

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 21 JULY 2014

PRESENT:

Cllr. P H F Powell (Acting Chairman)

City Cllr. Chris Steward

Cllr. E M Jones

Cllr. M A Reynolds

Cllr. D A Simpson

Mr B J W Mackman (Clerk)

14/165 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

Don Simpson was co-opted as a Councillor and signed his Declaration of Office.

14/166 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14/167 – PUBLIC PARTICIPATION

None.

14/168 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from. Cllrs. G A Bradley, J L Craven and C S Walsh.

14/169 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 16 JUNE 2014

The minutes of the Parish Council meeting held on 16 June 2014, having been circulated prior to the meeting, were approved and signed.

14/170 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Chris Steward was in attendance throughout the meeting but had no matters to report from the City Council.

14/171 – TO RECEIVE THE CLERK'S REPORT:

(a) Progress on the replacement of the Baldock tree (Min. 14/146a)

The Clerk reported that he had spoken to David Posliff who had planted the tree. Mr Posliff is to contact the Baldocks and seek instruction as to what they wish to do about the dead tree.

(b) Progress on the repairs to the bus shelter in Main Street (Min. 14/146b)

The Clerk reported that repairs to the bus shelter are scheduled to commence in the next few days.

(c) Progress on the bus shelter at the bus stop by the bridge in Millfield Lane (Min. 14/157)

The Clerk reported that an order for the bus shelter has been placed with Queensbury who have been informed of the City Council contact. A revised quotation to include extra works was accepted.

14/172 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

14/172/1 - The Clerk referred to the following items of correspondence:-

- (a) Andrew Bradley – CYC - Bus shelter reply
- (b) Dan Calvert – CYC - Riverside Walk trees response
- (c) Martin Gaunt - Millennium Green - Request for funds
- (d) Queensbury Shelters Ltd - Acknowledgement of order

14/172/2 - It was agreed that the correspondence received since the June meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - July 2014 - Issue 94
- (b) Upper Poppleton Parish Council - Minutes of 9 June 2014
- (c) YLCA - Annual Review 2013/14

14/172/3 - It was noted that the correspondence received since the June meeting, as listed below, had already been circulated to the Councillors

- (a) CYC - A59 - 60mph proposal
- (b) Dave Atkinson – CYC - Transforming places meeting notification - 21 July
- (c) Don Wilson - Thank you for grant email
- (d) Julian Sturdy MP. Two E-Bulletins
- (e) Laterlife - Advert
- (f) Northern Powergrid - June E-Bulletin
- (g) Royal Horticultural Society - Summer issue of email newsletter
- (h) Rural Action Yorkshire - June E-Bulletin
- (i) Steve Whyley - Wildlife Trust update
- (j) YLCA - 2015 Birthday Honours details

14/173 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 21 July 2014. The reports reflected the receipts and payments below. The bank balances at 21 July were:

Current Account	£500.00
Business Money Manager Account	£26,148.47
National Savings Investment Account	£14,802.82

(b) Accounts for payment (net of VAT);

1701	Nether with Upper Poppleton PCC	St Everilda's Church grass cutting grant	£350.00
1702	Poppleton Community Trust	Room hire – June	£20.70
1704	Peter Turpin Associates	Leaflet	£131.00
1705	Ryland Horticulture	Common land tree work	£13,050.00
1706	James Mackman	Expenses	£8.89
1707	Post Office Ltd	Tax – July	£116.00
1708	James Mackman	Salary – July	£463.78

(c) Income Received

None

(d) To consider revisions to the Financial Regulations

Cllr. Powell reported that work on this subject is still in hand. The proposed revised Financial Regulations should be ready for consideration at the August meeting.

(e) To consider a request from the Millennium Green Trust for a grant

It was resolved to grant the £800 provided in this year's budget to the Millennium Green Trust.

14/174 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the June Parish Council meeting and considered by the Planning Committee. The table below shows the plan that has been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 14/01385/FUL – Two-storey side and single-storey rear extension at 4 Poppleton Hall Gardens by Mr Jon Dunning.	The Parish Council has no objections but wishes to point out that as the trees are in the Conservation Area the Conservation Architect and the Tree Preservation Officer should visit the site and look at the property before any of the trees are felled or cut back.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 14/00657/TPO - Fell Scots Pine (T1, T2), Trees protected by Tree Preservation Order No 1/1970 at 36 Church Lane by Mr R Pulleyn.
- Ref: 14/00687/TPO - Various Tree works including some felling (see report) to Trees protected by Tree Preservation Order No 1/1970 at River Ouse Manorial Land, Main Street by Mr James Mackman.
- Ref: 14/00937/FUL – Rooflights to front and dormer window to rear at 12 Littlefield Close by Mr & Mrs Simpson.
- Ref: 14/01113/FUL - Change of use from florist (use Class A1) to mixed use retail and tearoom (Use Class A1/A3) at The Rain Florist, 20 Allerton Drive by Mrs Karen Whiting.
- Ref: 14/01177/FUL – Replacement porch to front at 45 Hillcrest Avenue by Mr David Witham.

It was noted that the following application had been withdrawn:

- Ref: 14/01083/FUL - Variation of condition 2 of permitted application 11/03409/FUL to alter roof pitch and brickwork Barn To South Of Greystone Church Lane Nether Poppleton York by Mr R Pulleyn.

14/175 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was agreed that the specification for grass cutting would be revised and that tenders for the new specification would be asked for before the end of 2014. **(Action Clerk)**

(b) The Moat Fields

No report.

(c) Allerton Drive garden

It was noted that the hedge had been cut just prior to the Yorkshire-in-Bloom judges' visit. The contractor still has to agree to replace the hedging that had been killed during strimming. **(Action Clerk)**

(d) The Cartsheds and Wildlife area

It was agreed that the earth floor in the two right-hand Cartshed bays should be covered with road planings. The Parish Council will pay for the cost of the work. The Tithe Barn Trustees and Wildlife Area Trustees are to be informed so that they can arrange to clear all their belongings from the bay that they rent for the duration of the floor work. **(Action Clerk)**

(e) The management of Parish Council woodland including

i. Consideration of awarding a contract to TCV to look after Warren Lea on an annual basis

The Conservation Volunteers had not supplied a quotation for the contract to look after Warren Lea on an annual basis so discussion on the subject was deferred.

ii. Removal of Himalayan Balsam

The Clerk reported that he had met a supervisor from Community Payback who said that he wouldn't be able to arrange any work until August. Owing to the urgency of the need to remove the Himalayan balsam before it could seed the Chairman had agreed that the Clerk should ask TCV to do the work. A working party from TCV had cleared the balsam on 10 July.

(f) The War Memorial

The Clerk confirmed having sent a letter to the complainant.

(g) Trees

i. To note the completion of the authorised tree works

It was noted that Rylands had sent an invoice for the work to the trees on the Common Land. It was agreed that Councillors would ask Mr Gregory to walk round the Common Land pointing out which trees had been treated. **(Action Cllrs. Jones and Powell)**

It was agreed that Poppleton Ousebank School could take the chippings by the riverside for putting on the new paths by the school pond. **(Action Clerk)**

ii. To note progress on the tree works at Riverside Walk

No news to report on this subject. The Clerk is to enquire as to why permission has not been granted for the work to be carried out. **(Action Clerk)**

iii. To consider quotation for tree work at Wylde Green, Main Street

The Clerk reported that a large branch of a Parish Council-owned ash tree was the source of a complaint by the owner of Wylde Green. Ryland Horticulture had quoted £200 to cut the branch down and take it away. The quotation was accepted. **(Action Clerk)**

iv. The offer of twelve oak trees

No news on this subject. **(Action Cllrs. Powell & Jones)**

(h) Verge protection in Main Street and Ousemoor Lane

The City Council had written to say that bollards on the land would not be allowed but that consideration could be given to "bird mouth" fencing for the three corners of the triangle. It was agreed to ask Ken Falkingham to quote for this work. **(Action Clerk)**

(i) Removal of building material in front of Ash Grove House

It was agreed that a letter be sent to the owners of Ash Grove House asking that the skip and other building materials be removed as soon as possible and the verge reinstated to its original condition. **(Action Clerk)**

14/176 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

5 Jun	Criminal damage	Window smashed	Main Street
5 Jun	Criminal damage	Planter placed on to vehicle	Nidd Close
12 Jun	Violence	Assault	Easthorpe Drive

PCSO Colley reported that crime against last year is down 8%.

14/177 – TO RECEIVE REPRESENTATIVES’ REPORTS

(a) Cllr. Powell reported on:-

- i. The meeting of YOPF on 16 July. YOPF is being wound up and responsibility for the Local List is being taken up by the York Environment Forum.
- ii. The YLCA Joint Annual meeting held on 19 July
- iii. The Poppleton Community Trust Annual General Meeting held on 18 June

(b) Cllr. Jones reported on the British Sugar Forum meeting held on 14 July. Documentation from the meeting will be circulated with the correspondence file and should be returned to Cllr Jones.

14/178 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Diamond Jubilee Footpath extension

No news on this subject.

(b) Thickpenny Farm

No news on this subject.

14/179 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was agreed that none of the current training events on offer were appropriate for the Councillors.

14/180 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

The Clerk reported that 17 Tweets have been made and that there are 29 followers.

14/181 – TO CONSIDER THE CITY COUNCIL’S RESPONSE TO THE POSSIBILITY OF EXTENDING THE CYCLE PATH ALONG MILLFIELD LANE TOWARDS MAIN STREET

Cllr. Jones reported having no further news on this subject. It was agreed to remove the subject from future agendas.

14/182 - TO RECEIVE A REPORT ON THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION

The Clerk reported that he had accompanied the judges on their inspection on 15 July. The tour commenced with a visit to the school where volunteers and children were working on restoring the pond area. The school allotments were seen. The judges walked round the Millennium

Green, the Tithe Barn Garden and the Millfield Lane allotments. After a drive through the village they walked through Upper Poppleton Green calling at the Methodist Church garden and All Saints cemetery. The inspection finished with coffee at the Poppleton Centre. The result of the competition will not be known until it is announced at the presentation at York Racecourse in September.

14/183 – TO CONSIDER A REPORT ON A NEIGHBOURHOOD PLAN FOR POPPLETON

Cllr. Jones gave a detailed report on progress with the Neighbourhood Plan. Regular meetings are taking place with Upper Poppleton Councillors to progress this work. Dates of public meetings will be circulated.

14/184 – TO RECEIVE A REPORT ON THE YORK LOCAL PLAN

At a special meeting of Upper and Nether Poppleton Parish Councils held on 14 July thanks were given to Cllrs. Brydson, Crabb, Jones and Powell for putting together the two Parish Councils’ responses. Thanks were also given to Anne Powell who had typed up the Nether Poppleton response. The content of the two documents was agreed. It was noted that the Parish Council’s response had been sent to the City Council by email and by post before the closing date. An email confirming receipt has been received by the Clerk.

14/185 – TO CONSIDER THE FUTURE OF THE PARISH COUNCIL’S WEBSITE

After discussion it was agreed that Upper Poppleton Parish Council be asked if they would be agreeable to sharing a website with the Nether Poppleton Parish Council. **(Action Clerk)**

14/186 – TO CONSIDER A REQUEST FROM THE SCHOOL FOR A NOMINATION TO THE BOARD OF GOVERNORS

It was noted that the school is looking for a non-parent governor. None of the Councillors present put their names forward but all Councillors agreed to approach people they know. **(Action all Councillors)**

14/187 - TO NOTE AMENDMENTS TO SPEED LIMITS ON THE A59 AND MILLFIELD LANE

(a) The Councillors discussed the City Council’s new Road Traffic Order which moves the 40mph up to the Harrogate access from the Park & Ride site. The Councillors agreed that the City Council should be advised that the Parish Council still wishes to see the 40mph limit extended along the A59 to the west of Hodgson Lane. **(Action Clerk)**

(b) It was also agreed that the 30mph limit coming off the A1237 roundabout at Poppleton Park should be extended along Millfield Lane to Long Ridge Lane. **(Action Clerk)**

14/188 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 Jul	Neighbourhood Planning	27 Ebor Way/ 10.00am	Powell, Jones
28 Jul	Rural West Team	Askham Richard Village Hall/ 5.30pm	Powell
5 Aug	Poppleton Community Trust	Poppleton Centre/ 7.30pm	Bradley
TBA	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley

14/189 – TO CONSIDER MINOR MATTERS

None.

14/190 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

The three stages of audit; adoption of standard policies; Grants to PYAG and Poppleton Community Railway Nursery; revision of the bank mandate.

14/191 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 AUGUST 2014

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 18 August 2014.

The meeting closed at 9.57 pm.

Chairman.....

Date.....

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