

**NETHER POPPLETON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 15 OCTOBER 2018**

**PRESENT:**

Cllr. G A Bradley (chairman)

Cllr. S P Barry

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. D A Simpson

Cllr. I Woods

Mr B J W Mackman (Clerk)

Prior to the Planning Meeting two PCSOs addressed the Councillors and gave an update on the various operations that the police are carrying out at the moment together with a list of dates when they would be in the village.

**18/286 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

**18/287 – PUBLIC PARTICIPATION**

None.

**18/288 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

All Cllrs. being present there were no apologies.

**18/289 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 SEPTEMBER 2018**

The minutes of the Parish Council meeting held on 17 September 2018 having been circulated prior to the meeting, were approved and signed.

**18/290 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

In his absence City Cllr. Ian Gillies was thanked by the Cllrs. for arranging the resurfacing of Ebor Way. The works had been carried out with care and little inconvenience to the residents. It was agreed that the Clerk should write to the City Council Officer responsible for the work and extend to him the Parish Council's thanks for a job well done. **(Action Clerk)**

**18/291 – FINANCE**

*(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 15 October 2018. The report reflected the receipts and payments below. The bank balances at 15 October were: -

Current Account	£500.00
Business Money Manager Account	£17,953.48
National Savings Investment Account	£15,187.20

(b) *To note accounts for payment (net of VAT);*

2145	Ken Falkingham	Cartshed roof repair	£60.00
2146	Millennium Green Trust	Grant	£1,500.00
0004	Bullfinch Ltd	Brazier/beacon	£360.00
2147	Ryland Horticulture	Removing ivy from trees and completion of tree survey	£800.00
2148	Poppleton Community Trust	Room hire – September	£23.00
2149	Glasdon UK Ltd	New bench	£261.79
2150	Peter Powell	Travelling expenses	£76.10
2151	James Mackman	Salary – October	£503.10
2152	HM Revenue & Customs	Income Tax – October	£125.80
2153	James Mackman	Expenses	£13.64

(c) *Income Received*

City of York Council	2 <sup>nd</sup> half year's precept	£10,500.00
Friends of Poppleton Tithe Barn	Cartshed rent	£80.00

## **18/292 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting.*

Cllr. Powell reported that he and the Clerk had met the contractor on site and agreed the work that needed to be carried out to fulfil the contract.

(b) *Trees –*

*i. To agree action to be taken on the tree survey*

It was noted that Rylands have removed the ivy from the 18 trees. These have now been surveyed. It was agreed to defer discussion on this subject until the revised survey has been received.

*ii. Confirmation of 5-year tree survey*

The Chairman reported a conversation with Dave Gregory who had confirmed that he will amend his tree survey to show that the trees are to be inspected on a five-year basis.

*iii. To agree to pollard the riverbank willows*

It was agreed that it's time to pollard the willows again. The Clerk is to seek quotations for the work. **(Action Clerk)**

*iv. To accept the quotation for removing the fallen branches alongside the path leading down to the lido*

The Clerk reported that he had not received a written quotation for the work. It was agreed that a quotation should be sought immediately and if it was less than £600 the Clerk was given authority to commission the work. **(Action Clerk)**

(c) *The management of Warren Lea including*

*i. The Woodland Walk sign*

It was agreed that two "Woodland Walk" signs be ordered (at a cost of not more than £400) and installed. **(Action Cllr. Bradley to acquire and Clerk to arrange installation)**

*ii. The problem caused by horses being ridden along the path*

Cllr, Jones reported having spoken to the stables and asked them not to allow take their horses along the footpath.

*(d) The management of the area between the War Memorial and the car park/access track*

It was agreed that the vegetation in the area be cut back.

*(e) Riverside Walk embankment including considering action to be taken regarding the oak tree at the top of the embankment*

The Clerk reported that the City Council would not allow the tree to be felled but would agree to it being crown lifted. Three quotations are to be obtained for the work. **(Action Clerk)**

*(f) Allerton Drive garden*

It was agreed that the main tree should be crown lifted and the tall tree by the garage should be removed. **(Action Clerk)**

*(g) The Moat Fields*

There was no report on this subject.

*(h) The Cartsheds and Wildlife Area*

The Clerk is to advise the co-ordinator of the Wildlife Trust that it is the City Council that is responsible for cutting the grass in front of the pond fence. **(Action Clerk)**

**18/293 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

It was noted that there were no relevant training courses planned at the moment.

**18/294 - TO DISCUSS ON-STREET PARKING AND TRAFFIC CONGESTION IN MAIN STREET AROUND THE LORD NELSON BUS TERMINAL**

The Clerk said that he had not yet progressed this subject with the City Council. **(Action Clerk)**

**18/295 – TO CONSIDER COMMUNITY SPEED WATCH**

After discussion it was agreed that the Chairman would speak to the Chairman of Upper Poppleton Parish Council. If UPPC agreed to take the subject forward NPPC would consult with residents to see if they would agree to forming a Community Speed Watch Group. **(Action Cllr. Bradley)**

**18/296 – TO CONSIDER VEHICLE ACTIVATED SIGNS**

It was agreed to defer discussion on this subject until the subject of Community Speed Watch had been resolved.

**18/297 – TO CONSIDER RESPONSES TO THE RECENT NEWSLETTER**

The Clerk reported that he had received only one response from the recent Newsletter. It was agreed that the Clerk should speak to the resident. **(Action Clerk)**

**18/298 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

No new incidents were reported.

*(b) To receive other reports*  
None.

*(c) To consider a report on overgrowing hedges*

It was agreed that Cllr. Barry would send the Clerk a list of the location of overgrowing hedges complied by the Cllrs. The Clerk is to inform the City Council of each incident. **(Action Clerk)**

**18/299 - TO DISCUSS THE RECENT CORRESPONDENCE WITH THE HAXBY GROUP PRACTICE**

The Clerk had circulated a letter from the Haxby Group Practice. The contents of the letter were noted.

**18/300 - TO CONSIDER ADOPTING THE REVISED STANDING ORDERS**

It was noted that Cllr. Powell had amended the Standing Orders as requested at the September meeting. It was resolved that the updated revised Standing Orders be adopted.

**18/301 – TO RECEIVE WRITTEN REPORTS ON/FROM**

*(a) Village policing*

Prior to the meeting the Clerk had given each Cllr. a schedule of incidents in Nether Poppleton reported to the police in September 2018. The schedule was noted.

*(b) Police meeting at Athena House*

Cllr. Powell had written a report on the meeting held on 25<sup>th</sup> September.

*(c) Ward Committee meeting*

Cllr. Powell had written a report on the meeting held at Skelton on 24<sup>th</sup> September.

*(d) YLCA Conference*

Cllr. Powell had written a report on the one-day conference held on 28<sup>th</sup> September

**18/302 – TO RECEIVE VERBAL REPORTS ON/FROM**

*(a) Representatives who attended meetings*

None.

*(b) WWI Beacons of Light (Centenary) event*

Cllr. Powell reported that the beacon had arrived and at the meeting on 22 October arrangements would be finalised.

*(c) Poppleton Play*

It was noted that the contractor has started working on site. The project must be finished by the end of October.

**18/303 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

*(a) Graffiti removal (Min. 18/270c)*

It was noted that the graffiti has not yet been removed.

*(b) An update on the future of the Lord Nelson (Min. 18/270e)*

The Chairman gave a verbal update on this subject.

(c) *The installation of the new bench on the corner of Ebor Way and Allerton Drive (Min. 18/264c)*

The Clerk reported that he had ordered the bench and it had been delivered to his house. It was agreed that the City Council be asked for permission to install the bench. When permission has been granted the existing bench and boxes are to be removed and the new bench installed.  
**(Action Clerk)**

**18/304 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*18/304/1 –The Clerk referred to the following correspondence received since the September meeting*

- (a) Ainsty (2008) Internal Drainage Board - Completion of Audit statements for notice board
- (b) A request to put a commercial notice on a notice board which was declined

*18/304/2 – It was noted that the correspondence received since the September meeting, as listed below, had already been circulated to the Councillors with email addresses.*

- (a) CYC - Emergency Prepared Speed Training
- (b) Environment Agency - Flood Roadshow 29 September
- (c) Explore York Libraries & Archives - Yortime October 2018
- (d) Haxby Parish Council - Fracking email
- (e) Julian Sturdy MP - Invitation to meeting on 18th October
- (f) Poppleton Community Trust - Minutes of 6 September

**18/305 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 Oct	Julian Sturdy MP	Dunnington Reading Rooms, Church Street, Dunnington/ 4.00pm	Powell
22 Oct	Beacons of Light	27 Ebor Way/ 7.30pm	Powell/Bradley
29 Oct	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
11 Nov	Remembrance Sunday	Upper Poppleton Green/ 10.45am	All
11 Nov	Armistice Day	Nether Poppleton War Memorial/ 12.00 noon	All
11 Nov	Beacons of Light	Upper Poppleton Green/ 6.30pm	All

**18/306 – TO CONSIDER MINOR MATTERS**

None.

**18/307 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None.

**18/308 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 NOVEMBER 2018**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 19 November 2018. It will be preceded by the Planning Meeting at 7.00pm.

At this point in the meeting Cllr. Woods said that he wished to resign as a Parish Cllr. with immediate effect. His resignation was accepted and the Chairman thanked Cllr. Woods for the work that he had undertaken on behalf of the Parish Council.

The meeting closed at 9.43pm.

Chairman.....

Date.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
Tel: 01904 399277 - email: clerk@netherpoppletonpc.org.uk