

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 20 APRIL 2015

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. J L Craven

City Cllr. Chris Steward

Cllr. E M Jones

Cllr. P H F Powell

Cllr. M Reynolds

Mr B J W Mackman (Clerk)

Cllr. D A Simpson

15/081 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

15/082 – PUBLIC PARTICIPATION

Mr Mackman gave a report on the litter in Great North Way. He said that he had cleared the verges two weeks ago since when very little litter has been dropped.

15/083 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllr. C S Walsh.

It was noted that Cllr. Walsh was not seeking re-election. The Chairman thanked Cllr. Walsh for his contribution to the Parish Council meetings. The Chairman also gave thanks to Cllr. Craven who was standing down after nine years on the Parish Council.

15/084 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 16 MARCH 2015

The minutes of the Parish Council meeting held on 16 March 2015 having been circulated prior to the meeting, were approved and signed.

15/085 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Chris Steward said that the only thing he had to report was that Kirsten England, the City Council's Chief Executive, was leaving the Council to take up the Chief Executive post at Bradford City Council.

The Cllrs. gave Cllr. Steward a vote of thanks for him having attended and sat through every Parish Council meeting held in the last year and for his help in pressing the City Council to take action on a number of matters.

15/086 – TO RECEIVE THE CLERK'S REPORT:

(a) *Progress on the Saxe Dane Lodge field drain clearance (Min. 15/086a)*

It was agreed that Cllrs. Powell and Reynolds would inspect the site and report back to the next meeting. **(Action Cllrs. Powell and Reynolds)**

(b) *Progress on awarding a contract for cleaning the glass in the Millfield Lane bus shelter (Min. 15/086b)*

Cllr. Bradley reported that a window cleaner who would clean the glass every six weeks had quoted £10 per occasion. The Councillors agreed to accept this offer.

15/087 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

15/087/1 - The Clerk referred to the following items of correspondence:-

- (a) Ainsty (2008) Internal Drainage Board - Electors Rights notice which has been put on the notice boards
- (b) CYC - Result of uncontested election notices
- (c) Georgina Willsdon – CYC - Bollards removal email
- (d) Poppleton Community Railway Nursery - Grant enquiry

15/087/2 - It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors

Alistair Briggs	Bollards apology	1-Apr-15
Came & Co	Council Matters Newsletter	3-Apr-15
David Winpenny	St Leonard Hospice 30th Anniversary - York Minster	31-Mar-15
Poppleton Library	Request for funds	20-Apr-15
Julian Sturdy	E-Bulletin	20-Mar-15
North Yorkshire Police	Community grants details	31-Mar-15
YLCA	White Rose Update - March 2015	16-Mar-15

15/087/3 - It was agreed that the correspondence received since the March meeting, as listed below, be circulated to the Councillors

- (a) Julian Crabb – A letter giving notice of the Poppleton History Society’s intention to publish a book about the men whose name appear on the War Memorials in the village
- (b) Poppleton Community Trust - Thank you for grant letter
- (c) Poppleton Library – a request for a grant towards the cost of a display unit
- (d) Post Office - Proposed Post Office move from Main Street to Allerton Drive – consultation letter received.
- (e) Upper Poppleton Parish Council - Minutes of 9 March 2015

15/088 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 20 April 2015. The reports reflected the receipts and payments below. The bank balances at 20 April were:

Current Account	£500.00
Business Money Manager Account	£20,691.59
National Savings Investment Account	£14,913.84

(b) *Accounts for payment (net of VAT);*

1790	YLCA	Annual subscription	£505.00
1792	James Mackman	Salary – April	£474.14
1793	Post Office Ltd	Tax – April	£118.40
1794	James Mackman	Expenses	£7.09

(c) *Income Received*

None

(d) *To agree to subscribe to the YLCA for 2015-16 - £505.00*

It was agreed to subscribe to the YLCA for 2015-16.

(e) To agree the Statement of Accounts on the Annual Return

The Clerk gave an explanation of the figures in the Statement of Accounts on the Annual Return. The Clerk asked for a resolution to the value of the Parish Councils assets as a figure has to be shown on the Annual Return. It was agreed that the value of the assets as per the Asset Register be accepted with the exception of the War Memorial which has been reconstructed. It was agreed that this should be valued at £10,000. It was agreed that the Chairman and the Clerk should sign the form.

(f) To agree the Annual Governance Statement on the Annual Return

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the questions is “Yes” and the Chairman and Clerk signed the form.

15/089 – PLANNING APPLICATIONS

(a) The Councillors considered the planning applications listed below.

Ref: 15/00360/FUL – Single-storey front, side and rear extensions at 9 Little Garth by Mr & Mrs Shortland.	The Parish Council objects on the following planning grounds <ul style="list-style-type: none">• The proposed development of the front of the building is not commensurate with the street scene and the Village Design Statement.• The windows are not in keeping with a 1960’s building.• The flat roof is not acceptable to the character of the building
Ref: 15/00450/FULM – Variation of condition 5 of permitted application 07/00138/FULM to allow the use of Unit 9 for storage and distribution purposes (Class B8) at London Ebor Business Park by London Ebor Developments Pension Fund.	No objections
Ref: 15/00567/FUL – Single-storey front extension at 2 Little Garth by Mr P Thompson.	No objections
Ref: 15/00612/TPO – Fell; 6no Holly and Conifers subject to Tree Preservation Order No. 1/1970-A6 at The Coachouse, 38 Church Lane by Mr Robert Pulleyn.	The Parish Council does not object but wishes to make the following comments and seek safeguards This property is an important part of the Conservation Area and its amenity setting should be recognised We are concerned at the loss of the trees as can be seen from our previous comments on the many applications.

	<p>The nature of the applications is a continual “drip feed”</p> <p>We would like to see presented as part of this application a copy of a full and final landscaping plan before the City Council makes any decision</p>
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following planning applications since the March Parish Council meeting.

- Ref: 15/00038/TCA – Remove mountain ash, Tree in a Conservation Area at 14 Church Lane by Mrs Elcock.
- Ref: 15/00137/FUL – Single-storey front and rear extensions and first floor side roof extension to form pitched roof over existing flat at 8 Poppleton Hall Gardens by Mr John Heward.
- Ref: 15/00279/FUL – Two-storey side and single-storey rear extensions at 15 Allerton Drive by Mr & Mrs Skelton.
- Ref: 15/00301/FUL – Single-storey side extension at 58 Millfield Lane by Mr & Mrs Clifford.

15/090 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was noted that the Allerton Drive garden grass had been cut on the morning of the Yorkshire-in-Bloom judges’ visit.

(b) The Moat Fields

The fact that two sheep had recently been found in the river was discussed. Cllr. Reynolds showed a photograph he had taken of a number of sheep’s’ footprints in the riverbank. It was considered that the sheep had probably got into difficulties in trying to get back up the river bank and that it was not dogs that had caused the sheep to be in the river.

It was agreed that the Clerk should contact the City Council’s Dog Warden Service and ask that they keep an eye on the Moat Fields and that the Moat Fields Management Group be advised of this. **(Action Clerk)**

(c) Allerton Drive garden

No report other than that the grass had been cut on 9 April.

(d) The Cartsheds and Wildlife Area

The Clerk is arranging access for the treatment works to be carried out. **(Action Clerk)**

(e) The management of Warren Lea

Cllr. Jones reported that The Conservation Volunteers have a new employee in place to look after the agreed work to be done this year. TCV propose to carry out the first part of the contract on 15th and 16th of June. A quotation for picking the balsam on the river side of Warren Lea was requested so that the work could be done contemporaneously. **(Action Cllr. Jones)**

(f) Trees including the possible replacement of the trees taken down alongside Riverside Walk

It was noted that Sam Dickson had applied to the City Council for a temporary road closure notice. As soon as this is granted the work will be carried out. It was agreed to defer a decision

on the replacement of the trees until the current work has been completed. The question of whether or not there should be a fence erected to give privacy to the residents is to be left to the City Council. (**Action Clerk**)

15/091 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

26 Mar	Theft	Cycle taken	Millfield Lane
27 Mar	Theft	Cycle taken	Millfield Lane
28 Mar	Theft	Items from Shop	Great North Way
28 Mar	Criminal Damage	Car damaged	Ings Court

PCSO Colley reported that figures for Rural West York Ward show a reduction of 20% against last year

15/092 – TO RECEIVE REPRESENTATIVES’ REPORTS

- (a) Cllr. Powell reported on
 - i. The Working Together meeting held on 18 March
 - ii. The Rural West York Ward Team meeting held on 30 March
- (b) Cllr. Bradley reported on the PYAG meeting held on 26 March
- (c) Cllr. Simpson had written a report on the Adventure Playground Group meeting held on 24 March which had been circulated
- (d) Cllr. Jones reported on the York Alliance meeting held on 30 March

15/093 - TO RECEIVE A PROGRESS REPORT ON THE THICKPENNY FARM FOOTPATH DIVERSION

No news on this subject.

15/094 – TO CONSIDER A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FOR POPPLETON

Cllr. Jones reported: -

1. Pre-submission consultation completed. 97 emails sent to statutory bodies, local clubs, councillors and interested parties; 44 replies from villagers, 10 replies from statutory bodies, 3 replies for builders
2. Consultation documentation completed absorbing new comments. Copy submitted to CYC for comment.
3. Final Draft of policies with amendments and clarification circulated to Plan Committee
4. Contacted Locality for further funding for the next stages
5. Contacted Locality for suggestions of personnel to complete a Health Check on the plan before submitting to CYC
6. Arranged display at Sports Day in May with a banner.
7. Strategic Environmental Assessment, Screening Option details to Tom Woof for clarification
8. Basic Conditions Statement completed just needs to be adjusted in the light of the wording of the Policies.
9. Weekly meetings in diary for April and May.

15/095 – TO RECEIVE A PROGRESS REPORT ON THE YORK LOCAL PLAN

It was noted that no progress will be made on the Local Plan until after the City Council elections on 7 May.

15/096 – TO RECEIVE AN UPDATE ON THE ELECTION ON 7 MAY

Five Cllrs. had tendered Nomination Papers for the forthcoming election. Cllrs. Craven and Walsh will not be standing for election. It was agreed that the Clerk should contact the two

residents who had made enquiries about being a Parish Councillor regarding co-option. (**Action Clerk**)

15/097 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S NEW WEBSITE

The Clerk reported that the new website is now live and can be found at www.netherpoppletonpc.org.uk.

Cllr Jones requested that a link to the Neighbourhood Plan at www.plan4poppleton.co.uk is added to the new website for the Parish Council.

15/098 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

The Clerk reported that the numbers of followers remained unchanged at 63 since the March Parish Council meeting. The Clerk had tweeted the agenda for the Parish Council meeting as requested.

15/099 – TO DISCUSS THE ADVERTISING HOARDINGS GREAT NORTH WAY

It was reported that there are still some advertising A-boards on the verges at the entrance to Great North Way. The City Council’s Enforcement Officer is actively pursuing the removal of the A-boards. It was agreed that the Clerk should contact the Enforcement Officer and express the Parish Council’s wish that the boards be removed as soon as possible. (**Action Clerk**)

15/100 – TO CONSIDER A REQUEST FOR A LITTER BIN IN GREAT NORTH WAY

After a brief discussion it was resolved not to pursue the proposal of a litter bin in Great North Way.

15/101 - TO DISCUSS PROGRESS ON:-

(a) Cricket club

The Clerk reported that a constitution has been drawn up. This will enable officers to be appointed and a bank account opened. Askham Bryan College and Yorkshire County Cricket Club have pledged their support. There is to be a general public meeting in June or early July to launch the project.

(b) Adventure playground

The Cllrs. noted a written report from Cllr. Simpson on the proceedings of the Group meeting held on 24 March.

15/102 - TO RECEIVE A REPORT ON THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION

The Clerk reported that:

- All the tubs around the village had been creosoted.
- The judges visited the village on the 9th of April. They were accompanied by Mike Walker, Upper Poppleton Parish Councillor Stuart Robson and the Clerk. They inspected a number of sites round the village and were met by a representative at each site. The judges seemed favourably impressed on this first visit. The second visit would be on 16 July at 10.00am.

15/103 - TO CONSIDER THE COMMENTS ON THE NEWSLETTER QUESTIONNAIRES RECEIVED

The eight responses to the Newsletter had been circulated round the Councillors. It was agreed that the responses should be noted.

15/104 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 Apr	Neighbourhood Planning	West Offices/ 10.00am	Jones, Powell, Simpson
29 Apr	Neighbourhood Planning	5 School Lane/ 1.30pm	Jones, Powell, Simpson
5 May	Adventure Playground AGM	Poppleton Centre/ 7.30pm	Simpson
5 May	Neighbourhood Planning	32 Midway Avenue/ 10.00am	Jones, Powell, Simpson
12 May	Cricket Group	Poppleton Centre/ 8.00pm	Clerk
12 May	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Bradley
19 May	Neighbourhood Planning	Russett House/ 1.30pm	Jones, Powell, Simpson
25 May	Poppleton Children's Sports Day	The Green	All
27 May	Neighbourhood Planning	5 School Lane/ 10.00am	Jones, Powell, Simpson
4 Jun	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Powell, Bradley
TBA	PYAG	15 Bankside Close/ 8.00pm	Bradley
29 Jun	Rural West York Team	All Saints Church Hall/ 6.30pm	Powell

15/105 – TO CONSIDER MINOR MATTERS

It was reported that a car parked on the grass at the end of Riverside Gardens is causing damage to the surface. This is to be reported to the City Council. **(Action Clerk)**

15/106 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

- Traffic calming in Long Ridge Lane
- Adoption of the roads in the York Business Park
- Poppleton Library to consider the application for a grant towards a display unit

15/107 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 MAY 2015

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 18 May 2015.

The meeting closed at 9.45 pm.

Chairman.....

Date.....2015

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