

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 17 MARCH 2014

PRESENT:

Cllr. G A Bradley (Chairman)

City Cllr. Ian Gillies

Cllr. E M Jones

Cllr. R Keeling

Cllr. P H F Powell

Mr B J W Mackman (Clerk)

Cllr. C S Walsh.

14/055 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No name was put forward.

14/056 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14/057 – PUBLIC PARTICIPATION

None.

14/058 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllr. J L Craven.

14/059 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 17 FEBRUARY 2014

The minutes of the Parish Council meeting held on 17 February 2014, having been circulated prior to the meeting, were approved and signed.

14/060 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies

- Gave an update on the A59 Park & Ride project.
- Said that revised planning laws mean that there has to be a good planning reason to stop development. In future, plans can only be “called in” on planning grounds.
- Mentioned the forthcoming Residents’ Forum which would include Sugar Beet development and arrangements for the Tour de France.

The Councillors congratulated Cllr. Gillies on his forthcoming installation as Lord Mayor of the City.

14/061 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Flooding by the shops in Allerton Drive (Min. 14/035a)*

No report on this subject.

(b) *Progress on the installation of the Village sign near Kyle Way (Min. 14/035b)*

It was noted that the works had been completed.

(c) Progress on scanning the Parish Council's minutes books (Min. 14/035c)

The Clerk reported that he is seeing the City Council's Community Collections & Outreach Archivist on 21 March and will endeavour to find out if the City Council's offer to scan the Parish Council's minutes books for nil cost is still available.

(d) Progress on repairs to the car park at St Everilda's Church (Min. 14/035d)

Councillor Powell reported having met with others the City Council Officers at the car park. The work had been carried out to specification but the surface had broken up in a few places. It was recommended that corrective work would need to be carried out when the weather is warmer. It was agreed to discuss the subject later in the year.

14/062 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

14/062/1 - The Clerk referred to the following items of correspondence:-

- (a) An email from a resident asking for one of the bollards to be moved as it was access and egress from her drive difficult
- (b) Confirmation from the Poppleton Community Trust that Cllr. Keeling will receive the agendas for future Executive Committee meetings
- (c) A query from the Poppleton Community Trust regarding whether or not the cherry tree at the entrance of the drive is in the Conservation Area.

14/062/2 - It was agreed that the correspondence received since the February meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - March 2014 - Issue 92
- (b) Upper Poppleton Parish Council - Minutes of 10 February

14/062/3 - It was noted that the following correspondence received since the February meeting, as listed below, had already been circulated to the Councillors

Safer York Partnership - Invitation to Crime Summit - 28 March

14/063 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 17 March 2014. The reports reflected the receipts and payments below. The bank balances at 17 March were:

Current Account	£500.00
Business Money Manager Account	£47,291.52
National Savings Investment Account	£14,802.82

(b) Accounts for payment (net of VAT);

1664	Peter Powell	Travelling expenses	£52.00
1670	Poppleton Luncheon Club	Grant	£60.00
1672	Citizens' Advice Bureau	Donation	£50.00
1673	Poppleton Community Trust	Room hire – February	£20.70
1674	City of York Council	Repairs to St Everilda's car park	£713.00
1675	City of York Council	Village sign near Kyle Way	£1,875.60
1676	Ryland Horticulture	Pruning tree in Warren Lea near Summercote	£300.00
1677	James Mackman	Salary – March	£463.58
1678	Post Office Ltd	Tax – March	£116.20

(b) *Accounts for payment (net of VAT);*

1679 James Mackman	Expenses	£7.50
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(c) *Income Received*

Northern Powergrid	Wayleave	£3.45
HSBC	Bank interest	£6.58

(d) *To appoint an Internal Auditor*

It was agreed to reappoint Mrs Linda Cariss as the internal auditor.

(e) *To agree to release funds for the renovation of the school pond*

- i. It was agreed that the sum of £2,000 would be released after an invoice for proof that the work had been completed had been submitted to the Parish Council. (**Action Clerk**)
- ii. It was agreed that Cllr. Bradley would discuss match-funding of the renovation of the school pond with the Chairman of Upper Poppleton Parish Council. (**Action Cllr. Bradley**)
- iii. It was agreed that Cllr. Bradley would ask the school to write to Upper Poppleton Parish Council to ask that it make a contribution to the cost of renovating the pond. (**Action Cllr. Bradley**)

14/064 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the February Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 14/00360/FUL – First floor extension to rear at 18 Hillcrest Avenue by Mr Jean-Paul Gordon.	No objections
Ref: 14/00369/FUL – Change of use of industrial unit (use class B1, B2, B8) to training studio (use class D1) at 7 Evans Business Centre, Rose Avenue by Mr Justin Shepherd.	No objections
Ref: 14/00401/FUL – Two-storey side and single-storey rear extension (amended scheme) at 12 Hawthorne Close by Mr & Mrs Dundas.	The Parish Council does not object but would like the following points to be considered. We request that 1. The roof format is changed to a hip end to avoid the effect of terracing 2. The roof lights to front and back are omitted as they are not needed, and not in keeping with area or street scene.

Ref: 14/00431/FUL – Single-storey rear extension at 41 Millfield Lane by Mrs K Messinger.	No objections but firmly request withdrawal of all future development rights on this site.
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

- Ref: 14/00061/TCA – Various Tree works to Himalayan Birch (T1) and Cherry (T2), Trees in the Conservation Area at Ryder Cottage, 20 Main Street by Mr & Mrs Craven.
- Ref: 14/00305/TCA – Fell Fagus sylvatica ‘Pendula’ (Weeping Beech) and Cuprocyparis x leylandii, Trees in the Conservation Area at 15 Poppleton Hall Gardens by Mrs Jane Mansfield.

It was agreed to ask the City Council’s Planning Department for clarification on the planning permission status of the static caravan currently located in the front garden of 41 Millfield Lane. **(Action Clerk)**

14/065 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was agreed that the contractor be asked to cut the grass as soon as possible. **(Action Clerk)**

(b) The Moat Fields

No news to report.

(c) Allerton Drive garden

It was noted that most of the recently planted hedging had survived.

(d) The Cartsheds and Wildlife area

No report on this subject.

(e) The management of Parish Council woodland

It was reported that The Conservation Volunteers had completed the third and final phase of the construction of a path through Warren Lea. More chippings are needed for the path. It is anticipated that these will become available when the trees along Riverside Walk are felled and chipped.

(f) Repairs to the War Memorial

Cllr. Powell reported having met the Contracts Manager on site and discussed the work to be carried out to give the War Memorial cairn stability. The War Memorial plates will be stored whilst the limestone is removed to enable the ground to be reinforced with gabions. The contract allows for eight gabions but more may be needed. This will be decided when the ground is opened up.

The work is due to start on 31 March.

Cllr. Bradley is to produce a notice to be fixed to the fence protecting the site. This will inform the public of the history of the War Memorial and the work being carried out. **(Action Cllr. Bradley)**

(g) *The quotation for attention to the identified trees in the recent survey*

Ryland Horticulture's quotation for the work to the trees identified as in need of attention was accepted. It was agreed that Rylands be asked to replace the number tags that have been removed and provide a plan showing the numbered trees. **(Action Clerk)**

(h) *Repairs to the bus shelter*

An inspection of the bus shelter roof revealed that not only are there damaged roof tiles but that some of the wooden fascia and barge boards are rotten. Cllr. Powell agreed to draw up a specification of the work needed. Three quotations for the work are to be sought. The Clerk was authorised, in conjunction with the Chairman, to award the contract to the tender offering the best value providing it was for less than £1,500. **(Action Cllr. Powell and Clerk)**

*** Cllr. Walsh retired from the meeting at this point in the agenda.**

14/066 – TO RECEIVE A REPORT ON VILLAGE POLICING AND DECIDE WHO WILL ATTEND THE CYC CRIME SUMMIT ON 28 MARCH

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

19 Feb	Damage	Motor cycle damaged	Severn Green
28 Feb	Theft	Items taken from shop	Great North Way
28 Feb	Burglary other	2 cycles taken from garage	Hawthorne Close

PCSO Colley reported that figures against last year for overall crime show a reduction of 1.5%.

It was agreed that Cllr. Bradley would attend the CYC Crime Summit in place of Cllr. Craven.

14/067 – TO RECEIVE REPRESENTATIVES' REPORTS

- (a) Cllr. Powell reported on the Ward Team meeting held on 13 March
- (b) Cllr. Bradley reported on the PYAG meeting held on 6 March
- (c) Cllr. Keeling reported on the PCT Executive meeting held on 4 March

14/068 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Diamond Jubilee Footpath extension*

No news on this subject.

(b) *Thickpenny Farm*

No news on this subject.

14/069 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that YLCA training events would be re-starting soon.

14/070 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL'S TWITTER ACCOUNT

The Clerk reported that he has added two more tweets. There are now 12 followers.

It was agreed that the Clerk send the Cllrs. the address of the Twitter account.

14/071 – TO DISCUSS THE PRIORITIES THROUGH THE LONG RIDGE LANE CHICANE

After discussion it was resolved that the Parish Council ask for the chicane to be removed when the A59 Park & Ride contract is completed in May 2014. (Action Clerk)

14/072 – TO CONSIDER THE CITY COUNCIL’S RESPONSE TO THE POSSIBILITY OF EXTENDING THE CYCLE PATH ALONG MILLFIELD LANE TOWARDS MAIN STREET

Cllr. Jones reported having been in contact with the City Council’s Cycling Officer to ask for clarification on the scheme to create a cycle path. A reply is awaited.

14/073 – TO AGREE ITEMS TO INCLUDE ON THE REGISTER OF COMMUNITY ASSETS

The Chairman agreed to provide Cllrs. the details of websites relating to the Register. (Action Cllr. Bradley)

14/074 – TO DISCUSS THE PROVISION OF A BUS SHELTER AT THE BUS STOP BY THE FLYOVER IN MILLFIELD LANE

It was reported that the City Council has agreed in principle that a bus shelter can be erected on the chosen site but as it has no funds available the cost would have to be borne by the Parish Council. The Cllrs. resolved that designs and prices of bus shelters, together with installation costs, should be obtained for consideration at a future meeting. (Action Clerk)

14/075 - TO AGREE TO PARTICIPATE IN THE CYC SPRING CLEAN CAMPAIGN

Smarter York is encouraging initiatives for residents to get involved in a series of events to maintain a clean, safe and green environment in York. From 7th to 11th April the City Council is covering the Rural West York Ward. The Parish Council has been asked to put forward ideas. It was agreed that footpath edging and cutting back vegetation that overhangs footpaths should be included in the list of actions. (Action Clerk)

14/076 - TO CONSIDER PLANS FOR THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION

The Clerk reported that the judges will be making two visits this year: one at the end of March and the other in mid-July. The same village organisation as last year will be involved. Plants have been purchased for the tubs.

14/077 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
23-25 Mar	Neighbourhood Planning Camp	Royal York Hotel/ 11.30am	Jones, Clerk
26 Mar	Poppleton Transport Group re A59 Park & Ride	Site Office/ 11.00am	Powell, Jones
26 Mar	Rural West York Residents’ Forum	Poppleton Methodist Hall/ 6.30pm	All
28 Mar	Crime Summit 2014	George Hudson Room, West Offices/ 9.00am	Bradley
16 Apr	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Keeling
1 May	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley

15 May	Ward Team	Askham Richard village hall/ 10.00am	Powell
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14/078 – TO CONSIDER MINOR MATTERS

It was agreed that a litter pick should be held prior to the Yorkshire in Bloom judges visit at the end of March. **(Action Clerk)**

14/079 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

- The production of a Spring Newsletter
- The offer of twelve oak trees
- The resurfacing of the St Everilda’s car park

14/080 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 28 APRIL 2014

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 28 April 2014.

The meeting closed at 9.37 pm.

Chairman.....

Date.....2014

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