

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 17 FEBRUARY 2014

PRESENT:

Cllr. P H F Powell (Acting Chairman) City Cllr Ian Gillies
Cllr. E M Jones Two members of the public
Cllr. R Keeling
Mr B J W Mackman (Clerk)

14/029 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No name was put forward.

14/030 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14/031 – PUBLIC PARTICIPATION

None.

14/032 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. G A Bradley, J L Craven and C S Walsh.

14/033 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 20 JANUARY 2014

The minutes of the Parish Council meeting held on 20 January 2014, having been circulated prior to the meeting, were approved and signed.

14/034 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:-

- The asbestos dumped at the bottom of Broad Lane has not yet been removed.
- Poppleton Tigers are applying for planning permission to use their pitches for car parking during the Tour de France weekend
- A Traffic Order for the A59 will close the road on 6 July (Tour de France Sunday) from 3.00am until 1.00pm.
- He supports the provision of a new sixth form college.

14/035 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) Flooding by the shops in Allerton Drive (Min. 14/007a)

It was noted that there has been no flooding for some time but that the road is breaking up.

(b) Progress on the installation of the Village sign near Kyle Way (Min. 14/007b)

It was reported that the brick plinth has been built. The name sign will soon be added.

(c) Progress on scanning the Parish Council's minutes books (Min. 14/007c)

There was no progress to report.

(d) *Progress on repairs to the car park at St Everilda's Church (Min. 14/011h)*

It was reported that the work had been done but that new holes had appeared. The Councillors did not consider that the work done was satisfactory and probably not to the agreed specification. It was resolved that the City Council Officer should be asked to attend a site visit to discuss the remedy. **(Action Clerk)**

14/036 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

14/036/1 - The Clerk referred to the following items of correspondence:-

- (a) A notice of laying rate from the Ainsty (2008) Internal Drainage Board which the Clerk had pinned on to the notice board
- (b) A complaint from the City Council by a resident saying that there are trees obscuring the sight line from the exit of Riverside Gardens on to Main Street. The Clerk reported having taken photographs from the site and no trees are visible. This fact he had conveyed to the City Council
- (c) Confirmation from the Information Commissioner's Office that the Parish Council's registration has been renewed

14/036/2 - It was agreed that the correspondence received since the January meeting, as listed below, be circulated to the Councillors

- (a) Local Government Boundary Commission - Further views required
- (b) NYCC - Minerals and Waste Joint Plan - letter and poster
- (c) Upper Poppleton Parish Council - Minutes of 13 January 2014

14/036/3 - It was noted that the following correspondence received since the January meeting, as listed below, had already been circulated to the Councillors

Newsletter from North Yorkshire Advice Network-

14/037 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 17 February 2014. The reports reflected the receipts and payments below. The bank balances at 17 February were:

Current Account	£500.00
Business Money Manager Account	£47,291.52
National Savings Investment Account	£14,802.82

(b) Accounts for payment (net of VAT);

1660	Poppleton Community Trust	Grant	£5,000.00
1661	Poppleton Under Fives	Grant	£440.00
1662	Poppleton Community Trust	Room hire – January	£20.70
1663	The Conservation Volunteers	Work at Warren Lea	£1,501.09
1665	James Mackman	Salary – February	£463.58
1666	Post Office Ltd	Tax – February	£116.20
1671	James Mackman	Expenses	£20.90
1668	Ryland Horticulture	Tree survey	£1,500.00
1669	Summerfield Nursery	Cutting Allerton Drive hedge	£50.00

(c) Income Received

National Savings	Annual interest	£110.20
HMRC	VAT refund	£362.00

(d) *To consider a request for funding received from Poppleton Under Fives*

It was confirmed that the requisite grant application papers for 2014/2015 had now been received from this organisation.

(e) *To consider a request for a grant of £60.00 received from the Poppleton Luncheon Club*

It was agreed to award a £60 grant to the Luncheon Club.

(f) *To consider giving a donation to the Citizens Advice Bureau*

It was agreed to make a £50 donation to the Citizens' Advice Bureau.

14/038 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the January Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 14/00061/TCA – Various Tree works to Himalayan Birch (T1) and Cherry (T2), Trees in the Conservation Area at Ryder Cottage, 20 Main Street by Mr & Mrs Craven.	No objections
Ref: 14/00087/TCA – Fell Sycamore (T1, T5), Ash (T2, T3, T4, T6, T7, T9, T10), Elder (T11). Crown lift Oak (T8), Trees in the Conservation at land fronting 1-3 Riverside Walk, by Mr James Mackman.	The Parish Council supports the application.
Ref: 14/00146/FUL – Single-storey rear extension linking house to annexe (revised scheme) at 24 Church Lane by Mr James Gore.	The Parish Council did object when this was first put through but as the council has approved this and the present application is a variation we think we cannot object.
Ref: 14/00208/FUL – Single-storey attached annex to rear, replacement stable block and detached garage (part-retrospective) at 32 Church Lane by Mrs Pinder.	<p>The Parish Council does not object but wishes to make the following comments</p> <p>The Parish Council considered the original application 11/01679/FUL at its meeting on 8 August 2011 and raised a number of issues, all of which City Planning chose to ignore and granted approval in September 2011 with no restrictions.</p> <p>The Parish Council objected when this was first put through but as the City Council approved it and the present application is a variation we think we cannot object.</p> <p>We point out that the application is not listed as work in a Conservation Area and we recommend withdrawal of all future</p>

	development rights at this property.
Ref: 14/00305/TCA – Fell Fagus sylvatica ‘Pendula’ (Weeping Beech) and Cuprocyparis x leylandii, Trees in the Conservation Area at 15 Poppleton Hall Gardens by Mrs Jane Mansfield.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

- Ref: 13/03354/FUL – Change of use of agricultural land to sport pitches, allotments, and informal landscaped open space. Hard surfaced recreational area, excavation of pond and associated footpaths, car parking and 6m high ball fencing at land to rear of Field View and Avondhu, Millfield Lane by Manor C E Academy.

14/039 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was agreed that the contractor be asked to mow the whole of the area between Saxe Dane Lodge and the beck for each cut this year. **(Action Clerk)**

(b) The Moat Fields

No news to report.

(c) Allerton Drive garden

It was noted that the hedge had been cut.

(d) The Cartsheds and Wildlife area - including replacing the Cartshed floor

It was noted that the Trustees of the Friends of Poppleton Tithe Barn Trust had agreed to make a contribution to the cost of installing a solid floor in two bays of the Cartshed. It was agreed that Ken Falkingham be asked to install the flooring at a time to be agreed with the Tithe Barn Trustees. **(Action Clerk)**

(e) The management of Parish Council woodland

It was noted that The Conservation Volunteers had carried out the second instalment of the work to Warren Lea. It was agreed that the Clerk be authorised to sanction the third instalment of the work providing that it cost less than £500. **(Action Clerk)**

(f) Repairs to the War Memorial

It was reported that the work had been delayed owing to the wet weather, this January being the wettest since records began. The contractor inspected the site last week and a report is expected imminently. **(Action Clerk)**

(g) The recent tree survey

Ryland Horticulture’s tree survey was received. It was agreed to ask for a tree by tree quotation for the 30 trees identified as in need of attention. **(Action Clerk)**

14/040 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incident in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

11 Jan	Theft	Items taken from shop	Great North Way
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PCSO Colley reported that figures for the month in Rural West show a reduction of 2% against last year

14/041 – TO RECEIVE REPRESENTATIVES’ REPORTS

(a) Cllr. Powell reported on the YLCA York Branch meeting held on 6 February

(b) Cllr. Jones reported on

- i. The Manor School Full Governors meeting held on 12 February
- ii. The Manor School Strategy meeting held on 8 February
- iii. The Transport meeting held on 29 January

(c) Cllr. Keeling reported on the PCT Executive meeting held on 21 January

14/042 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Diamond Jubilee Footpath extension*

It was reported that at a meeting between Cllr. Craven, City Cllr. Gillies and a representative from Evans Property Group, the owners of the area in question, had been held on 10 February. The case for Evans to allow a permissive footpath across the 100 metres of land from White Rose Way to the railway was presented. Evans’ representative said that the decision would be taken by a Director of the company but he thought that it may be viewed favourably. Evans will need reassurance that the footpath access will not impact adversely on the security of their Ings land. It was agreed that the Parish Council would look at installing fences/gates to ensure this. It is planned that another onsite meeting between Evans and the Parish Council will take place just as soon as the flooded underpass is a little drier.

(b) *Thickpenny Farm*

No news on this subject.

14/043 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that there would be no suitable training courses in February. Cllr. Jones and the Clerk are to attend the Neighbourhood Planning Seminar at the Royal York Hotel from 23 to 25 March.

14/044 – TO REPORT PROGRESS ON THE USE OF SOCIAL MEDIA AS A MEANS OF COMMUNICATION

The Clerk reported that he met with Cllr. Walsh who set up a Twitter account for the Parish Council. The Clerk has now added four tweets including one for the latest work done by the Conservation Volunteers in Warren Lea. Currently the account has six followers.

14/045 – TO DISCUSS THE PRIORITIES THROUGH THE LONG RIDGE LANE CHICANE

It was noted that the City Council had not yet consulted with residents in Long Ridge Lane to ascertain if they would want the chicane to be taken away or the system extended.

14/046 - TO CONSIDER THE RESPONSE ON THE NEIGHBOURHOOD PLAN

It was reported that Upper Poppleton Parish Council had agreed in principle to support arranging a public meeting to discuss the development of a Neighbourhood Plan for Poppleton but that it should wait for further developments on the Copmanthorpe and Dunnington Neighbourhood Plans before such meeting be held. It was agreed to defer further discussion until after the Neighbourhood Planning seminar to be held between 23 and 25 March.

14/047 – TO CONSIDER THE CITY COUNCIL’S RESPONSE TO THE POSSIBILITY OF EXTENDING THE CYCLE PATH ALONG MILLFIELD LANE TOWARDS MAIN STREET

The Councillors considered an email received from the City Council’s Cycling Officer. It was agreed that he be asked to clarify the points that he had made. It was noted that the problem of children cycling to and from school occurs in the months November to January when the mornings and evenings are dark. (Action Clerk)

14/048 – TO AGREE ITEMS TO INCLUDE ON THE REGISTER OF COMMUNITY ASSETS

It was agreed to defer discussion on this subject.

14/050 – TO DISCUSS THE PROVISION OF A BUS SHELTER AT THE BUS STOP BY THE FLYOVER IN MILLFIELD LANE

It was agreed to defer discussion on this subject as there had been no reply from the City Council.

14/051 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 Feb	Parish Councils Tour de France Roadshow	Dry Sand Foundry, Foundry Square, Holbeck, Leeds, LS11 5DL/ 5.00pm	Clerk
4 Mar	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Keeling
6 Mar	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley
13 Mar	Ward Team	Askham Richard village hall/ 10.00am	Powell
23-25 Mar	Neighbourhood Planning Camp	Royal York Hotel	Jones, Clerk
26 Mar	Poppleton Transport Group re A59 Park & Ride	Site Office/ 11.00am	Powell, Jones
26 Mar	Rural West York Residents’ Forum	Poppleton Methodist Hall/ 6.30pm	All

14/052 – TO CONSIDER MINOR MATTERS

It was noted that minor alterations were being made to Standing Orders and these would be detailed when finalised.

14/053 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

The production of a spring newsletter.

14/054 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 MARCH 2014

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 17 March 2014.

The meeting closed at 9.35 pm.

Chairman.....

Date.....

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