news on this subject.

*(d) Riverside Walk embankment*

The Clerk reported that he has arranged for the 14 stumps that need to be ground out to be removed on 23<sup>rd</sup> May.

The contractor is to be asked to cut down five sycamore trees that have self-seeded in the hedgerow and to remove the brambles. **(Action Clerk)**

*(e) Allerton Drive garden*

It was agreed that that our contractor meet with a Councillor to discuss the height of the hedge and how far back it can be cut to ensure that the rear car park is not obscured from the footpath.

**(Action Clerk)**

*(f) The Moat Fields*

Cllr. Woods gave a report on the Moat Fields.

*(g) The Cart sheds and Wildlife area*

No news on this subject.

*(h) Repairing the car parking area in front of St Everilda's Church wall*

The Chairman reported that he is meeting a senior manager from Network Rail to discuss the possibility of financial help towards the car park surface repairs. **(Action Cllr. Bradley)**

**18/144 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

The YLCA have no training sessions planned at the moment.

**18/145 - CITY OF YORK COUNCIL JOINT STANDARDS COMMITTEE - APPOINTMENT OF TWO PARISH REPRESENTATIVES**

Following a discussion on this subject it was resolved that no Councillor would be volunteering to be a Parish Representative.

**18/146 - TO DISCUSS FLY TIPPING IN THE AREA AROUND OUSEMOOR LANE**

The Chairman reported that rubbish is being dumped on the verge in Newlands Lane on a regular basis especially, it would appear, in the entrances to fields. He stated that he had reported instances to the City Council and had obtained incident numbers.

**18/147 – TO CONSIDER PRODUCING A NEWSLETTER FOR DELIVERY IN SEPTEMBER**

It was agreed that a Newsletter be produced. Several ideas for topics to be included in the Newsletter were put forward. It was agreed that the Chairman should ask the Chairman of Upper Poppleton Parish Council if he would like to have a Newsletter covering both Parishes. (Action Cllr. Bradley)

**18/148 - TO CONSIDER THE ENCOURAGEMENT OF NEW COUNCILLOR CANDIDATES FOR THE 2019 ELECTION**

It was agreed that this should be a subject to be included in the Newsletter.

**18/149 - TO CONSIDER HESSAY PARISH COUNCIL'S REQUEST FOR SUPPORT TO THE OPPOSITION OF THE PLANNED ASPHALT PLANT IN THE HESSAY INDUSTRIAL ESTATE**

It was agreed that the Chairman would prepare a draft response for agreement at the next meeting. (Action Cllr. Bradley)

**18/150 – TO CONSIDER A RESPONSE TO A CONSULTATION PAPER ON UNAUTHORISED DEVELOPMENT AND ENCAMPMENT**

It was agreed not to pursue this subject.

**18/151 – TO AGREE TO THE CLERK'S ATTENDANCE AT THE SLCC REGIONAL CONFERENCE IN BOLTON ON 15<sup>TH</sup> JUNE**

This was agreed.

**18/152 – TO RECEIVE AN UPDATE ON THE NEW GENERAL DATA PROTECTION REGULATION (GDPR) AND AGREE TO TAKE APPROPRIATE STEPS TO SEE THAT THE PARISH COUNCIL COMPLIES WITH THE NEW REGULATIONS**

Cllr. Powell explained that the GDPR bill hadn't been passed by Parliament and that a number of amendments had still to be agreed. It was possible that the Act may have different parameters. The Clerk explained that he had prepared documentation based on current knowledge. It was agreed to defer a decision on the GDPR until the June meeting when the ramifications of the new Act will be known.

**18/153 – TO RECEIVE WRITTEN REPORTS ON/FROM***(a) Village policing*

The following schedule of incidents in Nether Poppleton had been received from the police: -

|        | <u>Incident Type</u>        | <u>Details</u>  |
|--------|-----------------------------|---|
| 3 Apr  | Anti-Social Behaviour (ASB) | HGV parked on White Rose Close as driver had parked up for the night. Two travellers banging on his vehicle saying if he doesn't move, they will steal his diesel. Driver not legally allowed to drive until morning.   |
| 6 Apr  | Criminal Damage             | 6 <sup>th</sup> – The Openreach green metal cabinet on the corner of Littlefield Close and Allerton Drive had been forced open. Tried to close the door but wires/cables inside still vulnerable. Not a BT cabinet but a Virgin one. Virgin Engineers coming out within 24 hrs to sort. |
| 10 Apr | Anti-Social Behaviour (ASB) | Group of travellers rummaging through skips at the Business Park behind the Wetherby Whaler. Travellers stated they had permission to be there.   |
| 22 Apr | Anti-Social Behaviour (ASB) | 5 teenage boys aged 16-17 causing damage to football pitch and being a nuisance; have been hanging around the area recently causing damage to the pitch and the goals   |
| 22 Apr | Violence                    | Couple drove into the Wetherby Whaler on a motorcycle via wrong entrance and came across a car which was circling the car park. Both drivers became involved in a vocal exchange which then carried on into the restaurant.   |
| 23 Apr | Violence                    | Male on Millfield Lane, next to Manor School, setting fire to timber. Reporting person was pushed by suspect when he approached him. Suspect said it was the only way to get rid of the timber from house he is renovating.   |
| 28 Apr | Anti-Social Behaviour (ASB) | Station Taxis reported that after dropping of passengers at Energi Trampoline Park, a group of youths were jumping in and out of taxis and generally being a nuisance. Group of about 15 youths wanting to get back to York Station.  |

**18/154 – TO RECEIVE VERBAL REPORTS ON/FROM***(a) The sale of the Lord Nelson*

It was reported that Enterprise Inns (EI) are about to put the Lord Nelson back on the market.

The group who have organised the opposition to the sale and tried to buy the Lord Nelson is being run down.

*(b) Representatives who attended meetings*

Cllr. Woods reported on the Friends of Poppleton Library who will benefit from this year's Yard Sale in the village.

It was noted that the new carpet tiles, towards which the Parish Council gave a grant of £1,750, have now been laid in the Library.

**18/155 - TO RECEIVE AN UPDATE ON THE WWI BEACONS OF LIGHT (CENTENARY) EVENT ON 11 NOVEMBER 2018**

Cllr. Powell reported on a meeting he had held with his Upper Poppleton Parish Council counterpart and that the brazier had been ordered.

**18/156 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

(a) *Christmas rubbish collection service (Min. 18/119a)*

The City Council had written to acknowledge the Parish Council's concerns over this service and said: - "We are always trying to improve what we do and so will take your comments on board when it comes to planning Christmas collections for 2018."

(b) *Ebor Way and Allerton Drive road surface repairs (Min. 18/119b)*

City Cllr. Ian Gillies had assured the Cllrs. that the work needed for Ebor Way was now in hand.

(c) *Stump grinding update (Min. 18/119c)*

This is to be done on 23<sup>rd</sup> May.

(d) *The replacement/refurbishment of the notice boards at the corner of Church Lane and the Allerton Drive shops (Min. 18/113j)*

Ken Falkingham has replaced both notice boards.

(e) *The refurbishment of the Parish Council's seats (Min. 18/113k)*

Ken Falkingham has refurbished all the Parish Council's seats

(f) *Local Walks in Poppleton guide*

The Cllrs. reported that they had not been successful in identifying any publication about walks in Poppleton.

**18/157 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*18/157/1 –The Clerk referred to the following correspondence received since the April meeting*

- (a) Bullfinch Sales - Brazier order confirmation
- (b) CYC - Emergency Planning enquiry
- (c) Explore York Libraries & Archives - Thanks for grant letter
- (d) HSBC - Change to current account - Community account from 11 July
- (e) Poppleton Youth Action Group -Thanks for grant email

*18/157/2 – It was noted that the correspondence received since the April meeting, as listed below, had already been circulated to the Councillors with email addresses.*

- (a) Chairman, Hessay Parish Council – request support for opposition to the propose asphalt plant on the Hessay Industrial Estate
- (b) CYC - Allerton Drive/Ebor Way potholes response
- (c) CYC - Christmas bins collection response
- (d) Environment Agency -York Flood Alleviation Scheme, May Newsletter
- (e) Explore York Libraries & Archives - Yortime May 2018
- (f) Julian Sturdy MP – Two E-Bulletins
- (g) Millennium Green Trustees - Invitation to Millennium Green event
- (h) Police - Staffing arrangements for April
- (i) University of Lincoln - Moat Fields research information
- (j) YLCA - Consultation paper - Unauthorised development and encampments
- (k) YLCA - Joint Standards Committee invitation
- (l) YLCA - NALC Chief Executive's Bulletin No. 18

**18/158 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

| Date of Meeting | Meeting                        | Venue/ Time                         | Councillors Attending  |
|-----------------|--------------------------------|-------------------------------------|------------------------|
| 7 Jun           | YLCA York Branch               | Huntington Community Centre/ 7.00pm | Powell, Bradley        |
| 12 Jun          | Poppleton Community Trust AGM  | Poppleton Centre/ 7.30pm            | All                    |
| 13 Jun          | Beacons of Light               | 27 Ebor Way/ 7.30pm                 | Powell, Bradley, Jones |
| 19 Jun          | Poppleton Community Trust Exec | Poppleton Centre/ 7.30pm            | Simpson                |

**18/159 – TO CONSIDER MINOR MATTERS**

None.

**18/160 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Review of the Parish Council’s suppling free dog poo bags for users of the Millennium Green.

**18/161 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 JUNE 2018**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 18 June 2018. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.37pm.

Chairman.....

Date.....

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