

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 20 AUGUST 2018

PRESENT:

Cllr. S P Barry (in the chair)

Cllr. E M Jones

Cllr. P H F Powell

Cllr. D A Simpson

Cllr. I Woods

Mr B J W Mackman (Clerk)

18/228 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

18/229 – PUBLIC PARTICIPATION

None.

18/230 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllrs. G A Bradley and M A Reynolds. City Cllr. Ian Gillies had also sent his apologies.

18/231 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 JULY 2018

The minutes of the Parish Council meeting held on 16 July 2018 had been circulated prior to the meeting. After a minor amendment had been made the minutes were approved and signed.

18/232 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

In the absence of a City Councillor there was no report.

18/233 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 20 August 2018. The report reflected the receipts and payments below. The bank balances at 20 August were: -

Current Account	£500.00
Business Money Manager Account	£11,618.41
National Savings Investment Account	£15,187.20

(b) To note accounts for payment (net of VAT);

2129	City of York Council	Contribution to resurfacing St Everilda's car park	£725.00
2130	Poppleton Community Trust	Room hire – July	£21.40
2131	Glasdon UK	Dog poo bags	£60.12
2132	Mrs L Cariss	Internal audit fee	£80.00
2133	YLCA	Cllr. Powell course	£115.00
2134	Ryland Horticulture	Tree survey	£2,000.00
2135	James Mackman	Salary – August	£503.10
2136	HM Revenue & Customs	Income Tax – August	£125.80

(b) *To note accounts for payment (net of VAT);*
2137 James Mackman Expenses £68.95

(c) *Income Received*
None

(d) *To receive the Internal Auditor's report*

Prior to the meeting the Clerk had circulated the internal auditor's report for the year ended 31 March 2018. Except for the fact that there were two errors in the minutes relating to incorrect cheque numbers, the report gave an unqualified approval of the Parish Council's records.

18/234 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

No news to report.

(b) *Trees – including action to be taken on the tree survey*

It was agreed to defer discussion on this subject until the September meeting.

(c) *The management of Warren Lea including the purchase of a "Woodland Walk" sign*

It was agreed that Cllr. Simpson would look to the design of a sign and obtain costings for the next meeting. **(Action Cllr. Simpson)**

(d) *The management of the area between the War Memorial and the car park/access track*

It was agreed that the area need to be strimmed again. **(Action Clerk)**

(e) *Riverside Walk embankment including*

i. Clearing the debris from the fallen branch on the embankment

It was noted that on the evening of Saturday 28th July a large branch had fallen off the oak tree on top of the embankment and blocked the road. The City Council cleared the branch off the road overnight but left the remains in front of the embankment. Some of the debris had been removed by residents but much remains. It was agreed that this needs to be cleared so that the grass contractor can access the whole area. It was resolved that the Clerk, in consultation with the Chairman, be authorised to arrange for the removal of what is left of the large branch. **(Action Clerk)**

ii. Inspection of the oak tree at the top of the embankment

It was noted that Ryland Horticulture has been asked to look at the oak tree, report on any action which needs to be taken and provide an estimate of the work.

(f) *Allerton Drive garden*

It was noted that the hedge needs to be cut back again. **(Action Clerk)**

(g) *The Moat Fields*

It was noted that the Moat Fields are in very good condition at the moment.

It was also noted that the award-winning prize photography at the Village Show was of a child peering through the willow tunnel in the Millennium Green.

(h) The Cartsheds and Wildlife Area

No news to report on the cart sheds.

It was noted that the pond is covered in algae.

18/235 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

It was noted that there were no training courses planned at the moment.

18/236 - TO DISCUSS ON-STREET PARKING AND TRAFFIC CONGESTION IN MAIN STREET AROUND THE LORD NELSON BUS TERMINAL

The congestion in Main Street by the Lord Nelson was discussed. It was resolved that the Clerk should write to the City Council's Highways Department to make them aware of the situation. Photographs of the vehicles highlighting the problem are to be sent. The City Council is to be asked if they can offer possible solutions to the problem. **(Action Clerk)**

18/237 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPOSTS & SIGNS

(a) To consider reports on vandalism

Some of the graffiti reported last month has not been removed or painted over. **(Action Clerk)**

(b) To receive other reports

It was resolved that during the distribution of the Newsletters Cllrs. will take note and report households where the hedge is growing over the footpath. **(Action all Cllrs.)**

18/238 - TO NOTE PROGRESS ON THE NEWSLETTER

It was noted that the newsletter had been printed and the Clerk gave to each Cllr. present copies to deliver. **(Action Cllrs.)**

18/239 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) Village policing

Prior to the meeting the Clerk had given each Cllr. a schedule of incidents in Nether Poppleton reported to the police in July 2018. The schedule was noted.

(b) WWI Beacons of Light (Centenary) event

There was no written report but Cllr. Powell said that there is another meeting scheduled for 22nd August. There is a difficulty in finding musicians to accompany singers.

(c) Poppleton Play

There was no written report but Cllr. Simpson reported that a start date for the work is imminent and that the project has to be completed by the end of October.

18/240 – TO RECEIVE VERBAL REPORTS ON/FROM

(a) Representatives who attended meetings

- i. Cllr. Powell reported on a meeting that received an update on the A1237 roundabouts upgrade. New road surfacing would commence next month on the Wetherby road with completion prior to the year end. Monks Cross would start in January with completion by June 2019 to tie in with the opening of the new stadium. Planning and design for the remaining works is ongoing.
- ii. Cllr. Jones reported on the Chairmanship course she had attended at Northallerton on 26th July.

(b) Establishing Public Rights of Way

Cllr. Simpson reported that there was no progress on this subject. He would raise the matter with Cllr. Bradley on his return.

18/241 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) Local Walks in Poppleton guide (Min. 18/214b)

The Clerk reported having bought two copies of "Walks in Poppleton".

(b) GDPR (Min. 18/209)

Progress is being made on this subject.

(c) Graffiti removal (Min. 18/211)

The graffiti under the A1237 bridge has been painted over by the City Council. The graffiti on the green box in Ebor way remains. The box is not a City Council responsibility but that of the owner of the box. Steps are still being taken to have the box repainted to remove the graffiti.

18/242 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

18/242/1 – The Clerk referred to the following correspondence received since the July meeting

- (a) Enquiry about the Parish Council's land ownership
- (b) Main Street resident - ash tree query
- (c) PKF Littlejohn - Query on 2017-18 Annual Return
- (d) York Carers Centre - Poster

18/242/2 – It was noted that the correspondence received since the July meeting, as listed below, had already been circulated to the Councillors with email addresses.

- (a) CYC - Compost giveaway email
- (b) CYC - Fields in Trust Centenary Fields Legacy programme
- (c) CYC - Oak tree branch response
- (d) Explore York Libraries & Archives – Yortime August 2018
- (e) Millfield Lane resident - speeding traffic complaint and solution
- (f) North Yorkshire Police - Meeting on 25th or 28th September
- (g) North Yorkshire Police - OP Collaborate
- (h) North Yorkshire Police - Police visits to Parish Councils
- (i) Wessex Archaeology - Request to deposit Moat Fields Time Team findings
- (j) YLCA - Community led Housing Conference 16 October
- (k) YLCA - Government shale gas exploration and production planning consultations
- (l) YLCA - NALC Annual Conference enquiry
- (m) YLCA - White Rose Update August 2018

18/243 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 Aug	Beacons of Light	27 Ebor Way/ 7.30pm	Powell
6 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
25 Sep	Police Liaison	Athena House, Kettlestring Lane/ 10.00am	Powell, Clerk
28 Sep	YLCA Conference	Mercure Fairfield Manor/ 10.00am	Powell
4 Oct	YLCA York Branch	Huntington Community Centre/ 7.00pm	

18/244 – TO CONSIDER MINOR MATTERS

Following a complaint from a resident in Millfield Lane it was agreed to investigate acquiring free 30mph stickers to be given to household to put on their wheelie bins. (Action Clerk)

18/245 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

To consider replacing the seat at the corner of Ebor Way and Allerton Drive. (Action Cllr. Woods who is to investigate the cost)

To consider the adoption of revised Standing Orders.

18/246 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 SEPTEMBER 2018

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 17 September 2018. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.23pm.

Chairman.....

Date.....

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