

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 21 AUGUST 2017

PRESENT:

Cllr. S P Barry (In the Chair)

Cllr. P H F Powell
Cllr. M A Reynolds
Cllr. D A Simpson

Mr B J W Mackman (Clerk)

17/212 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

17/213 – PUBLIC PARTICIPATION

None.

17/214 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllrs. G A Bradley, E M Jones and I Woods.

17/215 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 JULY 2017

The minutes of the Parish Council meeting held on 17 July 2017 having been circulated prior to the meeting, were approved and signed.

17/216 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

No City Cllr. was present so there was no report.

17/217 – TO RECEIVE AN UPDATE FROM THE LORD NELSON ACTION GROUP

It was noted that the Action Group has met with Enterprise Inns and that negotiations are proceeding.

The Plunkett Foundation has been engaged to look at possible finance for the project.

17/218 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 21 August 2017. The report reflected the receipts and payments below. The bank balances at 21 August were: -

Current Account	£500.00
Business Money Manager Account	£14,892.12
National Savings Investment Account	£15,115.97

(b) To note accounts for payment (net of VAT);

2034	Poppleton Play	Grant	£7,500.00
2035	Millennium Green Trust	Grant	£1,500.00
2036	Amazon	Kindle as a prize re the Newsletter	£60.82
2037	Peter Powell	Travel expenses	£46.20
2038	Mrs L Cariss	Internal audit fee	£80.00

(b) *To note accounts for payment (net of VAT);*

2039	LexisNexis	Arnold Baker Local Council Administration, 10 th Edition	£59.50
2040	Exactis	Re Neighbourhood Plan printing	£422.78
2041	Poppleton Community Trust	Room hire – July	£21.40
2042	Ken Falkingham	Repairs to Cartshed roof	£208.00
2043	James Mackman	Salary – August	£493.36
2044	Post Office Ltd	Income tax – August	£123.20
2045	Hutton Peach	Updating the Parish Council's website	£225.00

(c) *Income Received*

HMRC	VAT refund	£801.39
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(d) *To receive the internal auditor's report*

The internal auditor's report had been sent to Cllrs with the agenda papers. It gave the Parish Council a clean bill of health and was accepted by the Cllrs.

17/219 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting –*

It was noted that all the grassed areas had been cut.

(b) *The management of Warren Lea*

No news on this subject.

(c) *The management of the area between the War Memorial and the car park/access track*

The area has been strimmed and is looking tidy.

(d) *Riverside Walk embankment*

- i. Sam Dickson has ground out two of the stumps. The Clerk is to ask Mr Dickson to grind out the other five stumps. **(Action Clerk)**
- ii. A quotation from Sleightholme Landscapes to remove unwanted vegetation from the embankment was accepted. **(Action Clerk)**

(e) *Allerton Drive garden*

The Clerk reported on a meeting with the contractor who had said that 75cm was too low as it would remove all the green parts of the hedge and leave just the stems. The Cllrs agreed that the hedge needed to be cut back and agreed to the height recommended by the contractor. The work is to be carried out at the end of the growing period. **(Action Clerk)**

(f) *The Moat Fields*

There was no news on this subject.

(g) *The Cartsheds and Wildlife area*

The Clerk reported that he had been advised by a tenant that part of the Cartshed roof had collapsed having been pushed through by the branches of a tree growing behind the Cartshed. The Clerk had arranged for Ken Falkingham to remove the offending branch and repair the roof. The work had been completed in two days so preventing rain damage to the tenant's contents. Cllrs agreed the Clerk's actions.

(h) *The tree maintenance programme and works for this year*

No news on this subject.

17/220 – TO CONSIDER ADDING ITEMS TO THE LOCAL LIST, HERITAGE ASSET LIST AND COMMUNITY ASSET LIST

It was agreed to defer discussion on this subject.

17/221 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) *Village policing*

Reproduced below is a table showing the incidents reported to the police during July 2017.

Incident Type	Details	Total
Anti-Social Behaviour (ASB)	7th – report of an Audi driving up and down Great North Way at speed 7th – report of a large group of youths on Little Garth 9th – large group of youths on the old Manor School site throwing stones at windows 22nd – report of 2 males riding mopeds on the footpath on Kyle Way	4
Criminal Damage	17th – continued issues with youths going on to Manor School grounds on an evening and causing damage to property	1
Theft	3rd – theft of cycle from a garden on Fox Garth 11th – theft of an antique chair from a garden on Easthorpe Drive	1

(b) *Poppleton Play – 10 August*

Cllrs had received a report of the meeting held on 10 August.

Cllr Simpson presented the design of three schemes which indicated the possible play equipment that could be installed on the site. Tenders are still to be invited.

17/222 – TO RECEIVE VERBAL REPORTS ON/FROM

Cllr. Reynolds reported that the Millennium Green Trustees had expressed their appreciation for this year's grant from the Parish Council.

17/223 – TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *The position of police safety cameras (Min. 17/199c)*

No news on this subject.

(b) *Updating the Parish Council's website (Min. 17/190)*

The Clerk reported that he had removed items not needed and updated other items. He had managed to add 18 photographs to the gallery and these were shown.

17/224 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

17/224/1 – The Clerk referred to the following correspondence received since the July meeting

(a) Andy Blain, CYC - Response to hedgerow letter

(b) A request from three girls to do a presentation to the Parish Council on some safety posters relating to the North Yorkshire Police's Lifestyle challenge. Lifestyle is all about helping your community in the summer with your friends. It was agreed that they should be invited to talk at the beginning of the September meeting. **(Action Clerk)**

(c) Mike Slater, CYC - Response to Arnold Clark letter

17/224/2 – It was noted that the correspondence received since the July meeting, as listed below, had already been circulated to the Councillors

- (a) CYC – Details of My Castle Gateway public consultation
- (b) Emergency Planning Unit, CYC – Community Resilience Parish Newsletter – Summer 2017
- (c) Environment Agency – Quarterly Newsletter
- (d) Eric Dent – Confirmation that his mobile fish & chip van will soon be seen in the village
- (e) Explore York Libraries & Archives – Yortime August 2017
- (f) Cllr Ian Gillies – Travellers at Park & Ride notification
- (g) Poppleton Community Trust – Draft minutes of 11 July PCT Executive Committee
- (h) Poppleton Community Trust – Year-end accounts
- (i) YLCA – NALC Bulletin 27 – July 2017
- (j) YLCA – Finance & Transparency Guidance booklet
- (k) YLCA - White Rose Update – August 2017
- (l) YLCA – NALC Chief Executive’s Bulletin 29 – 4 August 2017
- (m) YLCA – Email re possible course on listed buildings

17/225 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 Aug	Poppleton Play	Poppleton Centre/ 7.30pm	Simpson
13 Sep	Rural West Ward Team	Skelton Village Hall/ 2.30pm	Powell
21 Sep	Poppleton Youth Action Group	Venue TBA/ 8.00pm	Bradley
5 Oct	YLCA York Branch	New Earswick Folk Hall/ 7.30pm	Powell, Bradley

17/226 – TO CONSIDER MINOR MATTERS

None.

17/227 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Whether or not to subscribe to the CPRE.

Review of the Parish Council’s Standing Orders, Financial Regulations and Complaints Procedure.

17/228 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 SEPTEMBER 2017

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 18 September 2017. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 8.25pm.

Chairman.....

Date.....

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