

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.45 PM ON MONDAY, 18 APRIL 2016

PRESENT:

Cllr. P H F Powell. (Chairman)

Cllr. S P Barry

Cllr. G A Bradley

Cllr. M A Reynolds

Cllr. D Simpson

Cllr. I Woods

City Councillor Ian Gillies

Mr B J W Mackman (Clerk)

16/073– TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16/074 – PUBLIC PARTICIPATION

None.

16/075 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllr. Jones.

16/076 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 MARCH 2016

The minutes of the meeting held on 17 March 2016, having been circulated and read, were accepted and signed as a true record.

16/077 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Ian Gillies updated the Cllrs. on matters previously reported in the minutes and explained the changes in the bus services.

16/078 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 18 April 2016. The report reflected the receipts and payments below. The bank balances at 18 April were:-

| | |
|-------------------------------------|------------|
| Current Account | £500.00 |
| Business Money Manager Account | £28,145.78 |
| National Savings Investment Account | £15,025.69 |

(b) Accounts for payment (net of VAT);

| | | | |
|------|---------------------------|---------------------|---------|
| 1893 | Poppleton Community Trust | Room hire – March | £21.40 |
| 1894 | Post Office Ltd | Income tax – March | £118.60 |
| 1895 | YLCA | Annual subscription | £528.00 |
| 1896 | James Mackman | Salary – April | £474.14 |
| 1897 | Post Office Ltd | Income tax – April | £118.40 |
| 1898 | James Mackman | Expenses | £5.04 |

| | | |
|----------------------------|------------------------|-----------|
| <i>(c) Income Received</i> | | |
| City of York Council | Double taxation relief | £6,936.00 |
| The Sealed Knot | Cartshed rent | £80.00 |

(d) To consider the value of the Parish Council's assets
There was no discussion on this subject.

(e) To agree to subscribe to the YLCA for 2016-17 - £528.00
It was agreed to pay the 2016-17 subscription.

(f) To agree the Annual Governance Statement on the Annual Return
The Councillors, having previously been given a copy of the Annual Governance Statement of the Annual Return, agreed that all the questions (except question nine which did not apply) could be answered with a "yes". The Chairman and Clerk signed the form.

(g) To agree the Statement of Accounts on the Annual Return
The Chairman confirmed that he had checked the figures in the Annual Return and that they were in accordance with the Parish Council's financial records. The Councillors agreed to accept the Annual Return and that the Chairman and the Clerk should sign the form.

16/079 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cuttings

The grass was cut for the first time this year prior to the visit by the Yorkshire in Bloom judges.

(b) The management of Warren Lea

No report on this subject.

(c) The management of the area between the War Memorial and the car park/access track

Cllr. Powell reported on meeting the Yorkshire in Bloom judges at Warren Lea and showing them the area around the War Memorial and explaining the effects of the winter floods.

Sleightholms will be clearing all the undergrowth and /flood debris and dispose of all the risings on this area as per their quotation.

(d) Riverside Walk embankment

The embankment, now that it is clear of undergrowth, is looking trim. The daffodils are much more prominent than in previous years.

(e) The installation of a handrail at the bottom of Riverside Gardens

Cllr. Powell reported that the Residents' Association has unanimously agreed to the installation of a wooden handrail. It was agreed that Ken Falkingham be asked to quote for this. **(Action Clerk)**

(f) The easement for the surface water drain at Mill Race

The Chairman reported that our solicitor had sent a letter to the resident's solicitor asking for the payment of cost of the easement to be agreed. No reply had been received. The Councillors agreed that the solicitor pursue the matter to a conclusion. **(Action Clerk)**

(g) *Allerton Drive garden*

It was noted that the grass has been cut.

(h) *The Moat Fields including the control of dogs by a Public Space Protection Order (PSPO)*

It was noted that the City Council is working on the implementation of a PSPO.

(i) *The Cartsheds and Wildlife area*

No report on this subject.

(j) *The tree maintenance programme and works for this*

It was agreed that Cllr. Powell and the Clerk would research the subject and report back to the May meeting. **(Action Cllr. Powell and Clerk)**

16/080 – TO CONSIDER A REQUEST FOR RELEASING FUNDS FOR THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION AND THE POPPLETON VILLAGE SHOW.

Following a request from Mike Walker it was agreed to release the £500 in the budget for Yorkshire in Bloom and the £100 in the budget for the Village Show.

16/081 – TO AGREE ADDITIONS TO THE PARISH COUNCIL’S WEBSITE

Discussion on this subject was deferred.

16/082 – TO AGREE THE ACTIONS NEEDED TO COMPLY WITH THE PROVISIONS OF A PENSION SCHEME

Cllr. Bradley reported that the Parish Council is on target to meet its obligations by the staging date of 1 July 2016.

16/083 – TO CONSIDER HIGHWAYS ISSUES ADJACENT TO ALLERTON DRIVE SHOPPING PRECINCT

The resident who had asked for this subject to be put on the agenda was unable to attend the meeting. It was agreed to defer discussion until the May meeting.

16/084 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) *Neighbourhood Plan – March/April 2016*

- The Neighbourhood Plan Group have continued to meet on a weekly basis to finalise the site selection and methodology with the City of York Planners and the Consultant who is helping us to write the Strategic Environmental Assessment and environmental report.
- The Neighbourhood Plan group have had to complete the same amount of work as the City of York Council had to complete for the Local Plan, in terms of assessment, measurement against the City of York Strategic Objectives, and the methodology for site inclusion and exclusion. This work is now complete and the Environmental report and Strategic Environmental Assessment are due to be completed in draft format by 14 April 2016.
- While we will not be ready for 2nd Pre-submission consultation till the end of April, this additional work in partnership with the City of York Planners should mean that they will be able to assist the parish to get to full submission during the summer and inspection after the consultation period of 4 weeks that they are obliged to complete.
- The City of York is able to draw down from the government £30,000 to help them to complete the referendum process. Since we are getting closer to this we are pleased to acknowledge the greater assistance and input from the planners.
- Letter will be posted to all land owners
- Letters will be hand delivered to all 250 businesses within Nether and Upper Poppleton
- The website for the neighbourhood plan will be updated with new materials by 25 April 2016

- Newsletter materials and photos have been sent to Stuart Robson for the Upper Poppleton Newsletter
- The space for the sport day stall has been booked.
- Many thanks to Mark Reynolds for his support and assistance in providing large-sized photocopies of all the site allocations, and assessment material. This has allowed the team to be entirely accurate in lines boundaries and hedgerow.
- All Parish Councillors will be sent electronic copies of the plan, Strategic Environmental Assessment, and Environmental report. The Committee would hope that the Parish Councillors will support all the efforts of the team by positive comments on the website.

(b) Poppleton Community Trust – 12 April 2016

No Cllr. had been able to attend this meeting. The Trust's minutes will be circulated when they are available.

(c) Poppleton Residents Association - 13 April 2016

Cllr. Powell gave a report on this meeting.

(d) Village policing – March 2016

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

| | | | |
|--------|----------------------|------------------------------------|-------------------|
| 3 Mar | Theft | Number plates stolen | Hudson Court |
| 4 Mar | Stolen motor vehicle | Vehicle taken, recovered | Hudson Court |
| 9 Mar | Arson | Gas pumping station – fire started | Great North Way |
| 14 Mar | Theft | Cycle stolen | Opus Avenue |
| 22 Mar | Violence | Window smashed | White Rose Avenue |

16/085 - TO RECEIVE VERBAL REPORTS ON/FROM

(a) City of York Local Plan

It was reported that work on this subject is ongoing.

(b) Representatives who attended meetings

None.

16/086 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) Resurfacing of Allerton Drive and Ebor Way (Min. 16/061a)

City Cllr. Gillies said that he would look into the subject of resurfacing in Ebor Way.

(b) Flooding issues outside the Post Office in Allerton Drive (Min. 16/061b)

Despite further heavy rain over the last month no flooding has occurred. It was agreed to remove the subject from future agendas.

(c) The National Grid maintenance contract (Min. 16/0551)

It was noted that work has started on the pylons.

(d) Repairs to footpath – Riversvale Drive/Main Street (Min. 16/052)

It was reported that underneath the mud on the footpath there appears to be an asphalt surface. It is expected that the mud will be cleared to alleviate the problem.

16/087 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

16/087/1 – It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors

| From Whom | Subject | Date Sent |
|----------------|--|-----------|
| Julian Sturdy | E-Bulletin | 11-Apr-16 |
| Exploreyork | Yortime News - April 2016 | 12-Apr-16 |
| CYC | Notes of York Parish Liaison Group 24th March 2016 | 12-Apr-16 |
| Vision ICT Ltd | March website figures | 12-Apr-16 |
| CYC | Bus service consultation | 12-Apr-16 |
| YLCA | White Rose Update - April 2016 | 15-Apr-16 |

16/088 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

| Date of Meeting | Meeting | Venue/ Time | Councillors Attending |
|-----------------|-------------------------------------|----------------------------------|------------------------|
| 26 Apr | Millennium Green Trust | 11 Church Lane/ 7.00pm | Reynolds |
| 27 Apr | Plan4Poppleton | 32 Midway Avenue/ 1.30pm | Jones, Powell, Simpson |
| 3 May | Plan4Poppleton | 32 Midway Avenue/ 2.00pm | Jones, Powell, Simpson |
| 12 May | Plan4Poppleton | 32 Midway Avenue/ 10.00am | Jones, Powell, Simpson |
| 23 May | Rural West York Ward Team | Skelton Village Hall/ 2.00pm | Powell |
| 25 May | Poppleton Community Trust Executive | Poppleton Centre/ 7.00pm | Simpson |
| 30 May | Plan4Poppleton | Russett House, The Green/ 1.00pm | Jones, Powell, Simpson |
| 2 Jun | YLCA York Branch | New Earswick Folk Hall/ 7.00pm | Powell |

16/089 – TO CONSIDER MINOR MATTERS

It was agreed that Cllr. Bradley produce a poster notifying residents of the proposed changes to the bus services.

16/090 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Survey of hedges overgrowing footpaths.

16/091- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 16 MAY 2016

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 16 May 2016. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.29 pm.

Chairman *Sean Barry*

Date:- 16 May 2016

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