

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 17 SEPTEMBER 2018

#### PRESENT:

Cllr. G A Bradley (chairman)

Cllr. S P Barry

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. D A Simpson

Mr B J W Mackman (Clerk)

#### 18/255 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 18/256 – PUBLIC PARTICIPATION

None.

#### 18/257 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllr. I Woods. Apologies were also received from City Cllr. Ian Gillies.

#### 18/258 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 AUGUST 2018

The minutes of the Parish Council meeting held on 20 August 2018 having been circulated prior to the meeting, were approved and signed.

#### 18/259 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

In the absence of a City Councillor there was no report.

#### 18/260 – FINANCE

##### (a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 17 September 2018. The report reflected the receipts and payments below. The bank balances at 17 September were: -

Current Account	£500.00
Business Money Manager Account	£11,382.51
National Savings Investment Account	£15,187.20

##### (b) To note accounts for payment (net of VAT);

2138	PKF Littlejohn	External auditor's fee	£200.00
2139	Exactis Ltd	Printing newsletters	£256.87
2140	City of York Council	Street light embellishments	£200.00
2141	Poppleton Community Trust	Room hire – August	£21.40
2142	James Mackman	Salary – September	£503.10
2143	HM Revenue & Customs	Income Tax – September	£125.80
2144	James Mackman	Expenses	£34.32

*(c) Income Received*

HSBC	Bank interest	£2.60
H M Revenue & Customs	VAT refund	£1,188.49

*(d) To receive the External Auditor's report*

The external auditor had qualified this year's Annual Return and the Cllrs. noted the comments. A copy of the Annual Return can be found on the Parish Council's website.

*(e) To consider a request from the Millennium Green Trust for the release of the grant of £1,500 provided in this year's budget*

This was agreed.

**18/261 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting.*

No news to report.

*(b) Trees – including action to be taken on the tree survey*

i. It was agreed that the two trees described in the recent tree survey as being dangerous should be felled as soon as possible. The quotation for the work received from Ryland Horticulture was accepted.

ii. It was agreed that Ryland be instructed to remove the ivy from the 18 trees mentioned in the tree survey and that the trees should be added to the survey.

iii. It was reported that two large branches had fallen out of a tree beside the path down to the lido. It was agreed that arrangements be made for removing the branches. **(Action Clerk)**

iv. The Parish Council's policy of having a tree survey every five years was confirmed.

*(c) The management of Warren Lea including*

*i. The Woodland Walk sign*

Action on acquiring a sign is ongoing.

*ii. The problem caused by horses being ridden along the path*

It was reported that horses are being ridden along the path through Warren Lea. Not only do the horses hooves pose a threat to the plastic underlay but the horses occasionally defecate on the path. Cllr. Jones agreed to speak to the stables in Millfield Lane to ask that their riders be told not to use the path through Warren Lea. **(Action Cllr. Jones)**

*(d) The management of the area between the War Memorial and the car park/access track*

It was agreed that the area needs to be strimmed as part of the autumn clear-up. **(Action Clerk)**

*(e) Riverside Walk embankment including considering action to be taken regarding the oak tree at the top of the embankment*

i. It was noted that the contractor had missed sections of the embankment during the recent strimming. He is to be asked to make good the work cutting back weeds and brambles to the new hawthorn hedge. **(Action Clerk)**

ii. It was agreed that the damaged oak tree should be felled. The quotation from Sleightholme was accepted. The tree is in the Conservation Area so Sleightholme will need to seek permission from the City Council to fell the tree. **(Action Clerk)**

*(f) Allerton Drive garden*

The hedge has yet to be cut. The contractor is to be asked to reduce the height of the hedge to one metre and remove the sycamore trees within it. The main tree requires crown lifting off the hedge and other shrubs. The wild elder needs to be removed. Also, the tree next to the garage needs to be cut down. **(Action Clerk)**

*(g) The Moat Fields*

No news on this subject.

*(h) The Cartsheds and Wildlife Area*

i. The Clerk reported that there had been a leak in the roof and that he had asked Ken Falkingham to make good the repair for a cost of £60.00. The Councillors agreed the Clerk's action.

ii. It was noted that the City Council's grass cutting contractor regularly misses cutting the grass in front of the pond fence. The Clerk is to contact the City Council to remind them that this area is on their list of grassed areas to be cut. **(Action Clerk)**

*(i) The lido*

It was noted that the gate in the lido needs to be rehung. **(Action Clerk)**

**18/262 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

It was noted that there were no Cllrs. who were interested in attending training courses planned at the moment.

**18/263 - TO DISCUSS ON-STREET PARKING AND TRAFFIC CONGESTION IN MAIN STREET AROUND THE LORD NELSON BUS TERMINAL**

It was suggested that enquiries should be made of the City Council regarding the possibility of creating a Residents Only parking area in Main Street. **(Action Clerk)**

**18/264 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

No new incidents were reported.

*(b) To receive other reports*

i. It was noted that two of the Cllrs. and the Clerk had reported the missing Easthorpe Drive sign to the City Council.

ii. It was reported that one of the stones on the War Memorial appears to have bleached a light colour. It was agreed that steps be taken to darken the stone so that it matches the other stones on the Memorial.

*(c) To consider replacing the seat at the corner of Ebor Way and Allerton Drive*

It was agreed that a bench made of recycled plastic be obtained from Glasdon UK Ltd and Ken Falkingham be asked to install it. **(Action Clerk)**

**18/265 - TO DISCUSS THE RECENT CORRESPONDENCE WITH THE HAXBY GROUP PRACTICE**

The issue of appointments not being offered at the Poppleton surgery was discussed.

Following the discussion, it was resolved that residents who want to complain about the surgery should write to NHS England or the Primary Care Trust.

It was also resolved that the Haxby Group Practice be sent a thank you letter with a copy of these minutes. **(Action Clerk)**

**18/266 - TO CONSIDER ADOPTING THE REVISED STANDING ORDERS**

Councillors had received a copy of the Standing Orders revised by Cllr. Powell. It was agreed that some amendments should be made, and the Standing Orders adopted at the next meeting. **(Action Cllr. Powell)**

**18/267 - TO NOTE PROGRESS ON GIANT HOGWEED UPSTREAM OF THE LIDO AND CONSIDER FURTHER ACTION**

It was agreed that any future occurrence of Giant Hogweed should be reported to the relevant land owner.

**18/268 – TO RECEIVE WRITTEN REPORTS ON/FROM**

*(a) Village policing*

Prior to the meeting the Clerk had given each Cllr. a schedule of incidents in Nether Poppleton reported to the police in July and August 2018. The schedule was noted.

*(b) Poppleton Play*

There was no written report but Cllr. Simpson reported that a start date for the work is imminent and that the project has to be completed by the end of October.

**18/269 – TO RECEIVE VERBAL REPORTS ON/FROM**

*(a) Representatives who attended meetings*

None.

*(b) WWI Beacons of Light (Centenary) event*

Councillor Powell reported that the City Council has agreed to the proposed road closure for the event. No bands are available to play at the event. Both the Church of England and the Methodist Church consider the event to be of a secular nature so there will be no attendance by the vicar or the minister.

*(c) Establishing Public Rights of Way*

Cllr. Simpson reported that there was no progress on this subject. It was agreed to delete it from future agendas.

**18/270 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

*(a) Local Walks in Poppleton guide (Min. 18/241a)*

No further news on this subject.

*(b) GDPR (Min. 18/241b)*

All the GDPR required documents are on the Parish Council's website.

*(c) Graffiti removal (Min. 18/241c)*

Some of the graffiti previously reported last month has yet to be removed or painted over. **(Action Clerk)**

(d) Millfield Lane 30mph stickers (Min. 18/244)

The Clerk reported that there are no free stickers available.

(e) An update on the future of the Lord Nelson

Rumours about the future of the Lord Nelson were mentioned but there was no definite news on its future.

### **18/271 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*18/271/1 – The Clerk referred to the following correspondence received since the August meeting*

- (a) CYC - Allerton Drive shops waiting restrictions
- (b) CYC - Allerton Drive shops waiting restrictions response
- (c) PKF Littlejohn - Annual Return and invoice
- (d) Wilberforce Trust - Poster request

*18/271/2 – It was noted that the correspondence received since the August meeting, as listed below, had already been circulated to the Councillors with email addresses.*

- (a) CYC - A1237 Wetherby Road Overnight Works and Closures
- (b) CYC - Note of Committee meeting on 18/00201/FULM
- (c) CYC - Tree felling notice
- (d) CYC - Views on the oak tree on the embankment
- (e) Environment Agency - York Flood Alleviation Scheme - September Newsletter
- (f) Explore York Libraries & Archives - Yortime September 2018
- (g) Google Analytics - August results

### **18/272 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 Sep	PYAG AGM	Youth Club, Main Street/ 8.00pm	All
24 Sep	Rural West Ward Committee	Skelton Village Hall/ 6.30pm	Powell
25 Sep	Police Liaison	Athena House, Kettlestring Lane/ 7.00pm	Powell
26 Sep	Beacons of Light	27 Ebor Way/ 7.30pm	Powell
28 Sep	YLCA one-day conference	Mercure Fairfield Manor Hotel, Skelton/ 10.00am	Powell
4 Oct	YLCA York Branch	Huntington Community Centre/ 7.00pm	Powell/ Bradley
29 Oct	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson

### **18/273 – TO CONSIDER MINOR MATTERS**

None.

### **18/274 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Community Speed Watch, Vehicle Activated Signs (VAS), parking restriction opposite the shops in Allerton Drive, overgrowing hedges and responses to the Newsletter.

**18/275 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 OCTOBER 2018**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 15 October 2018. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.56pm.

Chairman.....

Date.....

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