

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 21 OCTOBER 2013

#### **PRESENT:**

Cllr. P H F Powell (Acting Chairman)      City Cllr Ian Gillies

Cllr. E M Jones                                      One member of the public

Cllr. R Keeling

Cllr. C S Walsh                                      Mr B J W Mackman (Clerk)

Four members of the Moat Field Management Group attended the meeting to listen to Paul Morrison from the City Council's Safer York Partnership talk to the Parish Council about Dog Control Orders. Mr Morrison said that the current legislation on Dog Control Orders will be superseded by an Act of Parliament "Community Protection Order (public space)" which is likely to become law in May 2014. Under the new legislation Dog Control Orders would need the support of the City Council and the Police Crime Commissioner. The City Council had created a list of priorities and the Nether Poppleton problem would be ranked quite low. Mr Morrison recommended that no action be taken on the implementation of a Dog Control Order until the new Act was in place.

Mr Morrison answered questions raised by the Parish Councillors and the Moat Fields Management Group.

#### **13/217 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

No name was put forward.

#### **13/218 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **13/219 – PUBLIC PARTICIPATION**

None.

#### **13/220 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies for absence were received and approved from Cllr. G A Bradley and Cllr. J L Craven.

#### **13/221 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 16 SEPTEMBER 2013**

The minutes of the Parish Council meeting held on 16 September 2013, having been circulated prior to the meeting, were approved and signed.

#### **13/222 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY**

City Cllr. Ian Gillies reported that:-

- Following complaints about dangerous driving in Long Ridge Lane the City Council is to conduct a speed survey
- A forum has been set up for the development of the British Sugar site. Besides the developers, the City Council and City Councillors there are three places still available. It was agreed that Cllrs Powell and Jones would attend the forum to represent the Parish Council
- There is a possibility that a cricket pitch could be installed in the field in Millfield Lane between the Poppleton Tigers ground and the houses.
- Planning regulations are to be suspended for the duration of the 2014 Tour de France event to enable those attending the event to park their vehicles in places that are usually forbidden.

#### **13/223 – TO RECEIVE THE CLERK'S REPORT:**

The Clerk reported

(a) *Flooding by the shops in Allerton Drive (Min. 13/199b)*

There was no progress to report.

(b) *Progress on the installation of the Village sign near Kyle Way (Min. 13/199c)*

Cllr. Powell reported that he had spoken to the City Council who are having difficulty in obtaining the bricks as per the specification. Awaiting further information from CYC (Action Cllr Powell)

(c) *Progress on scanning the Parish Council's minutes books (Min. 13/199d)*

There was no progress to report.

(d) *Progress on putting Parish Council Newsletters on the website (Min. 13/199e)*

There was no progress to report.

### **13/224 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

13/224/1 - *The Clerk referred to the following items of correspondence:-*

- (a) Ainsty (2008) Internal Drainage Board - Completion of Audit statements for notice board
- (b) CYC - Community Conversations in York
- (c) CYC - Democracy posters
- (d) PKF Littlejohn - Annual Return returned and fee note
- (e) PYAG – An email thanking the Parish Council for the grant
- (f) SmartWater Technology – Receipt of a tube of SmartWater

13/224/2 - *It was noted that the following correspondence received since the September meeting, as listed below, had already been circulated to the Councillors*

- (a) Barry Otley - Free event - Fungal Foray Sunday 6th October 2pm
- (b) Dee Marshall - Turning Yorkshire Yellow - Tour de France
- (c) Gerry Jackson - Moat Fields Management Group - agenda and minutes
- (d) North Yorkshire Fire & Rescue Authority - Annual accounts
- (e) Poppleton Community Trust - Minutes of Executive meeting - 5 August

### **13/225 – FINANCE**

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 21 October 2013. The reports reflected the receipts and payments below. The bank balances at 21 October were:

Current Account	£500.00
Business Money Manager Account	£53,339.78
National Savings Investment Account	£14,692.62

(b) *Accounts for payment (net of VAT);*

1633	Poppleton Youth Action Group	Grant	£1,000.00
1635	Poppleton Community Trust	Room hire – September	£31.05
1637	James Mackman	Salary – October	£463.98
1638	Post Office Ltd	Tax – October	£115.80
1639	James Mackman	Expenses	£46.07
1640	PKF Littlejohn	External audit fee	£200.00
1641	Moat Fields Management Group	Refund of VAT	£38.00

(c) *Income Received*

City of York Council	2 <sup>nd</sup> half year's precept	£10,500.00
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(d) *To agree to purchase a wreath for Remembrance Sunday*

It was agreed that a wreath should be bought for the Chairman to lay at the War Memorial on Remembrance Day. (Action Clerk)

### 13/226 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the September Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

<p>Ref: 13/02938/FUL – Two-storey and single-storey rear extension and detached annex to rear at 24 Church Lane by Mr James Gore.</p>	<p>The Parish Council objects on the following planning grounds.</p> <ul style="list-style-type: none"><li>• This is overdevelopment of the site</li><li>• It is backland development</li><li>• There would be a loss of amenity facilities to the plot and adjoining neighbours</li><li>• It is not consistent with Nether Poppleton Conservation Area or the Poppleton Village Design Statement.</li></ul> <p>The Parish Council recommends refusal and requests a site visit</p>
<p>Ref: 13/03049/TCA – Fell Sycamore (T1, T2) Trees in the Conservation Area at 32 Church Lane by Mrs Christine Pinder.</p>	<p>We support the application.</p>
<p>Ref: 13/03058/TCA – Fell Cherry (T2) and remove overhanging branches from Apple (T1), Trees in the Conservation Area at Barn to south of Greystone, Church Lane by Mr Robert Pulleyn.</p>	<p>No objections</p>
<p>Ref: 13/03086/LBC – Addition of new steel structure to existing barn, rebuilding of upper section of rear barn wall, addition/overlay of new barn floor and underfloor heating system, replacement timber staircase and enlargement of approved roof light windows at 36 Church Lane by Mrs Mary van Tol.</p>	<p>The Parish Council does not object but wishes to make the following comments.</p> <ol style="list-style-type: none"><li>1. We would like to ensure that the brickwork that is going to have to be done matches the existing brickwork.</li><li>2. We feel that this is the first of perhaps more alterations to the agreed plans as clearly the original 'barn' section of the property is not properly 'tied' brickwork into the existing house and the absence of a damp proof course will require further attention.</li><li>3. All efforts should be made to maintain the integrity of the listed building but clearly safety is a top priority.</li></ol>
<p>Ref: 13/03229/FUL – Single-storey side and rear extension, replacement garage and alterations to roof including increased ridge height and dormers to front and rear at 41 Millfield Lane by Mrs K Messenger.</p>	<p>The Parish Council does not object but wishes to make the following comments.</p> <p>The hedge on the allotments should not be disturbed in any way by putting a wall up. It is an ancient boundary hedge and a good area for wild birds to nest. Any building alongside this hedge must be carried out with due care.</p>

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/02956/TCA – Ash tree (T1). overhanging boundary line at Somercote, Main Street, to be tipped back in line with the boundary line to reduce nuisance. Tree in the Conservation Area by James Mackman.
- Ref: 13/03049/TCA – Fell Sycamore (T1, T2) Trees in the Conservation Area at 32 Church Lane by Mrs Christine Pinder.
- Ref: 13/03058/TCA – Fell Cherry (T2) and remove overhanging branches from Apple (T1), Trees in the Conservation Area at Barn to south of Greystone, Church Lane by Mr Robert Pulleyn.

It was noted that the following applications had been withdrawn:

- Ref: 13/02577/FUL – Erection of detached bungalow to side of Mill Race Bungalow, Main Street by Mr Ken Hunter.
- Ref: 13/03003/ADV – Display of advertisements including 4no. illuminated fascia signs and 1no. illuminated projecting sign at Alexander's Garage, Great North Way by Mr David Alexander.

**13/227 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting*

No news to report.

*(b) The Moat Fields – including progress on applying for a Dog Control Order for the Moat Fields and Millennium Green*

It was agreed that no further action be taken on the subject of the Dog Control Order until the new legislation was in place.

*(c) Allerton Drive garden*

It was agreed that arrangements should be made to have plastic sleeves put around the bottom of the hedging to prevent damage from strimming. **(Action Clerk)**

*(d) The Cartsheds and Wildlife area*

No news to report on this subject.

*(e) The management of Parish Council woodland*

No news to report on this subject.

*(f) Repairs to the War Memorial*

The Clerk reported that he had now received a tube of SmartWater for marking the metalwork on the War Memorial. It is expected that repairs to the War Memorial will commence in early January.

*(g) Work to Common Land trees and bushes including pollarding ash trees*

It was noted that the three quotations for reducing the ash trees in front of the bungalows number 1 to 7 in Riverside Walk to ten feet have not yet been received. **(Action Clerk and Cllr. Powell)**

**13/228 – TO RECEIVE A REPORT ON VILLAGE POLICING**

It was noted that there had been no incidents in Nether Poppleton reported to the police for September.

PCSO Colley had reported that overall figures against last year show an increase in crime of 5.5%

**13/229 – TO RECEIVE REPRESENTATIVES' REPORTS**

**(a) Cllr. Powell reported on**

- i. The Yorkshire-in-Bloom Awards ceremony held on 17 September which was attended by over 400 people
- ii. The Remembrance Sunday organising committee meeting on 30 September
- iii. The YLCA York Branch meeting held on 3 October

- (b) Cllr. Jones reported on the Transport Group meeting held on 19 September
- Construction work is two weeks behind schedule owing to a delay in having underground utilities moved.
  - Floodlighting is to be installed on the A59/A1237 roundabout

**13/230 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Diamond Jubilee Footpath extension*

No news on this subject.

(b) *Thickpenny Farm*

No news on this subject.

**13/231 - TO CONSIDER PARISH COUNCILLOR TRAINING**

It was noted that there were no suitable training courses available at the moment.

**13/232 – TO RECEIVE AN UPDATE ON THE 2013 YORKSHIRE IN BLOOM COMPETITION**

It was reported that:

- At the Awards Ceremony held at York Racecourse on 17 September Poppleton received a Silver Gilt, the same award as last year.
- A list of suggestions for improvement has been received and these will be taken into account for next year's entry.
- A bulb planting session with the cubs has been arranged for Saturday 2nd November. Bulbs are to be planted outside the chemist shop on Upper Poppleton Green and some daffodils round the Nether Poppleton sign at the entrance to the Poppleton Centre.
- Mike Walker and men from the railway nursery are to empty the tubs and replant with Spring Flowers.
- The year's accounts will be ready for the November Parish Council Meeting along with an estimate of expenditure for the 2014 Competition.

**13/233 – TO REPORT PROGRESS ON THE USE OF SOCIAL MEDIA AS A MEANS OF COMMUNICATION**

No news on this subject

**13/234 – TO DISCUSS THE PRIORITIES THROUGH THE LONG RIDGE LANE CHICANE**

It was noted that white stripes have been painted on the bases of the bollards in Long Ridge Lane. The provision of priority arrows has not been finalised.

**13/235 - TO CONSIDER WHETHER TO PROCEED WITH A NEIGHBOURHOOD PLAN**

It was noted that Upper Poppleton Parish Council at its meeting on 14 October had agreed to see how the Copmanthorpe and Dunnington Parish Council Neighbourhood Plans progressed before making a decision as to whether it should proceed with the creation of a Neighbourhood Plan. UPPC also resolved that they would only proceed with a Neighbourhood Plan if the Nether Poppleton Parish Council participated in the project.

**13/236 – TO DISCUSS THE POSSIBILITY OF EXTENDING THE CYCLE PATH ALONG MILLFIELD LANE TOWARDS MAIN STREET**

Correspondence from residents prompted a discussion about the danger to cyclists of having to cross Millfield Lane at the junction of Long Ridge Lane in order to gain access to the existing cycle path. After discussion it was resolved that the City Council be asked to extend the cycle path in Millfield Lane from Long Ridge Lane to Nursery Road. **(Action Clerk)**

**13/237 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
24 Oct	York Open Planning Forum	Priory Street/ 7.30pm	Powell

31 Oct	Rural West York Ward Team	Askham Richard village hall/ 10.00 am	Powell
7 Nov	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	None
11 Nov	British Sugar site Focus Group	Former Manor School/ 6.30pm	Powell, Jones
20 Nov	Rural West York Residents' Forum	Askham Bryan Village Hall/ 7.00pm	Powell, Jones
21 Nov	Poppleton Transport Group re A59 Park & Ride	Site office/ 11.00am	Powell, Jones
30 Nov	YLCA Planning Course	Royal York Hotel/ 10.30am	Jones

**13/238 – TO CONSIDER MINOR MATTERS**

None arising.

**13/239 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Repairing the surface of the car parking area between St Everilda's Church and the Millennium Green and the installation of a street light in the car park.

**13/240 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 NOVEMBER 2013**

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 18 November 2013.

The meeting closed at 9.13 pm.

Chairman.....

Date.....

James Mackman, 10 Fairfield Drive, Skelton, York, YO30 1YP  
 Mobile 07715 048249 - email [jmackman@tesco.net](mailto:jmackman@tesco.net)