

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.45 PM ON MONDAY, 24 APRIL 2017

#### PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. S P Barry

Two members of the public

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M A Reynolds

Mr B J W Mackman (Clerk)

Cllr. I Woods

#### **17/086 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **17/087 – PUBLIC PARTICIPATION**

None.

#### **17/088 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies for absence were received and approved from Cllr. Simpson.

#### **17/089 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 MARCH 2017**

The minutes of the Parish Council meeting held on 20 March 2017 having been circulated prior to the meeting, were approved and signed.

#### **17/090 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Ian Gillies attended for this item but, as the meeting started late owing to the over running of the earlier Planning Meeting, he had to leave to attend another meeting before he could give his report.

#### **17/091 – INTENDED DISPOSAL OF THE LORD NELSON PUBLIC HOUSE.**

*(a) To consider notifying the City of York Council to begin the ACV 6-month moratorium on the disposal of the pub.*

It was noted that the City Council had written to say that Enterprise Inns had notified them that they wished to dispose of the Lord Nelson. Because there is an ACV on the building, the last date for a reply is 6 May 2017. The Councillors resolved to trigger the moratorium and inform the City Council of this. This would take the final date for any action to 29 September 2017. **(Action Clerk)**

*(b) To agree to fund an initial public meeting on the subject.*

It was agreed that a public meeting be organised to inform residents of the potential closure of the Lord Nelson and to outline possible action that could be taken to keep it open. It was agreed that the meeting would be held at the Lord Nelson at a date to be determined as soon as possible.

It was also agreed that a leaflet be produced giving details of the meeting. The leaflet will be distributed with the Newsletter to all households in the village. Cllr. Bradley is to design the notice. **(Action Cllr. Bradley)**

## 17/092 – FINANCE

### (a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 24 April 2017. The report reflected the receipts and payments below. The bank balances at 24 April were: -

Current Account	£500.00
Business Money Manager Account	£23,493.66
National Savings Investment Account	£15,115.97

### (b) To note accounts for payment (net of VAT);

1996	Hutton Peach	Updating the website	£102.00
1997	Exactis Ltd	Printing documents for the Neighbourhood Plan	£59.08
1998	Poppleton Community Trust	Room hire – March	£21.40
1999	YLCA	Annual subscription	£544.00
2000	Andrew Taylor	Installing the board for the defibrillator	£85.00
2001	T Carter	Annual window cleaning of the Millfield Lane bus shelter	£80.00
2002	Ryland Horticulture	Tree work in Warren Lea	£1,690.00
2003	James Mackman	Salary – April	£488.46
2004	Post Office Ltd	Income tax – April	£122.00
2005	James Mackman	Expenses	£41.85

### (c) Income Received

The Sealed Knot Society	Cartshed rent	£80.00
Sir Thomas Glemham Regiment of Foot	Cartshed rent	£80.00
Poppleton Tithe Barn Trust	Cartshed rent	£80.00

### (c) To agree to subscribe to the YLCA for 2017-18 - £544.00

It was agreed to pay the 2017-18 subscription.

### (d) To agree the Annual Governance Statement on the Annual Return

The Councillors, having previously been given a copy of the Annual Governance Statement of the Annual Return, agreed that all the questions (except question nine which did not apply) could be answered with a “yes”. The Chairman and Clerk signed the form.

### (e) To agree the Statement of Accounts on the Annual Return

The Chairman checked the figures in the Annual Return and agreed that they were in accordance with the Parish Council’s financial records. The Councillors agreed to accept the Annual Return and that the Chairman and the Clerk should sign the form.

### (f) To reappoint the internal auditor

It was agreed that Linda Cariss be reappointed as the internal auditor.

### (g) To agree the statutory 1% increase in the Clerk’s salary from 1 April 2017

It was agreed that the Clerk’s salary be increased by 1% as from 1 April 2017 as per the National agreement.

### (h) To agree to release the Village Show funding for 2017-18 - £100

It was agreed to release the £100 set aside for the Village Show in this year’s budget.

**17/093 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting –*

It was noted that all the grassed areas had been cut.

*(b) The management of Warren Lea including the consideration of a new contract for TCV*

It was agreed to defer discussion on this subject.

Cllr. Jones pointed out that there was still part of a tree to be removed following the recent work to the trees. **(Action Clerk)**

*(c) The management of the area between the War Memorial and the car park/access track*

No report on this subject.

*(d) Riverside Walk embankment*

It was noted that the stumps have not yet been ground out despite the Clerk having given the contractor a reminder. It was agreed that Sam Dickson again be reminded that he had yet to grind out all the stumps on the embankment. **(Action Clerk)**

*(e) Allerton Drive garden*

It was noted that the grass had been cut.

*(f) The Moat Fields including the 2016-17 accounts*

It was agreed that the Moat Fields accounts would be emailed to Cllrs. **(Action Clerk)**

*(g) The Cartsheds and Wildlife area*

No report on this subject.

*(h) The tree maintenance programme and works for this year*

No report on this subject.

*(i) The parking area adjacent to the pumping station in Main Street*

It was reported that road planings from recent road repairs in the village had been dumped on the Parish Council-owned land near the pumping station. It was agreed that the Clerk should ask the City Council to remove these planings and suggest that some of them be laid on the footpath which leads between Main Street and Riversvale Drive. **(Action Clerk)**

**17/094 – TO CONSIDER ADDING ITEMS TO THE LOCAL LIST, HERITAGE ASSET LIST AND COMMUNITY ASSET LIST**

It was agreed to defer discussion on this subject.

**17/095 – TO CONSIDER APPROPRIATE ACTION TO MAKE RESIDENTS AWARE OF THE RECENTLY INSTALLED DEFIBRILLATOR**

It was agreed that a notice giving details of the defibrillator should be put on the notice board by the Allerton Drive shops and the one at the top of Church Lane the final site was agreed as Riverside Gardens. **(Action Clerk and Karen Whiting)**

**17/096 – TO CONSIDER IMPLEMENTING A THREE-HOUR PARKING LIMIT AT THE ALLERTON DRIVE SHOPS**

It was agreed to defer discussion on this subject. In the meantime, the Clerk is to enquire of the City Council as to the process involved in the implementation of a scheme. **(Action Clerk)**

**17/097 – TO REVIEW THE PARISH COUNCIL’S RISK ASSESSMENT**

The Councillors considered the updated Risk Assessment presented by the Clerk and resolved to adopt it.

**17/098 – TO NOTE PROGRESS ON THE PROPOSED PARISH COUNCIL NEWSLETTER**

Cllr. Woods reported that the Newsletter is being printed and will be available for delivery imminently.

**17/099 - TO RECEIVE AN UPDATE ON THE WWI BEACONS OF LIGHT (CENTENARY) EVENT ON 11 NOVEMBER 2018**

No news to report on this subject.

**17/100 – TO RECEIVE WRITTEN REPORTS ON/FROM**

*(a) Village policing*

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

16 Mar	Criminal damage	Car scratched	Calder Avenue
28 Mar	Theft	Purse taken	Great North Way

It was agreed that the police be asked to station their mobile speed vehicles in Long Ridge Lane as well as Millfield Lane as speeding on Long Ridge Lane is an ongoing problem. **(Action Clerk)**

*(b) Neighbourhood Plan –March/April 2017*

No news to report on this subject. We are still waiting for a response from the City Council.

*(c) Adventure Playground Group – 23 April*

The Clerk reported that Cllr. Simpson had given him the minutes of the meeting held on 23 April and that he would distribute them to the Cllrs forthwith.

**17/101 - TO RECEIVE VERBAL REPORTS ON/FROM**

Cllr. Woods reported on the development of the Poppleton Cricket Club which is running training events for youngsters at the Poppleton Centre and hoping to have a cricket pitch available on the Centre’s football pitch this summer.

**17/102 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

*(a) The installation of a defibrillator at the Allerton Drive shops. (Min. 17/073)*

It was noted that the defibrillator has been installed on the wall of the Premier Store in Allerton Drive.

*(b) Inspection of bollards on the Triangle (Min. 17/076)*

The Clerk reported that Ken Falkingham had inspected the bollards and reinstalled the bollard knocked over by a vehicle.

**17/103 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*17/103/1 –The Clerk referred to the following correspondence received since the March meeting*

*(a) PKF Littlejohn - Annual Return*

*(b) YLCA - Briefing on run up to the General Election on 8 June*

17/103/2 - It was agreed that the correspondence received since the March Parish Council meeting, as listed below, be circulated to the Councillors

Julian Sturdy MP – report on action following the Annual Parish Councils Meeting in January 2017

17/103/3 - It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors

(a) Poppleton Community Trust - Invitation to reception opening event on 26 April

(b) YLCA - NALC funding bulletin

**17/104 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
27 Apr	Joint meeting with UPPC	Poppleton Tithe Barn/ 7.00pm	All
3 May	Rural West Ward Team	Askham Richard Village Hall/ 2.30pm	Powell
6 Jun	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson

**17/105 – TO CONSIDER MINOR MATTERS**

The Cllrs. approved the computer usage policy presented by the Chairman.

**17/106 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Arrangements for the public meeting regarding the Lord Nelson public house.

**17/107 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 MAY 2017**

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 15 May 2017. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.38pm.

Chairman.....

Date.....

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