

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 18 JULY 2016

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. S P Barry

One member of the public

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. D A Simpson

Mr B J W Mackman (Clerk)

Cllr. I Woods

16/153 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16/154 – PUBLIC PARTICIPATION

None.

16/155 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received from City Cllr. Ian Gillies.

16/156 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 JUNE 2016

The minutes of the Parish Council meeting held on 20 June 2016 having been circulated prior to the meeting, were approved and signed.

16/157 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

In the absence of a City Cllr. there was no report.

16/158 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 18 July 2016. The report reflected the receipts and payments below. The bank balances at 18 July were:-

Current Account	£500.00
Business Money Manager Account	£28,245.72
National Savings Investment Account	£15,025.69

(b) Accounts for payment (net of VAT);

1915	Poppleton Youth Action Group	Grant	£1,000.00
1916	Poppleton Residents Association	Grant	£100.00
1917	Nether with Upper PCC	Grant towards grass cutting at St Everilda's church	£350.00
1918	Hutton Peach	Neighbourhood Plan work	£395.00
1919	Locality	Cllr. Jones's course fee	£253.33
1920	Mrs Linda Cariss	Internal audit fee	£80.00

(b) Accounts for payment (net of VAT);

1921	The Conservation Volunteers	Work on Warren Lea	£725.00
1922	Poppleton Community Trust	Room hire – June	£21.40
1923	James Mackman	Expenses	£7.31
1924	Post Office Ltd	Income tax – August	£122.00
1925	James Mackman	Salary – August	£488.46

(c) Income Received

HMRC	VAT refund	£725.23
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(d) To consider a request from the Millennium Green Committee for a grant of £1,000

It was agreed to grant the Millennium Green Committee the sum of £1,000 for the 2016-17 financial year.

(e) To consider the internal auditor's report

Except for a couple of minor errors in recording of cheque amounts in the minute book Mrs Cariss, the internal auditor, reported that the standard of the Parish Council's records was such that she had no further comments, adverse or constructive to make on the 2015-16 audit

16/159 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cuttings

It was noted that the grass had been cut prior to the visit of the Village in Bloom judges on 18 July.

(b) The management of Warren Lea

It was reported that there is no observable Himalayan Balsam in Warren Lea at the moment.

(c) The management of the area between the War Memorial and the car park/access track

It was noted that the scrub in this area has not been removed. The Clerk is to ask the contractor to give a date when the area will be cleared. **(Action Clerk)**

(d) Riverside Walk embankment

This area is contracted to be cut by Sleightholm Landscapes. It was reported that the area may have been cut by the Conservation Volunteers. This was an error and the Clerk is to enquire if TCV had cut the area and if they had charged for carrying out the work. **(Action Clerk)**

(e) Allerton Drive garden

It was noted that the grass had been cut again and the hedge had been trimmed.

(f) The Moat Fields including the control of dogs by a Public Space Protection Order (PSPO)

Cllr. Woods reported that a City Council Officer had been invited to attend and speak to Parish Councillors on the above subject. However, owing to holidays, the officer would not be able to attend the August meeting. It was agreed that the officer attend the September meeting. **(Action Cllr. Woods)**

(g) The Cartsheds and Wildlife area

The state of the Cartshed doors was discussed. It was agreed that Ken Falkingham be asked for his opinion on what steps should be taken to treat the doors in order to eliminate the gaps at the bottom. **(Action Clerk)**

(j) The tree maintenance programme and works for this year

It was agreed that the Clerk should ask Ryland Horticulture to inspect the trees in front of the even-numbered bungalows in Riverside Walk and submit a report on their condition. **(Action Clerk)**

(k) Progress on the installation of a street lamp opposite the triangle at the junction of Ousemoor Lane and Main Street

No news to report on this subject. **(Action Clerk)**

16/160 – TO CONSIDER A REPORT ON THE HIGHWAYS ISSUES ADJACENT TO ALLERTON DRIVE SHOPPING PRECINCT

It was noted that there are no issues with this subject and that it should be dropped from the agenda.

16/161 – TO DISCUSS THE PROVISION OF DIRECTIONAL SIGNS TO THE ALLERTON DRIVE SHOPS

After a long discussion on this subject it was resolved not to permit any signage.

16/162 – TO DISCUSS THE MARKING OF PARKING SPACES IN FRONT OF THE ALLERTON DRIVE SHOPS

In order to maximise the number of spaces available in the car parking area it was agreed that the City Council be asked to advise on the subject. **(Action Clerk)**

16/163 – TO CONSIDER COUNCILLOR TRAINING

It was noted that Cllr. Jones is booked on the “Locality ’16 Convention” at the York Barbican on 8 and 9 November. No other appropriate training is available at the moment.

16/164 – TO CONSIDER PROVIDING DOG POOP BAGS AT VARIOUS LOCATIONS IN THE PARISH

Cllr. Woods agreed to provide a written summary of the cost and options for discussion at the August meeting. **(Action Cllr. Woods)**

16/165 – TO CONSIDER THE PROTECTION OF THE CONSERVATION AREA AND BACKLAND DEVELOPMENT

It was agreed to endorse the references to backland development as per the Neighbourhood Plan.

16/166 – TO CONSIDER THE PRODUCTION OF A PARISH COUNCIL NEWSLETTER

It was agreed that a Newsletter should be produced. Cllr. Barry and Woods are to produce suggested articles and photographs for consideration. **(Action Cllrs. Barry & Woods)**

16/167 – TO CONSIDER THE PROVISION OF A POST BOX OUTSIDE THE POST OFFICE

It was agreed that the Parish Council supports the provision of a pillar box outside the newly relocated Post Office at the Allerton Drive shops.

16/168 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) Neighbourhood Plan – June/July 2016

Report on the Neighbourhood Plan for the Upper and Nether Poppleton Parish Councils July 2016

- The Neighbourhood Plan has been out for public pre-submission consultation for 8 weeks from 11 May to 1 July.
- More than 50 responses have been received from individuals, landowners, developers and the statutory consultees.
- Responses in general are positive. Main areas of concern are with regard to the Green Belt designation. York City Council has total responsibility for this issue and is required to define the Green Belt in order to comply with legislation. York as a City has special dispensation from the Regional Spatial Strategy in that the importance of Green Belt is to protect the historic character and setting of the City. This has never been rescinded.
- 130 signature were collected at the Village Sports Day in support of the Neighbourhood Plan.
- Hard copies of the plan have been available throughout the consultation period at doctor and dentists surgeries, the library, and the two cafes.
- Electronic copies of the plan are available on the www.plan4poppleton.co.uk website.
- The housing allocation need for York has been redefined as 841 per annum over the next 20 years.
- The new draft Local Plan for the City and the preferred sites allocation have been produced and will be out for public consultation for 8 weeks as of the 18 July 2016
- Of particular concern to the Poppletons is a proposed land allocation change of use for the Wyevale Garden Centre from business use to housing. (proposal for 93 houses)
The site is designated Green Belt as confirmed by the City of York Planning Department in the Reasons for Refusal given in response to recent change of use applications made for a clothing recycling collection point and for a car wash facility on the site. Response by the City stated that change of use would be in contravention of para 89 of the NPPF (Section 9) with regard to Green Belt definition. (April 2016 and May 2016)
- If Parish Councils do not respond to this proposal the area will become open to development the length of North Minster Lane.
- Northminster Business Park is recognised in the Neighbourhood Plan as being a good business park and expansion within the present curtilage is supported. The new draft Local Plan allows for potential expansion of North Minster Business Park into the Rufforth and Knapton Parishes to the south with main access and egress into North Minster Lane onto the A 59 adding to traffic in proximity of the Park and Ride.
- The Neighbourhood Plan Committee is in the process of making minor amendments to the Neighbourhood Plan to accommodate the recent changes as proposed in the Draft Local Plan.
- The Neighbourhood Plan Committee is also in the process of writing the Consultation Statement and Basic Conditions Statement in response to the above.
- A further grant of £1000 has been award to the plan from Locality which will allow AECOM to amend the above in line with the legislation.
- A meeting with City of York Council Planning prior to the holiday period has been requested (i.e. during July or early August 2016)
- The City of York Council planners have agreed that an examiner for the plan will be researched when the pre-submission consultation period is concluded.

(b) Adventure Playground – 12 July 2016

A report from Cllr. Simpson had been circulated prior to the Parish Council meeting.

(c) Village policing – June 2016

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

3 Jun	Theft	Medicine taken	Great North Way
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6 Jun	Theft	Cycle taken	Opus Avenue
7 Jun	Violence	Person racially abused, 2 harassment information notices issued	Riverside Gardens
13 Jun	Theft	Items taken from shop, known offender being dealt with	Great North Way

16/169 - TO RECEIVE VERBAL REPORTS ON/FROM

(a) City of York Local Plan

Much of this is included in the Neighbourhood Plan report. Cllr. Jones offered to bring an outline of the response on the Preferred Sites consultation to the August Parish Council meeting.

(b) Village in Bloom

The judges visited the village at 1.00pm today. We will know how the village fared in this year's competition when the results are announced at the Annual Awards Ceremony in September.

(c) Representatives who attended meetings

- i. Cllr. Bradley reported that the Poppleton Youth Action Group will be applying for an increase of £500 in their grant for 2017-18.
- ii. Cllr. Powell reported receiving a YLCA Service Award from the Associations presented at the Joint Executive Board meeting last week.

16/170- TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) Resurfacing of Allerton Drive and Ebor Way (Min. 16/141a)

No news to report on this subject.

(b) The National Grid maintenance contract (Min. 16/141b)

Work to the pylons is progressing.

(c) Repairs to footpath – Riversvale Drive/Main Street (Min. 16/141c)

It was agreed that the Clerk should ask the City Council for an update on the work to be done on the footpath. **(Action Clerk)**

(d) The installation of a handrail at the bottom of Riverside Gardens (Min. 16/133k)

The Clerk reported that Ken Falkingham has now sourced the materials for the handrail.

(e) The easement for the surface water drain at Mill Race (Min. 16/133f)

No further news on this subject.

16/171 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

16/171/1 - The Clerk referred to the following items of correspondence:-

- (a) Came & Co - Change of trading style
- (b) Don Wilson - Thanks for St Everilda's grant
- (c) Edie Jones - Confirmation of Locality booking

16/171/2 – It was noted that the correspondence received since the June meeting, as listed below, had already been circulated to the Councillors

From Whom	Subject	Date Sent
Julian Sturdy	E-Bulletin	22-Jun-16
Lynette	Adventure Playground info and funding request	23-Jun-16

YLCA	Queen's Award for Voluntary Service	23-Jun-16
Carl Pinder	32 Church Lane planning irregularities	27-Jun-16
Exploreyork	Yortime June 2016	1-Jul-16
Poppleton Community Trust	Various financial documents	5-Jul-16
CYC	Floods update	11-Jul-16
CYC	Local Plan Preferred Sites consultation	18-Jul-16

16/171/3 – It was agreed that the correspondence received since the June meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct, July 2016 - Issue 106
- (b) YLCA - Annual Review, 2015/2016

16/172 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 Jul	Plan4Poppleton	32 Midway Avenue/ 10.00am	Jones, Powell, Simpson
21 Jul	PYAG	15 Bankside Close/ 8.00pm	Bradley
9 Aug	Adventure Playground	Poppleton Centre/ 8.00pm	Simpson
17 Aug	Neighbourhood Plan	West Offices/ 2.00pm	Jones, Powell, Simpson
23 Aug	Rural West Ward Team	Manor School/ 7.30pm	All
12 Sep	Millennium Green Trust	11 Church Lane/ 7.00pm	Reynolds
20 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson

16/173 – TO CONSIDER MINOR MATTERS

None.

16/174 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

- (a) To elect the Chairman of the Planning Committee for the rest of the current year.
- (b) To agree a response to the Local Plan Preferred Sites consultation.
- (c) To agree a policy on dealing with hedges overgrowing pavements.

16/175- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 AUGUST 2016

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 15 August 2016.

The meeting closed at 9.17 pm.

Chairman.....

Date.....2016

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