

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 18 AUGUST 2014

PRESENT:

Cllr. P H F Powell (Acting Chairman)

City Cllr. Chris Steward

Cllr. J L Craven

Cllr. E M Jones

One member of the public

Cllr. M Reynolds

Cllr. D A Simpson

Cllr. C S Walsh

Mr B J W Mackman (Clerk)

14/192 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14/193 – PUBLIC PARTICIPATION

The member of the public present made comments on the recently reconstructed War Memorial and asked a number of questions which were ably answered by Cllr. Powell.

14/194 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllr. G A Bradley.

14/195 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 21 JULY 2014

The minutes of the Parish Council meeting held on 21 July 2014, having been circulated prior to the meeting, were approved and signed.

It was agreed that agenda items 14/201 to 14/209 be brought forward to this point in the agenda. For ease of minuting the order is unchanged

14/196 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Chris Steward who was in attendance throughout the meeting mentioned the York Local Plan timescale and noted that nothing more would be heard until after the September City Council meeting, and the 'Rewiring Public Services' programme.

14/197 – TO RECEIVE THE CLERK'S REPORT:

(a) Progress on the replacement of the Baldock tree (Min. 14/171a)

The Clerk reported that there is now a strong possibility that the Baldocks will be able to install a seat on the Green in Upper Poppleton. Should that happen there will be no need to replace the tree on the riverbank.

(b) Progress on the repairs to the bus shelter in Main Street (Min. 14/171b)

Ken Falkingham has completed the repairs to the bus shelter.

(c) Progress on the bus shelter at the bus stop by the bridge in Millfield Lane (Min. 14/171c)

No news to report on this subject.

(d) *Progress on removing the ash tree branch at Wylde Green (Min. 14.175g iii)*

The planning application for work to the tree in the Conservation Area has been sent to the City Council.

(e) *Progress on the removal of building material in front of Ash Grove House (Min. 14/175i)*

It was noted that the skips have been moved but that two large bags of building materials remain. The area where the skips have been located is badly scarred. The Clerk is to ask for the verge to be reinstated. **(Action Clerk)**

(f) *Progress on amendments to speed limits (Min. 14/187)*

The Clerk confirmed that he had written to the City Council regarding the Parish Council's wishes on the speed limits.

14/198 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

14/198/1 - The Clerk referred to the following item of correspondence:-

An email from the Millennium Green Trust thanking the Parish Council for the grant.

14/198/2 - It was noted that the correspondence received since the July meeting, as listed below, had already been circulated to the Councillors

- (a) Esther Priestley – CYC - Response re Riverside Walk trees
- (b) LGBCE - Electoral Review - final boundaries
- (c) NYCC - Footpath Order notice
- (d) Poppleton Community Trust - Minutes of the Executive Committee meeting held on 5 August 2014
- (e) YLCA - North Yorkshire Health and Wellbeing newsletter July 2014
- (f) YLCA - White Rose Update

14/199 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 18 August 2014. The reports reflected the receipts and payments below. The bank balances at 18 August were:

Current Account	£500.00
Business Money Manager Account	£23,248.34
National Savings Investment Account	£14,802.82

(b) *Accounts for payment (net of VAT);*

1709	Millennium Green Trust	Grant	£800.00
1710	The Conservation Volunteers	Removing Himalayan balsam in Warren Lea	£400.00
1711	Poppleton Community Trust	Room hire – July	£20.70
1712	Ken Falkingham	Bus shelter repairs	£1,226.00
1713	James Mackman	Salary – August	£463.78
1714	Post Office Ltd	Tax – August	£116.00
1715	James Mackman	Expenses	£29.24

(c) *Income Received*

None

(d) To consider revisions to the Financial Regulations

Cllrs. had been given a copy of the proposed revised Financial Regulations prior to the meeting. It was resolved that they be adopted.

(e) To consider a request from the Poppleton Youth Action Group for a grant

It was resolved to grant the £1,000 provided in this year's budget to the Poppleton Youth Action Group.

(f) To consider a request from the Poppleton Community Railway Nursery for a grant

It was resolved to grant the £300 provided in this year's budget to the Nursery.

(g) To agree to amend the bank mandate

It was agreed that the bank mandate be amended. Signatories were agreed as Cllrs. Bradley, Craven, Jones, Powell, Reynolds and the Clerk. **(Action Clerk)**

14/200 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the July Parish Council meeting and considered by the Planning Committee. The table below shows the plan that has been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 14/01385/FUL – Two-storey side and single-storey rear extension at 4 Poppleton Hall Gardens by Mr Jon Dunning.	The Parish Council has no objections but wishes to point out that as the trees are in the Conservation Area the Conservation Architect and the Tree Preservation Officer should visit the site and look at the property before any of the trees are felled or cut back.
Ref: 14/01495/FUL – Two-storey and single-storey side extension at Inspire 2 Independence (I2i) Ltd, Independence House, Millfield Lane by Mr Matthew Gore.	The Parish Council does not object but considers that no vehicle parking should be allowed outside the perimeter of the application in order to allow passage for buses, large lorries delivering to the Millfield Lane Business Park and of course taking cognisance of the closeness of the exits from the Manor Academy and the likelihood of 40% of traffic from the British Sugar Site.
Ref: 14/01580/FUL – Two-storey front and side extension at 49 Millfield Lane by Ms Janice Macdonald.	No objections
Ref: 14/01719/FUL – Two-storey rear extension at 16 Midway Avenue by Mrs Vanessa Connolly.	The Parish Council has no objections but as this site has been developed over many years we request that any future development rights are withdrawn in order to control further spread.
Ref: 14/01739/FUL – Variation of condition 3 of permitted application 11/02810/FUL to alter materials at The Millfield, White Rose Close by	Ref: 14/01739/FUL – Variation of condition 3 of permitted application 11/02810/FUL to alter materials at The Millfield, White Rose Close by Miss Victoria Harper.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

Ref: 14/00767/ADV – Display of 2no. illuminated fascia signs (retrospective) at Costcutter 10-12 Allerton Drive by Cardtronics UK Ltd Trading as Cashzone.

Ref: 14/01267/FUL – Single-storey side extension at 16 Poppleton Hall Gardens by Mrs Ruth Debney.

It was noted that the following application had been withdrawn:

Ref: 14/01145/FUL – Single-storey rear extension at Woodhouse Farm, Lords Lane by Mr C Chisholm.

14/201 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

Cllrs. are to be provided with the current grass cutting specification prior to the September meeting when the subject will be discussed. **(Action Clerk)**

(b) The Moat Fields

No report.

(c) Allerton Drive garden

No report

(d) The Cartsheds and Wildlife area

The Clerk reported that Ken Falkingham is to carry out the reflooring work on 23 September. A working party to clear the Cartshed bays is being organised.

It was noted that some of the items stored in the Cartshed have woodworm and that there is a hole on the roof underfelt. It was agreed that the Cartshed would be inspected after the new flooring has been laid.

(e) The management of Parish Council woodland including

i. Consideration of awarding a contract to TCV to look after Warren Lea on an annual basis

A quotation from The Conservation Volunteers for work on Warren Lea was considered. There were four separate projects in the quotation. It was agreed that more thought needed to be given to the content of the quotation and that revised costings should be sought. **(Action Cllr. Jones)**

ii. Repairs to fencing by Warren Lea

The Clerk reported that he had advised the City Council of a broken post in the fencing bordering Warren Lea in Main Street.

(f) The War Memorial

No report on the War Memorial. Cllr. Powell is arranging a meeting with interested parties to discuss the Remembrance Day Service on Upper Poppleton Green.

(g) Trees

i. To note progress on the tree works at Riverside Walk

The dispute with the City Council over what action to take regarding the works to the trees appears to have been resolved and permission to carry out the work is expected within the next few days.

ii. The offer of twelve oak trees

It was agreed that the Poppleton Community Railway Nursery be asked if they would accept the trees and grow them on for the Parish Council with a view to having them planted at some future time. **(Action Clerk)**

(h) Verge protection in Main Street and Ousemoor Lane

It was noted that Ken Falkingham had quoted for “bird mouth” fencing for the three corners of the triangle. It was also noted that the City Council has identified the area as having been registered as Common Land under the 1965 Commons Registration Act and that certain legal processes would need to be gone through before permission to erect any fencing could be made. The City Council is looking into this and will report back in due course.

(i) Removal of building material in front of Ash Grove House

See minute 14/197e above.

(j) Removal of chippings from the riverbank

It was agreed that a letter be sent to the School asking them that, if they still required the chippings by the riverbank, they should arrange for them to be moved as soon as possible. **(Action Clerk)**

14/202 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

6 Jul	Theft	Fuel taken, not paid for – 1 arrest	Great North Way
7 Jul	Theft	Plant pot taken	Severn Green
22 Jul	Burglary commercial	Tools taken	Rose Avenue
24 Jul	Burglary commercial	2.5 tonne roller taken	Rose Avenue
26 Jul	Auto crime	Moped taken	Severn Green

PCSO Colley reported that crime against last year is down 1%.

14/203 – TO RECEIVE REPRESENTATIVES’ REPORTS

Cllr. Powell reported on the Rural West Team meeting held on 28 July

14/204 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Diamond Jubilee Footpath extension

Cllr Craven reported that the ownership of the tunnel under the railway line had been established but that there were problems with the owner (Evans) of the land to the south of the tunnel and the tenant of the land to the north of the tunnel. It was agreed that an approach should be made to Evans to see if, in principle, they would grant a permissive right of way over their land. **(Action Cllr. Craven)**

(b) Thickpenny Farm

It was reported that North Yorkshire County Council has issued a Notice of the making of a Definitive Map Modification Order for the footpath in question with a closing date of 25 September.

14/205 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was agreed that none of the current training events on offer were appropriate for the Councillors.

14/206 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

The Clerk reported that 21 Tweets have been made and that there are now 33 followers.

14/207 – TO CONSIDER A PROGRESS REPORT ON A NEIGHBOURHOOD PLAN FOR POPPLETON

Cllr. Jones reported that

- More meetings have been held with two Councillors from Upper Poppleton Parish Council.
- Three consultations have been arranged. On 9 September 30 people selected by the working group will meet at the Poppleton Centre. On 25 September there will be a meeting with people who run businesses in Poppleton. An open meeting has been arranged for 6 October.
- Locality has been contacted with the aim of securing £7,000 funding for the project.

14/208 – TO RECEIVE A PROGRESS REPORT ON THE YORK LOCAL PLAN

City Cllr. Chris Steward reported that 2,000 replies from the public had been received. These are being collated and analysed.

14/209 – TO CONSIDER THE FUTURE OF THE PARISH COUNCIL’S WEBSITE

There was a discussion on the appearance of the current Parish Council website and that there were unused buttons on the second page. It was agreed that the Clerk ask Peter Hawkins if the all the buttons could be put on the first page so that any added pages would be seen. (Action Clerk)

14/210 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
9 Sep	Neighbourhood Planning	Poppleton Centre/ 7.00pm	Powell, Jones, Clerk
17 Sep	Poppleton Community Trust	Poppleton Centre/ 7.00pm	Bradley
23 Sep	Neighbourhood Planning	Poppleton Centre/ 6.00pm	Powell, Jones,
6 Oct	Neighbourhood Planning	Poppleton Centre/ 7.00pm	All
TBA	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley

14/211 – TO CONSIDER MINOR MATTERS

None.

14/212 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

14/213 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 SEPTEMBER 2014

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 15 September 2014.

The meeting closed at 8.58 pm.

Chairman.....

Date.....2014

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