

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 18 NOVEMBER 2013

PRESENT:

Cllr. G A Bradley (Chairman)

City Cllr Ian Gillies

Cllr. J L Craven

Cllr. E M Jones

Cllr. R Keeling

One member of the public

Cllr. P H F Powell

Cllr. C S Walsh

Mr B J W Mackman (Clerk)

13/241 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No name was put forward.

13/242 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

13/243 – PUBLIC PARTICIPATION

None.

13/244 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Cllrs. being present there were no apologies.

13/245 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 21 OCTOBER 2013

The minutes of the Parish Council meeting held on 21 October 2013, having been circulated prior to the meeting, were approved and signed.

13/246 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:-

- The City Council had conducted a speed survey in Long Ridge Lane which showed that the mean speed of vehicles travelling west was 22.5 mph and those travelling east was 23.2 mph. The percentages of vehicles above the limit were: west 3.3% and east 7.7%
- There was no further news on the provision of a cricket pitch in the village
- It is Permitted Development regulations which are to be suspended for the duration of the 2014 Tour de France, not Planning Regulations
- The Boundary Commission has decided that the Parish of Copmanthorpe will be removed from the Rural West York Ward and the Parish of Skelton will be added to it

13/247 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Flooding by the shops in Allerton Drive (Min. 13/223a)*

There was no progress to report.

(b) *Progress on the installation of the Village sign near Kyle Way (Min. 13/223b)*

Cllr. Powell reported that he had approved the new bricks and concrete topping and that we are now waiting for the work to be done. **(Action Clerk)**

(c) *Progress on scanning the Parish Council's minutes books (Min. 13/223c)*

There was no progress to report.

(d) *Progress on putting Parish Council Newsletters on the website (Min. 13/223d)*

It was agreed that the email addresses of Councillors shown on Newsletters should be redacted. The Newsletters will then be put on the Parish Council's website. **(Action Clerk)**

13/248 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

13/248/1 - The Clerk referred to the following items of correspondence:-

- (a) Correspondence from the City Council regarding a bonfire at the allotments in Millfield Lane which had been dealt with by Paul Sanderson
- (b) A request for funding grass cutting from St Everilda's Church
- (c) A request for funding from Poppleton Under 5s
- (d) A request for funding from the Poppleton Youth Action Group
- (e) A request for funding from the Poppleton Community Trust

13/248/2 - It was noted that the following correspondence received since the October meeting, as listed below, had already been circulated to the Councillors

- (a) Clerk & Councils Direct - November 2013 - Issue 90
- (b) City of York Council - York After 5
- (c) Julian Sturdy MP – a letter and a poster advertising his surgeries for the next six months
- (d) Rural Action Yorkshire - RAY News - October 2013
- (e) Upper Poppleton Parish Council - Minutes of 14 October

13/249 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 18 November 2013. The reports reflected the receipts and payments below. The bank balances at 18 November were:

Current Account	£500.00
Business Money Manager Account	£52,610.81
National Savings Investment Account	£14,692.62

(b) Accounts for payment (net of VAT);

1643	Poppleton Community Trust	Room hire – October	£20.70
1644	James Mackman	Salary – November	£463.98
1645	Post Office Ltd	Tax – November	£115.80
1646	James Mackman	Expenses	£68.16
1647	YLCA	9 copies Good Cllrs. Guide	£18.00
1648	York Poppy Appeal	Wreath	£17.00

(c) Income Received

None Nil

(d) To note the proposed budget for 2014-15

The Clerk tabled a draft budget for 2014-15 which was noted and will be considered at the Parish Council meeting in January.

(e) To consider a request from the Poppleton Community Trust to release the monies provided in this year's budget

It was agreed to defer a decision on releasing this year's budgeted money for the Trust. It was agreed that the Trustees be invited to attend the January meeting to answer questions on funding. **(Action Clerk)**

13/250 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the October Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 13/03326/FUL – Single-storey rear extension at The Cedars, 2 Hallgarth Close by Mr Richard Harper.	No objections
Ref: 13/03351/TPO – Crown reduce by 4 to 5m Lime (T1), Reduce Scots Pine (T2), Trees protected by Tree Preservation Order 1/1970 at Lime Tree House, 15a Hillcrest Avenue by Mr Nicholson.	No objections
Ref: 13/03354/FUL – Change of use of agricultural land to sport pitches, allotments, and informal landscaped open space. Hard surfaced recreational area, excavation of pond and associated footpaths, car parking and 6m high ball fencing at land to rear of Field View and Avondhu, Millfield Lane by Manor C E Academy.	No objections
Ref: 13/03406/LBC – Internal and external alterations including replacement doors and drive way at Fruit Farm, 1 Main Street by Mr Ian Kitching.	No objections
Ref: 13/03519/TCA – Fell 3x evergreen trees in the Conservation Area at 1 Poppleton Hall Gardens by Mr Paul Gibson-Simpson.	No objections
Ref: 13/03542/FUL – Single-storey side extension at St Everilda’s Church, Church Lane by Revd Jeremy Sylvester.	No objections

(b) To note Local Authority Planning Decisions

It was noted that no planning applications had been approved by the Local Planning Authority since the October Parish Council meeting.

It was noted that the following applications had been withdrawn:

- Ref: 13/03086/LBC – Addition of new steel structure to existing barn, rebuilding of upper section of rear barn wall, addition/overlay of new barn floor and underfloor heating system, replacement timber staircase and enlargement of approved roof light windows at 36 Church Lane by Mrs Mary van Tol.

13/251 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

No news to report.

(b) The Moat Fields

No news to report on this subject.

(c) Allerton Drive garden

Cllr. Jones reported that she had cleared the bottom of the hedge and that the City Council had removed the arisings. It was agreed that the hedge should be cut again. **(Action Clerk)**

(d) The Cartsheds and Wildlife area

- i. It was noted that the willow tree by the Cartsheds has grown very high. The Wildlife Trustees are to be asked if they wish for the willow tree to be reduced in height. **(Action Clerk)**
- ii. It was noted that Wendy Stutton has had the fences at the bottom of the footpath between Hillcrest Avenue and Church Lane replaced. Access by buggies as well as pedestrians is now possible and the area is looking better. The Clerk is to write to Mrs Stutton to thank her for having the work done. **(Action Clerk)**

(e) The management of Parish Council woodland

The Conservation Volunteers are to work on Warren Lea on 27 and 28 November.

(f) Repairs to the War Memorial

No news to report on this subject.

(g) Work to Common Land trees and bushes including pollarding ash trees

No quotations had been received for reducing the ash trees in front of the bungalows numbered 1 to 7 in Riverside Walk to ten feet. The Clerk is to obtain three quotations for the work and, in conjunction with the Chairman, was authorised to award the contract for the work to a quotation with a limit of £5,000. **(Action Clerk and Cllr. Bradley)**

(h) Repairs to the car park at St Everilda's Church and provision of street light

The surface of the car park is breaking up in places and puddles are forming with a small amount of rain. It was agreed that the Clerk, in conjunction with the Chairman, should authorise the City Council to make the appropriate repairs within a cost limit of £2,000.

It was agreed that the subject of a street light in the area would not be pursued.

13/252 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

11 Oct	Theft	Purse taken from staff room	Ings Lane
28 Oct	Theft	Fuel taken without payment	Great North Way
31 Oct	Theft	Bin taken	Opus Avenue

PCSO Colley reported that figures against last year show an increase in overall crime of 2.0%.

13/253 – TO RECEIVE REPRESENTATIVES' REPORTS

(a) Cllr. Powell reported on

- i. The Ward Team meeting held on 31 October
- ii. The Act of Remembrance held on 10 November

(b) Cllr. Jones reported on the British Sugar site development meeting held on 11 November

(c) Cllr. Bradley reported on the PYAG meetings held on 25 September and 24 October.

13/254 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Diamond Jubilee Footpath extension

It was reported that the City Council has obtained proof of ownership of the land around the tunnel under the railway line from the Land Registry. Most of the land belongs to Evans, the developer of York Business Park. Evans has allowed Network Rail to use the footpath. We are endeavouring to obtain Network Rail's consent to use their footpath prior to asking Evans for consent.

(b) Thickpenny Farm

Mrs Grice's application for a Definitive Map Modification Order has been denied. She is to appeal against the decision.

13/255 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that there were no suitable training courses available at the moment. It was agreed that the YLCA be asked to run a course for new Cllrs. and one on the subject of electronic media in Local Government. (Action Clerk)

13/256 – TO RECEIVE A REPORT ON THE 2013 YORKSHIRE IN BLOOM COMPETITION AND CONSIDER ENTERING THE 2014 COMPETITION

The Clerk distributed copies of an Income and Expenditure statement for the 2013 Competition and a budget for the 2014 Competition both produced by Mike Walker and these were noted.

It was noted that the tubs have been replanted.

It was agreed that the Parish should enter the 2014 Competition.

13/257 – TO REPORT PROGRESS ON THE USE OF SOCIAL MEDIA AS A MEANS OF COMMUNICATION

No news on this subject

13/258 – TO DISCUSS THE PRIORITIES THROUGH THE LONG RIDGE LANE CHICANE

It was noted that cyclists had difficulty following the kerb line owing to potholes and gulley grates.

13/259 - TO CONSIDER WHETHER TO PROCEED WITH A NEIGHBOURHOOD PLAN

It was agreed to defer discussion on this subject until more information is available. Cllr. Bradley is to produce a fact sheet for Cllrs. to consider. (Action Cllr. Bradley)

13/260 – TO CONSIDER THE CITY COUNCIL’S RESPONSE TO THE POSSIBILITY OF EXTENDING THE CYCLE PATH ALONG MILLFIELD LANE TOWARDS MAIN STREET

The City Council had responded to the Parish Council’s request to extend the cycle lane. It would be necessary to widen the footpath to three metres to enable pedestrians and cyclists to be kept apart. After discussion it was agreed that to have a cycle path that crossed the entrance/exit to three streets was not a good idea. Instead, it was agreed that the City Council be asked for advice about having a cycle lane marked along each side of the road on Millfield Lane between Ebor Way and Manor Academy. (Action Clerk)

13/261 – TO DISCUSS THE PROPOSITION TO HOLD A REFERENDUM ON THE QUESTION OF HAVING JUST ONE PARISH COUNCIL FOR POPPLETON

After discussion it was agreed not to proceed with a referendum. The Chairman agreed to approach the Chairman of Upper Poppleton Parish Council to revise the notes previously prepared on the subject of a joint Parish Council. (Action Cllr. Bradley)

13/262 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 Nov	Rural West York Residents’ Forum	Askham Bryan Village Hall/ 7.00pm	Powell
21 Nov	Poppleton Transport Group re A59 Park & Ride	Site Office/ 11.00am	Powell, Jones
21 Nov	City Budget Consultation	Methodist Hall 6.00pm to 8.00pm	All
30 Nov	YLCA Planning Course	Royal York Hotel/ 10.30am	Jones
12 Dec	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley
16 Jan	Rural West York Ward Team	Askham Richard village hall/ 10.00 am	Powell

21 Jan	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	
--------	---	--------------------------	--

13/263 – TO CONSIDER MINOR MATTERS

None arising.

13/264 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Adoption of new Standing Orders

13/265 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 20 JANUARY 2014

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 20 January 2014.

The meeting closed at 9.45 pm.

Chairman.....

Date.....

James Mackman, Clerk 10 Fairfields Drive, Skelton, York, YO30 1YP
 Mobile: 07715 048249 - email jmackman@tesco.net