

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 18 JUNE 2018

PRESENT:

Cllr. G A Bradley (chairman)

Cllr. S P Barry

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. I Woods

Mr B J W Mackman (Clerk)

18/171 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

18/172 – PUBLIC PARTICIPATION

None.

18/173 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllrs. E M Jones, D A Simpson and City Cllr. Ian Gillies.

18/174 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 MAY 2018

The minutes of the Parish Council meeting held on 21 May 2018 having been circulated prior to the meeting, were approved and signed.

18/175 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

Prior to the meeting City Cllr. Ian Gillies had phoned the Clerk to say that there was nothing to report.

18/176 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 18 June 2018. The report reflected the receipts and payments below. The bank balances at 18 June were: -

Current Account	£500.00
Business Money Manager Account	£16,708.05
National Savings Investment Account	£15,187.20

(b) To note accounts for payment (net of VAT);

2118	Poppleton Community Trust	Grant for 2018-19 towards solar panels	£5,000.00
2119	Nether with Upper PCC	Grant towards upkeep of St Everilda's churchyard	£750.00
2120	Poppleton Bowls Club	Grant towards new kitchen	£800.00
2121	SLCC Enterprises	Clerk's SLCC Regional Conference fee	£75.00

(b) *To note accounts for payment (net of VAT);*

2122	James Mackman	Salary – June	£503.10
2123	HM Revenue & Customs	Income Tax – June	£125.80
2124	James Mackman	Expenses	£51.13
2107	Poppleton Community Trust	Room hire – May	£21.40
2108	The Tree Fella	Grinding stumps on the embankment	£2,175.00
2109	Sleightholme Landscapes	Grass cutting May	£717.80
2110	YLCA	Cllr. Jones Chairmanship course	£45.00

(c) *Income Received*

HSBC	Bank interest	£3.06
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(d) *To consider a request from the Poppleton Village Show Committee for payment of this year's grant as provided in the budget (£100)*

This was agreed.

18/177 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting –*

The grass has been cut again. It was agreed that the banks of the beck by Riversvale Drive should be trimmed now and each time the grass is cut for the rest of this season. **(Action Clerk)**

(b) *Trees – including a progress report on the tree survey*

The Clerk reported that the tree survey is to be carried out in July.

It was reported that a large branch had fallen out of an ash tree in front of Ash Keys. The Clerk is to ask Dave Gregory to remove it. **(Action Clerk)**

(c) *The management of Warren Lea*

No news on this subject.

(d) *The management of the area between the War Memorial and the car park/access track*

No news on this subject.

(e) *Riverside Walk embankment*

It was noted that all stumps had been ground out.

(f) *Allerton Drive garden*

The hedge has been trimmed and the grass cut.

(g) *The Moat Fields*

Cllr. Woods reported that the Moat Fields are looking good.

(h) *The Cart sheds and Wildlife area*

No news on this subject.

(i) *To agree to commission the (£1,000) repair to the car park by St Everilda's Church*

The £1,000 cost of repairing the car park was based on its condition in January 2018. Since then the surface has deteriorated and a new costing for the work by the City Council is £1,450. The Chairman reported that he had secured an agreement with Network Rail that they would contribute £500 towards the cost of the repairs. The Cllrs. agreed to accept the City Council's quotation of £1,450. **(Action Clerk)**

(j) *To review the written report on the dog poo bags and decide whether to continue*

The Cllrs. considered Cllr. Woods' report and agreed that the project to supply free dog poo bags to people who take their dogs on the Millennium Green benefits the village and that it should continue.

(k) *To consider the removal of Giant Hogweed near Main Street*

The Clerk reported that he had asked our grass cutting contractor if he would be able to remove the giant hogweed growing along the river bank but had been told that this was something that the contractor was unable to do. Subsequent enquiries had identified a possible contractor to remove the hogweed and it was hoped that the work would be carried out shortly. **(Action Clerk).**

18/178 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

The Cllrs. considered the new schedule of training being arranged by the YLCA. It was agreed that Cllr. Jones should attend a Chairmanship Skills course on 26 July.

18/179 – TO SELECT TWO PARISH REPRESENTATIVES TO THE CITY OF YORK COUNCIL STANDARDS COMMITTEE

It was agreed to select Cllrs. Thornton and Chambers as per the above note. The Clerk will inform the YLCA of this decision. **(Action Clerk)**

18/180 - TO DISCUSS ON-STREET PARKING AND TRAFFIC CONGESTION AROUND THE LORD NELSON BUS TERMINAL

Cllr. Woods agreed to present a paper on this subject at the next meeting. **(Action Cllr. Woods)**

18/181 – TO RECEIVE AN UPDATE ON THE NEW GENERAL DATA PROTECTION REGULATION AND AGREE TO TAKE APPROPRIATE STEPS TO SEE THAT THE PARISH COUNCIL COMPLIES WITH THE NEW REGULATIONS

(a) *To adopt a Privacy Notice, to be added to web and used in all electronic correspondence*

It was agreed that the Privacy Notice provided by the SLCC, with a slight amendment, be added to the website. **(Action Clerk)**

It was agreed to delay a decision on adding a notice to all electronic correspondence.

(b) *To adopt a Data retention policy and place on web*

The Clerk reported having received a new data retention policy from the YLCA. He is to edit it to make it suitable for the Parish Council. It will be considered at the next meeting. **(Action Clerk)**

(c) *To amend the NPPC computer policy*

It was agreed to defer discussion on this subject.

18/182 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) *Village policing*

The following schedule of incidents in Nether Poppleton had been received from the police: -

<u>Date</u>	<u>Incident Type</u>	<u>Details</u>
10 May	Anti-Social Behaviour (ASB)	Vehicle is persistently parked on pavement in Severn Green making it impossible for disabled PO worker to deliver the post as he has to take his trolley onto the road. Has tried to reason with resident but to no avail.

14 May	ASB	Group of 6 – 8 youths racing around on mopeds in Great North Way; going very fast and nearly knocked a lady of her bike. Were there for about 30 minutes.
18 May	ASB	Ex pupil of Manor CofE School has been hanging around the gates at the end of the school day and threatening pupils leaving. School is having ongoing issues with the pupil who has been excluded.
20 May	Violence	A family was walking along Allerton Drive when approached by a lady with a dog on a lead; dog went for the lady and bit her on the leg (superficial wound). Owner apologised and hurried off.
27 May	Violence	Resident in Long Ridge Lane discovered someone had placed two traffic cones behind his car on the drive and a sign belonging to a taxi firm in his front garden. No witnesses or damage to property

(b) WWI Beacons of Light (Centenary) event

Cllr. Powell reported on a meeting on 13 June. Much progress has been made with the arrangements of the event.

18/183 – TO RECEIVE VERBAL REPORTS ON/FROM

Cllr. Powell gave a report of the YLCA meeting on 7 June when he was re-elected as Chairman of the York Branch.

18/184 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) Ebor Way and Allerton Drive road surface repairs (Min. 18/156a)

No news on this subject.

(b) Stump grinding update (Min. 18/156c)

All the stumps have been ground.

(c) Local Walks in Poppleton guide (Min. 18/156f)

It was noted that the Poppleton History Society have a publication on local walks.

(d) Response to the idea of a joint Newsletter with Upper Poppleton Parish Council (Min. 18/147)

The Chairman reported that the Upper Poppleton Parish Councillors had agreed not to pursue the idea of a Joint Newsletter.

Update on the Poppleton Paly project

18/185 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

18/185/1 –The Clerk referred to the following correspondence received since the May meeting

- (a) Ainsty (2008) Internal Drainage Board - Audit notice for the notice board
- (b) Came & Co - Insurance confirmation and two documents
- (c) St Everilda's Church - Thanks for churchyard maintenance grant email
- (d) Two emails regarding the presence of giant hogweed by the river bank
- (e) Poppleton Bowls Club - Thanks for grant

18/185/2 – It was noted that the correspondence received since the May meeting, as listed below, had already been circulated to the Councillors with email addresses.

- (a) Ben Armitstead - University of York - re the Hagge Wood Trust
- (b) CYC - A1237 improvement update
- (c) CYC - 16/02285/FULM - appeal to Secretary of State
- (d) CYC - Submission of York’s draft Local Plan
- (e) Explore York Libraries & Archives - Yortime June 2018
- (f) Julian Sturdy - E-Bulletin
- (g) Poppleton Community Trust - Notice of AGM on 12 June
- (h) Poppleton Community Trust - Agenda for 19 June, minutes of 1st May
- (i) Poppleton Cricket Club - AGM notice
- (j) YLCA - GDPR - No Data Protection Officer confirmation
- (k) YLCA - NALC Chief Executive's Bulletin no. 21: 25 May 2018
- (l) YLCA – July to September training schedule
- (m) YLCA - White Rose Update - June 2018

18/186 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
19 Jun	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
14 Jul	Joint Annual YLCA	The Bridge, Walshford/ 2.00pm	Powell and others available
TBA	Poppleton Youth Action Group	15 Bankside Close	Bradley
22 Aug	Beacons of Light	27 Ebor Way/ 7.30pm	Powell

18/187 – TO CONSIDER MINOR MATTERS

None.

18/188 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

To discuss parking in Main Street and arrangements for Remembrance Sunday morning

18/189 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 16 JULY 2018

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 16 July 2018. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.00pm.

Chairman.....

Date.....

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