

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 16 SEPTEMBER 2013

PRESENT:

Cllr. G A Bradley (Chairman)

Two members of the public

Cllr. J L Craven

Cllr. R Keeling

Cllr. P H F Powell

Mr B J W Mackman (Clerk)

13/193 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No name was put forward.

13/194 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

13/195 – PUBLIC PARTICIPATION

None.

13/196 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllr. E M Jones and Cllr. C S Walsh

13/197 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 19 AUGUST 2013

The minutes of the Parish Council meeting held on 19 August 2013, having been circulated prior to the meeting, were approved and signed.

13/198 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies had given his apologies and there was no report.

13/199 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) Progress on moving the bus stop in Main Street (Min. 13/176a)

There was no news to report on this subject. It was agreed to remove the item from the agenda for the time being.

(b) Flooding by the shops in Allerton Drive (Min. 13/176b)

Flooding occurred again recently after an exceptionally heavy downpour. It was noted that flooding also occurred between the two road ramps by the school in Millfield Lane. It was agreed that the City Council be asked to clear out the gullies and the connecting pipes. **(Action Clerk)**

(c) Progress on the installation of the Village sign near Kyle Way (Min. 13/176c)

The Clerk said that the City Council was still having difficulty sourcing the bricks on the specification. Cllr. Powell, who drew up the specification, agreed to talk to the City Council and try to move the project forward. **(Action Cllr. Powell)**

(d) Progress on scanning the Parish Council's minutes books (Min. 13/176e)

There was no progress to report.

(e) Progress on putting Parish Council Newsletters on the website (Min. 13/176f)

Cllr. Bradley said that his computer program was not compatible with the files that need to be changed. It was agreed to discuss the solution to a problem at the October meeting.

(f) Progress on the request for “KEEP CLEAR” road markings at the A1237/Millfield Lane roundabout (Min. 13/187)

The City Council had replied to say that there could be an increase in rat running through the village if KEEP CLEAR signs were implemented now. It said that it would wait until the opening of the A59 Park and Ride and review the problem at that time.

13/200 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

13/200/1 - The Clerk referred to the following items of correspondence:-

- (a) A letter regarding dog fouling in Broad Lane
- (b) An enquiry about moving the bus stop by the Lord Nelson in Main Street

13/200/2 - It was agreed that the correspondence received since the August meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - September 2013 - Issue 89
- (b) Healthwatch North Yorkshire - Poster and letter
- (c) CYC, Winter maintenance schedule
- (d) Upper Poppleton Parish Council - Minutes of 8 July

13/201 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 16 September 2013. The reports reflected the receipts and payments below. The bank balances at 16 September were:

Current Account	£500.00
Business Money Manager Account	£44,797.79
National Savings Investment Account	£14,692.62

(b) Accounts for payment (net of VAT);

1620	Wildlife Trust	Grant	£400.00
1621	Helping Hands	Litter picking equipment	£68.28
1623	Mrs L Cariss	Internal audit fee	£80.00
1624	Poppleton Community Trust	Room hire – August	£20.40
1625	YLCA	Training course for Cllr. Bradley	£115.00
1626	Summerfield Nursery	Grass cutting August	£331.00
1627	M Drury	Weed spraying on Moat Fields	£235.00
1629	Post Office Ltd	Tax – September	£120.40
1630	James Mackman	Salary – September	£482.34
1632	James Mackman	Expenses	£7.00

(c) Income Received

HSBC	Bank interest	£6.06
HMRC	VAT refund	£305.91

(d) To agree to release the grant to the Poppleton Youth Action Group

Following the receipt of a request for funds from PYAG it was agreed to release the sum of £1,000 provided for PYAG in this year’s budget

(e) To confirm buying a copy of the 4th edition of the Good Councillor’s Guide for each Councillor

The Councillors confirmed the purchase of seven copies of this publication.

13/202 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the August Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the

Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 13/02577/FUL – Erection of detached bungalow to side of Mill Race Bungalow, Main Street by Mr Ken Hunter.	No objections
Ref: 13/02956/TCA – Ash tree (T1). overhanging boundary line at Somercote, Main Street, to be tipped back in line with the boundary line to reduce nuisance. Tree in the Conservation Area by James Mackman.	We support the application.
Ref: 13/02693/ADV – Display of 1no illuminated fascia sign to rear at Business Living Ltd, 2 Opus Avenue by Bytemark Hosting.	No objections

(b) To note Local Authority Planning Decisions

It was noted that no planning applications had been decided by the Local Planning Authority since the August Parish Council meeting.

13/203 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

No news to report.

(b) The Moat Fields – including progress on applying for a Dog Control Order for the Moat Fields and Millennium Green

The Clerk reported that the City Council has suggested that an Officer come to speak to the Parish Council about the Dog Control Order. It was agreed to invite the Officer to attend the October meeting. **(Action Clerk)**

(c) Allerton Drive garden

The Clerk reported that Mr Roberts had looked at the hedge and submitted the following report. “I have had a look at the hawthorn planting at the corner of Allerton Drive/Ebor Way. There are no serious problems. Two plants are not doing well due to slight damage but have new shoots at the base, one has been cut off, one is dead, two have been damaged by a strimmer and will probably die – nothing to worry about really. Existing plants will fill the gaps in due course. However, weed competition is the discouraging factor. I suggest that the contractor or volunteers keep the base of the hedge weed-free as grass is competing with the hedge for nutrients and moisture.”

(d) The Cartsheds and Wildlife area

No report.

(e) The management of Parish Council woodland

No report.

(f) Repairs to the War Memorial

The Clerk reported that the War Memorial had been registered with the SmartWater Foundation and that they would be sending a supply of SmartWater in the near future.

It was agreed that the contractor be asked to expedite the remedial work as soon as possible. **(Action Clerk)**

(g) *Work to Common Land trees and bushes including pollarding ash trees*

It was agreed that three quotations be sought for reducing the ash trees in front of the bungalows number 1 to 7 in Riverside Walk to ten feet. **(Action Clerk and Cllr. Powell)**

13/204 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

3 Aug	Theft	Items taken from shop – 1 arrest	Great North Way
6 Aug	Theft	Items taken from shop – 1 arrest	Great North Way
11 Aug	Autocrime	Fuel taken from tank	Millfield Lane
12 Aug	Autocrime	Items taken from open-backed vehicle	Ousemoor Lane
19 Aug	Theft	Fuel taken and not paid for	Great North Way
22 Aug	Violence	Bite from dog	Hillcrest Avenue
24 Aug	Burglary Other	Cycles taken from shed	Main Street
27 Aug	Theft	Fuel taken and not paid for	Great North Way
30 Aug	Theft	Fuel taken and not paid for	Great North Way

PCSO Colley reported that the figures show a reduction of 1% on last year.

13/205 – TO RECEIVE REPRESENTATIVES' REPORTS

Cllr. Powell reported on the Rural West Team meeting held on 29 August.

13/206 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Diamond Jubilee Footpath extension*

Cllr. Craven reported that he is to meet with City Council Officers at the underpass to endeavour to clarify the ownership of the land between and at both ends of the underpass. **(Action Cllr. Craven)**

(b) *Thickpenny Farm*

No news on this subject.

13/207 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that suitable training courses available at the moment were too far away to attend.

13/208 – TO RECEIVE AN UPDATE ON THE 2013 YORKSHIRE IN BLOOM COMPETITION

The Clerk reported that Mike Walker had submitted the portfolio he had prepared for the Competition. Mr Walker had said:-

- The declaration of the winners of this year's Yorkshire-in-Bloom Competition will be made at the event at the Racecourse on 17 September
- He will be ordering plants for next summer by the end of this September
- The tubs round the village will be replanted by the end of this October
- He is going to paint up an old bicycle to celebrate the Tour de France passing through Poppleton on Sunday 6 July 2014
- He will produce financial accounts showing income and expenditure up to the end of October 2013.

The Clerk had brought Mr Walker's portfolio to the meeting and it was agreed that it should be passed round the Councillors along with the correspondence pack.

13/209 – TO REPORT PROGRESS ON THE USE OF SOCIAL MEDIA AS A MEANS OF COMMUNICATION

The Clerk's training on the use of Twitter is to be delayed until he has moved into his new house. **(Action Cllr. Walsh & Clerk)**

13/210 – TO DISCUSS THE PRIORITIES THROUGH THE LONG RIDGE LANE CHICANE

There was further discussion on the sitting and problem with the chicanes and it was agreed that this should be raised at the Transport Group meeting. A site meeting still needs to be arranged between City Council, Parish Councillors and the Police Road Safety Officer.

(Action Clerk and Cllr Powell)

13/211 – TO DISCUSS ORGANISING THE REMEMBRANCE DAY EVENT

It was agreed that Cllr. Powell would arrange a meeting of key people to discuss the organisation of the Remembrance Day Service on Upper Poppleton Green. Invited would include representatives from the two churches and both the Parish Council Chairman. The Scouting Organisations will be advised at a later date.

(Action Cllr. Powell)

13/212 - TO CONSIDER WHETHER TO PROCEED WITH A NEIGHBOURHOOD PLAN

After discussion on this subject it was resolved that Upper Poppleton Parish Council be asked to advise Nether Poppleton Parish Council on its views of the Neighbourhood Plan and its implications to Nether Poppleton. **(Action Clerk)**

13/213 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
17 Sep	Yorkshire in Bloom Awards Ceremony	York Racecourse/ from 9.30am	Powell
18 Sep	Poppleton Community Trust	Poppleton Centre/ 7.00pm	Bradley
19 Sep	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 2.00pm	Powell, Jones
25 Sep	Poppleton Youth Action Group AGM	Youth Club / 8.30pm	Bradley
3 Oct	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Powell, Bradley
31 Oct	Ward Team	Askham Richard village hall/ 10.00 am	Powell

13/214 – TO CONSIDER MINOR MATTERS

None arising.

13/215 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Buying a wreath for the War Memorial.

13/216 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 OCTOBER 2013

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 21 October 2013.

The meeting closed at 8.41 pm.

Chairman.....

Date.....

James Mackman, Clerk c/o 40 Dikelands Lane, York, YO26 6JF
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