

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 28 APRIL 2014

PRESENT:

Cllr. G A Bradley (Chairman)

City Cllrs. Ian Gillies and Chris Steward

Cllr. J L Craven

Cllr. E M Jones

Cllr. P H F Powell

Mr B J W Mackman (Clerk)

Cllr. C S Walsh.

14/081 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No name was put forward. It was noted that Roger Keeling had resigned as a Parish Councillor so there are now two vacancies. The Clerk reported that he had advised the City Council of Roger's resignation and had put up the appropriate notice on the notice boards.

14/082 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14/083 – PUBLIC PARTICIPATION

None.

14/084 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies.

14/085 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 17 MARCH 2014

The minutes of the Parish Council meeting held on 17 March 2014, having been circulated prior to the meeting, were approved and signed.

14/086 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:-

- There had been no progress on the British Sugar site
- Royal Mail has agreed to repaint the post boxes in Poppleton
- He has submitted an expression of interest in having a cricket pitch in the field that lies between the football club and the first house in Millfield Lane
- "Community Conversations" is coming to Rural West Ward. There will be a meeting in Copmanthorpe on 29 May when the Councillor Leader, James Alexander, will be in attendance.

Cllr Gillies also

- Gave an update on the A59 Park & Ride project.
- Gave an update on the Tour de France

It was agreed to bring agenda item **14/103** to this point in the meeting. For clarity, the minute is recorded below.

14/087 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported on the progress on scanning the Parish Council's minutes books (Min. 14/035c). The offer to scan the Parish Council's records was made in 2003. The Clerk reported that the City Council's Community Collections & Outreach Archivist had written to say "As a general rule we're not going to be creating or accepting copies of original records into the archive. We're looking to support communities and develop an understanding of where the records of these groups are held, rather than seeking to obtain copies. We are offering Explore as a place of deposit for original records, but we also realise that many organisations choose to keep their own records in appropriate local locations. If the Parish Councillors feel that there is a specific agenda for having copies created then we're happy to discuss this further on a case by case basis."

It was resolved not to proceed with scanning the Parish Council's documents. It was agreed that the Clerk and Cllr. Powell would systematically look through all the historical documents to determine which should be kept and which could be disposed of. **(Action Cllr. Powell and Clerk)**

14/088 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

14/088/1 - The Clerk referred to the following items of correspondence:-

- (a) Ainsty (2008) Internal Drainage Board - Notice of appointment etc
- (b) A letter from the CAB thanking the Parish Council for its donation
- (c) Julian Sturdy MP - Surgery posters
- (d) An offer of six month's free membership from the Open Spaces Society
- (e) An email from the Poppleton Community Trust thanking the Parish Council for the grant towards the air conditioning
- (f) An email from Roger Keeling notifying his resignation as a Parish Councillor

14/08823 - It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors

- (a) A letter from Allan Roberts, The Hedgeman, announcing his retirement
- (b) City of York Council- Static caravan reply
- (c) CYC - Community Conversations
- (d) North Yorkshire Fire Brigade Union - Fire Cover Review letter

14/089 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 28 April 2014. The reports reflected the receipts and payments below. The bank balances at 28 April were:

Current Account	£500.00
Business Money Manager Account	£42,142.54
National Savings Investment Account	£14,802.82

(b) Accounts for payment (net of VAT);

1681	Poppleton Community Trust	Room hire – March	£20.70
1683	YLCA	Annual subscription	£501.00
1684	James Mackman	Salary – April	£463.98
1685	Post Office Ltd	Tax – April	£115.80
1686	James Mackman	Expenses	£72.42
1687	Peter Turpin Associates	Spring Newsletter	£273.00

(b) *Accounts for payment (net of VAT);*

1688 Broker Network Annual insurance premium £674.95

(c) *Income Received*

None

(d) *To agree to pay the YLCA subscription of £501.00*

It was agreed to pay the annual subscription.

(e) *To agree the Statement of Accounts on the Annual Return*

The Clerk gave an explanation of the figures in the Statement of Accounts on the Annual Return. It was agreed that the amounts quoted were correct and the Chairman and Clerk then signed the Return.

(f) *To agree the Annual Governance Statement on the Annual Return*

The Cllrs. considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the relevant questions is “Yes” and the Chairman and Clerk then signed the Return.

14/090 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the March Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

Details of Planning Application	Comments
Ref: 14/00520/FUL – First floor side extension at 36 Nursery Road by Mr Heath Lanzillotti	No objections
Ref: 14/00586/FUL – Single-storey side extension, replacement attached garage to side and porch to front at 67 Millfield Lane by Mr Andrew James.	No objections
Ref: 14/00657/TPO - Fell Scots Pine (T1, T2), Trees protected by Tree Preservation Order No 1/1970 at 36 Church Lane by Mr R Pulleyn.	No objections
Ref: 14/00687/TPO - Various Tree works including some felling (see report) to Trees protected by Tree Preservation Order No 1/1970 at River Ouse Manorial Land Main by Mr James Mackman.	We support the application.
Ref: 14/00766/FUL – Installation of ATM (retrospective) at Costcutter 10-12 Allerton Drive by Cardtronics UK Ltd Trading as Cashzone.	No objections
Ref: 14/00767/ADV – Display of 2no. illuminated fascia signs (retrospective) at Costcutter 10-12 Allerton Drive by Cardtronics UK Ltd Trading as Cashzone.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 14/00146/FUL – Single-storey rear extension linking house to annexe (revised scheme) at 24 Church Lane by Mr James Gore.
- Ref: 14/00208/FUL – Single-storey attached annex to rear, replacement stable block and detached garage (part-retrospective) at 32 Church Lane by Mrs Pinder.
- Ref: 14/00360/FUL – First floor extension to rear at 18 Hillcrest Avenue by Mr Jean-Paul Gordon.
- Ref: 14/00369/FUL – Change of use of industrial unit (use class B1, B2, B8) to training studio (use class D1) at 7 Evans Business Centre, Rose Avenue by Mr Justin Shepherd.
- Ref: 14/00401/FUL – Two-storey side and single-storey rear extension (amended scheme) at 12 Hawthorne Close by Mr & Mrs Dundas.
- Ref: 14/00431/FUL – Single-storey rear extension at 41 Millfield Lane by Mrs K Messinger.

The Clerk reported that the City Council's Planning Department had said that planning permission was not needed for the static caravan currently located in the front garden of 41 Millfield Lane.

14/091 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was agreed that the grass in the Allerton Drive Garden should be cut as soon as possible.
(Action Clerk)

(b) The Moat Fields

Cllr. Craven gave a report from the Moat Fields Management Group.

(c) Allerton Drive garden

The grass is to be cut.

(d) The Cartsheds and Wildlife area

No report on this subject.

(e) The management of Parish Council woodland

The Clerk reported that the City Council still hasn't given permission to carry out the work to the trees by the bungalows in Riverside Walk.

(f) The War Memorial

Cllr. Powell reported that the work to the War Memorial has been completed, the site cleared and the embankment has been seeded. It had been necessary to use six more gabions than originally planned. Four extra tons of limestone crush had been used and extra flags provided round the base of the War Memorial. The total extra cost was £1,648. It was resolved to accept this cost.

Cllr. Bradley said that he would write a letter of appreciation, as Chairman, to the contractors, Historical Property Restoration Ltd.

The Clerk reported that he had been in contact with the War Memorial Trust and had been sent the papers to complete for the grant claim.

Cllr. Jones suggestion that ground ivy be grown on the embankment to prevent erosion was accepted. **(Action Cllr. Bradley and Clerk)**

(g) Repairs to the bus shelter

It was reported that Cllr. Powell had drawn up a specification but the Clerk had not yet secured any quotations for the work. **(Action Clerk)**

(h) The offer of twelve oak trees

The offer of twelve oak trees was discussed. It was agreed that the Clerk should ask the Poppleton Community Trust, The Wildlife Trust, the Moat Fields Management Group if they would like to have some or all of the trees. It was also suggested that some of the trees could be planted in the verge in Broad Lane. **(Action Clerk)**

(i) Resurfacing the St Everilda's car park

Discussion on this subject was deferred until the May meeting

(j) The provision of tubs/bollards to protect verges

The problem of the disappearance of the verge between the Community Centre and the triangle and the verge round the triangle was discussed. It was agreed that Cllr. Craven would draw up a specification for the provision of suitably spaced bollards to prevent vehicles being driven over the verges. The Clerk is to obtain a quotation from Ken Falkingham for the work. **(Action Cllr. Craven and Clerk)**

14/092 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

1 Mar	Burglary dwelling	Attempted burglary	Hutton Close
2 Mar – 7 Mar	Theft x 6	Items taken from store – 2 arrests	Great North Way
9 Mar	Theft	Potted plants taken.	Long Ridge Lane
13 Mar	Burglary other	Cycles taken, insecure garage.	Millfield Lane
19 Mar	Theft	Items from store x 2 – 1 arrest	Great North Way
23 Mar	Fraud	Fuel taken, no payment – ongoing enquiries re CCTV	Great North Way
24 Mar	Theft	Items from store – 1 arrest	Great North Way
26 Mar	Burglary other	Cycle taken from garage	Calder Avenue
28 Mar	Theft	Items from store – 1 arrest	Great North Way

PCSO Colley reported that figures at the moment, against last year show a reduction of 50% for overall crime. As it's so early in the year this is not representative.

We finished last year up by 1.2% against the previous year, overall, having had reductions in the previous 5 years.

14/093 – TO RECEIVE REPRESENTATIVES' REPORTS

- (a) Cllr. Jones reported on the Traffic Group meeting held on 26 March
- (b) Cllr. Powell reported on the PCT Executive meeting held on 16 April

14/094 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Diamond Jubilee Footpath extension

Cllr. Craven reported that the person he had been dealing with had now moved jobs. He has the name of a new contact and will pursue the subject with him.

(b) Thickpenny Farm

No news on this subject.

14/095 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was again noted that YLCA training events would be re-starting soon.

14/096 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

The Clerk reported that he has added three more tweets. There are now 17 followers.

14/097 – TO CONSIDER THE CITY COUNCIL’S RESPONSE TO THE POSSIBILITY OF EXTENDING THE CYCLE PATH ALONG MILLFIELD LANE TOWARDS MAIN STREET

Cllr. Jones reported having no further news on this subject.

14/098 – TO AGREE ITEMS TO INCLUDE ON THE REGISTER OF COMMUNITY ASSETS

The Councillors agreed to submit their ideas for items to be included on the Register to the Clerk for him to collate and present to the May meeting. **(Action Cllrs. and Clerk)**

14/099 – TO CONSIDER THE DESIGN OF A BUS SHELTER AT THE BUS STOP BY THE BRIDGE IN MILLFIELD LANE

The Clerk tabled a number of bus shelter designs. It was agreed to proceed with the “Arun” design being a three-bay shelter with a triangular-shaped top. **(Action Clerk)**

14/100 - TO CONSIDER PLANS FOR THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION

It was reported that the judges had visited the village on 3rd April. They had made no comments to date. They will be paying a second visit in mid-July. The tubs round the village are to be replanted with summer plants at the end of May.

14/101 – TO CONSIDER A RESPONSE TO THE CONSULTATION ON THE ALLERTON PARK INCINERATOR

It was agreed not to respond to the consultation.

14/102 – TO CONSIDER A REPORT ON NEIGHBOURHOOD PLANS

Cllr. Jones tabled a report on Neighbourhood Plans. She is hoping to arrange a meeting of interested people to take the subject forward. **(Action Cllr. Jones)**

14/103 – TO AGREE CONSULTATION PROCEDURES ON THE YORK LOCAL PLAN

Cllr. Powell, having received a copy of Further Sites consultation and Appendices 1 to 12, had created a map showing the new sites in our area under consideration. This was tabled for information. He described where each individual site was situated and agreed to follow up any future amendments. It was agreed that Cllr. Powell should consult with Upper Poppleton Parish Council and prepare a further paper for consideration at the May Parish Council meeting. **(Action Cllr. Powell)**

14/104 – TO AGREE TO THE PRODUCTION OF A SPRING NEWSLETTER

The production of a spring newsletter was authorised.

14/105 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
1 May	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley
7 May	Poppleton Transport Group re A59 Park & Ride	Site Office/ 11.00am	Powell, Jones
15 May	Ward Team	Askham Richard village hall/ 10.00am	Powell
15 May	Julian Sturdy – Parish Meeting	St Thomas’ Church, Osbaldwick/ 7.00pm to 8.30pm	All
29 May	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	
29 May	Rural West York Ward “Community Conversations”	Copmanthorpe Methodist Church/ 6.00pm to 8.00pm	All
5 Jun	YLCA York Branch	Folk Hall, New Earswick/ 7.00pm	Powell, Bradley

14/106 – TO CONSIDER MINOR MATTERS

None.

14/107 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

To consider:

The proposal for a cricket club in the village

The protection of grass verges

The revision of Financial Regulations

14/108 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 MAY 2014

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 19 May 2014.

The meeting closed at 9.52 pm.

Chairman.....

Date.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
Tel: 01904 399277 - email jmackman@tesco.net