

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 16 JANUARY 2017

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. S P Barry

City Cllr. Chris Steward

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. D A Simpson

Cllr. I Woods

Mr B J W Mackman (Clerk)

17/008 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

17/009 – PUBLIC PARTICIPATION

None.

17/010 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Cllrs. being present there were no apologies.

17/011 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 NOVEMBER 2016

The minutes of the Parish Council meeting held on 21 November 2016 having been circulated prior to the meeting, were approved and signed.

17/012 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Chris Steward reported: -

- The City Council has registered the Lord Nelson public house as an Asset of Community Value
- The City Council's "My Account" is now online
- The Local Plan is being delayed by up to six months owing to proposed additional building proposals elsewhere in the city.

17/013 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 16 January 2017. The report reflected the receipts and payments below. The bank balances at 16 January were: -

Current Account	£500.00
Business Money Manager Account	£30,618.51
National Savings Investment Account	£15,025.69

(b) To note accounts for payment (net of VAT);

1961	Hutton Peach Ltd	Website upgrade	£235.00
1962	Cllr. Jones	Neighbourhood Plan expenses	£103.88
1963	Poppleton Bowls Club	Grant	£350.00
1964	Adventure Playground Group	Grant	£500.00
1965	James Mackman	Salary – December	£488.26
1966	Post Office Ltd	Income tax – December	£122.20
1967	Harland Garden Machinery Ltd	Stilh multi-tool machine	£643.67
1968	Exactis	Neighbourhood Plan (£101.69), Remembrance Day (£65.78)	£167.47
1969	Upper Poppleton PC	Stationery contribution	£85.07
1970	Glasdon UK Ltd	Dog poo bags	£29.18
1971	Ken Falkingham	Seats refurbishment	£485.00
1972	Poppleton Community Trust	Room hire – November	£21.40
1973	Hutton Peach Ltd	Website upgrade	£85.00
1974	Information Commissioner	Annual fee	£35.00
1975	James Mackman	Salary – January	£488.46
1976	Post Office Ltd	Income tax – January	£122.00
1977	James Mackman	Expenses (including SLCC subscription £63.19)	£98.60

(c) Income Received

HMRC	VAT refund	£1,191.33
CYC	Contribution to defibrillator	£750.00
Local contributors	Donations towards defibrillator	£1,365.00
HSBC	Bank interest	£2.51

(d) To agree to pay a proportion of the Clerk's SLCC subscription (£63.19)

It was agreed that the Parish Council would pay £63.19 towards the total of this year's subscription of £177.00.

(e) To consider requests for grants for 2017-18 from the following organisations, all of which had completed and returned a grant application form, a copy of which had been given to all Councillors along with the other agenda papers. It was agreed to provide the following amounts in the budget for 2017-18 except where otherwise stated.

i. *Millennium Green Trust (£1,500)*
Agreed.

ii. *Poppleton Children's Sports Day (£300)*
The Councillors considered that this organisation already had sufficient funds in hand and resolved not to give a grant.

iii. *Poppleton Community Railway Nursery (£300)*
Agreed.

iv. *Poppleton Community Trust (£5,000)*
Agreed.

v. *Poppleton Luncheon Club (£75)*
Agreed.

vi. *Poppleton Under Fives (£500)*
Agreed.

vii. *Poppleton Village in Bloom (£400)*
Agreed.

viii. *Poppleton Village Show (£100)*
Agreed.

ix. *Poppleton Youth Action Group (£1,500)*
It was agreed to include the sum of £1,000 for this organisation in the 2017-18 budget. It was also agreed that, should the Group require extra funding during the financial year then such a request could be considered at the time.

x. *St Everilda's Church towards the cost of cutting the grass in the churchyard (£400)*
Agreed.

(f) To agree the Budget for 2017-2018 and set the precept

The Councillors considered the draft budget which had been prepared by the Clerk and amended by Cllrs. Following a discussion the budget was again revised then agreed. It was resolved that the precept for 2017-18 be kept at £21,000 for the ninth successive year. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

17/014 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting - Revision of contract and frequency of cuts

It was resolved that Cllrs. Bradley and Jones would look to revise the grass cutting contract which will be considered at the February meeting. **(Action Cllrs Bradley & Jones)**

(b) The management of Warren Lea

It was resolved that Cllrs. Bradley and Jones would look at the management plan for Warren Lea. **(Action Cllrs Bradley & Jones)**

(c) The management of the area between the War Memorial and the car park/access track

No report on this subject.

(d) Riverside Walk embankment

The Clerk reported having received a quotation for grinding out two stumps on the embankment near Riverside Gardens. It was noted that there are a number of stumps, some dead and some growing suckers. It was agreed that the Clerk should arrange for all the stumps to be ground out so that grass can grow over the whole area, making it easier for the contractor to keep the area tidy. **(Action Clerk)**

(e) Allerton Drive garden

No report on this subject.

(f) The Moat Fields

No report on this subject.

(g) The Cartsheds and Wildlife area

It was noted that the Wildlife Trustees have bought a Stilh multi-purpose tool together with the appropriate safety wear.

(h) The tree maintenance programme and works for this year

Two quotations for work to the trees in Riverside Walk were considered. The Cllrs. agreed to accept the Ryland Horticulture quotation and the Clerk is to arrange for the work to be done.

(Action Clerk)

17/015 - TO RATIFY RETROSPECTIVELY THE APPOINTMENT OF THE REPRESENTATIVE TRUSTEES ON THE UNKNOWN DONORS DOLE CHARITY.

It was noted that “The Unknown Donors Dole Charity” which looks after the allotments in Millfield Lane requires the Parish Council to confirm any changes to the Trustees. It was agreed that there was no objection to Barbara Ballard, Elizabeth Cracknell and Stephen Hoather’s appointment as Trustees.

17/016 – TO CONSIDER PURSUING THE OPENING OF THE FOOTPATH FROM THE END OF THE WILDLIFE AREA THROUGH THE FIELDS TOWARDS YORK

Cllr. Bradley had tabled a report on this subject. It was resolved that Cllrs. Bradley, Barry and Simpson form a working party to take the idea forward. **(Action Cllrs. Bradley, Barry and Simpson)**

17/017 – TO CONSIDER THE LIGHT POLLUTION ISSUE IN GREAT NORTH WAY

It was agreed to defer discussion on this subject until the February meeting.

17/018 – TO NOTE PROGRESS ON THE PROPOSED PARISH COUNCIL NEWSLETTER

Cllrs Barry and Woods reported making progress on the Newsletter.

17/019 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) Village policing

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

7 Nov	Theft	Bin taken	Rose Avenue
9 Nov	Drugs	Cannabis growing in dwelling	Boroughbridge Road
11 Nov	Theft	Mobile phone taken	Rose Avenue
5 Dec	Theft	Fuel taken not paid	Great North Way

(b) Neighbourhood Plan

Councillor Jones reported

- The final consultation on the Neighbourhood Plan is currently taking place and will end on Monday 23 January 2017
- The committee have met with Rebecca Harrison of the City of York Planning but, unfortunately, Martin Grainger was not available to agree to the discussion at the meeting.
- The meeting was held to discuss the appointment of an examiner of the Neighbourhood Plan.
- It was agreed unanimously to appoint Mr Andrew Ashcroft based on his experience of Neighbourhood Plan Examinations and the fact that he has the time available to complete the necessary work on the examination of the plan.
- Rebecca and Martin must now meet to agree to this and to get a contract for the work in place.
- Any comments will be fed through to us during this consultation period. At present there are only four comments which are all positive

- We do not expect any negative comments from the Statutory Bodies or the developers as they have been consulted fully during the period.
- Next stage will be to assess the outcome of the examination and any adjustments that might have to be made. Modifications would take place during March and April,
- May 2017, a report to Members of the pending referendum.
- The plan will then go for Referendum during June 2017.
- Pending a successful referendum of which 51% or more of the vote is favour the City of York will have a decision to fix a date then the plan will be made.
- A further grant of £3,000 has been applied for from the City of York Council allocation.

(c) Local Plan

Councillor Jones reported

- December 5 Local Plan Working Group (LPWG) notified of a potential six-month delay due to two MOD sites coming forward for potential development
- Strensall will potentially not be started before 2020 and Imphal Barracks before 2030 all within the time of the latest dates for the Local Plan.
- Currently, the City Planners are gathering information to look at the sites as reasonable alternative developments and the fact that this could strongly influence potential development sites at other sites around the City.
- Elvington was put forward as a potential Garden City Village but not has not been approved by Central Government.
- A final report will be made to the City Councillors LPWG on 23 January on sites and a clearer timetable confirmed for consultation.
- No further information on the development of the Ring Road
- No further information on the Wyevale Site for housing. At present only supported for employment by the Neighbourhood Plan.

17/020 - TO RECEIVE VERBAL REPORTS ON/FROM

Cllr. Powell reported on the Residents Association and the YLCA York Branch meetings.

17/021 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) A request for parking restrictions on White Rose Way (Min. 16/283d)

The Clerk reported that the City Council had written to say that

“The lay-by on White Rose Way is already on the next review for waiting restrictions. We intend to propose a limited parking area of 60 minutes to remove the long-term parking yet still allow this space to be used by customers of the business outlets and hopefully keep the area relatively free for better use of the franking machine and post box.”

We have proposed some waiting restrictions as a result of the Arnold Clark development and the planning conditions surrounding this.”

(b) Street audit returns (Min. 16/283f)

The Clerk reported having notified, through the City Council’s website, many of the problems highlighted in the Councillors’ street audit.

(c) “Absolute” land registration of “Riverside Common Land” and “Stable Sheds and Pond” (Min. 16/276i)

The Clerk reported that the land has now been registered with an absolute title.

(d) The installation of a defibrillator at the Allerton Drive shops. (Min. 16/275h)

The Clerk reported that the defibrillator had been ordered three weeks ago.

(e) *The response to The Minerals and Waste Joint Plan (Min. 16/277)*

The Clerk reported having received acknowledgement of the Parish Council's response from the City Council.

(f) *The installation of a seat outside 22 Millfield Lane (Min. 16/278)*

The Clerk reported that the City Council had given permission to install the seat. The donor of the seat is to make arrangements for its installation.

(g) *The refurbishment of the Parish Council's seats and benches (Min. 16/279)*

It was noted that all the seats and benches had been refurbished.

(h) *Registering the Lord Nelson as an Asset of Community Value (Min. 14/129)*

It was noted that the City Council has now registered the Lord Nelson as an Asset of Community Value.

17/022 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

17/022/1 – The Clerk referred to the following correspondence received since the November meeting

- (a) Kate Tattershall - Contact request for Parish Magazine
- (b) Mark Barratt - Hessay Industrial Estate development details
- (c) Poppleton Bowls Club - Thanks for the grant
- (d) YLCA - 11 November 2018 bonfire question
- (e) YLCA - Membership fees 2017-18

17/022/2 - It was noted that the correspondence received since the November meeting, as listed below, had been emailed to the Cllrs. with the exception of Cllrs. Powell and Simpson.

From Whom	Subject	Date Sent
YLCA	Dependent carers allowance survey request	24-Nov-16
YLCA	Copying plans - copyright instructions	28-Nov-16
Exploreyork	Yortime December 2016	1-Dec-16
Baz Buchanan - CYC	Reply to seat query	6-Dec-16
YLCA	White Rose Update - December 2016	12-Dec-16
YLCA	Draft public service ombudsman bill	13-Dec-16
PCT	Minutes of 12 December Exec meeting	30-Dec-16
Eric Dent	Mobile fish & chip shop (See Minor Matters below)	14-Jan-17

17/022/3 - It was agreed that the correspondence received since the November Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct – January 2017, Issue 109

17/023 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
17 Jan	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
19 Jan	PYAG	15 Bankside Close/ 8.00pm	Bradley
2 Feb	YLCA York Branch	Folk Hall, New Earswick/ 7.00pm	Powell
6 Feb	Neighbourhood Planning	West Offices/ 2.00pm	Jones, Powell, Simpson

15 Feb	Rural West Ward	Poppleton Centre/ 2.30pm	Powell
	Team		

17/024 – TO CONSIDER MINOR MATTERS

The Cllrs. discussed a letter from Eric Dent of Thornton Dale Fisheries asking if the Parish Council had any objection to his mobile fish & chip shop being situated near the Allerton Drive shops for four hours on a Tuesday evening. The Cllrs. expressed their concern about the presence of a mobile fish & chip shop given that there was already a fish and chip shop in the village and that there could be an issue with smells, lighting, litter and parking.

17/025 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

“Battle’s Over” – A Nation’s Tribute And WWI Beacons of Light, 11 November 2018

17/026- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 20 FEBRUARY 2017

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 20 February 2017.

The meeting closed at 9.38pm.

Chairman.....

Date.....2017

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
 Tel: 01904 399277 - email: jmackman3@gmail.com