

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 20 JULY 2015

PRESENT:

Cllr. G A Bradley (Acting Chairman)

City Cllrs. Ian Gillies and Chris Steward

Cllr. S P Barry

Cllr. M A Reynolds

Cllr. D A Simpson

Cllr. I Woods

Mr B J W Mackman (Clerk)

It was noted that the Chairman, Cllr. Powell, had suffered a cardiac arrest and couldn't be present. The Cllrs. wished him well and a speedy recovery. Cllr. Bradley took the chair for the meeting.

15/168– TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

15/169 – PUBLIC PARTICIPATION

None.

15/170 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. E M Jones and P H F Powell.

15/171 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 15 JUNE 2015

The minutes of the Parish Council meeting held on 15 June 2015 having been circulated prior to the meeting, were approved and signed.

15/172 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Ian Gillies reported:-

- The terminus of the 59 bus from the A59 Park and Ride is to be moved from the Fire Station in Clifford Street to the York Institute close to Cumberland Street.
- Two trees in Millfield Lane have been severely cut back over the road by order of the bus company

City Cllr Chris Steward reported that at the Emergency Budget meeting on 16 July it was agreed not to charge for emptying green bins and to double the Ward Committee funding

15/173 – TO RECEIVE A PROGRESS REPORT ON THE YORK LOCAL PLAN

City Councillor Chris Steward said that a report is going to the Executive at the end of July.

15/174 – TO CONSIDER A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FOR POPPLETON

The Chairman read a report from Cllr Powell:-

The Neighbourhood Plan has been health checked which raised only minor corrections and suggested revision. The Committee met and discussed these and subsequently sent the revision to our Consultant for incorporation into the Plan.

Further meetings of the Committee have been planned.

15/175 – TO AGREE TO AN AMENDMENT OF STANDING ORDERS TO INCLUDE THE RECORDING OF MEETINGS.

The Clerk had circulated the YLCA's amended version of the guidance policy on the recording of meetings. It was agreed that the policy be adopted and incorporated into the Parish Council's Standing Orders.

15/176 - PLANNING APPLICATIONS

(a) The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the June Parish Council meeting and considered by the Planning Committee. The table below shows the plan that has been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 15/01297/LBC – Variation of condition 2 of permitted application 14/02532/LBC for barn conversion to alter zinc monopitch kitchen roof to dual pitch pantile roof at The Coachouse, 38 Church Lane by Mr R Pulleyn.	No objections
Ref: 15/01379/FUL – Two-storey side and single-storey front and rear extensions at 21 Allerton Drive by Mr Matthew Fletcher.	No objections but we are concerned about the terracing effect of this type of extension in the village.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following planning application since the June Parish Council meeting.

- Ref: 15/01090/TCA – Tip back lowest limb of Pine tree by 2m – protected by Tree Preservation Order No.: 1/1970 at 6 Church Lane by Mrs Wrenn.

15/177 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 20 July 2015. The reports reflected the receipts and payments below. The bank balances at 20 July were:

Current Account	£500.00
Business Money Manager Account	£23,020.51
National Savings Investment Account	£14,913.84

(b) Accounts for payment (net of VAT);

1812	Edie Jones	Ink cartridges	£33.33
1813	H & H Land & Property	Review of the Neighbourhood Plan	£2,500.00
1814	Ryland Horticulture	Tree work	£150.00

(b) Accounts for payment (net of VAT);

1815	Poppleton Play	Grant	£200.00
1816	Kathie Brydson	Display materials	£14.47
1817	Hutton Peach	Website update	£240.00
1818	R Bryan Planning	Neighbourhood Plan health check	£1,050.00
1819	H & H Land & Property	Neighbourhood Plan assessment	£1,501.50
1820	Exactis Ltd	Printing	£109.93
1821	TCV	Warren Lea work	£925.00
1822	R P R Damp-proofing	Cartshed woodworm treatment	£430.00
1823	James Mackman	Salary – July	£473.94
1824	Post Office Ltd	Tax – July	£118.60
1825	James Mackman	Expenses	£11.54

(c) Income Received

None

(d) To consider a request from the Poppleton Community Railway Nursery for a grant

It was agreed to grant the sum of £300 for the PCRN.

(e) To consider a request from St Everilda's Church for a grant

It was agreed to grant the sum of £350 as a contribution towards the cost of cutting the grass in the churchyard.

(f) To consider a request from the Millennium Green Trust for a grant

It was agreed to grant the sum of £800 as requested by the MGT.

(g) To consider a request from the Poppleton Under Fives for a grant

It was agreed to grant the sum of £445 as the Parish Council's contribution towards the cost of insurance.

15/178 - TO RECEIVE A REPORT ON THIS YEAR'S YORKSHIRE IN BLOOM COMPETITION

The Clerk reported on the judges' visit to the village on 16 July. Much time was spent at the school looking at the children's allotments and the newly renovated school pond. The judges also looked at the Tithe Barn garden, the Poppleton Community Railway Nursery and the Green. Following the tour they were treated to lunch at the Poppleton Centre where further discussion took place. The results of this year's competition will become known at the presentation at York Racecourse on 8 September.

15/179 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was noted that the grass had been cut since the June Parish Council meeting – in time for the Yorkshire in Bloom judges' visit. A number of areas had been missed and the Clerk is to speak to the contractor about these. **(Action Clerk)**

(b) The Moat Fields

- i. It was noted that the weeds are to be sprayed this week and notices to this effect have been put up.
- ii. The fence alongside the track is to be repaired
- iii. A copy of the annual accounts had been given to Cllrs.

(c) Allerton Drive garden

It was noted that both the grass and the hedge had been cut.

(d) The Cartsheds and Wildlife area

No report on these two subjects.

(e) The management of Warren Lea and the War Memorial

It was reported that TCV have carried out the works as per their contract.

(f) Trees including the possible replacement of the trees taken down alongside Riverside Walk

No report on this subject.

(g) To consider the results of the survey of the drainage pipe by Saxe Dane Lodge

It was noted that the report from the contractor who had sent a camera along the pipe that runs between the drainage ditch and the road alongside the Saxe Dane Lodge fence showed that there were no blockages and that the water was running freely. It was also noted that the open drainage ditch had been cleared of all debris and vegetation. Both these results are to be notified to the City Council. **(Action Clerk)**

15/180 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

9 Jun	Burglary other	Tools taken	Millfield Gardens
9 Jun	Burglary dwelling	Cycle taken, recovered	Nursery Road
9 Jun	Theft	Cycle taken	Millfield Lane
9 Jun	Burglary other	Cycles taken	Long Ridge Lane
9 Jun	Theft	Cycle taken x 3	Millfield Lane
24 Jun	Theft	Cycle taken	Millfield Lane

PCSO Colley reported that “We still have yet to get figures to compare against last year, technical issues not allowing us to break figures down to Ward level.”

15/181 – TO RECEIVE REPRESENTATIVES’ REPORTS

- (a) Cllr. Bradley reported on the PYAG meeting held on 16 July
- (b) Cllr. Simpson reported on the Poppleton Community Trust Executive meeting held on 24 June and had written a report for distribution on the Adventure Playground committee meeting held on 17 July.
- (c) The Clerk gave a progress report on the acquisition of the proposed cricket ground.

15/182 - TO RECEIVE A PROGRESS REPORT ON THE THICKPENNY FARM FOOTPATH DIVERSION

No news to report on this subject. It was agreed to remove this subject from future agendas until such time as there was progress to report.

15/183 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S NEW WEBSITE

The Clerk reported that all the information from the old website had now been transferred to the new website and all that remained was a note giving people information as to how to access the new website, It was agreed that the old website should now be closed down.

15/184 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

The Clerk reported that the numbers of followers had now increased to 87. He had retweeted several items.

15/185 – TO RECEIVE THE CLERK'S REPORT:

Progress on the removal of the giant hogweed on the riverbank (Min. 15/154i)

The Clerk had reported to the City Council the presence of the giant hogweed immediately after the June Parish Council meeting. It has not yet been removed.

15/186 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

15/186/1 - The Clerk referred to the following items of correspondence:-

- (a) Andy Blain – CYC, Advertising trailer news
- (b) The Pensions Regulator - Guide booklet

15/186/2 - It was noted that the correspondence received since the June meeting, as listed below, had already been circulated to the Councillors

<i>From Whom</i>	<i>Subject</i>	<i>Date Sent</i>
CYC	Gambling Policy Consultation	6-Jul-15
Julian Sturdy	E-Bulletin	9-Jul-15

15/186/3 - It was agreed that the correspondence received since the June meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - July 2015, Issue 100
- (b) Upper Poppleton Parish Council - Minutes of 8 June 2015
- (c) YLCA - Annual Review 2014/2015
- (d) An invitation from Julian Sturdy MP to a Parishes meeting on 1 October

15/187 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
5 Aug	Plan4Poppleton	32 Midway Avenue/ 10.00am	Jones, Powell, Simpson
6 Aug	Cricket Club	Poppleton Centre/ 7.00pm	Clerk
12 Aug	Plan4Poppleton	32 Midway Avenue/ 10.00am	Jones, Powell, Simpson
19 Aug	Plan4Poppleton	32 Midway Avenue/ 10.00am	Jones, Powell, Simpson
TBA in Sep	Cricket Club public meeting	Poppleton Centre/ 8.00pm	All
17 Sep	Poppleton Community Trust Exec	Poppleton Centre/ 7.30pm	Simpson
30 Sep	PYAG – AGM	Youth Club/ 8.30pm	All

15/188 – TO REVIEW THE ARRANGEMENTS FOR MORE EFFICIENT MEETINGS IN THE COMING YEAR

Cllr. Bradley agreed that this subject would be discussed at the August Parish Council meeting.

15/189 – TO CONSIDER MINOR MATTERS

None.

15/190 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

15/191 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 AUGUST 2015

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 17 August 2015.

The meeting closed at 8.45 pm.

Chairman.....

Date.....2015

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