

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 20 NOVEMBER 2017

#### PRESENT:

Cllr. S P Barry (in the chair)

City Cllr. Ian Gillies

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M A Reynolds

Mr B J W Mackman (Clerk)

Cllr. D A Simpson

Cllr. I Woods

#### TO RECEIVE A PRESENTATION ON THE 'FLOWER POWER YORK' VENTURE AND PROJECT

Mamta Scally, who left IBM in November 2016 after a 20-year career as a project manager, gave a PowerPoint presentation on her new venture, *Flower Power York* which is a start-up social enterprise growing beautiful seasonal flowers to bring positive changes to people's lives, helping improve mental health and wellbeing. It is a not-for-profit Community Interest Company, which allows it to apply for funding from various bodies, but with the aim of being sustainable through selling its beautiful flowers.

The Councillors asked Mrs Scally a number of questions.

#### 17/290 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 17/291 – PUBLIC PARTICIPATION

None.

#### 17/292 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllr. G A Bradley.

#### 17/293 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 OCTOBER 2017

The minutes of the Parish Council meeting held on 16 October 2017 having been circulated prior to the meeting, were approved and signed.

#### 17/294 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Ian Gillies reported: -

- At the City Council's Planning Committee meeting the decision to refuse permission for a car showroom in the York Business Park was influenced by the Poppleton Neighbourhood Plan.
- The future of a cricket field in Poppleton continues to be under discussion.
- Automatic number plate recognition cameras are to be installed by the bollard in Low Poppleton Lane on 8 January. For a six-month period, only buses will be legally able to pass although there could be a two-week grace period for cars with warnings.

## 17/295 – FINANCE

### (a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 20 November 2017. The report reflected the receipts and payments below. The bank balances at 20 November were: -

Current Account	£500.00
Business Money Manager Account	£25,734.96
National Savings Investment Account	£15,115.97

### (b) To note accounts for payment (net of VAT);

2061	Poppleton Under Fives	Grant	£500.00
2062	Exactis Ltd	Website update	£38.83
2063	Glasdon UK Ltd	Dog poo bags	£58.36
2064	Poppleton Community Trust	Room rent September & October	£32.10
2065	Ryland Horticulture	Repairing damaged tree and clearing debris	£200.00
2066	Sleightholme Landscapes	Common Land work per contract	£1,530.00
2067	James Mackman	Salary – November	£493.36
2068	Post Office Ltd	Income tax – November	£123.20
2069	James Mackman	Expenses including wreath, £17.00	£41.22

### (c) Income Received

Sir Thomas Glemham Regiment	Cartshed rent	£80.00
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### (d) To consider giving any grant to “Flower Power York

After discussion it was resolved to give a grant of £500 to Flower Power York using the power of Section 137 of the 1972 Local Government Act.

### (e) To consider a request from Poppleton Community Railway Nursery - £300

It was resolved to give a grant of £300 to the Nursery.

### (f) To consider a request from Poppleton Luncheon Club - £60

It was resolved to give a grant of £75.00 to the Luncheon Club.

### (g) To consider implementing electronic banking

The Parish Council’s Standing Orders allow for electronic banking. The current bank mandate does not. It was agreed that the bank mandate be updated so that the Parish Council can avail itself of electronic banking to which end the Clerk is to obtain the necessary paperwork from HSBC. **(Action Clerk)**

## 17/296 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

### (a) Grass cutting –

It was noted that the vegetation each side of the beck next to Riversvale Drive had been strimmed.

### (b) The management of Warren Lea

No news on this subject.

### (c) The management of the area between the War Memorial and the car park/access track

No news on this subject.

*(d) Riverside Walk embankment*

It was noted that the remaining tree stumps have yet to be ground out.

*(e) Allerton Drive garden*

It was noted that the hedge has been cut.

*(f) The Moat Fields*

Cllr. Woods reported that the Moat Field Management Group met recently and reported no major issues. There had been some need for surgery on a couple of older trees, and the issue of damage by squirrels to trees has been discussed. It may be that a period of humane trapping is needed to reduce the grey squirrel population.

The issue of dog worrying seems to have abated, and currently a small flock of sheep are maintaining the fields. At present there is no indication as to whether the impending departure from the EEC will affect grants used to keep the fields grazed.

*(g) The Cartsheds and Wildlife area*

The Clerk reported having bought and installed two gutter guards in the Cartshed gutter below the willow tree to stop leaves clogging the gutter and causing drips over the doorways.

It was also reported that a working party has been tidying up the Wildlife area.

*(h) The tree maintenance programme and works for this year*

The Clerk reported that a skip lorry had knocked a large branch off a tree in Main Street, close to Ouse Moor Lane. The Clerk had authorised Ryland Horticulture to remove the broken branch and make repairs to the tree. The Cllrs. endorsed the Clerk's action.

The Clerk also reported that he was endeavouring, through the police, to find the name of the skip owner so that the Parish Council could claim the cost of the remedial work incurred.

**(Action Clerk)**

**17/297 – TO THE REVIEW THE PARISH COUNCIL'S COMPLAINTS PROCEDURE**

Cllr. Powell reported having given each Cllr. a copy of his revised draft complaints procedure. It was agreed that this would be discussed at the next meeting.

**17/298 – TO CONSIDER ADDITIONS TO THE PARISH COUNCIL'S STANDING ORDERS**

It was noted that the section in the Standing Orders with regards to the way that the Parish Council deals with planning applications is out of date. This is to be rewritten and circulated so that the revised Standing Orders can be discussed at the next meeting. **(Action Cllr. Powell)**

**17/299 – TO CONSIDER GRANTING A SPECIAL REQUEST FOR FINANCIAL SUPPORT FROM THE POPPLETON COMMUNITY TRUST**

The Clerk reported that the reason for the inclusion of this subject had been overtaken by events and that no decision was necessary.

**17/300 – TO CONSIDER ARRANGEMENTS FOR THE UPKEEP AND MAINTENANCE OF THE VILLAGE IN BLOOM TUBS AND BASKETS**

It was agreed that the Clerk would obtain a schedule of the location of tubs and baskets in Nether Poppleton in order for the subject to be discussed at the next meeting.

**17/301 - TO AGREE REPRESENTATION AT YORK PARISH COUNCILS' "WORKING TOGETHER" MEETING 29<sup>TH</sup> NOVEMBER**

Cllr. Powell reported that he was going to lead this meeting and no other Councillors were available to attend.

**17/302 – NEIGHBOURHOOD PLAN**

*(a) To receive a report on the City of York Council’s Executive on the Neighbourhood Plan*

It was noted that the Neighbourhood Plan was ‘made’ by the City of York Council Executive on 19<sup>th</sup> October 2017 following a positive referendum result on 23<sup>rd</sup> August 2017

*(b) To receive a report on the expenditure for Locality and City Council monies*

The Clerk reported having produced a spreadsheet which listed all the income and expenditure items shown in the Parish Council minutes. Cllr. Jones is to check the spreadsheet with the records that the Neighbourhood Planning Group have kept and report to the next meeting.

**(Action Cllr. Jones)**

**17/303 – TO RECEIVE AN UPDATE ON THE LOCAL PLAN**

No news on this subject.

**17/304 – TO RECEIVE AN UPDATE FROM THE LORD NELSON ACTION GROUP**

It was noted that the Lord Nelson Action group has submitted an offer to buy the Lord Nelson to Enterprise Inns

**17/305 – TO RECEIVE WRITTEN REPORTS ON/FROM**

*(a) Village policing*

Reproduced below is a table showing the incidents reported to the police during October 2017.

Incident Type	Details
Burglary	23 <sup>rd</sup> – rear porch door entered at a property on Linton Road

*(b) Poppleton Play – 24 October*

All Councillors had received this report.

*(c) Poppleton Community Trust Executive Committee – 7 November*

All Councillors had received this report.

**17/306 – TO RECEIVE VERBAL REPORTS ON/FROM**

Cllr. Powell reported on the Service held at the Nether Poppleton War Memorial at 11.00am on Saturday 11 November and on the Remembrance Day Service on Upper Poppleton Green on 12 November.

**17/307 – TO RECEIVE THE CLERK’S REPORT ON PROGRESS ON THE FOLLOWING: -**

*(a) The position of police safety cameras (Min. 17/248b)*

No report on this subject.

*(b) Adding items to the local list, heritage asset list and community asset list (Min 17/268)*

Cllr. Jones reported that the Cartshed, the duck pond and The Old Vicarage in Church Lane have been added to the Local List.

**17/308 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*17/308/1 –The Clerk referred to the following correspondence received since the October meeting*

*(a) Dunnington Parish Council - Neighbourhood Plan query*

*(b) Neil Gibson, CYC - Parish Councils Working Together meeting on 29 November*

*(c) Correspondence with the police regarding the identity of the owner of the skip lorry that caused damage to the tree in Main Street*

17/308/2 – It was noted that the correspondence received since the October meeting, as listed below, had already been circulated to the Councillors

- (a) Came & Co - Council Matters Autumn 2017
- (b) Poppleton Play - Request for Aviva Community Fund support
- (c) Poppleton Play - Minutes and report
- (d) Explore York Libraries & Archives - Yortime November 2017
- (e) Julian Sturdy MP., two E-Bulletins
- (f) A letter of complaint about the lighting on the Arnold Clark site in the York Business Park
- (g) NALC - Chief Executives Bulletins 39 & 40
- (h) Neil Gibson, CYC - Liaison meetings minutes
- (i) Neil Gibson, CYC - Local Policing meeting 19 December
- (j) Ruth Potter, OCA Y - Request for support for project for Digital Inclusion

17/308/3 – It was agreed that the correspondence received since the October meeting, as listed below, be circulated to the Councillors

- (a) War Memorials Trust - Bulletin 75, November 2017
- (b) Clerk & Councils Direct, November 2017 - Edition 114

**17/309 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
28 Nov	Millennium Green Trust	The Old Vicarage, Church Lane/ 7.30pm	Reynolds
29 Nov	CYC Working Together	Priory Street Rock Centre/ 1.30pm	Powell
18 Dec	Cricket Club	Poppleton Centre/ 7.00pm	
19 Dec	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson

**17/310 – TO CONSIDER MINOR MATTERS**

None.

**17/311 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

None.

**17/312 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 JANUARY 2018**

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 15 January 2018. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.21pm.

Chairman.....

Date.....

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