

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 15 AUGUST 2016

#### PRESENT:

Cllr. S P Barry (Chairman)

City Cllr. Chris Steward

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M A Reynolds

Cllr. D A Simpson

Cllr. I Woods

Mr B J W Mackman (Clerk)

#### **16/182 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **16/183 – PUBLIC PARTICIPATION**

None.

#### **16/184 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies for absence were received and approved from Cllr. G A Bradley.

#### **16/185 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 JULY 2016**

The minutes of the Parish Council meeting held on 18 July 2016 having been circulated prior to the meeting, were approved and signed.

#### **16/186 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

The Cllrs. were unanimous in welcoming back City Cllr. Chris Steward after his recent illness.

Cllr Steward reported:-

- The next Ward Committee meeting is being held at the Manor Academy on 23 August.
- The City Council is introducing “My Account” when residents will be able to access their own details on the City Council’s website.
- Streets in York are to be cleaned on a regular basis. Inner city streets will be cleaned more often than those in the suburbs. Households will be advised of the cleaning regime which relates to them so that they can hold the City to account if cleaning is not carried out at the specified time.

#### **16/187 - TO ELECT THE CHAIRMAN OF THE PLANNING COMMITTEE FOR THE REST OF THE CURRENT YEAR.**

It was agreed that Cllr. Jones should chair the Planning Meetings for the rest of this year.

#### **16/188 – FINANCE**

##### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 15 August 2016. The report reflected the receipts and payments below. The bank balances at 15 August were:-

Current Account	£500.00
Business Money Manager Account	£25,285.74
National Savings Investment Account	£15,025.69

*(b) Accounts for payment (net of VAT);*

1926	Millennium Green Trust	Grant	£1,000.00
1927	Post Office Ltd	Income tax – August	£122.20
1928	James Mackman	Expenses	£47.96
1931	Sleightholm Landscape	Grass cutting and work on the Common Land	£1,289.00
1932	Poppleton Community Trust	Room hire – July	£21.40
1933	Ken Falkingham	New fence in Riverside Walk	£725.00
1934	James Mackman	Salary – August	£488.26

*(c) Income Received*

Groundworks	Neighbourhood Plan grant	£1,000.00
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*(d) To consider a request from the Poppleton Children’s Sports Day Committee for a grant of £290*

It was agreed to grant the Poppleton Children’s Sports Day Committee the sum of £290 for the 2016-17 financial year.

**16/189 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting*

It was noted that the vegetation alongside the river bank had not been cut. The Clerk is to ask the contractor to carry out the work. **(Action Clerk)**

*(b) The management of Warren Lea*

It was reported that there is no observable Himalayan Balsam in Warren Lea at the moment.

*(c) The management of the area between the War Memorial and the car park/access track*

It was noted that work had commenced on clearing the scrub in this area. The Clerk is to ask the contractor when the work will be finished. **(Action Clerk)**

*(d) Riverside Walk embankment*

The Clerk reported that TCV had confirmed that there had been no charge for any grass cut in this area or Warren Lea as the area was not included in the contract.

It was agreed that TCV should attend to the hedge that they planted at the top of the embankment. It was further agreed that TCV should be asked to treat the ash trees on the embankment in order to stop them growing. **(Action Clerk)**

*(e) Allerton Drive garden*

It was noted that sycamores are growing in the hedge.

*(f) The Moat Fields including the control of dogs by a Public Space Protection Order (PSPO)*

The Cllrs. confirmed that a City Council Officer should attend the September Parish Council meeting to address the meeting on the subject of the PSBO. He will be asked to give his presentation at 7.00pm. **(Action Cllr. Woods)**

(g) *The Cartsheds and Wildlife area including the consideration of quotations for renovating a Cartshed door*

Two quotations from Ken Falkingham for work to the doors were considered. It was agreed that the quotation for the bottom of all eight Cartshed doors to be covered in galvanised steel sheet and painted black be accepted. **(Action Clerk)**

(h) *The tree maintenance programme and works for this year*

A report and quotation from Ryland Horticulture for work to the trees in front of the even-numbered bungalows in Riverside Walk were considered. It was agreed that two more quotations be sought and the subject be discussed at the September meeting. **(Action Clerk)**

(i) *Progress on the installation of a street lamp opposite the triangle at the junction of Ousemoor Lane and Main Street*

The City Council had reported having no funds to install a new street lamp. It was agreed to remove this item from future agendas.

#### **16/190 - TO AGREE A RESPONSE TO THE LOCAL PLAN PREFERRED SITES CONSULTATION.**

The Cllrs. discussed the comments previously circulated by the Neighbourhood Plan Working Group. It was agreed that all Cllrs. could submit comments to the City Council as individuals and that the Clerk would submit the comments on behalf of the Parish Council. **(Action – all)**

#### **16/191 - TO AGREE A POLICY ON DEALING WITH HEDGES OVERGROWING PAVEMENTS.**

City Cllr. Chris Steward agreed to provide the City Council's hedge policy wording for consideration by the Parish Council.

#### **16/192 – TO DISCUSS THE MARKING OF PARKING SPACES IN FRONT OF THE ALLERTON DRIVE SHOPS**

No news to report on this subject.

#### **16/193 – TO CONSIDER COUNCILLOR TRAINING**

There are no vacancies on local courses.

#### **16/194 – TO CONSIDER PROVIDING DOG POOP BAGS AT VARIOUS LOCATIONS IN THE PARISH**

After discussion it was agreed in principle to provide a poo bag dispenser to be located close to the entrance to the Millennium Green. **(Action Cllr. Woods)**

#### **16/195 – TO DISCUSS THE CONTENT OF THE PROPOSED PARISH COUNCIL NEWSLETTER**

Cllr. Barry tabled a list of topics to be covered in the proposed Newsletter. The Cllrs. agreed to the suggested contents and looked forward to a draft at the next meeting. **(Action Cllrs. Barry & Woods)**

#### **16/196 – TO RECEIVE WRITTEN REPORTS ON/FROM**

(a) *Neighbourhood Plan – July/August 2016*

The Working Group is to meet with the City Council on 17 August. There was no written report.

(b) *Adventure Playground – 9 August 2016*

The meeting on 9 August had been cancelled so there was no report.

(c) *Village policing – July 2016*

Note of the following incidents in Nether Poppleton had been received from Nige Colley, PCSO 5642, Rural West Safer Neighbourhood Policing Team.

6 Jul	Theft	Money taken from purse	Allerton Drive
11 Jul	Autocrime	Cycles taken from rear of vehicle	White Rose Close
26 Jul	Autocrime	Items taken from vehicle	Calder Avenue

### **16/197 - TO RECEIVE VERBAL REPORTS ON/FROM**

(a) *City of York Local Plan*

The Preferred Sites Consultation is in progress.

(b) *Village in Bloom*

It was noted that Mike Walker had written to say that he is retiring from the Village in Bloom Competition. It was agreed that the Newsletter should include a request for volunteers to continue with the outstanding work started by Mike Walker to ensure that Poppleton village maintains its ambience.

(c) *Representatives who attended meetings*

No reports.

### **16/198 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-**

(a) *Resurfacing of Allerton Drive and Ebor Way (Min. 16/170a)*

It was recognised that the City Council has prioritised the resurfacing work needed on roads in the City and that Allerton Drive and Ebor Way would be resurfaced as and when they reached the top of the priority list.

(b) *The National Grid maintenance contract (Min. 16/170b)*

Cllr. Powell is to meet with National Grid and be given a tour of the area being worked.

(c) *Repairs to footpath – Riversvale Drive/Main Street (Min. 16/170c)*

The Clerk showed the Cllrs. photographs of the footpath which clearly showed that remedial work had been carried out. New stones had been laid on the higher part and all the earth on the lower part had been cleared revealing the original tarmac surface.

(d) *The installation of a handrail at the bottom of Riverside Gardens (Min. 16/170d)*

It was noted that the handrail has been installed.

(e) *The easement for the surface water drain at Mill Race (Min. 16/170e)*

The Clerk reported that the Parish Council's solicitor had emailed to say that he is still awaiting from the solicitors details of their clients' title and also a route plan of the services on a scale acceptable to HM Land Registry.

### **16/199 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*16/199/1 - The Clerk referred to the following items of correspondence:-*

Janet Hopton - Thanks for the Millennium Green grant

16/199/2 – It was noted that the correspondence received since the July meeting, as listed below, had already been circulated to the Councillors

From Whom	Subject	Date Sent
Julian Sturdy	E-Bulletin	21-Jul-16
Graham Collett	Invitation to Community Railway Nursery Open Day	22-Jul-16
Peter Brown - PYAG	Request for extra £500 for 2017-18	23-Jul-16
Janice Bryan – Police	Request for Councillors email addresses for E-newsletter	26-Jul-16
CYC	City of York Local Plan Preferred Sites Consultation	27-Jul-16
YLCA	White Rose update - July 2016	27-Jul-16
YLCA	Training events Sep-Dec	27-Jul-16
Exploreyork	Yortime News - August 2016	29-Jul-16
YLCA	Notice of Scarborough Conference	1-Aug-16
Neil Gibson - CYC	Working in Partnership Group meeting	2-Aug-16
Mike Walker	Resignation from Yorkshire in Bloom	3-Aug-16
Business Maps Ltd	Village map offer	4-Aug-16
CPRE	CYC Preferred Sites Consultation	5-Aug-16
CPRE	AGM agenda	9-Aug-16

**16/200 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
17 Aug	Neighbourhood Plan	West Offices/ 2.00pm	Jones, Powell, Simpson
23 Aug	Rural West Ward Team	Manor School/ 7.00pm	All
12 Sep	Millennium Green Trust	11 Church Lane/ 7.00pm	Reynolds
20 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Simpson

**16/201 – TO CONSIDER MINOR MATTERS**

None.

**16/202 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

- (a) Support for the purchase of a defibrillator
- (b) The installation of a seat in the verge in Millfield Lane, opposite the Dodsworth Hall.
- (c) The production of a village map

**16/203- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 SEPTEMBER 2016**

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 19 September 2016.

The meeting closed at 9.35 pm.

Chairman.....

Date.....2016

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