

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 19 SEPTEMBER 2016

#### PRESENT:

Cllr. G A Bradley (Chairman)

City Cllr. Ian Gillies

Cllr. S P Barry

Cllr. P H F Powell

Cllr. M A Reynolds

Mr B J W Mackman (Clerk)

Cllr. D A Simpson

Cllr. I Woods

Before the start of the meeting the Councillors were addressed by Paul Morrison, the City Council's Officer for neighbourhood issues including dog problems, on the subject of Public Space Protection Orders

#### **16/210 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **16/211 – PUBLIC PARTICIPATION**

None.

#### **16/212 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies for absence were received and approved from Cllr. E M Jones.

#### **16/213 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 AUGUST 2016**

The minutes of the Parish Council meeting held on 15 August 2016 having been circulated prior to the meeting, were approved and signed.

#### **16/214 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Ian Gillies reported:-

- The No. 20 bus service has been discontinued as far as Poppleton is concerned.
- There is £30,000 available for Parish Councils producing Neighbourhood Plans. This is to be split equally over all these Parish Councils.
- Funds are still available from the Ward Committee's 2016-17 budget.
- The results of Poppleton's entry in the year's Yorkshire-in-Bloom competition – see below.
- There is no formal policy for dealing with overgrown hedges and trees across highways (see 16/217 below)

#### **16/215 – FINANCE**

##### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 19 September 2016. The report reflected the receipts and payments below. The bank balances at 19 September were:-

Current Account	£500.00
Business Money Manager Account	£24,260.97
National Savings Investment Account	£15,025.69

*(b) Accounts for payment (net of VAT);*

1929	Poppleton Children's Sport	Grant	£290.00
1930	James Mackman	Salary – September	£488.46
1935	Hutton Peach	Updating website	£95.00
1936	Poppleton Community Trust	Room hire - August	£21.40
1937	Exactis Ltd	Neighbourhood Plan documents	£25.00
1938	Post Office Ltd	Income tax – September	£122.00
1939	James Mackman	Expenses	£6.15

*(c) Income Received*

HSBC	Bank interest	£3.64
Mike Walker	Refund of Yorkshire-in-Bloom cash balance	£38.60

*(d) To consider a request from Poppleton Under Fives for a grant of £485*

It was agreed to grant the request.

*(e) To consider a request from the Poppleton Community Railway Nursery for a grant of £300*

It was agreed to grant the request.

*(f) To consider a request from the Poppleton Youth Action Group for an extra grant of £500 for the current year*

It was agreed to grant the request.

**16/216 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting*

It was noted that the vegetation alongside the river bank has still not been cut. **(Action Clerk)**

*(b) The management of Warren Lea*

It was reported that there is Himalayan Balsam along the top of the steep banks of the beck.

*(c) The management of the area between the War Memorial and the car park/access track*

It was noted that some of the scrub had been cleared. It was agreed that the Clerk should ask the contractor to complete the work and give a date for finishing the job. **(Action Clerk)**

*(d) Riverside Walk embankment*

The Clerk confirmed that TCV have added work to the hedge and sycamores to their work schedule.

*(e) Allerton Drive garden*

It was agreed that the contractor be asked to cut the hedge and remove the sycamores that are growing in the hedge.

*(f) The Moat Fields including the control of dogs by a Public Space Protection Order (PSPO)*

- i. The Cllrs. considered the advice given by Paul Morrison at the beginning of the meeting. It was agreed that Cllr. Woods would contact the Moat Fields Management

Group and give them details of a PSPO and stress the need to collate tangible evidence of problems caused by dogs which is needed before we can proceed with applying for a PSPO. (**Action Cllr. Woods**)

ii. It was noted that Network Rail is to carry out work on the railway embankment

*(g) The Cartsheds and Wildlife area*

It was noted that Ken Falkingham has attached a metal skirting to the bottom of each of the Cartshed doors

*(h) The tree maintenance programme and works for this year*

The Clerk reported that he had spoken to Sam Dickson who was to give a quotation for the work to the trees by the bungalows in Riverside Walk. The name of a third contractor was suggested and the Clerk is to obtain a third quotation. (**Action Clerk**)

#### **16/217 - TO AGREE A POLICY ON DEALING WITH HEDGES OVERGROWING PAVEMENTS.**

City Cllr. Ian Gillies reported that the City Council doesn't have its own policy on overgrowing hedges but uses the powers granted in the Highways Act 1980, Section 154 (1) to have offending vegetation removed. Cllrs. are to carry out a survey of the footpaths in the village after which a list of obstructing hedges will be sent to the City Council. (**Action Cllrs.**)

#### **16/218 – TO DISCUSS FURTHER THE SUBJECT OF PARKING BY THE ALLERTON DRIVE SHOPS**

Following a complaint from a resident the Cllrs. again discussed this subject. It was agreed that the problem is a Highways issue and it was again recommended that Royal Mail install a pillar box on the pavement by the Post Office. The Clerk is to respond to the resident. (**Action Clerk**)

#### **16/219 – TO CONSIDER COUNCILLOR TRAINING**

There are no vacancies on local courses.

#### **16/220 – TO DISCUSS THE CONTENT OF THE PROPOSED PARISH COUNCIL NEWSLETTER**

There was no news on this subject. It was suggested that the Newsletter should include an article on the villages' success in this year's Yorkshire in Bloom Competition (Y-in-B) and the need to seek a volunteer to chair the Y-in-B Group following the resignation of Mike Walker.

#### **16/221 – TO CONSIDER THE INSTALLATION OF A SEAT IN THE VERGE IN MILLFIELD LANE, OPPOSITE THE DODSWORTH HALL**

Following a request from a resident it was agreed that the Clerk should write to the residents living opposite the Dodsworth Hall to advise them of the Parish Council's wish to install a seat and ask them for comments on the proposal. (**Action Clerk**)

#### **16/222 – TO CONSIDER SUPPORTING THE PURCHASE OF A DEFIBRILLATOR**

Following an approach on the subject by the shop keepers in Allerton Drive for a defibrillator to be installed, the Cllrs. agreed that the Parish Council would support the idea of the purchase of a defibrillator in principle and look to the receipt of a grant application in due course.

#### **16/223 – TO CONSIDER THE PRODUCTION OF A VILLAGE MAP**

It was agreed not to pursue this subject.

## **16/224 – TO RECEIVE WRITTEN REPORTS ON/FROM**

### *(a) Neighbourhood Plan – August/September 2016*

The following report from Cllr. Jones on the Neighbourhood Plan for the Upper and Nether Poppleton Parish Councils for July and August 2016 was tabled:-

The Neighbourhood Plan is progressing. We have waited four weeks for a letter from Martin Grainger (CYC) confirming the limit of the green belt for the Poppleton area. Comfortingly he has sent through the exact same words as we have in the Neighbourhood Plan and confirmed that this is as his legal team at the City see the boundary.

### *(b) Adventure Playground – 31 August 2016*

The minutes of this meeting are to be circulated when received by the Clerk.

### *(c) Village in Bloom*

The Clerk reported that he had attended the Presentation of Awards Ceremony at the Racecourse on 13 September when Poppleton was awarded a Gold for the spring visit, a Gold for the summer visit and a Gold for being the small town category winner.

It was noted that Mike Walker is retiring from the chairmanship of the committee and it was agreed that the Chairman should write a letter to Mr Walker and his wife thanking them for the work they had put into the competition over the last four years.

### *(d) Village policing – August 2016*

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

10 Aug	Violence	Youth assaulted - Group dealt with by CRD.	Millfield Lane
10 Aug	Theft	Items from shop - 2 arrested and charged.	Great North Way
19 Aug	Theft	Cycle taken	Millfield Lane
28 Aug	Autocrime	Items taken from vehicle	Esk Drive

## **16/225 - TO RECEIVE VERBAL REPORTS ON/FROM**

### *(a) City of York Local Plan*

It was noted that the Prescribed Sites consultation period had ended on 12 September. The Clerk confirmed that he had submitted the Parish Council's response.

### *(b) Village Show*

The Clerk reported that the Village Show had been successful.

- There had been a large number of entries in the produce section.
- There had been 28 entrants in the spud in a bucket competition. A record.
- The display of vintage cars was very popular
- The Working Party had agreed to repeat the event in 2017.
- A surplus had been made on the event. This will be carried over to the 2017 Show.

### *(c) Representatives who attended meetings*

- i. Cllr. Powell reported on the Rural West York Ward meeting held on 23 August 2016.
- ii. Cllr. Reynolds reported on the Millennium Green Committee meeting held on 12 September 2016.

**16/226 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-**

(a) *The National Grid maintenance contract (Min. 16/198b)*

It was noted that work on the scheme is progressing well.

(b) *The easement for the surface water drain at Mill Race (Min. 16/198e)*

There was no news to report on this subject.

(c) *The provision of a poo bag dispenser by the Millennium Green (Min. 16/194)*

Cllr. Woods produced a quotation from Glasdon for a dog poo bag dispenser. It was agreed to ask Ken Falkingham for a quotation for installing the dispenser. **(Action Clerk)**

**16/227 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*16/227/1 - It was noted that the correspondence received since the August meeting, as listed below, had already been circulated to the Councillors*

From Whom	Subject	Date Sent
Debbie Manson - CYC	Floods update	17-Aug-16
CYC	Schedule of Rural West York Ward street cleaning	19-Aug-16
Amanda Merrill-Skelton	Allerton Drive shops parking issue	30-Aug-16
Exploreyork	Yortime September 2016	31-Aug-16
Adventure Playground	Minutes of 31 August	12-Sep-16
Julian Sturdy	E-Bulletin	12-Sep-16
Neil Gibson - CYC	Parish Council Partnership Meeting 4 October	12-Sep-16
Sarah Batty - CML	Moat Fields explanation	12-Sep-16
Trevor Dale - Network Rail	Moat Fields explanation	12-Sep-16

*16/227/2 – It was agreed that the correspondence received since the August meeting, as listed below, be circulated to the Councillors*

Clerk & Councils Direct - September 2016, Issue 107

**16/228 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
22 Sep	Sugar Beet Forum	The Hive, Manor Academy/ 6.30pm	Powell, Jones
26 Sep	Rural West Ward Team	Poppleton Centre/ 2.30pm	Powell
28 Sep	Plan4Poppleton	32 Midway Avenue/ 2.00pm	Jones, Powell, Simpson
3 Oct	Neighbourhood Plan	Fairfield Manor Hotel, Shipton Road/ 9.30am	Jones, Powell, Simpson
4 Oct	Parish Council Working Together	West Offices/ 2.30pm	
4 Oct	Adventure Playground	Poppleton Centre/ 8.00pm	Simpson
6 Oct	YLCA York Branch	New Earswick Village Hall/ 7.00pm	Powell, Bradley
6 Oct	PYAG AGM	Youth Club/ 8.00pm	Bradley

**16/229 – TO CONSIDER MINOR MATTERS**

None.

**16/230 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

- (a) To consider a request for £500 from the Adventure Playground Group
- (b) The Parish Council Chairman for 2017-18
- (c) Arrangements for Remembrance Sunday

**16/231- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 OCTOBER 2016**

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 17 October 2016.

The meeting closed at 10.23pm.

Chairman... *Glen Bradley*.....

Date... 17 October.2016

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