

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 17 OCTOBER 2016

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. S P Barry

City Cllr. Chris Steward

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. D A Simpson

Mr B J W Mackman (Clerk)

Cllr. I Woods

16/238 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16/239 – PUBLIC PARTICIPATION

None.

16/240 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Cllrs. being present there were no apologies.

16/241 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 SEPTEMBER 2016

The minutes of the Parish Council meeting held on 19 September 2016 having been circulated prior to the meeting, were approved and signed.

16/242 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Chris Steward reported:-

- The Hungate Community Fund is now launched and open for applications from community groups and small charities based in York. The fund can provide up to £2,000 for a variety of projects. Details about the fund and how to apply can be found on www.trcf.org.uk/hungate-community-fund
- The Ward Committee has four dog/waste bins for the Ward. He asked Cllrs. if they knew of a site where one of the bins could be installed. It was agreed that a bin could be sited on the pavement by the Premier shop in Allerton Drive. This would prevent vehicles being parked in this area.

16/243 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 17 October 2016. The report reflected the receipts and payments below. The bank balances at 17 October were:-

Current Account	£500.00
Business Money Manager Account	£31,284.73
National Savings Investment Account	£15,025.69

(b) Accounts for payment (net of VAT);

1940	Ken Falkingham	Repairs to Cartshed doors	£278.00
1941	Poppleton Under Fives	Grant	£485.00
1942	Poppleton Community Railway Nursery	Grant	£300.00
1943	Poppleton Youth Action Group	Grant	£500.00
1944	Poppleton Community Trust	Room hire - September	£21.40
1945	Ryland Horticulture	Cutting Wildlife Area hedge	£200.00
1946	James Mackman	Salary – October	£488.46
1947	Post Office Ltd	Income tax – October	£122.00
1948	James Mackman	Expenses	£11.10

(c) Income Received

CYC	2 nd half year's precept	£10,500.00
HMRC	Refund of Yorkshire-in-Bloom VAT	£89.72
Poppleton Tithe Barn Trust	Cartshed rent	£80.00

(d) To consider a request from the Adventure Playground Group for £500

It was agreed to grant the request.

(e) To consider a request from the Poppleton Luncheon Club for £60

It was agreed to grant the request.

(f) To note that the Parish Council has complied with the Pension Regulator's Declaration of Compliance relating to the Clerk's pension offer

The Chairman reported that the Pensions Regulator had agreed the Parish Council's registration.

16/244 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

The last cut of the current season has been done. Himalayan balsam along the riverbank has not been cut back as the contractor is worried about the safety of his employees working so close to a riverbank.

(b) The management of Warren Lea

It was reported that Warren Lea is "looking good".

(c) The management of the area between the War Memorial and the car park/access track

The Clerk reported having spoken to the contractor about the remaining scrub in this area. Apparently there is a large presence of butterfly larvae and the contractor had not wanted to clear any more scrub without further instruction. It was agreed to leave the scrub as it is.

(d) Riverside Walk embankment

It was noted that TCV have not yet carried out the work to the hedge and sycamores. The Clerk is to ask TCV for a date for the work to be done. **(Action Clerk)**

(e) Allerton Drive garden

It noted that the grass and the hedge had been cut. Some of the sycamores had been missed. It was agreed that the contractor be asked to remove them. **(Action Clerk)**

(f) The Moat Fields including the control of dogs by a Public Space Protection Order (PSPO)
Cllr. Woods reported on the last Moat Fields meeting when he reported the comments from the City Council who had specifically acted for a list of reported incidents.

(g) The Cartsheds and Wildlife area
No report on this subject.

(h) The tree maintenance programme and works for this year
The Clerk reported that Sam Dickson is on holiday and had not been able to give a quotation for the work. The Clerk is to meet with Sam Dickson on site and then ask a third contractor for a quotation. **(Action Clerk)**

16/245 – TO DISCUSS FURTHER THE SUBJECT OF PARKING BY THE ALLERTON DRIVE SHOPS

The Clerk reported having received another email from a resident about parking in this area. It was agreed that the Clerk should reply and inform the resident that a dog/waste bin is to be installed to help with the parking problem. **(Action Clerk)**

16/246 – TO CONSIDER COUNCILLOR TRAINING

There are no vacancies on local courses.

16/247 – TO DISCUSS THE CONTENT OF THE PROPOSED PARISH COUNCIL NEWSLETTER

The Councillors agreed a number of subjects for the Newsletter and who would write on each of the subjects. **(Action all Cllrs. and Clerk)**

16/248 – TO CONSIDER ACTION OVER THE ACT OF REMEMBRANCE AT NETHER ON FRIDAY 11TH NOVEMBER AND UPPER ON SUNDAY 13TH

Cllrs. noted that there will be a wreath laying ceremony at the War Memorial at 11 o'clock on Friday 11th November. The Clerk is to acquire the wreath for the Chairman to lay. **(Action Clerk)**

The Chairman will be reading out the names from the Roll of Honour for Nether Poppleton at the Remembrance Day Service to be held at the Upper Poppleton War Memorial on Sunday 13th November.

Councillors agreed that they would share the costs involved with the Remembrance Day Service with Upper Poppleton Parish Council on a 50/50 basis.

16/249 – TO CONSIDER SUCCESSION PLANNING – CHAIRMAN

Discussed on this subject was deferred.

16/250 – TO AGREE A BENCH MAINTENANCE PROGRAMME

The Clerk reported that he had a schedule of the benches in the village. It was agreed that Ken Falkingham be asked to survey all the benches and quote for any maintenance work needed to refurbish them. **(Action Clerk)**

16/251 - TO CONSIDER WRITING TO CYC REGARDING ILLEGAL SIGNAGE ON A1237

The Councillors discussed the various signs which are on the verge by the A1237/Millfield Lane roundabout. A letter from Rawcliffe Parish Council laid out the approach that had been used to

eliminate signage in that Parish. It was agreed that the Clerk send a similar letter to the City Council in order that the signs in Nether Poppleton can be removed. **(Action Clerk)**

16/252 - TO ENDORSE THE FINAL VERSION OF THE POPPLETON NEIGHBOURHOOD PLAN

It was resolved to support the Neighbourhood Plan Committee in submitting the Plan (P4P) to the City of York Council for a further six-week consultation, then examination by an external examiner before a final referendum and adoption.

16/253 - TO CONSIDER A RESPONSE TO THE NORTH YORKSHIRE POLICE & CRIMES SURVEY

The Chairman reported having attended a meeting where the Police Crime Commissioner (PCC), Julia Mulligan, had said that the top three objectives were protecting the public, preventing crime and customer service. Cllrs. agreed to submit their own opinions to the survey as there was insufficient time for a full council response.

The PCC has organised a survey which asks people to give their views on priorities for policing and community safety over the next three years. Feedback will help Julia develop the new Police and Crime Plan which sets the future direction for the way communities will be protected and kept safe. The survey is live now at telljulia.com and it runs until 18 November.

It was agreed that Julia Mulligan be invited to a joint meeting of the two Poppleton Parish Councils. Cllr. Bradley is to ask the Upper Poppleton PC Chairman if he will agree to such a meeting. **(Action Cllr. Bradley)**

16/254 - TO APPOINT A REPRESENTATIVE FOR THE CRICKET COMMITTEE

Cllr. Woods agreed to be the Parish Council's representative on the Cricket Club Committee.

16/255 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) Neighbourhood Plan – September/October 2016

See minute **16/252** above.

(b) Adventure Playground – 4 October 2016

The report had been circulated.

(c) Village policing – September 2016

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

22 Sep	Theft	3 cycles taken	Millfield Lane
23 Sep	Autocrime	Van entered and tools taken	Long Ridge Lane
23 Sep	Autocrime	Items from van	Millfield Lane

(d) To receive a written report on York Business Park Parking Issues and consider a request for parking restrictions on White Rose Way and enforcement

A report written by Cllr. Jones was discussed. It was agreed that the Clerk should write to the City Council regarding the parking issues. There needs to be yellow lines in the lay-by in front of the two post boxes in White Rose Way. The City Council needs to consider what needs to be done about cars obstructing footpaths, cycle ways and the corners of streets. **(Action Clerk)**

16/256 - TO RECEIVE VERBAL REPORTS ON/FROM

(a) City of York Local Plan

It was noted that the City Council has received over 2,500 comments from the consultation. It is now expected that the Local Plan will be in place at the end of 2017.

(b) Representatives who attended meetings

There were no reports.

(c) Councillors' street audits

Two of the Cllrs. had completed their street audit. When all the responses have been completed the Clerk is to advise the City Council of the overgrowing hedges and path defects. **(Action all Cllrs. and Clerk)**

(d) Village in Bloom

It was noted that a reception to thank those involved in the Poppleton entry into Yorkshire in Bloom is being arranged. Attendance by invitation only.

16/257 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) The National Grid maintenance contract (Min. 16/226a)

It was reported that the work was nearly finished and National Grid are clearing up the site.

(b) The easement for the surface water drain at Mill Race (Min. 16/226b)

Graeme Burn had written to say that there is still a problem obtaining plans of the water drain.

(c) The provision of a poo bag dispenser by the Millennium Green (Min. 16/226c)

It was noted that Ken Falkingham had quoted £35 for installing the post of the dispenser. This was accepted and the Clerk is to order the dispenser for Mr Falkingham to install. **(Action Clerk)**

(d) Progress on seat installation replacement consultation (of potentially affected residents in Millfield Lane) (Min. 16/221)

The Clerk reported on the responses he had received to date in reply to his letter advising neighbours of the proposed installation of a seat. It was agreed to make a decision on the subject at the November meeting.

16/258 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

16/258/1 –The Clerk referred to the following correspondence received since the September meeting

(a) Neil Gibson, CYC – Request for information re double taxation for 2017-18

(b) Peter Brown, PYAG - Thanks for support email

(c) Poppleton Community Railway Nursery – Thank you for grant email

(d) Poppleton Community Trust - Notice of grant claim in Jan/Feb 2017

(e) Ruth Potter, OCAY – Posters about OCAY which the Clerk has been pinning to notice boards

(f) Sean Ensor, CYC – A request for an update on the state of the surface in the St Everilda's car park area

16/258/2 - It was noted that the correspondence received since the September meeting, as listed below, had already been circulated to the Councillors.

From Whom	Subject	Date Sent
Lesley Cooke – CYC	Consultation - Sex Establishment Licensing Policy	20-Sep-16
Police & Crime Commissioner N.Y.	Summer Newsletter	20-Sep-16
YLCA	White Rose update September 2016	22-Sep-16
Poppleton Community Trust	Minutes of 20 Sep. Exec. Committee	26-Sep-16
TCV	Treemendous tree offer	28-Sep-16
Barry Otley	Yorwaste planning application - Treemendous response	29-Sep-16
Exploreyork	Yortime October 2016	30-Sep-16
Paul Noakes	Adventure playground update	6-Oct-16
Mora Scaife - CYC	Engaging lunchtime - older people	11-Oct-16
Graeme Burn	Easement upate enquiry response	12-Oct-16

16/259 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
1 Nov	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
7 Nov	Cricket Committee	Poppleton Centre/ 7.00pm	Woods
14 Nov	York Forum	Railway Museum	Jones
15 Nov	PYAG	15 Bankside Close/ 8.00pm	Bradley

16/260 – TO CONSIDER MINOR MATTERS

None.

16/261 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

(a) To consider giving a grant towards the installation of a defibrillator at the Allerton Drive shops.

16/262- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 NOVEMBER 2016

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 21 November 2016.

The meeting closed at 9.34pm.

Chairman.....

Date.....2016

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