

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 20 FEBRUARY 2017

#### PRESENT:

Cllr. S P Barry (Chairman)

City Cllr. Ian Gillies

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. D A Simpson

Cllr. I Woods

Mr B J W Mackman (Clerk)

#### **17/034 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **17/035 – PUBLIC PARTICIPATION**

None.

#### **17/036 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apoloies for absence were received and approved from Cllr. Bradley.

#### **17/037 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 JANUARY 2017**

The minutes of the Parish Council meeting held on 16 January 2017 having been circulated prior to the meeting, were approved and signed.

#### **17/038 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Ian Gillies reported: -

- A superfast broadband cabinet has been installed in Millfield Lane close to Avondhu.
- The rising bollard between Millfield Lane and Low Poppleton Lane has stopped working. The cost of repair is considerable so the decision to carry out the necessary repairs will be made at some time in the future. In the meantime, a temporary suspension of the Traffic Order banning vehicles from travelling through the gap is being sought.
- Opus Avenue, on York Business Park, will have yellow lines to stop the obstruction of the road.

#### **17/039 – FINANCE**

##### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 20 February 2017. The report reflected the receipts and payments below. The bank balances at 20 February were: -

Current Account	£500.00
Business Money Manager Account	£36,822.03
National Savings Investment Account	£15,115.97

(b) *To note accounts for payment (net of VAT);*

1978	Cancelled		£0.00
1979	Burn & Co	Legal fees for obtaining absolute title to the Riverside Common Land and Stable Sheds and pond	£190.00
1980	Community Heartbeat Trust	Defibrillator	£2,020.00
1981	Cllr. Powell	Travelling expenses	£45.50
1982	Poppleton Community Trust	Room hire – January	£21.40
1983	Poppleton Tithe Barn Trust	Room hire for Neighbourhood Planning meeting	£60.00
1984	James Mackman	Salary – February	£488.26
1985	Post Office Ltd	Income tax – February	£122.20
1986	James Mackman	Expenses	£66.37
1987	Groundwork UK	Refund of unspent portion of grant	£436.00
1988	Upper Poppleton Parish Council	Half share of Remembrance Day expenses	£22.50

(c) *Income Received*

National Savings	Annual interest	£90.28
CYC	Double taxation relief for 2016-17	£6,716.58

(d) *To consider a request from the Poppleton Community Trust for the £10,000 provided in the last two year's budgets*

It was resolved to release the £10,000 to the Poppleton Community Trust. A cheque for this amount was written out and signed at the meeting.

(e) It was agreed that, for future meetings, Councillors would receive a financial statement with their agenda papers.

#### **17/040 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting –*

*i. Revision of contract and frequency of cuts*

The Cllrs. accepted the contract revised by Cllrs. Bradley and Jones. All areas of the Common Land and selected areas of Warren Lea are to be cut six times a year.

*ii. Awarding a contract for the period 1 April 2017 to 31 March 2019*

The Cllrs. resolved to award the two-year contract to Sleightholme Landscaping.

(b) *The management of Warren Lea*

Cllrs. Bradley, Simpson and Jones reported that they had worked on the path to renovate it and renew the chippings provided by Cllr. Powell

(c) *The management of the area between the War Memorial and the car park/access track*

No report on this subject.

(d) *Riverside Walk embankment*

Sam Dickson has been asked to grind out all the stumps on the embankment.

(e) *Allerton Drive garden*

No report on this subject.

(f) *The Moat Fields*

It had been reported that equipment being used by Network Rail to assist in the £1 million work to the bridge over the Ouse and track improvements had caused damage to the track through the Moat Fields. The track has been widened. It was agreed that Network Rail would be asked to ensure that the appropriate work to restore the track would be carried out at the end of the current contract. **(Action Clerk)**

(g) *The Cartsheds and Wildlife area*

No report on this subject.

(h) *The tree maintenance programme and works for this year*

No report on this subject.

#### **17/041 – TO CONSIDER THE LIGHT POLLUTION ISSUE IN GREAT NORTH WAY**

It was agreed to keep a watching brief on the lighting in Great North Way.

#### **17/042 – TO NOTE PROGRESS ON THE PROPOSED PARISH COUNCIL NEWSLETTER**

Cllrs Barry and Woods reported making progress on the Newsletter. A draft of the Newsletter will be sent to the Cllrs. for comment in due course. **(Action Cllr. Woods)**

#### **17/043 - TO CONSIDER PARTICIPATING IN THE COMMUNITY SPEED WATCH SCHEME**

It was agreed that the Parish Council would not be involved in this Scheme but that it would be mentioned in the forthcoming Newsletter.

#### **17/044 - TO CONSIDER PARTICIPATION IN THE WWI BEACONS OF LIGHT (CENTENARY) EVENT ON 11 NOVEMBER 2018**

It was reported that the Upper Poppleton Parish Councillors had suggested that the two Parish Councils should organise a joint event. It was agreed that a working party consisting of Cllrs. Powell and Bradley liaise with the Upper Poppleton Councillors. It was suggested that the Poppleton History Society be invited to help. **(Action Cllrs. Bradley and Powell)**

#### **17/045 – TO RECEIVE WRITTEN REPORTS ON/FROM**

(a) *Village policing*

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

9 Jan	Autocrime	Tools taken from van	Severn Green
30 Jan	Autocrime	Items taken from vehicle	Millfield Lane

(b) *Neighbourhood Plan - January/February 2017*

Cllrs. had been given a written report prior to the meeting which is reproduced below:-

- The SEA and Final Consultation was completed on 22 January 2017
- 29 responses were received from Developers, Land owners and Villagers as well as CYC.
- Examiner was agreed with CYC and appointed- Mr Andrew Ashcroft
- Mr Ashcroft's experience is vast in Neighbourhood Plans as he has examined 29 plans to date. There are 300 approved Neighbourhood Plans in the country.
- He has also written the Neighbourhood Plan for his village and it has just passed the Referendum Stage with 89% vote (turnout was 40)

- He arranged a meeting with the CYC and the Neighbourhood Plan Committee on 3<sup>rd</sup> February 2017
- We were able to host this in the village at the Tithe Barn.
- He was impressed with the plan, the village and the history of the village and could understand the issues on the ground having spent two days touring around the village and looking at all the various sites and situations.
- CYC had a lot of preparation to do for the meeting and did surpass expectations with a full layout of all the points that Mr Ashcroft had raised.
- The Neighbourhood Plan Committee were able to provide enlargements of all the maps thanks to Cllr. Mark Reynolds of Nether Poppleton Parish Council
- The remaining issues are still the outstanding ones we have had from the start namely the lack of a Local Plan for 60 years in York, the lack of a definitive Green Belt being consistently applied in our area by York City Council Planners, no definite date for the next consultation by the City given the new brownfield sites of Strensall and Imphal Barracks.
- He has agreed to give us some wording on one of the policies related to the VDS so that is clear that although the document was adopted in 2003 it is still relevant because of the historic nature and character of the village.
- He commented on the thorough preparation of the VDS and the Neighbourhood Plan.
- He also commented that in terms of any other Neighbourhood Plans already presented this one represented the greatest amount of work as basically we have had to produce a Local Plan for Poppleton in the absence of the City having a Local Plan.
- We have received a grant of £3,000 to help with the remaining tasks of the Neighbourhood Plan
- When the Local Plan is finally produced, inspected and adopted there might be some minor adjustments to the Neighbourhood Plan but not necessarily so depending on the outcome of the final decisions of CYC and the Local Plan inspector when appointed.
- Minor adjustment to the SEA have been actioned by the CYC through Alison Cooke
- The final report on the Neighbourhood Plan is expected at the end of the Month.
- There will be some minor alterations possibly
- The Neighbourhood Plan will then be taken to the Executive Committee of the City of York which could be up to 6 weeks in presentation to the City.
- A referendum date is to be set by the CYC Planners we hope during the time when the final report is received and the executive agreed to progress to the Referendum.
- The Referendum will be conducted by the City of York Electoral Services as would be the case in any election.
- Clearly, we need to ensure that a high level of publicity is achieved when the date is agreed.

*(c) Adventure Playground Group – 7 February*

Cllr. Simpson's written report on the meeting held on 7 February had been distributed prior to the meeting.

*(d) The proposal to open a footpath from the end of the Wildlife area through the fields towards York*

Cllr. Bradley's report had been distributed prior to the meeting.

*(e) Poppleton Cricket Club – 8 February*

A report had been distributed prior to the meeting

*(f) Poppleton Youth Club Management Group – 19 January*

A report had been distributed prior to the meeting

**17/046 - TO RECEIVE VERBAL REPORTS ON/FROM**

Cllr. Powell reported on the YLCA York Branch meeting held on 2 February and the Rural West Ward meeting held on 15 February.

**17/047 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-**

(a) *The installation of a defibrillator at the Allerton Drive shops. (Min. 16/275h)*

The Clerk reported that the defibrillator had been ordered three weeks ago.

**17/048 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*17/048/1 –The Clerk referred to the following correspondence received since the January meeting*

- (a) Janet Hopton - copy of a letter sent to the City Council regarding the planning application for 32 Church Lane
- (b) The Information Commissioner - Annual renewal certificate
- (c) Tim Bradley, CYC - Confirmation of the Lord Nelson as an Asset of Community Value
- (d) YLCA - York Branch meeting papers

*17/048/2 - It was agreed that the correspondence received since the January Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Environment Agency – Newsletter, February 2017
- (b) YLCA – White Rose update, January 2017

**17/049 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
7 Mar	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
8 Mar	Cricket club	Poppleton Centre/ 7.30pm	Woods
14 Mar	Adventure Playground	Poppleton Centre/ 7.30pm	Simpson

**17/050 – TO CONSIDER MINOR MATTERS**

None.

**17/051 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Assets of Community Value

**17/052- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 20 MARCH 2017**

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 20 March 2017. It was noted that the third Monday in April is Easter Monday so it was agreed that the April meeting would be held on Monday the 24<sup>th</sup>.

The meeting closed at 9.37pm.

Chairman.....

Date.....2017

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