

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 20 JUNE 2016

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. S P Barry

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. D A Simpson

Cllr. I Woods

John Camplin (Adventure Playground Group Representative)

Mr B J W Mackman (Clerk)

16/126 – TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Cllr. Bradley signed his Declaration of Office and chaired the meeting.

16/127 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16/128 – PUBLIC PARTICIPATION

None.

16/129 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllr. E M Jones and City Cllr. Ian Gillies.

16/130 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 MAY 2016

The minutes of the Parish Council meeting held on 16 May 2016 having been circulated prior to the meeting, were approved and signed.

16/131 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

In the absence of a City Cllr. there was no report.

16/132 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 20 June 2016. The report reflected the receipts and payments below. The bank balances at 20 June were:-

Current Account	£500.00
Business Money Manager Account	£31,337.16
National Savings Investment Account	£15,025.69

(b) Accounts for payment (net of VAT);

1909	AECOM	Professional services – Neighbourhood Plan	£3,500.00
1910	Cllr. Jones	Neighbourhood Plan expenses	£80.46
1911	Poppleton Community Trust	Room hire – May	£21.40

(b) Accounts for payment (net of VAT);

1912	James Mackman	Salary – June (including back pay to 1 April 2016)	£517.10
1913	Post Office Ltd	Income tax – June	£129.20
1914	James Mackman	Expenses	£6.66

(c) Income Received

HSBC	Bank interest	£3.52
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(d) To agree to accept the Statutory increase in the Clerk's salary from 1 April 2016

It was agreed to implement the Clerk's statutory salary increase from 1 April 2016.

(e) To consider a request from the Poppleton Youth Action Group for a grant

It was agreed to grant the Poppleton Youth Action Group the sum of £1,000 for the 2016-17 financial year.

(f) To consider a request from St Everilda's Church for a contribution to the cutting of the grass in the churchyard

It was agreed to grant St Everilda's Church the sum of £350 as a contribution towards the cost of cutting the grass in the churchyard.

(g) To consider a request from the Poppleton Residents Association for a donation towards their expenses

It was resolved to make a contribution of £100 towards the running costs of the recently reformed Residents' Association.

(h) To receive a progress update on the Adventure Playground and to consider a request for funding from the Adventure Playground Committee

John Camplin gave a detailed report on the progress that has been made to date. It was resolved that the Parish Council would make a contribution of £7,500 when the Adventure Playground Group requests it.

16/133 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cuttings

It was noted that the grass had been cut following the May Parish Council meeting. It was agreed that the contractor be asked to cut the grass again prior to the visit of the Village in Bloom judges on 18 July. **(Action Clerk)**

(b) The management of Warren Lea

No report on this subject.

(c) The management of the area between the War Memorial and the car park/access track

No report on this subject.

(d) Riverside Walk embankment

No report on this subject.

(e) The installation of a handrail at the bottom of Riverside Gardens

The Clerk confirmed that he had asked Ken Falkingham to install the new handrail.

(f) The easement for the surface water drain at Mill Race

The Clerk reported that there has been positive action on this subject and that he anticipates that the easement will be signed soon.

(g) Allerton Drive garden

No report on this subject.

(h) The Moat Fields including the control of dogs by a Public Space Protection Order (PSPO)

Cllr. Woods suggested that a City Council Officer be invited to attend and speak to Parish Councillors on the above subject. This was agreed. **(Action Cllr. Woods)**

(i) The Cartsheds and Wildlife area

It was noted that Ken Falkingham had repaired a seat in, and rehung the gate to, the Wildlife area.

(j) The tree maintenance programme and works for this year

The Clerk reported that Ryland Horticulture had quoted the sum of £1,800 for updating the 2014 report on the trees on the Common Land. It was noted that the Parish Council had agreed that a survey should be carried out every five years. It was agreed that the Clerk should email Ryland's January 2014 tree survey to Cllrs. **(Action Clerk)**

(k) Progress on the installation of a street lamp opposite the triangle at the junction of Ousemoor Lane and Main Street

No news to report on this subject. **(Action Clerk)**

16/134 – TO CONSIDER A REPORT ON THE HIGHWAYS ISSUES ADJACENT TO ALLERTON DRIVE SHOPPING PRECINCT

Cllr. Reynolds confirmed that he had spoken to the shopkeepers following which there appears to have been an improvement regarding the parking.

16/135 – TO CONSIDER COUNCILLOR TRAINING

It was agreed that Cllr. Jones should attend the "Locality '16 Convention" at the York Barbican on 8 and 9 November. The Clerk is to make the necessary arrangements. **(Action Clerk)**

16/136 – TO CONSIDER PROVIDING DOG POOP BAGS AT VARIOUS LOCATIONS IN THE PARISH

It was agreed to defer discussion on this subject. Cllr. Woods agreed to circulate information about the subject before the July Parish Council meeting. **(Action Cllr. Woods)**

16/137 – TO CONSIDER CARRYING OUT A SURVEY OF HEDGES OVERGROWING FOOTPATHS.

It was agreed to defer discussion on this subject until the August Parish Council meeting (after the nesting season is over).

16/138 – TO CONSIDER THE PROTECTION OF THE CONSERVATION AREA AND BACKLAND DEVELOPMENT

It was agreed to defer discussion on this subject.

16/139 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) Neighbourhood Plan – May/June 2016

There was no written report on this subject. It was noted that the Poppleton Neighbourhood Plan was at public consultation.

(b) Millennium Green – 14 June 2016

Cllr. Reynolds's report on the Millennium Green meeting was noted.

(c) Adventure Playground – 7 June 2016

A report from Cllr. Simpson had been circulated prior to the Parish Council meeting.

(d) Village policing – May 2016

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

9 May	Theft	Rubbish bin removed/recovered	Rose Avenue
9 May	Violence	Person bitten by dog	Great North Way
13 May	Criminal damage	Drinking glass broken by thrown item	Foss Way
18 May	Theft	Manufacturers I/D plates removed from fence	Allerton Drive

16/140 - TO RECEIVE VERBAL REPORTS ON/FROM

(a) City of York Local Plan

It was reported that the City Council posted the Local Plan Preferred Sites Consultation on its website today.

(b) Village in Bloom

No further news on this subject.

(c) Representatives who attended meetings

No reports given.

16/141- TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) Resurfacing of Allerton Drive and Ebor Way (Min. 16/114a)

The Clerk reported that he had forwarded his email exchanges with the City Council on this subject to the Cllrs.

(b) The National Grid maintenance contract (Min. 16/114b)

The potholes in the car park have been filled in preparatory to works starting. A footpath closure order is in place for the duration of the works.

(c) Repairs to footpath – Riversvale Drive/Main Street (Min. 16/114c)

It was reported that one of the problems with the footpath is the incidence of springs that wash mud on to the path. It was agreed that the Clerk should write to the City Council and ask them to clear the mud off the path. **(Action Clerk)**

16/142 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

16/142/1 - The Clerk referred to the following items of correspondence:-

(a) Ainsty (2008) Internal Drainage Board - Accounts for notice board

(b) National Grid - Notice of possible disruption during work

(c) HMRC - Update on the way VAT is to be claimed in future

16/142/2 – It was noted that the correspondence received since the May meeting, as listed below, had already been circulated to the Councillors

From Whom	Subject	Date Sent
Joe Ashton – CYC	Engaging lunchtimes - 25 May	18-May-16
Graham Dixon - PCT	Update on reception area	19-May-16
Joe at Social Vision	Trampoline report & photos	20-May-16
Barry Otley	Treemendous	23-May-16
YLCA	Planning System event	23-May-16
Joe Ashton - CYC	Parish Liaison Group: 19th May - minutes	24-May-16
Exploreyork	Yortime June 2016	27-May-16
YLCA	Update on NALC	31-May-16
Vision ICT Ltd	May website usage stats	1-Jun-16
Julian Sturdy	E-Bulletin	8-Jun-16
John Woodall	Copy of email sent to Ian Gillies	9-Jun-16

16/143 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
5 Jul	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Simpson
6 Jul	Plan4Poppleton	32 Midway Avenue/ 10.00am	Jones, Powell, Simpson
6 Jul	Cricket	Poppleton Centre/ 7.00pm	Bradley
12 Jul	Adventure Playground	Poppleton Centre/ 7.00pm	Simpson
12 Sep	Millennium Green Trust	11 Church Lane/ 7.00pm	Reynolds
	PYAG	TBA	Bradley

16/144 – TO CONSIDER MINOR MATTERS

None.

16/145 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

- (a) The provision of a post box outside the Post Office
- (b) Directional signs to the Allerton Drive shops
- (c) The marking of parking spaces in front of the Allerton Drive shops
- (d) A request from the Millennium Green Trustees for a top-up grant

16/146- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 JULY 2016

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 18 July 2016.

The meeting closed at 10.06 pm.

Chairman.....

Date.....2016

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