

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 15 FEBRUARY 2016

PRESENT:

Cllr. P H F Powell. (Chairman)

Cllr. S P Barry

Three members of the public

Cllr. G A Bradley

Cllr. E M Jones

City Councillor Chris Steward

Cllr. M A Reynolds

Cllr. D Simpson

Mr B J W Mackman (Clerk)

Cllr. I Woods

The Chairman welcomed members of the newly reformed Poppleton Residents' Association.

16/022– TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16/023 – PUBLIC PARTICIPATION

None.

16/024 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Cllrs. being present there were no apologies for absence.

16/025 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 JANUARY 2016

The minutes of the meeting held on 18 January 2016, having been circulated and read, were accepted and signed as a true record.

16/026 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Chris Steward reported that:-

- He had checked with the City Council and there are no funds available to install bus time display equipment at village bus stops.
- He is speaking to First York to see if arrangements can be made for the bus driver or specific residents to put out a sign to inform people that the service has been diverted owing to Main Street flooding.
- The City's Council tax rate is being increased by 3% for 2016-17

16/027 – TO CONSIDER POSSIBLE CELEBRATIONS TO COMMEMORATE THE QUEEN'S 90TH BIRTHDAY IN APRIL

The Clerk reported that Poppleton WI have asked if they could borrow the Parish Council's litter picking equipment in order to carry out a litter pick to commemorate this event.

16/028 - TO DETERMINE THE STATUS OF PUBLIC FOOTPATHS IN THE VILLAGE

Cllr. Powell explained that the footpath that runs between Riversvale Drive and Main Street, Nether Poppleton had been historically on the Lord of the Manor's land which was sold for Council housing and ultimately, with the creation of the Unitary Authority in 1996, became part of the City of York Council's estate. It follows from this that the responsibility for the upkeep of

the footpath is solely a City Council responsibility. The Clerk was asked to inform the City's Highways Department that both this footpath and that between Millfield Lane and Hillcrest Avenue are the City Council's responsibility. **(Action Clerk)**

16/029– FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 15 February 2016. The report reflected the receipts and payments below. The bank balances at 15 February were:-

Current Account	£500.00
Business Money Manager Account	£23,633.78
National Savings Investment Account	£15,025.69

(b) Accounts for payment (net of VAT);

1878	Explore	Contribution to new shelving	£275.00
1879	Poppleton Luncheon Club	Grant	£60.00
1880	H & H Land & Property	Neighbourhood Plan work	£1,862.50
1881	Exactis Ltd	Colour photocopying	£100.68
1882	Poppleton Community Trust	Room hire – January	£21.40
1883	James Mackman	Salary – February	£474.14
1884	Post Office Ltd	Tax – February	£118.40
1885	James Mackman	Expenses	£5.16

(c) Income Received

HSBC	Bank interest	£4.02
National Savings	Annual interest	£111.85
HMRC	VAT refund	£1,201.36

(d) To reappoint the internal auditor

It was agreed that Linda Cariss be re-appointed as the Council's internal auditor.

(e) To consider subscribing to Locality (£100 p.a.)

After discussion it was agreed to defer further discussion on this subject for six months.

(f) To consider releasing the funds for “Poppleton Sons of the Great War Remembered” to the Poppleton History Society - £250

A request for in interim payment of £250 of the previously agreed £500 to be released for the proposed book “Poppleton Sons of the Great War Remembered” was approved. **(Action Clerk)**

(g) To consider a request from the Poppleton Community Trust to support their request for funding from Yorventure

It was agreed that a letter of support be sent to the Poppleton Community Trust in their endeavour to obtain a grant from Yorventure. **(Action Clerk)**

16/030 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was agreed that the subject of the frequency of grass cuts and a revision of the areas to be cut would be considered at the March meeting.

(b) The management of Warren Lea

It was noted that the branches of some of the trees growing in Warren Lea hang over bungalows 2 to 8 Riverside Walk. Action to be agreed at the March meeting.

(c) The management of the area between the War Memorial and the car park/access track

No report on this subject.

(d) Riverside Walk embankment

The area of grass by the embankment is to be added to the grass cutting schedule for 2016-17.

(e) The installation of a handrail at the bottom of Riverside Gardens

Cllr. Reynolds agreed to draw up a specification for a handrail. **(Action Cllr. Reynolds)**

(f) Repairs to seat by the War Memorial

The Clerk reported that Ken Falkingham had quoted the sum of £100 for repairing all four legs on the seat and that he had authorised the repair.

(g) The easement for the surface water drain at Mill Race

It was noted that the Parish Council's solicitor had been absent from work owing to illness so no progress had been made on this subject.

(h) Allerton Drive garden

No report on this subject other than the garden is looking good.

(i) The Moat Fields including the control of dogs by a Public Space Protection Order

Cllr. Woods reported that he had started preparing an application for a PSPO for the Moat Fields.

(j) The Cartsheds and Wildlife area

No report on these subjects.

(k) The state of the car parking area in front of St Everilda's Church

Two quotations for repairing the surface of the car park were considered. It was agreed to ask the City Council to carry out the repairs to the same standard as on the previous occasion. **(Action Clerk)**

16/031 – TO CONSIDER ACTION TO REPAIR THE PUBLIC FOOTPATH AT THE TOP OF RIVERSIDE GARDENS

As reported in 16/028 above it was agreed that repairs to the footpath are the responsibility of the City Council.

16/032 - TO CONSIDER SUPPORTING A COUNCILLOR FOR THE VACANCY ON CITY COUNCIL'S STANDARDS COMMITTEE

There was no support for filling the vacancy.

16/033 – TO AGREE ADDITIONS TO THE PARISH COUNCIL'S WEBSITE

A report on the Parish Council's website was tabled by Cllr. Bradley. Whilst the Clerk keeps the weekly and monthly information up to date there are a number of pages on the website where details need to be added. Cllr. Jones agreed to look at what is needed and report back to the next meeting. **(Action Cllr. Jones)**

16/034 – TO RECEIVE WRITTEN REPORTS ON/FROM

(a) Neighbourhood Plan – January/February 2016

Cllr. Jones’s report on the progress on the Neighbourhood Plan had been circulated to Cllrs. prior to the meeting.

(b) Poppleton Community Trust – 19 January 2016

Cllr. Simpson’s minutes of the Trust’s meeting had been circulated to Cllrs. prior to the meeting.

(c) Poppleton Residents Association - 2 February 2016

A report had been circulated to Cllrs. prior to the meeting.

(d) Village policing – January 2016

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

17 Jan	Theft	Items from shop – 1 arrest	Great North Way
21 Jan	Theft	Cycle taken	Opus Avenue
21 Jan	Autocrime	Parts taken from vehicle – 1 arrest	Great North Way
30 Jan	Criminal damage	Food items smashed	Great North Way

(e) YLCA York Branch meeting – 4 February 2016

Cllr. Powell’s report had been circulated to Cllrs. prior to the meeting.

16/035 - TO RECEIVE VERBAL REPORTS ON/FROM

(a) City of York Local Plan

It was reported that the City Council Officers are working on this subject.

(b) Representatives who attended meetings

None.

16/036 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) Contacting the users of poppleton.net (Min. 16/016a)

The Clerk reported that he had contacted all the current users of poppleton.net, advised them of the website’s demise this April and that they would have to make alternative arrangements if they wished to have an Internet presence.

(b) Resurfacing of Allerton Drive and Ebor Way (Min. 16/012)

No progress to report on this subject.

(c) Flooding issues outside the Post Office in Allerton Drive (Min. 16/012)

The City’s Highways Department had spent several days emptying access points near the shops and had left the surface water drainage clear. Any further incidents of flooding will be reported to the City Council.

(d) Repairs to War Memorial seat (Min. 16/011h)

See minute 16/030f above

(e) Bus services affected by flooding (Min. 16/009)

See minute 16/026 above.

16/037 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

16/037/1 – *The Clerk referred to the following items of correspondence received since the January meeting*

- (a) Ainsty (2008) Internal Drainage Board - Notice of laying rate
- (b) CYC - Notice of yellow lines in Millfield Lane
- (c) Information Commissioner's Office - Annual renewal certificate
- (d) Jack Woodhams, CYC - Introductory email
- (e) John Middleton - Poppleton Luncheon Club-Thanks for cheque letter

16/037/2 – *It was noted that the correspondence received since the January meeting, as listed below, had already been circulated to the Councillors*

<i>From Whom</i>	<i>Subject</i>	<i>Date Sent</i>
YLCA	Understanding the Roll of Combined Authorities	22-Jan
YLCA	Joint Standards Board request	22-Jan
Julian Sturdy	E-Bulletin	26-Jan
YLCA	White Rose update – January 2016	28-Jan
YLCA	Further information on audit	28-Jan
Joe Ashton – CYC	Betty's trees offer	28-Jan
Police & Crime Commissioner North Yorkshire.	Police numbers update	29-Jan
Exploreyork	Yortime News – February 2016	29-Jan
Joe Ashton – CYC	Notes of York Parish Council Liaison Group	11-Feb
CYC	Taxi licensing policy	12-Feb

16/037/3 – *It was agreed that the correspondence received since the January meeting, as listed below, be circulated to the Councillors*

Upper Poppleton Parish Council – minutes of 11 January 2016

16/038 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
17 Feb	Plan4Poppleton	32 Midway Avenue/ 1.30pm	Jones, Powell, Simpson
29 Feb	Rural West York Ward Team	Askham Richard Village Hall/ 2.00pm	Powell
1 Mar	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson
2 Mar	Plan4Poppleton	West Offices/ 10.00am	Jones, Powell, Simpson
2 Mar	Residents Association	Poppleton Centre/ 2.00pm	Powell
3 Mar	Plan4Poppleton	32 Midway Avenue/ 1.30pm	Jones, Powell, Simpson
3 Mar	Adventure Playground	Poppleton Centre/ 7.30pm	Simpson
17 Mar	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	
4 Apr	Millennium Green	Church Lane/ 7.30pm	Reynolds
2 Jun	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Powell, Bradley

16/039 – TO CONSIDER MINOR MATTERS

None.

16/040 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Revision of the grass-cutting programme for 2016-17.

Tree maintenance programme

16/041- TO AGREE THE DATE OF NEXT MEETING AS THURSDAY 17 MARCH 2016

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Thursday 17 March 2016.

The meeting closed at 9.13 pm.

Chairman.....

Date.....2016

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