

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 19 FEBRUARY 2018

#### PRESENT:

Cllr. G A Bradley (chairman)

City Cllr. Ian Gillies

Cllr. S P Barry

Cllr. E M Jones

One member of the public

Cllr. P H F Powell

Cllr. M A Reynolds

Mr B J W Mackman (Clerk)

Cllr. D A Simpson

#### **18/047 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **18/048 – PUBLIC PARTICIPATION**

There was no public participation at this point in the agenda but a representative from the Poppleton Community Trust answered questions regarding the grant application later in the meeting.

#### **18/049 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies were received and approved from Cllr. Woods.

#### **18/050 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 JANUARY 2018**

The minutes of the Parish Council meeting held on 15 January 2018 having been circulated prior to the meeting, were approved and signed.

#### **18/051 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Ian Gillies reported That: -

- The pavements in Riversvale Drive are to be resurfaced in March. There has been a delay owing to the inclement weather.
- He has had numerous complaints about the danger to pedestrians and cyclists crossing the A1237 bridge over the railway line and River Ouse. The path is being used more by pedestrians and cyclists. Vehicular traffic flows quickly for most of the day and larger vehicles create turbulence which is a problem for cyclists, especially in windy conditions.
- He noted the complaint about obstructions in the passing laybys in Broad Lane and agreed to see about them being cleared.

#### **18/052 – FINANCE**

##### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 19 February 2017. The report reflected the receipts and payments below. The bank balances at 19 February were: -

Current Account	£500.00
Business Money Manager Account	£25,154.96
National Savings Investment Account	£15,187.20

*(b) To note accounts for payment (net of VAT);*

2082	Ryland Horticulture	Tree work on the Moatfields	£1,690.00
2083	Glasdon UK	Dog poo bags	£30.06
2084	Peter Powell	Travelling expenses	£36.10
2085	Poppleton Community Trust	Room hire - January	£21.40
2086	James Mackman	Salary – February	£493.16
2087	HM Revenue & Customs	Income Tax - February	£123.40
2088	James Mackman	Expenses	£6.74

*(c) Income Received*

Main Street households	Common Land rents	£20.00
National Savings	Bank interest	£71.29
City of York Council	Balance of bus shelter grant	£43.01
Moat Fields Management Group	Contribution towards tree work	£1,600.00

*(d) To release the agreed balance of £250 for the Poppleton History Society's book*

At the 19 October 2015 meeting (Minute 15/249f refers) it was resolved to grant the Poppleton History Society the sum of £500 towards the production of a book about the men whose names appear on the two War Memorials in Poppleton. At the February 2016 meeting it was agreed to pay £250 of the grant. The History Society had written to say that the book is about to go to the printers and requested the £250 balance be paid. It was resolved that the balance of £250 be paid now. **(Action Clerk)**

*(e) To consider releasing the £5,000 in this year's budget for the Poppleton Community Trust*

The Councillors considered releasing the £5,000 in this year's budget. It was resolved that the Parish Council supports in principle the new lighting project but considers that it requires further development and consultation. It was resolved to reconsider the proposals in the next financial year and that the grant be withheld for the time being.

*(f) To note progress on electronic banking*

The Clerk reported that HM Revenue & Customs had agreed to accept payment of income tax by cheque and were not now insisting on payment by electronic means. The Councillors agreed that there was no need, at the present time, to look further into the subject of electronic banking and that the subject be closed.

It was noted that the budget for 2018-19 had not included the sum of £35 for Remembrance Sunday.

## **18/053 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting –*

No news on this subject.

*(b) The management of Warren Lea*

No news on this subject.

*(c) The management of the area between the War Memorial and the car park/access track*

No news on this subject.

*(d) Riverside Walk embankment*

No news on this subject. It was agreed that the Clerk should ask Sam Dickson for a date for the grinding of the stumps on the embankment. **(Action Clerk)**

*(e) Allerton Drive garden*

No news on this subject other than the area is looking tidy and the daffodils are coming through.

*(f) The Moat Fields*

No news on this subject.

*(g) The Cart sheds and Wildlife area*

No news on this subject.

*(h) Trees*

The Clerk reported that he had instructed Ryland Horticulture to carry out the tree survey when the trees are in leaf.

*(i) Repairing the car parking area in front of St Everilda's Church wall*

The Clerk reported that he had been unable to find a contact at Network Rail who would be responsible for agreeing to make a contribution to the cost of resurfacing the car parking area. The Cllrs. suggested a couple of possible contacts. It was resolved that the Clerk should follow these leads and see if Network Rail would agree to pay for the work. **(Action Clerk)**

**18/054 – TO CONSIDER ARRANGEMENTS FOR THE UPKEEP AND MAINTENANCE OF THE VILLAGE IN BLOOM TUBS AND BASKETS**

Cllr. Jones reported that she had identified the location of the tubs and baskets. It was resolved that the Poppleton Railway Nursery be asked to plant up the five tubs that belong to the Parish Council. It was noted that watering arrangements are already in place. **(Action Cllr. Jones)**

**18/055 – TO RECEIVE WRITTEN REPORTS ON/FROM**

*(a) Village policing*

The Clerk reported that he had had difficulty in getting the police to supply details of incidents reported to the police in January. He had received a list of six incidents but no details. After much trial and tribulation, he had managed to get details of the incidents but no dates. The incidents are shown in the table below. The Councillors resolved that they wished to have details of future incidents, including the dates thereof, and the Clerk was asked to organise this. **(Action Clerk)**

Incident Type	Details
Anti-Social Behaviour (ASB)	<ul style="list-style-type: none"><li>• Millfield Lane, youths causing problems on mopeds</li><li>• Premier Inn, Male causing problems in the hotel.</li><li>• Long-Ridge Lane, parking problems.</li></ul>
Theft	<ul style="list-style-type: none"><li>• Make of without payment (fuel) Business park</li><li>• Theft of coat from Business park.</li></ul>
Burglary	<ul style="list-style-type: none"><li>• Nursery Drive, property taken but located and returned</li></ul>

*(b) Poppleton Community Trust Executive – 30 January 2018*

The minutes of this meeting had been circulated.

*(c) Cricket Club*

The minutes of the meeting held on 18 January had been circulated.

*(d) Poppleton Youth Club*

The minutes of the meeting held on 8 February had been circulated.

**18/056 – TO RECEIVE VERBAL REPORTS ON/FROM**

(a) Cllr. Simpson gave an update on Poppleton Play.

(b) Cllr. Powell reported on his attendance at the YLCA York Branch meeting on 1 February.

(c) The Clerk reported on the Police/Parish Councils meeting held on 5 February

(d) Cllr. Jones reported on the British Sugar Public Enquiry meeting she attended in January.

**18/057- TO RECEIVE AN UPDATE ON THE WWI BEACONS OF LIGHT (CENTENARY) EVENT ON 11 NOVEMBER 2018**

There was no news on this subject. Cllr. Bradley is arranging a meeting with the Chairman of Upper Poppleton Parish Council to take the subject forward. **(Action Cllr. Bradley)**

**18/058 – TO RECEIVE THE CLERK’S REPORT ON PROGRESS ON THE FOLLOWING: -**

*(a) Traffic Regulations Orders for the York Business Park and Poppleton Park (Min. 18/031a)*

The Clerk reported having sent an email on the subject to the City Council and had received an acknowledgement for his email.

*(b) Christmas rubbish collection service (Min. 18/027)*

The Clerk reported having had no response to his email to the City Council on this subject.

*(c) Ebor Way and Allerton Drive road surface repairs (Min. 18/028)*

The Clerk reported having had no response to his email to the City Council on this subject.

*(d) Streetlight replacement, Main Street/Church Lane (Min. 18/031b)*

It was noted that City Cllr. Ian Gillies is going to take this subject forward and see if he can have the embellishments paid for by the City Council.

**18/059 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*18/059/1 –The Clerk referred to the following correspondence received since the January meeting*

(a) Ainsty (2008) Internal Drainage Board - Notice of laying rate

(b) CYC - Electoral Rolls

(c) CYC - Two Keep Britain Tidy posters

(d) Information Commissioner's Office - Certificate of Registration

(e) Josephine Westlake, University of Lincoln - Request to access Parish Council land by the river

(f) A complaint regarding state of the footpath/cycle path along Millfield Lane

(g) A complaint about icy paths and the absence of salt bins

*18/059/2 – It was noted that the correspondence received since the January meeting, as listed below, had already been circulated to the Councillors*

(a) Brain Tumour Research - Wear a hat day

(b) CYC - Riversvale Drive pavement repairs

- (c) Environment Agency - Newsletter January 2018
- (d) Explore York Libraries & Archives - Yortime February 2018
- (e) Julia Mulligan - Police Crime Commissioner update
- (f) Julian Sturdy MP – Two E-Bulletins
- (g) Lord Nelson Group - No deal with EI
- (h) Neil Gibson, CYC - Two Ridings Community Foundation
- (i) NYCC - Minerals and Waste Joint Plan – Inspectors MIQs
- (j) Poppleton Community Trust - Financial report
- (k) YLCA - NALC Chief Executive - three Bulletins
- (l) YLCA - Dementia Friendly Councils
- (m) York & North Yorkshire Play and Recreation Association - Request for Committee members

18/059/3 – It was agreed that the correspondence received since the January meeting, as listed below, be circulated to the Councillors

- (a) Canal & River Trust - Booklet
- (b) Harrogate Borough Council - Local Plan draft - Consultation details

**18/060 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
26 Feb	Joint Parish Councils	Poppleton Centre/ 7.30pm	All
28 Feb	Local Plan	32 Midway Avenue/ 10.00am	Jones, Powell, Simpson
1 Mar	Cricket Club	Poppleton Centre/ 7.00pm	Woods
7 Mar	WWI Beacons of Light	White Horse Inn/ 7.30pm	Bradley, Powell
13 Mar	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
TBA	PYAG	15 Bankside Close/ 8.00pm	Bradley

**18/061 – TO CONSIDER MINOR MATTERS**

- (a) It was agreed to continue the Action Log.
- (b) It was agreed that the City Council be held accountable for the agreement in the Charter that a reply to correspondence to the City Council should be made within ten working days. In future the Clerk is to email a reminder to City Council Officers with a copy to the Ward’s City Councillors.

**18/062 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

None.

**18/063 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 MARCH 2018**

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 19 March 2018. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.20pm.

Chairman.....

Date.....

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