

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 19 JANUARY 2015

PRESENT:

Cllr. G A Bradley (Chairman)
Cllr. J L Craven
Cllr. E M Jones
Cllr. P H F Powell
Cllr. M Reynolds
Cllr. D A Simpson

City Cllr. Chris Steward
Three members of the public
Mr B J W Mackman (Clerk)

15/001 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

15/002 – PUBLIC PARTICIPATION

Mr Beaton addressed the Parish Council on the subject of the removed chicane in Long Ridge Lane. He said that he had seen a steady increase in traffic and was surprised that the chicane had been removed. Councillor Powell gave a history of the installation of the chicane and the reason for its removal. It was agreed that Mr Beaton's views would be incorporated in the questionnaire on traffic calming which will be in the next Newsletter.

Mr Barry spoke eloquently on his planning application (14/02785/FUL) in response to the Parish Council's Planning Committee's adverse comments. The Cllrs. resolved that they had no objections to the planning application and the City Council was to be informed of this. (**Action Clerk**)

15/003 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllr. C S Walsh.

15/004 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 20 OCTOBER 2014

The minutes of the Parish Council meeting held on 20 October 2014, having been circulated prior to the meeting, were approved and signed after a minor amendment had been agreed.

15/005 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 NOVEMBER 2014

The minutes of the Parish Council meeting held on 17 November 2014, having been circulated prior to the meeting, were approved and signed.

It was agreed that agenda item 15/018 be brought forward to this point on the agenda but for clarity the minute appears below.

15/006 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Chris Steward reported that: -

- The City Council is looking at the possibility of holding a grey bin refuse collection every three weeks

- The decision to consider whether or not to continue subsidising some bus routes (including the No.10) in the City has been deferred – probably until after the City Council elections in May.

15/007 – TO RECEIVE THE CLERK'S REPORT:

(a) *Progress on the removal of the chicane in Long Ridge Lane*

It was noted that the chicane had been removed.

15/008 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

15/008/1 - The Clerk referred to the following items of correspondence:-

- (a) CYC - Community Emergency Planning
- (b) Jacquie Wilson - CYC-Meeting dates 2015-16 request
- (c) Navigus Planning - Note of refund of £25 subscription
- (d) Noel Winteringham - Quotation for clearing field drain at Saxe Dane Lodge
- (e) Poppleton Ousebank Primary School - a letter thanking the Parish Council for its grant towards the school pond
- (f) Sarah Tester – CYC - Gateway to Archives
- (g) Steve Whyley - Pond willow tree query

15/008/2 - It was noted that the correspondence received since the November meeting, as listed below, had already been circulated to the Councillors

- (a) CAB - Annual report
- (b) Hambleton District Council – LDF update
- (c) Julian Sturdy – two E-Bulletins
- (d) Navigus Planning - Edition 17 of Journal of Local Planning
- (e) North Yorkshire Police - Appliances registration email
- (f) Northern Powergrid - Weather E-bulletin
- (g) Open Spaces Society - News email Christmas 2014
- (h) Vicky Kindemba - Tansy beetle questionnaire
- (i) YLCA - White Rose Update - Jan 15
- (j) YOPF - Newsletter

15/008/3 - It was agreed that the correspondence received since the November meeting, as listed below, be circulated to the Councillors

- (a) Alistair Briggs - Bollards permission
- (b) Clerk & Councils Direct - January 2015 - Issue 97
- (c) Hambleton District Council - Settlement HierarchyDraft Interim Policy Guidance Note
- (d) Mora Scaife – CYC - Funding & Council & Commons
- (e) Mora Scaife – CYC - Our York – Community Conference
- (f) Upper Poppleton Parish Council minutes of 10 November 2014

15/009 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 19 January 2015. The reports reflected the receipts and payments below. The bank balances at 19 January were:

Current Account	£500.00
Business Money Manager Account	£28,937.12
National Savings Investment Account	£14,802.82

(b) Accounts for payment (net of VAT);

1749	Poppleton Ousebank School	Grant towards the pond	£2,000.00
1751	Ryland Horticulture	Cutting Allerton Drive hedge	£90.00
1752	Cllr. Jones	Neighbourhood Planning expenses	£177.46
1753	James Mackman	Salary – December	£463.78
1754	Post Office Ltd	Tax – December	£116.00
1755	YLCA	Booklet on affordable housing	£1.50
1756	Upper Poppleton PC	Annual stationery adjustment	£32.06
1757	Poppleton Community Trust	Room hire	£62.10
1758	James Mackman	Salary – January	£499.36
1759	Post Office Ltd	Tax – January	£124.80
1760	James Mackman	Expenses including SLCC sub £60.43	£77.33

(c) Income Received

The Sealed Knot Society	Cartshed rent	£80.00
HMRC	VAT refund	£1,886.36
HSBC	Bank interest	£3.18
Locality	Neighbourhood Planning grant	£6,090.00

(d) To note the internal auditor's comments on the Annual Return

The Clerk reported that the internal auditor had no adverse comments on the recently completed audit.

(e) To agree to pay a proportion of the Clerk's SLCC subscription

It was agreed that the Parish Council would pay £60.43 towards the total of this year's subscription of £167.00.

(f) To agree to pay the statutory increase in the Clerk's salary

The Clerk explained that there was a statutory duty to pay a 2.2% increase in his salary from 1 January 2015. There was also an award for 2014 which, for Nether Poppleton Parish Council, amounted to £31.62. The Councillors agreed to pay the increase and the back-dated pay

(g) To consider subscribing to the York Environment Forum

Cllr. Powell explained that the York Environment Forum (YEF) is the successor to the York Open Planning Forum which the Parish Council used to subscribe to. It was agreed to subscribe to the YEF. The subscription is £10 per year. **(Action Clerk)**

(h) To consider a request for funds from the Poppleton Bowls Club

The Bowls Club had asked for £1,200 as a contribution to the work carried out on the bowling green. It was noted that a total of £1,200 had been contributed by Upper Poppleton Parish Council and the Poppleton Community Trust. It was resolved not to donate any funds to the Bowling Club.

(i) To consider a request for funds Poppleton Luncheon Club

It was agreed to release the £60 provided for the Luncheon Club for 2014-15.

(j) To consider a request from St Everilda's Church for a grant towards the cost of cutting the grass in the churchyard

It was agreed to include the sum of £350 in the 2015-16 budget.

(k) *To consider a request for a grant of £1,000 received from the Poppleton Youth Action Group*

It was agreed to include the sum of £1,000 for this group in the 2015-16 budget.

(l) *To consider a request for a grant of £800 received from the Millennium Green Trust*

It was agreed to include the sum of £800 for the Trust in the 2015-16 budget.

(m) *To consider a request for a grant of £300 received from the Poppleton Community Railway Nursery*

It was agreed to include the sum of £300 for this organisation in the 2015-16 budget.

(n) *To consider a request for funding received from Poppleton Under Fives*

It was agreed to include the sum of £450 for this organisation in the 2015-16 budget.

(o) *To consider a request for a grant of £5,000 received from the Poppleton Community Trust*

It was agreed to include the sum of £5,000 in the budget for 2015-16.

(p) *Poppleton Luncheon Club*

It was agreed to include the sum of £60 for this Club in the 2015-16 budget.

(q) *To agree the Budget for 2015-2016 and set the precept*

The Councillors considered the proposed budget that the Clerk had circulated prior to the meeting. After a review of all the discretionary and non-discretionary items it was resolved to maintain the precept at £21,000 for the financial year 2015-16. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

15/010 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the November Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 14/02453/FUL – Single-storey rear extension and replacement garage at 2 Nursery Court by Mr & Mrs Prudames.	The Parish Council supports the objections by the local residents and objects to this application for the following planning reasons 1. The demolition of the existing garage and changing the kitchen to a bathroom will result in a change to the street scene. This is a very important aspect of the estate of only bungalows all facing inwards to the cul-de-sac. 2. The overdevelopment of the construction of a large garage has a knock-on effect of interfering with the pleasure of adjacent neighbours, destroying the open aspect of their gardens and protruding above the dividing fence. Neighbours should not be dominated by over bearing structures as stated within your own planning guidelines. Concerns are also expressed regarding the position of the proposed garage and its closeness to the fencing not
--	--

	<p>providing a one-metre clearance from the boundary.</p> <p>3. The construction of a large solid fence to the front is also contrary to the existing properties which have principally hedges.</p> <p>Subsidiary to the planning application, fears have been expressed locally on possible damage to the roadway brick paving and the established grass verges as this estate is without footways and is occupied by many elderly and infirm residents.</p> <p>To summarise, the application does not comply with the National Planning Policy Framework requirements for extensions and is contrary to the Village Design Statement conflicting with a number of design guidelines.</p>
Ref: 14/02507/FUL – Two-storey side extension and single-storey rear extension at 33 Nether Way by Mr Rob Guion.	No objections
Ref: 14/02531/FUL – Conversion of barn to 1no. dwelling with associated garage at Barn to south of Greystone, Church Lane by Mr R Pulleyn	<p>The Parish Council has no objections to this application but has some suggestions and seeks safeguards.</p> <ol style="list-style-type: none"> 1. We welcome the move of the car barn to the rear of the site. 2. We suggest that all new brickwork is constructed in bricks having a similar colour, size and texture to the existing even extending the patterning from the threshing barn elevations. 3. We anticipate that the entrance to the site will be traditionally gated and the hedgerow on Church Lane will be substantially in-filled. We would not welcome the removal of the post and rail chain boundary markers. 4. We request that a condition be that no additional access be permitted to the plot to prevent further development and a restriction also be imposed not to subdivide the land to prevent future backland development. 5. All trees and hedgerows should be covered by a TPO.
Ref: 14/02532/LBC – Conversion and extension of barn to 1no. dwelling with associated detached garage block at Barn to south of Greystone, Church Lane by Mr R Pulleyn.	No objections

Ref: 14/02581/FUL – Single-storey rear extension at Wayford, 28 Millfield Lane by Mr and Mrs R & S Holliday.	No objections
Ref: 14/02739/TPO - Fell Alder (T1), Tree protected by Tree Preservation Order 1/1970 (G12) at Wild Life Pond Church Lane by Mr Steve Whyley.	No objections
Ref: 14/02785/FUL – Two-storey side extension following following partial demolition of existing single-storey side projection and single-storey rear extension at Acorn House, 7 Fox Garth by Mr & Mrs Barry.	Objections by the Planning Committee were over-ruled by a majority of the Parish Councillors. No objections
Ref: 14/02789/OUTM – Outline application for the development of the site comprising up to 1,100 residential units, community uses (D1/D2) and new public open space with details of access (to include new access points at Millfield Lane and Boroughbridge Road and a new link road, crossing the Former Manor School Site) and demolition of the Former Manor School buildings at British Sugar Corporation Ltd, Plantation Drive by British Sugar.	In transit
Ref: 14/02798/FULM – Construction of development platform, engineering works and remediation and reclamation of site at British Sugar Corporation Ltd, Plantation Drive by British Sugar.	In transit
Ref: 14/02837/FUL – Two-storey front and single-storey side and rear extensions at 41 Nursery Road by Mr Stephen Garner.	The decision was B, C and D for the following reasons. There are three elements on this application, comprising extensions on the front, side and rear elevations of the existing property. D. Nether Poppleton Parish Council objects to the front first floor extension. The creation of a first floor extension changes and spoils the street scene to which all similar front elevations contribute. B. We do not object to the ground floor porch as this is similar to projects elsewhere. The side extension the Parish Council considers to be too wide extending the existing floor plan by approximately 60 –

	<p>65%, leaving just a narrow open space to the side alongside Allerton Drive.</p> <p>C. The Parish Council has no objections to the rear extension but points out that with only a small rear garden much has already been taken up with the existing garage and open space is somewhat restricted.</p> <p>If the committee is mindful to pass this application we request that all future development rights are withdrawn.</p>
--	---

(a) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 14/01908/FUL – Single-storey side and rear extensions, dormer to rear and detached store and carport at 2 Church Lane by Mr Steve Makin.
- Ref: 14/02005/LBC – Installation of secondary glazing at Priory House, 2 Main Street by Mr Matthew Webber.
- Ref: 14/02453/FUL – Single-storey rear extension and replacement garage at 2 Nursery Court by Mr & Mrs Prudames.
- Ref: 14/02507/FUL – Two-storey side extension and single-storey rear extension at 33 Nether Way by Mr Rob Guion.
- Ref: 14/02531/FUL – Conversion of barn to 1no. dwelling with associated garage at Barn to south of Greystone, Church Lane by Mr R Pulleyn.
- Ref: 14/02532/LBC – Conversion and extension of barn to 1no. dwelling with associated detached garage block at Barn to south of Greystone, Church Lane by Mr R Pulleyn.
- Ref: 14/02581/FUL – Single-storey rear extension at Wayford, 28 Millfield Lane by Mr and Mrs R & S Holliday.
- Ref: 14/02739/TPO - Fell Alder (T1), Tree protected by Tree Preservation Order 1/1970 (G12) at Wild Life Pond Church Lane by Mr Steve Whyley.

15/011 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting including awarding a contract for 2015-17

The Clerk reported having asked four organisations to tender for the grass cutting contract but only two had actually tendered. The Councillors agreed to accept the tender from Sleightholme Landscapes. **(Action Clerk)**

(b) The Moat Fields

No report.

(c) Allerton Drive garden

It was noted that the hedge had been cut.

(d) The Cartsheds and Wildlife area

The Clerk reported having met John Butler at the Cartsheds and that Mr Butler had said that structurally the roof was sound but that the torn felting should be replaced. It was agreed to ask Ken Falkingham to quote for this work. **(Action Clerk)**

The Clerk mentioned that the gutters need to be cleaned out and that Mr Butler had said that the gutters should be painted with bitumen based paint to prevent the cast iron from rusting. It was

agreed that the Wildlife Trust be asked if it would carry out the work and, if not, to ask Ken Falkingham to quote for it. **(Action Clerk)**

(e) The management of Warren Lea

No resolution was passed.

(f) Trees including TCV tree offer

The Clerk reported that Sam Dickson is to carry out the work to the trees in Riverside Walk in late February.

(g) Verge protection in Main Street and Ousemoor Lane

The Clerk reported that Alistair Briggs, the City Council's Traffic Network Manager, had written to say that he had no objection to the installation of bollards providing they are set at least 45cms from the road. He gave details of reflective plates which may need to be installed. Ken Falkingham is to be asked to carry out the work. **(Action Clerk)**

(h) Saxe Dane Lodge field drain clearance

The City Council has directed that the field drain should be cleared of debris implying that the debris is causing a problem of flooding in Main Street. It was agreed that the field drain is not connected to the road drainage so cannot be responsible for such flooding. It was agreed that the drain be cleared of debris as soon as the weather is dryer. **(Action Clerk)**

15/012 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

4 Nov	Criminal damage	Window smashed	Severn Green
8 Nov	Violence	2 people assaulted – 1 suspect	Church Lane
9 Nov	Theft	Handbag taken	White Rose Close
10 Nov	Theft	Watch taken during house move	Little Garth
20 Nov	Theft	Cycle taken	Millfield Lane
27 Nov	Theft	Tools taken	Great North Way
20 Dec	Criminal damage	Car damaged	Severn Green
20 Dec	Burglary	Handbag taken from insecure house	Allerton Drive
21 Dec	Theft	Goods taken from unattended lorry	Millfield Lane
22 Dec	Autocrime	Items taken from insecure vehicle	Severn Green
26 Dec	Other	Dogs harassing sheep	Church Lane

PCSO Colley reported that figures for Rural West York show a reduction of 14% against last year

15/013 – TO RECEIVE REPRESENTATIVES' REPORTS

- (a) Cllr. Powell reported on the Rural West York Team meeting held on 17 November.
- (b) Cllr. Craven reported on the Poppleton Community Trust meeting held on 6 January.
- (c) Cllr. Simpson reported on Adventure Playground Group meeting held on 20 November.
- (d) Cllr. Jones reported that she had journeyed to Durham to see the consultant about the Neighbourhood Plan.
- (e) The Clerk reported on a meeting held on 7 January when progress was made towards the creation of a Cricket Club in Poppleton.

15/014 – FOOTPATHS – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Diamond Jubilee Footpath extension

Cllr. Craven reported that there had been no response from Evans regarding the extension of the footpath.

(b) Thickpenny Farm

We are waiting for the DDMO to adjudicate on this subject.

15/015 – TO CONSIDER A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FOR POPPLETON

Cllr. Jones reported on the progress to date. Hutton Peach have created a website which is to go live on 21st January. The website will be taken down as and when the Neighbourhood Plan has been adopted.

There is a feedback form on the website.

15/016 – TO RECEIVE A PROGRESS REPORT ON THE YORK LOCAL PLAN

Cllr. Powell reported that there is to be a meeting of the Alliance Group to discuss the Local Plan on 22 January followed by a Local Plan Working Group on 29 January.

15/017 – TO CONSIDER REFURBISHING THE PARISH COUNCIL’S SEATS ON HIGHWAY VERGES

It was resolved to accept a quotation of £339.50 from Ken Falkingham for refurbishing all the Parish Council’s seats on highways verges. **(Action Clerk)**

15/018 – TO CONSIDER TRAFFIC CALMING IN THE VILLAGE

The Cllrs. discussed the removal of the chicane in Long Ridge Lane and agreed that the forthcoming Newsletter should ask residents for their opinion on the possible installation of permanent traffic calming measures but stating that any decision on traffic calming is the responsibility of the City Council.

15/019 – TO CONSIDER PURCHASING MORE LITTER PICKERS AND HOOPS

It was agreed that six more litter pickers and hoops be bought so that there are sufficient for residents volunteering for a Parish Council-arranged litter pick. **(Action Clerk)**

15/020 – TO CONSIDER A RESPONSE TO A LETTER ON DRAINAGE ISSUES IN FERRYMAN’S WALK

A letter from a resident in Ferryman’s Walk giving details of a problem they have with sewage rising up from their downstairs toilet was discussed. It was agreed that the sewerage system is a closed system and cannot be connected to the Parish Council’s land in any way. The Clerk is to write and explain this fact to the resident. **(Action Clerk)**

15/021 – TO REVIEW THE PARISH COUNCIL’S COMPLAINTS AND OTHER PROCEDURES

It was agreed to defer discussion on this subject.

15/022 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 Jan	Presentation on Parish Councils	West Offices/ 12.00pm	Powell
22 Jan	Alliance Group	Huntington Community Centre/ 6.30pm	Powell, Jones

26 Jan	Rural West York Team	Askham Richard Village Hall/ 6.30pm	Powell
27 Jan	Caroline Strudwick, CYC Forward Planning	West Offices/ 9.30am	Jones, Powell, Simpson
10 Feb	Adventure Playground	Poppleton Community Centre/ 7.30pm	Simpson
11 Feb	Plan4Poppleton	Russett House/ 10.00am	Jones, Powell
12 Feb	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Powell, Bradley
18 Feb	Poppleton Community Trust Exec	Poppleton Community Centre/ 7.00pm	Bradley
25 Feb	Plan4Poppleton	27 Ebor Way/ 10.00am	Jones, Powell

15/023 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S NEW WEBSITE

It was reported that Vision ICT had quoted the most favourable price for setting up and maintaining a website and been awarded the contract for the work. Cllrs. had been sent a draft of the website prior to the meeting and agreed that the presentation was acceptable. Having agreed this, it is now necessary to provide Vision ICT with details of the pages that need to appear on the website and to obtain a domain name. **(Action Clerk)**

15/024 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

No report on this subject except to say that there are now 51 followers.

15/025 - TO CONSIDER PARISH COUNCILLOR TRAINING

There is no training available at present. It will recommence in March.

15/026 – TO CONSIDER MINOR MATTERS

- (a) The content of the forthcoming Newsletter was agreed.
- (b) The subject of overgrown hedges was discussed and it was agreed the Cllr. Powell supply a list of offenders for City Cllr. Chris Steward.
- (c) Cllr. Powell reported that the tree in Millfield Lane which was removed by the City Council could be replaced by Barry Otley.

15/027 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

15/028 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 16 FEBRUARY 2015

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 16 February 2015.

The meeting closed at 10.27 pm.

Chairman.....

Date.....2015

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
Tel: 01904 399277 - email: jmackman3@gmail.com