

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 18 MAY 2015

PRESENT:

Cllr. P H F Powell (Chairman)

Cllr. S Barry

Mr B J W Mackman (Clerk)

Cllr. G A Bradley

Cllr. E M Jones

Cllr. M Reynolds

Cllr. D A Simpson

Cllr. I Woods

Councillor Powell paid the following tribute to Ronnie Hansell MBE

The funeral of Ronnie Hansell, Clerk to Nether Poppleton Parish Council for 51 years took place on Tuesday 12 May. Attending were many past and present parish councillors who had known Ronnie well.

In the Tribute, mention was made not only of his long service to the Parish Council but also to the Poppleton community as a whole.

15/108 - TO ELECT A CHAIRMAN FOR THE ENSUING YEAR

Councillor Powell was unanimously elected Chairman for the ensuing year

15/109 – TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Councillor Powell signed the Declaration of Acceptance of Office.

15/110 - TO CONFIRM THE COUNCILLORS' DECLARATION OF OFFICE

The Clerk confirmed that all the newly elected Councillors present had signed their respective Declarations of Office.

15/111 – TO CO-OPT NEW COUNCILLORS

Sean Barry, Peter Lunan and Ian Woods had declared their interest in being co-opted on to the Parish Council to fill the vacancies left by John Craven and Chris Walsh who had not stood for re-election. Each candidate had submitted a résumé which had been given to Councillors prior to the meeting and, being present, were invited to address the Councillors and give a brief presentation as to why they wished to be co-opted.

The three candidates retired and the Councillors voted on the first vacancy. Mr Barry was co-opted. The Councillors then voted for the second vacancy and Mr Woods was elected.

The Chairman thanked Mr Lunan for his attendance.

The newly co-opted Councillors signed their respective Declarations of Office and were welcomed by the Chairman.

15/112– TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

15/113 – PUBLIC PARTICIPATION

None.

15/114 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received from City Councillor Chris Steward.

15/115 - ANNUAL APPOINTMENTS

OFFICE	COUNCILLORS
Vice-Chairman	Bradley
Planning Committee	Barry, Jones, Powell, Reynolds
Cycle/Footpath Parish Links Representative	Bradley
Manor Academy Representative	Jones
Millennium Green Representatives	Reynolds, Woods
Parish Representative on the CYC Joint Standards Committee	Vacant
Poppleton Community Trust Observer	Simpson
Poppleton Moat Fields Management Group Representatives	Reynolds, Woods
Poppleton Youth Action Group Representative	Bradley
Rural West York Ward Team Representative	Powell
Ward Committee Representative	Powell
Wildlife Trust Representative	Bradley
Yorkshire Local Councils Associations Representatives	Powell, Woods

15/116 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 20 APRIL 2015

The minutes of the Parish Council meeting held on 20 April 2015 having been circulated prior to the meeting, were approved and signed.

15/117 - TO NOTE A REPORT FROM A CITY OF YORK COUNCILLOR

City Councillor Chris Steward was not present but had sent the following message to be read to the meeting. "Conservative and Lib Dems to form new Executive. Conservative and Liberal Democrat councillors have agreed to form a joint administration to run City of York Council. Conservative Cllr Chris Steward will take over as Council Leader and Lib Dem Cllr Keith Aspden will become Deputy Leader. The new Executive will be made up of 4 Conservatives and 4 Lib Dems, with appointments due to be rubber-stamped at Thursday's Annual Council meeting. The two parties have published a set of joint policy priorities which include redrawing York's Local Plan, putting greater investment in frontline services and ending so-called vanity projects. They have also published joint governance proposals which introduce new cross-party working arrangements and include a commitment to improve openness and transparency at the council."

15/118 – TO RECEIVE A PROGRESS REPORT ON THE YORK LOCAL PLAN

There was no progress to report on this subject.

15/119 – TO CONSIDER A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FOR POPPLETON

Cllr. Jones reported: -

- 1 The plan has been written and is with the Consultant.
- 2 We have received notification of additional funding from Locality.
- 3 We have reserved a place at the village sports day for an exhibition of the plan
- 4 We have notified York Planning department that the plan is due for completion for them to appoint an examiner
- 5 We are having a health check conducted on the plan to ensure that it complies with all the legislation required.

- 6 To date the team have spend over 70 hours in meetings to deal with the plan and twice as much time reading and correcting the various sections of work.
- 7 Thanks to the great team work of all in the team.

15/120 – TO DISCUSS THE ADVERTISING HOARDINGS GREAT NORTH WAY

It was reported that all the advertising hoardings have been removed. Only the three hoardings advertising the vacant lots are now standing. As these are the developer’s sign on developer-owned land they are considered to be acceptable.

15/121 – TO DISCUSS TRAFFIC CALMING IN LONG RIDGE LANE

After discussion it was agreed to defer further debate until a response on the subject has been received from Upper Poppleton Parish Council. **(Action Clerk)**

15/122 – TO DISCUSS THE ADOPTION OF THE ROADS IN THE YORK BUSINESS PARK

There was no discussion on this subject and it is to be removed from the agenda.

15/123 – TO CONSIDER A REQUEST FROM POPPLETON LIBRARY FOR A GRANT TOWARDS THE COST OF A DISPLAY UNIT

The Clerk explained that the Library is no longer under the control of the City Council and that there was an obligation on the Library to raise funds in the community. The Library was requesting funds to replace a display unit that it had been using but had had to return. After a discussion it was agreed to give a grant of £275 towards the cost of a display unit. **(Action Clerk)**

15/124 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications listed below.

Ref: 15/00704/FUL – Single-storey side and rear extensions at 39 Nursery Road by Mr & Mrs Dez Wood.	No objections
Ref: 15/00724/FUL - Single-storey side extension at 9 Midway Avenue by Mr & Mrs G Burn.	No objections
Ref: 15/00817/FUL – Porch to front at Glen Hyrst, 75 Millfield Lane by Mr & Mrs Moger.	No objections
Ref: 15/00895/FUL – Single-storey side extension at 50 Millfield Lane by Mr & Mrs Balmer.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following planning applications since the April Parish Council meeting.

- Ref: 15/00176/FUL – Two-storey and single-storey rear extensions at 29 Nether Way by Mr & Mrs Guy.
- Ref: 15/00360/FUL – Single-storey front, side and rear extensions at 9 Little Garth by Mr & Mrs Shortland.

- Ref: 15/00450/FULM – Variation of condition 5 of permitted application 07/00138/FULM to allow the use of Unit 9 for storage and distribution purposes (Class B8) at London Ebor Business Park by London Ebor Developments Pension Fund.
- Ref: 15/00567/FUL – Single-storey front extension at 2 Little Garth by Mr P Thompson.

15/125 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 18 May 2015. The reports reflected the receipts and payments below. The bank balances at 18 May were:

Current Account	£500.00
Business Money Manager Account	£29,995.56
National Savings Investment Account	£14,913.84

(b) Accounts for payment (net of VAT):

1795	Mrs E M Jones	Banner	£46.00
1796	Exactis	Neighbourhood Plan printing	£46.38
1797	Poppleton Community Trust	Room hire – April	£20.70
1798	Broker Network Ltd	Annual insurance premium	£713.75
1799	James Mackman	Salary – May	£473.94
1800	Post Office Ltd	Tax – May	£118.60
1801	James Mackman	Expenses	£6.66

(c) Income Received

City of York Council	1 st half-year's precept	£10,500.00
Friends of Poppleton Tithe Barn	Cartshed rent	£80.00
Sealed Knot Society	Cartshed rent	£80.00
Sir Thomas Glemham Regiment	Cartshed rent	£80.00

15/126 - TO CONSIDER A WRITTEN REPORT ON THIS YEAR'S YORKSHIRE IN BLOOM COMPETITION AND CONSIDER RELEASING THE FUNDS PROVIDED IN THIS YEAR'S BUDGET

The Clerk reported that the tubs around the village are being tidied in readiness for the judges' summer visit on 16 July.

It was agreed to release the £500 provided in this year's budget so that the money is available to spend on plants etc. A cheque for this amount was signed at the meeting.

15/127 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was noted that the grass has not yet been cut in accordance with the contract. The Clerk is to demand that the contractor cuts the grass as soon as possible. **(Action Clerk)**

(b) The Moat Fields including the sale of entitlements

- The Moat Fields Management Group had emailed to say that they have a buyer for 4.3 of our 4.76 Entitlements, at a price of £80 per Entitlement. The agents had recommended that this be accepted as they no longer have value because we fall below the five hectare Entitlement threshold which has to be met to qualify for the CAP Basic Payment grant. The Councillors agreed that this offer should be accepted.
- It was noted that the City Council no longer operates a Dog Warden Service. It was agreed that the Moat Fields Management Committee be asked if they needed any help

from the Parish Council.

(c) Allerton Drive garden

The grass has yet to be cut and there are sycamore trees growing in the hedgerow which need to be pruned out. **(Action Cllr. Jones)**

(d) The Cartsheds and Wildlife area

The Clerk reported that he spoken to the Sealed Knot Society and was arranging a date for the woodworm treatment to be carried out. **(Action Clerk)**

(e) The management of Warren Lea

It was reported that TCV are booked to carry out works next month. **(Action Cllr. Jones)**

(f) Trees including the possible replacement of the trees taken down alongside Riverside Walk

It was noted that all the trees by the bungalows in Riverside Walk have been felled. The City Council is arranging for a fence to be built to give the residents of the bungalows a degree of privacy. It was agreed that the Clerk should point out to CYC that the bungalows are in the Conservation Area and any fence should be appropriate. **(Action Clerk)**

(g) The removal of vegetation along the watercourse to the north of Main Street near the War Memorial

It was agreed that the quotation from The Conservation Volunteers for removing this vegetation be accepted. **(Action Cllr. Jones)**

15/128 – TO CONSIDER THE YLCA’S TRAINING PROGRAMME

It was agreed that Cllrs. Barry, Reynolds, Simpson and Woods be booked on to one of the YLCA’s “Developing Yours Skills as a Councillor” courses. **(Action Clerk)**

15/129 - TO DISCUSS PROGRESS ON:-

(a) Cricket club

The Clerk reported on the Cricket Club meeting held on 12 May. He said that:-

- i. A public meeting is to be held in July 2015 after which a constitution will be ratified, officers elected and a bank account opened.
- ii. An indoor cricket school is to be held in the Poppleton Centre on five days during the summer holidays.
- iii. The City Council has had the field has been surveyed and a report is being produced.
- iv. Professional advice is being sought
- v. The plan is to start the Cricket Club with juniors and expand to seniors at a later date

(b) Adventure playground

The Cllrs. noted a written report from Cllr. Simpson on the proceedings of the Group meeting held on 5 May.

15/130 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

20 Apr	Burglary commercial	Attempt at retail premises	Rose Avenue
20 Apr	Burglary commercial	Items taken from vehicles	Millfield Lane
20 Apr	Burglary commercial	Theft by employee	White Rose Way

PCSO Colley reported that there is not enough data at present to do a comparison year against year.

15/131 – TO RECEIVE REPRESENTATIVES’ REPORTS

- (a) Cllr. Simpson had written a report on the Adventure Playground Group meeting held on 5 May which had been circulated
- (b) Cllr. Jones reported on the Manor Academy Strategic Development meeting held on 16 May

15/132 - TO RECEIVE A PROGRESS REPORT ON THE THICKPENNY FARM FOOTPATH DIVERSION

No progress to report.

15/133 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S NEW WEBSITE

The Clerk reported that all current documents were on the new website. Minutes from previous years had still to be transferred from the old website.

It was agreed that all documents should be transferred as soon as possible and the old website closed down. **(Action Clerk)**

15/134 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

The Clerk reported that the numbers of followers increased to 70 since the April Parish Council meeting. The Clerk had tweeted several items including the agenda for the Parish Council meeting.

15/135 – TO RECEIVE THE CLERK'S REPORT:

- (a) *Progress on the Saxe Dane Lodge field drain clearance (Min. 15/086a)*

It was reported that the bottom of the field drain is now covered with vegetation. It was agreed that Philliskirks be asked to give a price for clearing the ditch and the Clerk was authorised to award a contract. **(Action Clerk)**

15/136 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

15/136/1 - The Clerk referred to the following items of correspondence:-

- (a) Came & Co - Insurance renewal documents
- (b) CYC - Free Compost Giveaway posters

15/136/2 - It was noted that the correspondence received since the April meeting, as listed below, had already been circulated to the Councillors

<i>From Whom</i>	<i>Subject</i>	<i>Date Sent</i>
CYC	Yortime News - May 2015	30-Apr-15
Treemendous of York	Tree planting	27-Apr-15
YLCA	Provision of Services Agreement, 2015-2016	21-Apr-15

15/136/3 - It was agreed that the correspondence received since the April meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - May 2015, Issue 99
- (b) YLCA – Training programme & White Rose update
- (c) Upper Poppleton Parish Council – Minutes of 13 April 2015

15/137 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
19 May	Neighbourhood Planning	Russett House/ 1.30pm	Jones, Powell, Simpson
25 May	Poppleton Children’s Sports Day	The Green – all day	All

27 May	Neighbourhood Planning	5 School Lane/ 10.00am	Jones, Powell, Simpson
2 Jun	Adventure Playground	Poppleton Centre/ 8.00pm	Simpson
4 Jun	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Powell, Woods
17 Jun	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All
19-20 Jun	Poppleton Beer Festival	Football Pavilion, Millfield Lane	All
TBA	PYAG	15 Bankside Close/ 8.00pm	Bradley
24 Jun	Manor Academy Full Governors	Manor Academy/ 4.15pm	Jones
25 Jun	Cricket Club	Poppleton Centre/ 7.00pm	Clerk
29 Jun	Rural West York Team	Askham Richard Village Hall/ 6.30pm	Powell
16 Jul	Cricket Club public meeting	Poppleton Centre/ 8.00pm	All
18 Jul	YLCA Annual meeting	The Bridge Hotel, Walshford/ 2.00pm	Powell

15/138 – TO REVIEW THE ARRANGEMENTS FOR MORE EFFICIENT MEETINGS IN THE COMING YEAR

Cllr. Bradley said that he had spoken to retiring and existing councillors and will be circulating a report in advance of a future meeting. **(Action Cllr. Bradley)**

15/139 – TO CONSIDER MINOR MATTERS

It was noted that the Millfield Lane bus shelter glass is to be cleaned tomorrow (19 May). The window cleaner will clean the glass every six weeks and invoice the Parish Council in March 2016.

15/140 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

15/141 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 JUNE 2015

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 15 June 2015.

The meeting closed at 10.03 pm.

Chairman.....

Date.....2015

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
Tel: 01904 399277 - email: jmackman3@gmail.com