

NETHER POPPLETON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON
CENTRE, UPPER POPPLETON, AT 7.45 PM ON MONDAY, 16 APRIL 2018**

PRESENT:

Cllr. G A Bradley (chairman)

Cllr. S P Barry

Cllr. E M Jones

City Cllr. Chris Steward

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. D A Simpson

Mr B J W Mackman (Clerk)

Cllr. I Woods

**18/107 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST
(NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

18/108 – PUBLIC PARTICIPATION

None.

18/109 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Cllrs. being present, there were no apologies.

**18/110 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD
ON 19 MARCH 2018**

The minutes of the Parish Council meeting held on 19 March 2018 having been circulated prior to the meeting, were approved and signed.

18/111 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Chris Steward reported that: -

- The York Local Plan is to be considered by the full Committee on 17 May.
- The library consultation is now closed
- The problem with car parking in Riverside Gardens is being considered

18/112 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 16 April 2018. The report reflected the receipts and payments below. The bank balances at 16 April were: -

Current Account	£500.00
Business Money Manager Account	£21,463.19
National Savings Investment Account	£15,187.20

(b) To note accounts for payment (net of VAT);

2095	Cllr. Jones	Stationery items	£52.83
2096	Poppleton Community Trust	Room hire – March	£21.40
2097	Glasdon Ltd	Dog poo bags	£60.12
2098	YLCA	Cllr. Powell training	£45.00

(b) To note accounts for payment (net of VAT);

2099	James Mackman	Salary – April	£493.36
2100	HM Revenue & Customs	Income Tax - April	£123.20
2101	James Mackman	Expenses	£70.33
2102	Friends of Poppleton Library	Grant towards new carpet tiles	£1,750.00
2103	YLCA	Annual subscription	£554.00

(c) Income Received

Friends of Poppleton Tithe Barn	Cartshed bay rent	£80.00
Sir Thomas Glemham Regiment	Cartshed bay rent	£80.00
The Sealed Knot Society	Cartshed bay rent	£80.00

(d) To agree to subscribe to the YLCA for 2018-19 - £554.00

It was agreed to pay the 2018-19 subscription.

(e) To consider a request from the Poppleton Youth Action Group for payment of this year's grant as provided in the budget

The Councillors agreed to pay the grant of £1,500 as provided in this year's budget.

(f) To consider a request from Poppleton Under Fives for an increase in this year's grant to cover the annual insurance premium

The sum of £649 had been provided in this year's budget to allow the group to cover the cost of its insurance. The Councillors considered a letter from the group which stated that the cost of this year's insurance had risen to £728.18. It was agreed to increase the Parish Council's grant to this amount. **(Action Clerk)**

(g) To agree a budget for 'The Battles Over' Armistice Celebration Event on 11 November 2018

It was noted that the sum of £1,000 had previously been agreed.

(h) To confirm the payment of the £1,750 grant to the Library as agreed at the March Parish Council meeting

The Cllrs. agreed that this grant should be paid immediately. **(Action Clerk)**

(i) To agree the Annual Governance Statement on the Annual Return

The Cllrs, having previously been given a copy of the Annual Governance Statement of the Annual Return, agreed that all the questions (except question nine which did not apply) could be answered with a "yes". The Chairman and Clerk signed the form.

(j) To agree the Statement of Accounts on the Annual Return

The Chairman checked the figures in the Annual Return and agreed that they were in accordance with the Parish Council's financial records. The Councillors agreed to accept the Annual Return and that the Chairman and the Clerk should sign the form.

18/113 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting –

No news on this subject.

(b) The management of Warren Lea

No news on this subject.

(c) The management of the area between the War Memorial and the car park/access track
No news on this subject.

(d) Riverside Walk embankment

The Chairman reported that he and the Clerk had identified 14 stumps that need to be ground out. The contractor is to carry out the work on his return from holiday. It was agreed that the wood planings should be piled in Warren Lea so that they can subsequently be laid along the path through the trees.

(e) Allerton Drive garden

No news on this subject.

(f) The Moat Fields

No news on this subject.

(g) The Cart sheds and Wildlife area including the Nature Reserve sign

The Clerk reported that his contact in the Wild Life Group had said that the Nature Reserve sign had been damaged by mice. As there was an information board on the front of the Cartshed he didn't think that there was a need for a Nature Reserve sign on the side of the Cartshed. The Cllrs. agreed that the damaged sign should be removed and not replaced. **(Action Clerk)**

(h) Trees

No news on this subject.

(i) Repairing the car parking area in front of St Everilda's Church wall

The Clerk reported that he had had no reply from the person he had emailed at Network Rail. In the meantime, it had been suggested that there was a better contact and the Clerk was awaiting details of this individual. **(Action Clerk)**

(j) The replacement/refurbishment of the notice boards at the corner of Church Lane and the Allerton Drive shops

The Clerk reported on quotations received from Ken Falkingham for replacing the two notice boards. The Cllrs. accepted the quotations. **(Action Clerk)**

(k) The refurbishment of the Parish Council's seats

The Cllrs. accepted a quotation from Ken Falkingham for refurbishing all ten of the Parish Council's seats and benches. **(Action Clerk)**

18/114 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

It was confirmed that Cllr. Powell should attend a YLCA run seminar on the GDPR at Northallerton on 17 April.

18/115 – TO RECEIVE AN UPDATE ON THE NEW GENERAL DATA PROTECTION REGULATION (GDPR) AND AGREE TO TAKE APPROPRIATE STEPS TO SEE THAT THE PARISH COUNCIL COMPLIES WITH THE NEW REGULATIONS

Cllr. Powell updated the Cllrs. on the implications of the forthcoming GDPR regulations. It had just been agreed that the YLCA would be aiming to provide a Data Protection Officer service for member Councils. The Clerk had circulated a Privacy Notice designed by the Society of Local Council Clerks. Cllr. Powell produced a Privacy Notice produced by NALC. It was agreed that the Cllrs. should compare the two and decide on which to adopt at the May meeting.

18/116 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) Village policing

The following schedule of incidents in Nether Poppleton had been received from the police.

<u>Date</u>	<u>Incident Type</u>	<u>Details</u>
11 Mar	Violence	15-20 travellers aged 10-18 on site of Energi Trampoline Park; assaulted one member of staff
19 Mar	Burglary	Attempted burglary in Riversvale Drive via back door and back window; access not achieved and nothing taken

18/117 – TO RECEIVE VERBAL REPORTS ON/FROM

Cllr. Simpson gave an update on Poppleton Play.

Cllr. Woods reported on the Friends of Poppleton Library who have instigated an active programme of fund raising.

18/118 - TO RECEIVE AN UPDATE ON THE WWI BEACONS OF LIGHT (CENTENARY) EVENT ON 11 NOVEMBER 2018

No further news on this subject.

18/119 – TO RECEIVE THE CLERK’S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) Christmas rubbish collection service (Min. 18/089a)

The Clerk reported having received an email from the City Council that day saying that they had no trace of the letter that he had sent on the subject. The Clerk had emailed a copy of the letter for the City to action.

(b) Ebor Way and Allerton Drive road surface repairs (Min. 18/089b)

The Clerk reported having received that day an email from the City Council saying that they will issue the work to the inspector this afternoon for inspection this week and that they will look into dealing with the defects as soon as resources allow.

(c) Stump grinding update (Min. 18/089c)

See 18/113d above.

18/120 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

18/120/1 –The Clerk referred to the following correspondence received since the March meeting

- (a) A query from a resident about the use of a property as an Air BNB planning query. It was recommended that the resident contact the City Council if they found the noise from the property to be unacceptable*
- (b) HMRC - New VAT reference number*
- (c) YLCA - Data Protection Office provision notice*

18/120/2 – It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors with email addresses.

- (a) Explore York Libraries & Archives - Yortime April 2018*
- (b) Google Analytics - March website usage figures*
- (c) Julian Sturdy - E-Bulletin*
- (d) Lord Nelson Group - Update*

(e) YLCA - NALC Chief Executive's Bulletin 12, March 2018

18/121 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
17 Apr	GDPR Training	Northallerton/ 1.30pm	Powell
23 Apr	Moat Fields Management Group	14 Church Lane/ 7.00pm	Woods
30 Apr	WWI Beacons of Light	27 Ebor Way/ 7.30pm	Powell, Bradley, Jones
1 May	Poppleton Community Trust Exec	Poppleton Centre/ 7.30pm	Simpson

18/122 – TO CONSIDER MINOR MATTERS

None.

18/123 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

18/124 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 MAY 2018

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 21 May 2018. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.28pm.

Chairman.....

Date.....

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