

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 21 SEPTEMBER 2015

PRESENT:

Cllr. P H F Powell. (Chairman)

City Cllr. Ian Gillies

Cllr. S P Barry

Cllr. E M Jones

Cllr. M A Reynolds

Mr B J W Mackman (Clerk)

Cllr. D A Simpson

Cllr. I Woods

15/216– TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

15/217 – PUBLIC PARTICIPATION

None.

15/218 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and the reason accepted from Cllr. G A Bradley.

15/219 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 17 AUGUST 2015

The minutes of the Parish Council meeting held on 17 August 2015 having been circulated prior to the meeting, were approved and signed.

15/220 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Ian Gillies reported on the following items:-

The No. 10 bus service, proposed solar panels on the roof of the Poppleton Centre building, the proposed cricket field in Millfield Lane and the British Sugar site.

15/221 - PLANNING APPLICATIONS

(a) The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the August Parish Council meeting and considered by the Planning Committee. The table below shows the plan that has been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 15/01379/FUL – Two-storey side and single-storey front and rear extensions at 21 Allerton Drive by Mr Matthew Fletcher.	No objections but we are concerned about the terracing effect of this type of extension in the village.
Ref: 15/01723/FUL - Single-storey side and rear extensions, 3no. rooflights to rear roof slope and detached store to rear (revised scheme) at 2 Church Lane by Mr Steve Makin.	The Parish Council objects on the following planning grounds. 1. This is over-development of the site 2. It is in a Conservation Area and the design is unsuitable. 3. The proposed materials do not comply with the Poppleton Village Design Statement's

	<p>recommendations on suitable materials.</p> <p>4. We have concerns that the removal of the 20th century extensions might expose vulnerable areas of the 17th century house and there are no proposals for protection or reinstatement.</p>
<p>Ref: 15/01724/LBC - Single-storey side and rear extensions, internal and external alterations including installation of 3no. rooflights to existing rear roof slope and detached store to rear (revised scheme) at 2 Church Lane by Mr Steve Makin.</p>	<p>The Parish Council objects on the following planning grounds.</p> <ol style="list-style-type: none"> 1. This is over-development of the site 2. It is in a Conservation Area and the design is unsuitable. 3. The proposed materials do not comply with the Poppleton Village Design Statement's recommendations on suitable materials. 4. We have concerns that the removal of the 20th century extensions might expose vulnerable areas of the 17th century house and there are no proposals for protection or reinstatement.
<p>Ref: 15/01831/FUL – Erection of porch to front at Blacksmiths Cottage, Ferrymans Walk by Mr Stuart Cariss</p>	<p>The Parish Council has no objections but recommends that:-</p> <ol style="list-style-type: none"> 1. Works need to comply with restrictions on works in Conservation Areas. 2. Materials used should comply with the Poppleton Village Design Statement and be commensurate with surrounding properties. 3. Porch construction should take account of its position in the centre of the village in Main Street 4. There is no indication of access proposal from street to new door.
<p>Ref: 15/01944/TCA – Fell Spruce tree in the Conservation Area at Manor Farm, Church Lane by Mr Quentin Macdonald.</p>	<p>No objections</p>
<p>Ref: 15/01995/FULM – Change of use from warehouse/industrial (use class B2/B8) to leisure centre (use class D2) at Nanomotrics Uk Ltd, 3-7 Rose Avenue by Mr Guy Kilner.</p>	<p>No objections but we have major concerns regarding vehicle parking and a condition of approval should include “parking to be restricted to curtilage of building”.</p>

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 15/01297/LBC – Variation of condition 2 of permitted application 14/02532/LBC for barn conversion to alter zinc monopitch kitchen roof to dual pitch pantile roof at The Coachhouse, 38 Church Lane by Mr R Pulleyn.

- Ref: 15/01379/FUL – Two-storey side and single-storey front and rear extensions at 21 Allerton Drive by Mr Matthew Fletcher

15/222 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 21 September 2015. The reports reflected the receipts and payments below. The bank balances at 21 September were:

Current Account	£357.38
Business Money Manager Account	£21,176.16
National Savings Investment Account	£14,913.84

(b) Accounts for payment (net of VAT);

1836	Robert Bryan	Neighbourhood Plan Health Check	£437.50
1837	James Mackman	Salary – September	£473.94
1838	Complete Weed Control	Spraying Moat Fields	£250.00
1839	Poppleton Community Trust	Room hire – August	£20.70
1840	James Mackman	Expenses	£4.50
1841	Post Office Ltd	Tax – September	£118.60
1842	Peter Powell	Travelling expenses	£28.60

(c) Income Received

HMRC	VAT refund	£991.22
HSBC	Bank interest	£3.22

(d) To consider a request from the Poppleton Community Trust for a £5,000 grant towards the cost of installing Solar Panels

It was resolved that the Parish Council supports the Trust in its endeavour to obtain a grant of £12,500, towards the £28,500 cost of installing solar energy panels on the roof of the Poppleton Centre, from the Marks and Spencer Community Energy Fund. Councillors were encouraged to vote for the scheme and pass on information.

(e) To agree to amend Standing Orders and Financial Regulations to comply with the Public Contracts Regulations 2015

It was noted that the YLCA had sent the wording for this amendment and it was mandatory to incorporate it into the Parish Council's Standing Orders. The Councillors resolved to adopt the amendment.

15/223 – TO AGREE THE CLERK'S ATTENDANCE AT THE SLCC PRESIDENT'S MEETING AND THE REGIONAL CONFERENCE

The Cllrs. agreed that the Clerk should attend the SLCC President's meeting on and Training Day 1 October at a cost of £20. Also the SLCC Regional Conference at Brighouse on 4 November at a cost of £69.

15/224 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was agreed that Sleightholme be asked to quote for strimming back the embankment between Riverside Gardens and 33 Main Street. The Clerk, in consultation with the Chairman, was authorised to approve the expenditure.

It was also agreed that a metre-wide strip of grass be cut between the War Memorial and the Main Street beck bridge.

(b) The Moat Fields

It was noted that the Moat Fields are looking tidy and that maintenance is continuing.

(c) Allerton Drive garden

It was agreed that the hedge be trimmed again and the sycamores be removed from the hedge.

(Action Clerk)

(d) The Cartsheds and Wildlife area

No report on this subject.

(e) The management of Warren Lea and the area near the War Memorial

It was noted that the TCV's final maintenance visit of the season was due. Cllr. Jones was asked to contact TCV to arrange this activity.

(f) Trees including the possible replacement of the trees taken down alongside Riverside Walk and the proposal from the City Council for fencing

- i. There was no progress to report on the City Council installing fencing along the boundary.
- ii. The offer of trees from TCV was discussed. It was agreed that hawthorn hedging was the preferred option. Cllr. Jones agreed to speak to TCV on this subject. **(Action Cllr. Jones)**

15/225 – TO CONSIDER A REPORT PREPARED BY CLLR G BRADLEY FOR MORE EFFICIENT MEETINGS IN THE COMING YEAR

In the absence of Cllr. Bradley it was agreed to defer discussion on this subject until the October meeting.

15/226 - TO CONSIDER COUNCILLOR TRAINING

It was agreed that Cllr. Jones should attend the YLCA planning course on 7 November at a cost of £115.00. **(Action Clerk)**

15/227 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL'S NEW WEBSITE

The Clerk reported that he continues to keep the website up-to-date. He had spoken with Mrs Mills whose company currently hosts poppleton.net and been told that no one had the expertise to close down just the Parish Council's website. It would have to be the whole website or none of it.

15/228 - TO CONSIDER THE FUTURE OF THE POPPLETON.NET WEBSITE

Following on from the discussion on the future of the old Parish Council website it was noted that at least ten organisations in the village currently use poppleton.net as their host. The domain name will expire in the middle of 2016 and, if no one renews the subscription, the website will stop being accessible. This will mean that the organisations currently using poppleton.net will have to find a new provider or see their website cease functioning. It was agreed that the Clerk would advise the current users of poppleton.net of the situation so they could choose what action they wished to take. **(Action Clerk)**

15/229 – TO CONSIDER ARRANGEMENTS FOR REMEMBRANCE SUNDAY 8 NOVEMBER

Cllr. Powell said that he was co-ordinating the Remembrance Sunday Service on the Upper Poppleton Green. The Clerk confirmed that the wreaths had been ordered.

15/230 – TO CONSIDER REPRESENTATION ON RURAL WEST CYCLING, WALKING AND BRIDLEWAY ROUTE STEERING GROUP

Cllr. Jones agreed to be the Parish Council's representative on this group. The Clerk is to inform Barry Otley of this. (**Action Clerk**)

15/231 – TO DISCUSS THE FUTURE OF THE POPPLETON GARDENS GUILD

Cllr. Powell explained that the Garden Guild's officers are all planning to retire this year and the Guild has not been successful in finding replacements so in all probability the Guild's store will not function from 2016. There are plans afoot to continue with the Poppleton Garden Guild horticultural show.

15/232 – TO RECEIVE THE CLERK'S REPORT:

(a) *Progress on the easement for the surface water drain at Mill Race (Min. 15/202g)*

The Clerk reported that he had signed the document authorising Burn & Co to proceed with drawing up the easement.

(b) *Progress on the three-year plan for the Millennium Green (Min. 15/205)*

The Clerk reported that he had been advised that the Trust will provide a three-year plan for the November Parish Council meeting

(c) *Progress on the Ousemoor Lane vegetation and signs (Min. 15/208)*

It was reported that the vegetation has been cut back. There was no news to report on the signage.

(d) *Progress on the removal of vegetation in the Hillcrest/Millfield Lane footpath and Poppleton Park cycleway (Min. 15/212)*

It was reported that the vegetation has been cut back.

15/233 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

15/233/1 - The Clerk referred to the following items of correspondence:-

- (a) Andrew Smith-Bench request
- (b) Came & Co - Council Matters Newsletter
- (c) Riina Raabis - Email distribution query
- (d) Brian Greystone - Enquiry about funding for Poppleton Players. This will be an item on the October meeting agenda
- (e) Poppleton Under Fives - Thank you for grant email

15/233/2 - It was noted that the correspondence received since the August meeting, as listed below, had already been circulated to the Councillors

<i>From Whom</i>	<i>Subject</i>	<i>Date Sent</i>
CPRE	Our Green Belt Campaign	28 Aug
CYC	Ward Committees - Listening to Residents	16 Sep
Exploreyork	Yortime News - September 2015	27 Aug
Julian Sturdy	E-Bulletin	26 Aug
Julian Sturdy	E-Bulletin	3 Sep
North Yorkshire Police	E-newsletter	10 Sep

Sarah Mills	Website closure response	20 Aug
TCV	Note of trees on offer	16 Sep
YLCA	Autumn training programme	13 Sep
YLCA	Question re Councillors Skills Courses	20 Aug
YLCA	Understanding the Planning System Training Events	28 Aug
YLCA	White Rose Update	11 Sep
York Community Energy	Visit to Hockerton Housing Project	21 Aug

15/233/3 - It was agreed that the correspondence received since the August meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct, September 2015, Issue 101
- (b) Upper Poppleton Parish Council minutes of 13 July and 3 August

15/234 – TO RECEIVE REPRESENTATIVES’ REPORTS

- (a) Cllr. Simpson had circulated a report on the Adventure Playground Group’s meeting held on 17 July.
- (b) Cllr. Powell reported on the Rural West Team meeting held on 24 August.
- (c) Cllr. Reynolds reported on the Millennium Green Trust meeting that he had attended immediately prior to Parish Council meeting.

15/235 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FOR POPPLETON

Cllr. Jones tabled the following report:-

- August has been particularly frustrating from the City Council side as there were only out of office responses to questions with the exception of information about maps which was not eventually necessary,
- Second health check conducted by Mr Bryan and has shown that we are not only on the right lines, in terms of what our community wants but heading toward the right language for the planners to understand.
- New maps have been commissioned to improve the link between the policies and the maps.
- The continued issues of an Environmental Assessment are now reaching a conclusion, in that it is not needed, or an impasse in that the situation cannot be agreed.
- The Neighbourhood Plan Committee has contacted the local MP to voice the frustrations with the process and obstacles that are being placed in the way of the plan.
- Meeting to be held at the City Council offices on Wednesday 16 September continued to be unhelpful. We know now that the Planners should be presenting it to the City Councillors for final consultation, but their excuse for not doing this is that without the Local Plan no land allocation has been properly assessed. This is despite the SA/SEA for the British Sugar site being presented to the council at the presentation of the previous Local Plan where the numbers of houses was rejected. Note that the SEA was rejected.
- Without the determination and diligence of the team of Parish Councillors working on this plan we would not have got this far.
- The Planners now would like to hold a conference with our Health Check Examiner!

15/236 – TO RECEIVE A PROGRESS REPORT ON THE YORK LOCAL PLAN

Cllr. Powell reported that there was no progress to report on this subject.

15/237 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Laura Thompson PCSO 5645, Rural West Safer Neighbourhood Policing Team.

1 Aug	ASB/Arson	Report that there were a group of youths near the bottom of Great North Way. They were setting fires to pallets, believed they had been taken from Vision Direct.	Great North Way,
3 Aug	Commercial Burglaries	A number of premises on the industrial park broken into, Number of items taken from within	Great North Way,
20 Aug	Autocrime	Two magnetic signs taken from the side of a van	Long Ridge Lane
27 Aug	Criminal Damage	The old barn they are converting has had 3 window smashed.	Church Lane

15/238 - TO NOTE THE RESULT OF THIS YEAR'S YORKSHIRE IN BLOOM COMPETITION

It was noted that Poppleton had been awarded a Silver Gilt prize for the third year in a row.

15/239 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
23 Sep	York Alliance	Strensall Village Hall/ 9.30am	Powell, Jones
22 Sep	Adventure Playground	Poppleton Centre/ 7.30pm	Simpson
26 Sep	Meeting with Julian Sturdy MP	Skelton Village Hall/ 9.30am	Powell, Jones
28 Sep	Remembrance Sunday	27 Ebor Way/ 7.00pm	Powell, Bradley
30 Sep	PYAG – AGM	Youth Club/ 8.30pm	All
1 Oct	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Powell, Woods
4 Oct	Millennium Green Trust AGM	Poppleton Tithe Barn/ 3.00pm	All
20 Oct	Rural West Ward Committee	Poppleton Centre/ 7.00pm	All
29 Oct	Poppleton Community Trust Exec	Poppleton Centre/ 7.30pm	Simpson

15/240 – TO CONSIDER MINOR MATTERS

None.

15/241 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

15/242- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 OCTOBER 2015

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 19 October 2015.

The meeting closed at 9.38 pm.

Chairman.....

Date.....2015

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