

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 17 JULY 2017

PRESENT:

Cllr. G A Bradley (Chairman)

City Cllr. Chris Steward

Cllr. E M Jones.

Cllr. P H F Powell

Three members of the public

Cllr. M A Reynolds

Cllr. D A Simpson

Mr B J W Mackman (Clerk)

Cllr. I Woods

17/181 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

17/182 – PUBLIC PARTICIPATION

None.

17/183 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllr. S P Barry

17/184 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 JUNE 2017

The minutes of the Parish Council meeting held on 19 June 2017 having been circulated prior to the meeting, were approved and signed.

17/185 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Chris Steward reported that: -

- Another consultation draft of the Local Plan is imminent
- A decision on the future of the bollard in Low Poppleton Lane should be made on 17 August (See minute 17/199b below)
- The City Council is conducting a survey of the use of recycling banks

17/186 – TO RECEIVE AN UPDATE FROM THE LORD NELSON ACTION GROUP AND AGREE TO FUND THE PUBLICITY/MARKET RESEARCH MATERIAL

A member of the Lord Nelson Action Committee gave an update on progress made by the committee. There is a need for publicity material to be printed and distributed to residents to generate interest and support. It was agreed that the Parish Council would grant up to £500 for the production of the material and be responsible for payment of any related invoices.

17/187 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 17 July 2017. The report reflected the receipts and payments below. The bank balances at 17 July were: -

Current Account	£500.00
Business Money Manager Account	£17,448.10
National Savings Investment Account	£15,115.97

(b) To note accounts for payment (net of VAT);

2022	Poppleton Youth Action Group	Grant	£1,500.00
2023	Nether with Upper PCC	St Everilda's annual grass cutting grant	£400.00
2024	Glasdon UK Ltd	Dog poo bags	£58.36
2025	Complete Weed Control	Contra with Moat Fields	£0.00
2026	Arborwise	Felling two trees	£480.00
2027	Poppleton Community Trust	Room hire – June	£21.40
2028	Ken Falkingham	Repairs to bus shelter and notice board	£45.00
2029	Ryland Horticulture	Tree works on Warren Lea	£300.00
2030	James Mackman	Salary – July	£493.16
2031	Post Office Ltd	Income tax – July	£123.40
2032	James Mackman	Expenses	£15.63
2033	Exactis	Printing	£37.71

(c) Income Received

None

(d) To consider a request from the Millennium Green Trust for a grant of £1,000

It was noted that the sum of £1,500 for the Millennium Green Trust had been included in this year's budget. It was agreed to release the grant of £1,500.

17/188 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting –

It was noted that all the grassed areas had been cut.

(b) The management of Warren Lea

The Clerk reported that the branch that had fallen from an ash tree had been removed and the broken limb recut.

(c) The management of the area between the War Memorial and the car park/access track

No report on this subject.

(d) Riverside Walk embankment

- i. Sam Dickson has not yet ground out the stumps
- ii. A problem with brambles at the top of the embankment was reported. The Clerk is to arrange with the contractor to remove them. **(Action Clerk)**

(e) Allerton Drive garden

It was agreed that the hedge should be cut down to a height of 75cm. The Clerk is to arrange this with the contractor. **(Action Clerk)**

(f) The Moat Fields

Cllr Woods reported that the Moat Fields were currently in a good condition and that sheep were grazing the land as per plan. The main track through the fields was now stable and in a good repaired condition. Weed treatment had taken place and the management group were now awaiting work by contractors on some ageing and potentially dangerous trees in the moat.

(g) The Cartsheds and Wildlife area

No report on this subject.

(h) The tree maintenance programme and works for this year including the removal of the dead rowan and dangerous sycamore on the Common Land

The Clerk reported that he had, after consultation with the Chairman, authorised the removal of a fallen branch and the dying tree that it had fallen from and a dead rowan tree on the Common Land. The City Council had given a five-day notice consent for the work to be carried out. The Councillors confirmed acceptance of the action.

(i) A replacement tile on the bus shelter roof

The Clerk had arranged for a broken tile to be replaced to prevent water damage to the bus shelter. This action was approved.

(j) Repairs to the notice board in Millfield Gardens

The Clerk had arranged for the notice board to be repaired to prevent water damage. This action was approved.

17/189 – TO CONSIDER ADDING ITEMS TO THE LOCAL LIST, HERITAGE ASSET LIST AND COMMUNITY ASSET LIST

It was agreed to defer discussion on this subject.

17/190 – TO CONSIDER A REPORT ON THE COUNCIL’S WEBSITE AND MAKE DECISIONS ON RECOMMENDATIONS

The Cllrs considered the Chairman’s report on the contents of the website. The Clerk reminded Cllrs that Nether Poppleton PC is not covered by the Transparency Code so there is no legal requirement for some of the current items to be shown.

It was agreed that some of the out-of-date items be removed, other items be updated where possible and photographs of the village be added to the Gallery page. Cllr Jones said that she had a number of photographs which had been used in the Neighbourhood Plan and would give them to the Clerk who is to contact VisionICT and obtain a price for them to add the photographs to the website. **(Action Clerk)**

17/191 - TO CONSIDER A RESPONSE TO THE RUFFORTH WITH KNAPTON NEIGHBOURHOOD PLAN

It was noted that Rufforth with Knapton Parish Council had asked for a response to their Neighbourhood Plan consultation. It was agreed that Cllr Jones, the Parish Council’s lead on the Neighbourhood Plan, respond on behalf of NPPC. **(Action Cllr Jones)**

17/192 – TO REVIEW STANDING ORDERS, FINANCIAL REGULATIONS AND THE COMPLAINTS PROCEDURE

Cllr Powell is to look at the Standing Orders and Financial Regulations. The subject will be discussed at the September Parish Council meeting. **(Action Cllr Powell)**

17/193 - TO CONSIDER A REQUEST FOR A LETTER OF SUPPORT FOR THE BOWLS CLUB'S GRANT APPLICATION TO YORVENTURE

It agreed that a letter of support be sent to the Bowls Club. (Action Clerk)

17/194 – TO CONSIDER FEEDBACK ON THE RECENT NEWSLETTER

Councillor Woods led a discussion on the feedback which had been received following the circulation of the Parish Council Newsletter. There had been a combination of both electronic mail and written comments, which contained views on varying issues. Themes covered by parishioners included public attendance at council meetings, the cost of the Newsletter, the maintenance of hedges abutting footpaths, and the use of social media to increase awareness and input from the public.

As had been agreed previously, one piece of feedback was chosen to receive a prize of an electronic reader. It was agreed that Councillor Woods would purchase this and be reimbursed, and that he would write a note for the Parish News, detailing feedback, but not identifying any correspondents. (Action Cllr Woods)

17/195 – TO AGREE TO PRINT AND DISTRIBUTE A4 FLYERS TO ADVISE RESIDENTS OF THE FORTHCOMING REFERENDUM ON THE NEIGHBOURHOOD PLAN

This was agreed.

17/196 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) *Village policing*

Reproduced below is a table showing the incidents reported to the police during June 2017.

<u>Incident Type</u>	<u>Details</u>	<u>Total</u>
Anti-Social Behaviour (ASB)	<ul style="list-style-type: none">• 3rd – group of youths on Calder Avenue playing loud music on their mobile phones at midnight• 6th – group of youths gained entry to a derelict property on Main Street and were trying to start fires	2
Theft	<ul style="list-style-type: none">• 2nd – theft of a music speaker after a house party on Old School Walk• 16th – theft of golf trolley and car boot cover that had been left insecure on a driveway on Nether Way.	2

(b) *Neighbourhood Plan – May/June 2017*

It was noted that the referendum on the Neighbourhood Plan will take place on Wednesday 23 August. Polling in Nether Poppleton will be at the Tithe Barn in Church Lane.

(c) *Poppleton Cricket Club*

A copy of the minutes of the Cricket Club meeting held on 6 July had been given to all Councillors.

(d) *New Footpath Working Group*

No report on this subject.

(e) *Joint Standards Committee, 22 June*

A report from this meeting had been circulated with the meeting papers.

17/197 - TO RECEIVE VERBAL REPORTS ON/FROM

- (a) Cllr. Bradley reported on the Poppleton Youth Action Group meeting held on 13 July.
- (b) Cllr. Powell reported on the YLCA Annual Meeting held at York University on 15 July.
- (c) Cllr. Jones reported on the Local Plan Working Group meeting held on 10 July.
- (d) Cllr. Powell reported on the Poppleton Community Trust AGM held on 4 July.

17/198 - TO RECEIVE AN UPDATE ON THE WWI BEACONS OF LIGHT (CENTENARY) EVENT ON 11 NOVEMBER 2018

Cllr Powell reported on a meeting with the Upper Poppleton Parish Council Chairman on 16 June when details of the event were discussed. It was agreed to support the event and include £500 in next year's budget. A written report has been given to all Cllrs.

17/199 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *The implementation of a three-hour parking limit at the Allerton Drive shops (Min. 17/162c)*
It was agreed that the City Council be asked to include the implementation of a three-hour parking limit when the next review is due. **(Action Clerk)**

(b) *The rising bollard issue in Low Poppleton Lane (Min. 17/162d)*
As mentioned by City Cllr Chris Steward, consideration is shortly to be given to this subject. The choice now would appear to be between opening the road to all traffic or restricting access to buses only and controlling the situation with automatic number plate recognition cameras. It was agreed that the Parish Council send a letter to the City Council giving support to the latter suggestion. **(Action Clerk)**

(c) *The position of police safety cameras (Min. 17/162e)*
No news on this subject.

17/200 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

17/200/1 –The Clerk referred to the following correspondence received since the June meeting

- (a) Don Wilson - Thanks for the St Everilda's grass-cutting grant
- (b) Friends of the Earth - FOI request re fracking
- (c) PYAG - Thanks for the grant
- (d) The Sealed Knot Society - Change of address for invoices

17/200/2 - It was noted that the correspondence received since the June meeting, as listed below, had already been circulated to the Councillors

- (a) Explore York Libraries & Archives - Yortime July 2017
- (b) Rufforth with Knapton PC - Neighbourhood Plan information
- (c) CPRE – Letter asking for the Parish Council to resubscribe
- (d) Poppleton Community Trust - Invitation to 14 July event
- (e) Minerals and Waste Joint Plan Team - Minerals and Waste Joint Plan – Addendum
- (f) NALC - Bulletin & questionnaire

17/200/3 - It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct - July 2017, Issue 112
YLCA Annual Review 2016-2017

17/201 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 Jul	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
25 Jul	Millennium Green Trust	10 Poppleton Hall Gardens/ 7.30pm	Reynolds
13 Sep	Rural West Ward Team	Skelton Village Hall/ 2.30pm	Powell

17/202 – TO CONSIDER MINOR MATTERS

It was agreed that Cllr Jones complete the NALC questionnaire about the ongoing council tax referendums campaign.

17/203 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Whether or not to subscribe to the CPRE.

17/204 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 AUGUST 2017

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 21 August 2017. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.45pm.

Chairman.....

Date.....

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