

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 18 JANUARY 2016

#### **PRESENT:**

Cllr. P H F Powell. (Chairman)

Two members of the public

Cllr. S P Barry

Cllr. G A Bradley

City Councillor Chris Steward

Cllr. E M Jones

Cllr. M A Reynolds

Mr B J W Mackman (Clerk)

Cllr. D Simpson

Cllr. I Woods

#### **16/002– TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **16/003 – PUBLIC PARTICIPATION**

Mrs Hopton gave a brief history of the Millennium Green and told the Councillors that nine Trustees had recently been appointed and a three-year plan for maintaining and improving the Green had been commissioned. No income was derived from the Green. Income had to be achieved by fund raising and grants.

Graham Dixon spoke about the Community Trust's need for funding to finance the enlargement of the office and the reception area.

#### **16/004 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

All Cllrs. being present there were no apologies for absence.

#### **16/005 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 NOVEMBER 2015**

The minutes of the meeting held on 16 November 2015, having been circulated and read, were accepted and signed as a true record.

#### **16/006 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 DECEMBER 2015**

The minutes of the meeting held on 14 December 2015, having been circulated and read, were accepted and signed as a true record.

#### **16/007 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Chris Steward said that he had nothing specific to report but that he would be staying for the whole of the meeting and be available to advise should he be asked.

#### **16/008 – TO CONSIDER POSSIBLE CELEBRATIONS TO COMMEMORATE THE QUEEN'S 90<sup>TH</sup> BIRTHDAY IN APRIL**

It was agreed that should there be any support from the village for an event the Parish Council would consider giving financial support.

## **16/009 - TO CONSIDER HOW THE TRAVELLING PUBLIC CAN BE NOTIFIED WHEN THERE IS FLOODING IN MAIN STREET**

Several times over the last month the bridge over the beck in Main Street has been covered with flood water and buses have had to be diverted. There is no indication at any of the bus stops that are not visited by a diverted bus that there will be no bus service. It was agreed that City Cllr. Chris Steward speak to First York Bus and see if there could be any way in which would-be passengers can be advised as to whether or not there will be a bus service from that stop..

## **16/010– FINANCE**

### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 18 January 2016. The report reflected the receipts and payments below. The bank balances at 18 January were:-

Current Account	£500.00
Business Money Manager Account	£25,689.05
National Savings Investment Account	£14,913.84

### *(b) Accounts for payment (net of VAT);*

1862	Hutton Peach	Neighbourhood Plan work	£195.00
1863	Councillor Jones	Neighbourhood Plan expenses	£95.88
1864	Sleightholme Landscape	Grass cutting for the year	£929.00
1865	Exactis Ltd	Colour photocopying	£180.62
1866	Ryland Horticulture	Tree work at Wildlife pond	£400.00
1867	TCV	Hedge planting	£450.00
1868	James Mackman	Salary – December	£474.14
1869	Post Office Ltd	Tax – December	£118.40
1870	Poppleton Community Trust	Room hire - November	£21.40
1871	Cancelled		£0.00
1872	Poppleton Community Trust	Room hire - December	£10.70
1873	Upper Poppleton Parish Council	Stationery contribution adjustment	£136.43
1874	James Mackman	Salary – January	£473.94
1875	Post Office Ltd	Tax – January	£118.60
1876	James Mackman	Expenses including SLCC subscription £60.43	£76.99
1877	Information Commissioner	Annual fee	£35.00

### *(c) Income Received*

HSBC	Bank interest	£4.02
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### *(d) To agree to pay a proportion of the Clerk's SLCC subscription (£60.43)*

It was agreed that the Parish Council would pay £60.43 towards the total of this year's subscription of £167.00.

### *(e) To agree to pay the £60 provided in this year's budget to the Poppleton Luncheon Club*

It was agreed to release the £60 provided for the Luncheon Club for 2015-16.

### *(f) To agree to release the £275 set aside for new shelving for Poppleton Library*

This was agreed.

(g) *To consider requests for grants for 2016-17 from*

*i. Millennium Green Trust (£1,000)*

It was agreed to include the sum of £1,000 for this organisation in the 2016-17 budget.

*ii. Poppleton Children's Sports Day (£290)*

It was agreed to include the sum of £290 for this organisation in the 2016-17 budget.

*iii. Poppleton Community Railway Nursery (£300)*

It was agreed to include the sum of £300 for this organisation in the 2016-17 budget.

*iv. Poppleton Community Trust (£5,000)*

It was agreed to include the sum of £5,000 in the budget for 2016-17.

*v. Poppleton Luncheon Club (£60)*

It was agreed to include the sum of £60 for this organisation in the 2016-17 budget.

*vi. Poppleton Under Fives (£485)*

It was agreed to include the sum of £485 for this organisation in the 2016-17 budget.

*vii. Poppleton Village in Bloom (£550)*

It was agreed to include the sum of £550 for this organisation in the 2016-17 budget.

*viii. Poppleton Village Show (£100)*

It was agreed to include the sum of £100 for this organisation in the 2016-17 budget.

*ix. Poppleton Youth Action Group (£1,000)*

It was agreed to include the sum of £1,000 for this group in the 2016-17 budget.

*x. St Everilda's Church towards the cost of cutting the grass in the churchyard (£500)*

It was noted that the church had asked for £500. It was agreed to include the sum of £350 in the 2016-17 budget.

(h) *To agree the Budget for 2016-2017 and set the precept*

The Councillors considered the proposed budget that the Clerk had circulated prior to the meeting. After a review of all the discretionary and non-discretionary items it was resolved to maintain the precept at £21,000 for the financial year 2016-17. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

## **16/011 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting*

No news to report on this subject.

(b) *The management of Warren Lea*

The recent flooding has left a considerable amount of silt on the banks of Warren Lea. It was agreed that this will be absorbed by the spring growth of the native plants following further rain.

(c) *The management of the area between the War Memorial and the car park/access track*

No news to report on this subject.

(d) *Allerton Drive garden*

It was reported that the garden is "looking great" at the moment.

*(e) The Moat Fields including the control of dogs by a Public Space Protection Order (PSPO)*  
Cllr. Woods submitted his report on the Moat Fields.

It was resolved that the Parish Council supports Cllr. Woods continuing to explore the implementation and application for a PSPO with the City Council and its Officers. **(Action Cllr. Woods)**

City Cllr. Chris Steward agreed to find out the arrangements in the city centre and take Cllr. Wood's report to the City Council.

*(f) The Cartsheds and Wildlife area*  
No news to report on this subject.

*(g) Riverside Walk embankment*

Cllr. Powell reported that a number of vehicles had been cutting the corner during the recent floods and that when the floods had subsided the pavement down the slope was very slippery. He recommended that a handrail be installed for the safety of pedestrians.

*(h) Repairs to seat by the War Memorial*

It was reported that one of the seats close to the War Memorial is in need of repair. The Clerk is to obtain a quotation from Ken Falkingham. **(Action Clerk)**

*(i) The easement for the surface water drain at Mill Race*

It was noted that the resident has refused to pay for an easement. It was agreed that the Clerk should ask Graeme Burn for his advice on the matter. **(Action Clerk)**

*(j) The state of the car parking area in front of St Everilda's Church*

It was reported that the car park area has again deteriorated and there are now a number of water-filled potholes. It was agreed that the City Council be asked to quote for remedying the situation. **(Action Clerk)**

**16/012 - TO CONSIDER WRITING TO THE CITY COUNCIL TO REQUEST URGENT ROAD RESURFACING OF ALLERTON DRIVE AND EBOR WAY AND TO REQUEST URGENT RESOLUTION OF THE FLOODING ISSUES OUTSIDE THE POST OFFICE IN ALLERTON DRIVE**

It was noted that, with the advent of the Post Office moving to Allerton Drive so attracting more vehicles and the buses being diverted down Ebor Way whenever Main Street is flooded, the road surface has deteriorated badly.

It was resolved that the City Council be asked to resurface Allerton Drive from Montague Walk to Ebor Way and to resurface the whole of Ebor Way. **(Action Clerk)**

**16/013 – TO UPDATE THE PROVISION OF A PARISH COUNCIL PENSION SCHEME.**

Cllr. Powell reported that advice will be given at a YLCA seminar to be held at a venue in York in March for all Parish Cllrs. and Clerks

**16/014 – TO RECEIVE WRITTEN REPORTS ON/FROM**

*(a) Neighbourhood Plan*

Cllr. Jones's report on the progress on the Neighbourhood Plan had been circulated to Cllrs. prior to the meeting.

*(b) Poppleton Community Trust – 8 December 2015*

Minutes of this meeting had been distributed prior to the meeting.

(c) *Poppleton Youth Action Group – 7 January 2016*

Cllr. Bradley had circulated the minutes of this meeting prior to Parish Council meeting

(f) *Village policing – November & December 2015*

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

17 Nov	Violence	Domestic incidence – 1 arrested	Severn Green
26 Nov	Autocrime	Tools from van taken	Calder Avenue
2 Dec	Theft	Cycle taken	Millfield Lane
30 Dec	Theft	Trailer taken	Allerton Drive

## **16/015 - TO RECEIVE VERBAL REPORTS ON/FROM**

(a) *Local Plan*

There has been no significant progress on this subject.

(b) *Representatives who attended meetings*

None

(c) *The Parish Council's website*

The Clerk reported that he is keeping the website up to date. It was agreed that the website should have a counter. **(Action Clerk)**

Cllr. Bradley said that there were a number of pages on the website that needed to have content added. He said that he would present a report on this for the next meeting. **(Action Cllr. Bradley)**

## **16/016 - CLERK'S REPORT –**

*Progress on contacting the users of poppleton.net (Min. 15/256b)*

The Clerk reported having contacted several of the users of Poppleton.net and would endeavour to complete the task as soon as possible. **(Action Clerk)**

## **16/017 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*16/017/1 - It was noted that the correspondence received since the November meeting, as listed below, had already been circulated to the Councillors*

<i>From Whom</i>	<i>Subject</i>	<i>Date Sent</i>
Tanya Elsworth	Comments on 15/02452/FUL	21 Nov
Julian Sturdy	E-Bulletin	24 Nov
CYC	15/02535/FUL	24 Nov
Mora Scaife - CYC	Events this week	1 Dec
Exploreyork	Yortime News - December 2015	1 Dec
CYC	15/01439/OUTM - amendment	4 Dec
Barry Otley	re Rufforth to Acomb/Poppletons route steering group	9 Dec
Kay Bailey - CYC	Mobile Library Service email	21 Dec
YLCA	Letter regarding the 2016-17 subscription	23 Dec
YLCA	White Rose update	23 Dec
YLCA	Changes to the External Audit Regime	23 Dec
Exploreyork	Yortime News - January 2016	30 Dec
Julian Sturdy	E-Bulletin	4 Jan
Jonathan Pickles - CYC	Update on Long Ridge Lane resurfacing	6 Jan
Louise Robinson - CYC	Update on Long Ridge Lane VAS	6 Jan

Poppleton Community Trust	Minutes of meeting on 8 December 2015	7 Jan
YLCA	Opportunities Bulletin 875	15 Jan

16/017/2 - It was agreed that the correspondence received since the November meeting, as listed below, be circulated to the Councillors

(a) Clerk & Councils Direct - January 2016 - Issue 103

(b) The City's Planning Department decision on 15/01723/FUL – 2 Church Lane

**16/018 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
19 Jan	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
20 Jan	Neighbourhood Plan	32 Midway Avenue/ 1.30pm	Jones, Powell, Simpson
26 Jan	Yorwaste proposals	Rufforth Village Hall/ 4.00pm	Powell
2 Feb	Residents Association	Poppleton Centre/ 2.00pm	Jones
4 Feb	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Powell, Bradley
11 Feb	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley

**16/019 – TO CONSIDER MINOR MATTERS**

None.

**16/020 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Installation of a handrail at the bottom of Riverside Walk.

The consequence of the easement refusal.

**16/021- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 FEBRUARY 2016**

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 15 February 2016. It was also agreed that the following meeting would be on **Thursday** 17 March.

The meeting closed at 9.38 pm.

Chairman.....

Date.....2016

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