

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30PM ON THURSDAY, 17 MARCH 2016

PRESENT:

Cllr. P H F Powell. (Chairman)

Cllr. S P Barry

Cllr. G A Bradley

Cllr. E M Jones

Cllr. M A Reynolds

Cllr. D Simpson

Cllr. I Woods

City Councillor Chris Steward

Mr B J W Mackman (Clerk)

16/048– TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16/049 – PUBLIC PARTICIPATION

Graham Dixon, the Treasurer of the Poppleton Community Trust, gave a detailed explanation of the current state of capital expenditure. Two schemes had been put to one side and the extension of the building to create a larger reception area and office was now the preferred option. Mr Dixon asked that the £5,000 that the Parish Council had earmarked for capital expenditure in 2015-16 be carried forward to the next financial year.

16/050 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Cllrs. being present there were no apologies for absence.

16/051 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 FEBRUARY 2016

The minutes of the meeting held on 15 February 2016, having been circulated and read, were accepted and signed as a true record.

16/052 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Chris Steward reported that the City Council has agreed that the footpath between Riversvale Drive and Riverside Gardens is on the definitive map and that the path will be resurfaced at the City Council's expense.

16/053 – TO CONSIDER POSSIBLE CELEBRATIONS TO COMMEMORATE THE QUEEN'S 90TH BIRTHDAY IN APRIL

The Chairman reported that Poppleton WI will not now be carrying out a litter pick. No-one knew of any event being organised in the village.

16/054– FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 17 March 2016. The report reflected the receipts and payments below. The bank balances at 17 March were:-

Current Account	£500.00	
Business Money Manager Account		£22,271.76
National Savings Investment Account		£15,025.69

(b) Accounts for payment (net of VAT);

1886	Ken Falkingham	Repairs to seat near the War Memorial	£100.00
1887	Poppleton History Society	Grant towards book publication	£250.00
1888	Peter Powell	Travelling expenses for the year	£40.30
1889	Poppleton Community Trust	Room hire – February	£21.40
1890	Vision ICT Ltd	Annual website maintenance	£200.00
1891	James Mackman	Salary – March + expenses	£481.14
1892	Exactis Ltd	Colour photocopying	£137.23

(c) Income Received

HSBC	Bank interest	£3.20
Northern Powergrid	Wayleave	£3.45
Main Street households	Common Land easement cheques	£20.00

(d) To consider a request from the Poppleton Community Trust for the £5,000 provided in this year's Parish Council budget for capital items

It was agreed that the £5,000 in the current year's budget be carried forward to 2016-17 when it may be used to fund capital works.

(e) To consider the value of the Parish Council's assets

It was agreed to defer discussion on this subject until further information is received.

(f) To note revisions to the Model Financial Regulations 2016 and agree to incorporate these into NPPC Financial Regulations

The revised regulations had been circulated to Councillors prior to the meeting. It was agreed that they be adopted.

16/055 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting including the revision of the areas to be cut and the frequency of cuts

It was agreed to accept the quotation from Sleightholme Landscapes for various works to the Common Land. It was agreed that the Common Land grass be cut six times this year.

(b) The management of Warren Lea (to agree programme with TCV)

It was agreed that Cllr. Jones liaise with TCV.

(c) The management of the area between the War Memorial and the car park/access track

It was agreed that Sleightholm clear all the undergrowth/flood debris and dispose of all the risings on this area as per their quotation. This would be followed by a strimming. It was also agreed that the area would be strimmed twice a year.

(d) Riverside Walk embankment

It was agreed that Sleightholm add this area to the grass cutting contract as per their quotation.

(e) The installation of a handrail at the bottom of Riverside Gardens

The Cllrs. considered two types of hand railing. Timber fencing was the preferred option. It was agreed that the Residents' Association should be consulted as to which type they would prefer.

(Action Cllr. Powell)

(f) Repairs to seat by the War Memorial

It was noted that the seat has been repaired.

(g) The easement for the surface water drain at Mill Race

The Clerk reported on his meeting with the solicitor who had agreed to draft a letter requesting the conclusion of the undertaking of the granting of the easement.

(h) Allerton Drive garden

The Clerk reported that he had carried out a comprehensive litter pick of the garden last week. It was noted that the dwarf daffodils are looking good.

(i) The Moat Fields including the control of dogs by a Public Space Protection Order (PSPO)

The Cllrs. congratulated Cllr. Woods on completing the PSPO paperwork and sending it to the City Council. Public consultation will follow in due course.

(j) The Cartsheds and Wildlife area

No report on this subject.

(k) The state of the car parking area in front of St Everilda's Church

See agenda item 16/0551 below.

(l) The application by National Grid for access through the Conservation Area

Cllr. Powell reported that National Grid have appointed Balfour Beattie to carry out work on the pylons paralleling the river. They will need access through the St Everilda's car park and the Moat Fields. Balfour Beattie have agreed to make good the surface of the car park before starting work so that their heavy vehicles can travel across safely. At the end of the contract they have said that they will give a donation to the Parish Council for reinstating the car park should work be needed.

Cllr. Reynolds is to carry out a photographic dilapidation survey of the car park and the track through the Moat Fields so that we have a record of the condition of the surfaces prior to Balfour Beattie sending in their heavy wagons. **(Action Cllr. Reynolds)**

16/056 – TO AGREE ADDITIONS TO THE PARISH COUNCIL'S WEBSITE

Cllr. Jones suggestions for entries on the website were approved. Cllr. Bradley is to enter the information on the website after the Clerk has given him the protocols for gaining access to the website. **(Action Clerk & Cllr. Bradley)**

16/057 – TO AGREE TO SUPPORT THE PETITION GIVING LOCAL COUNCILS THE RIGHT TO APPEAL PLANNING DECISIONS

It was agreed that the Parish Council should support the appeal and the Clerk is to register this on the website. **(Action Clerk)**

1/058 - TO AGREE TO SUPPORT SKELTON PARISH COUNCIL'S APPLICATION FOR THE DESIGNATION OF A NEIGHBOURHOOD PLAN AREA

It was agreed to send a letter of support to neighbourhoodplanning@york.gov.uk with a copy to Skelton Parish Council. **(Action Clerk)**

16/059 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) Neighbourhood Plan – January/February 2016

Cllr. Jones's report on the progress on the Neighbourhood Plan had been circulated to Cllrs. prior to the meeting and this was noted.

(b) *Poppleton Community Trust – 1 March 2016*

Cllr. Simpson's minutes of the Trust's meeting had already been circulated to Cllrs.

(c) *Poppleton Residents Association - 2 March 2016*

Cllr. Powell's report on the Resident's Association meeting had already been circulated to Cllrs.

(d) *Village policing – February 2016*

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

3 Feb	Autocrime	Tools taken from van	Millfield Lane
9 Feb	Violence	Persons attacked – 1 arrested	Severn Green

(e) *Rural West Team – 29 February 2016*

Cllr. Powell's report the meeting had already been circulated to Cllrs.

16/060 - TO RECEIVE VERBAL REPORTS ON/FROM

(a) *City of York Local Plan*

It was reported that the City Council Officers are still working on this subject.

(b) *Representatives who attended meetings*

None.

16/061 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) *Resurfacing of Allerton Drive and Ebor Way (Min. 16/036b)*

The City Council had written to say that, on their schedule of work to be done on roads in the city, Allerton Drive is ranked 738th and Ebor Way 88th. It could take about three years for Ebor Way to rise to the top of the list.

(b) *Flooding issues outside the Post Office in Allerton Drive (Min. 16/036c)*

It was noted that, despite the exceptionally heavy rain in February, there had been no flooding in the Post Office area. It was agreed that the recent remedial work carried out by the City Council had been successful.

(c) *Bus services affected by flooding (Min. 16/036e)*

City Cllr. Gillies has spoken to First Bus to see if arrangements can be made for the bus driver or specific residents to put out a sign to inform people that the service has been diverted owing to Main Street flooding.

16/062 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

16/062/1 – It was noted that the correspondence received since the February meeting, as listed below, had already been circulated to the Councillors

From Whom	Subject	Date Sent
Joe Ashton - CYC	Clean for the Queen	17-Feb-16
Poppleton Community Trust	Exec minutes of 19 January	17-Feb-16
YLCA	Petition for planning objections	17-Feb-16
CYC	Skelton Neighbourhood Plan	24-Feb-16
YLCA	Standards Board appointment	24-Feb-16
Exploreyork	Yortime News - March 2016	27-Feb-16
Joe Gardham, Social Vision	Trampoline advice	7-Mar-16
YLCA	White Rose Update - March 2016	9-Mar-16

Jonathan Pickles - CYC	Ebor Way update	11-Mar-16
Chris Steward	Footpath result	16-Mar-16
Sarah Tester - CYC	Gateway to History - farewell	16-Mar-16

16/062/2 – It was agreed that the correspondence received since the February meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct – March 2016, Issue 104
- (b) Upper Poppleton Parish Council – minutes of 8 February 2016

16/063 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 Mar	Plan4Poppleton	32 Midway Avenue/ 10.00am	Jones, Powell, Simpson
30 Mar	Plan4Poppleton	32 Midway Avenue/ 2.00pm	Jones, Powell, Simpson
5 Apr	Plan4Poppleton	32 Midway Avenue/ 10.00am	Jones, Powell, Simpson
12 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Bradley
13 Apr	Yorkshire in Bloom judging	Poppleton Centre/ 2.00pm	Clerk
23 May	Rural West York Ward Team	Skelton Village Hall/ 2.00pm	Powell

16/064 – TO CONSIDER MINOR MATTERS

None.

16/065 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

- (a) Clerk’s pension consideration.
- (b) Tree maintenance programme

16/066- TO AGREE THE DATE OF NEXT MEETING AS THURSDAY 18 APRIL 2016

It was agreed that the next meeting would be held at 7.45pm in the Poppleton Centre on Monday 18 April 2016. It will be preceded by the Annual Parish Meeting at 7.00pm and the Planning Meeting at 7.30pm.

The meeting closed at 9.35 pm.

Chairman.....

Date.....2016

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