

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 19 AUGUST 2013

PRESENT:

Cllr. G A Bradley (Chairman)

City Cllr. Ian Gillies

Cllr. J L Craven

Cllr. E M Jones

Two members of the public

Cllr. R Keeling

Cllr. P H F Powell

Cllr. C S Walsh

Mr B J W Mackman (Clerk)

13/170 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No name was put forward.

13/171 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

13/172 – PUBLIC PARTICIPATION

A resident made comments about the two chicanes recently installed in Long Ridge Lane.

13/173 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies.

13/174 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 15 JULY 2013

The minutes of the Parish Council meeting held on 15 July 2013, having been circulated prior to the meeting, were approved and signed.

13/175 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:-

- There have been many submissions to the York Local Plan. These are currently being correlated.
- He has had a meeting with the Boundary Commissioner who said that in a Ward there should be no physical borders which doesn't answer the question as to why Skelton has been included in the proposed new Ward when it is separated from the larger part of the Ward by the River Ouse, the main railway line and the A19.
- He had observed that a number of cyclists are not using the cycle path in Millfield Lane but cycling on the road way.
- He is now of the opinion that removing the bollard in Low Poppleton Lane and opening up the route during the building of the A59 Park& Ride would create a diversion through the village which would greatly increase traffic flow.

13/188 - It was agreed to bring agenda item 13/188 to this point in the meeting so that the points raised by the resident could be discussed. For clarity, the resolution of the discussion can be found below.

13/176 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) Progress on moving the bus stop in Main Street (Min. 13/150a)

Councillor Powell reported that he had met with a City Council Officer who had suggested that moving the bus stop so that it was near the post-box would solve the problem with the existing bus stop of poor accessibility owing to the steep steps and the lack of a handrail. The Officer would consult with the bus company and local residents and report back.

(b) *Flooding by the shops in Allerton Drive (Min. 13/150b)*

At the July meeting it was agreed that action should be taken the next time that the area floods. There has been no appreciable rain since the July meeting so there has been no flooding.

(c) *Progress on the installation of the Village sign near Kyle Way (Min. 13/150c)*

There was no progress to report on this subject.

(d) *Progress on renewing the wooden posts in front of the pond (Min. 13/154d)*

The posts have now been replaced.

(e) *Progress on scanning the Parish Council's minutes books (Min. 13/164)*

There was no progress to report on this subject.

(f) *Progress on putting Parish Council Newsletters on the website (Min. 13/165)*

The Clerk reported that he had produced electronic copies of nine Newsletters written since spring 2007 and sent them to the Chairman who said that now that he would amend the Councillors' details on each Newsletter. These would then be added to the Parish Council's website. **(Action Cllr. Bradley and Clerk)**

13/177 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

13/177/1 - *The Clerk referred to the following items of correspondence:-*

- (a) Julian Sturdy MP. - A poster showing his forthcoming surgeries which has been put on the notice boards
- (b) An email from a resident expressing her thanks for the Parish Council having arranged for the vegetation over the footpath in Riverside Gardens to be cut back.

13/177/2 - *It was noted that the correspondence below had been emailed to the Councillors since the July meeting*

Poppleton Community Trust - Minutes of the Executive Committee meeting held on 24 June

13/177/3 - *It was agreed that the correspondence received since the July meeting, as listed below, be circulated to the Councillors*

- (a) CYC - Proposed waiting restrictions - Great North Way
- (b) Environment Agency - Allerton Waste Recovery Park - permit confirmation
- (c) Local Government Boundary Commission - Response to the Parish Council's letter
- (d) North Yorkshire Police & Crime Commissioner - Special Constables advert
- (e) Unknown Donors Dole – A letter regarding problems with one of the boundary hedges alongside the allotment field

13/178 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 19 August 2013. The reports reflected the receipts and payments below. The bank balances at 19 August were:

Current Account	£500.00
Business Money Manager Account	£46,222.10
National Savings Investment Account	£14,692.62

(b) *Accounts for payment (net of VAT);*

1610	Arborwise Tree Surgery	Felling tree in Main Street	£100.00
1615	Poppleton Community Trust	Room hire – July	£20.40
1616	James Mackman	Salary – August	£459.20
1617	Post Office Ltd	Tax – August	£114.80
1618	James Mackman	Expenses	£70.67
1619	Ken Falkingham	Replacing 12 posts in front of the pond	£198.00

(b) *Accounts for payment (net of VAT);*

in Church Lane

(c) *Income Received*

None

(d) *To agree the purchase of hoops for holding plastic bags for litter picking*

It was agreed to buy seven hoops for holding open plastic bags for use during litter picks.

(e) *To agree a 1% salary increase for the Clerk backdated to 1 April 2013*

The Clerk explained that there has been a National agreement to increase Clerk's Salaries by 1% backdated to 1 April 2013. This is the first increase since 2009. It was agreed that the increase should be implemented.

13/179 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the July Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 13/02464/TPO – Crown lift to 6m and reduction back from property Copper Beech protected by Tree Preservation Order No 1/1970 at 34 Church Lane by Mr Robert Pulleyn.	No objections
Ref: 13/02465/TCA – Crown lift x 4 Beech Trees in the Conservation Area at barn to south of Greystone, Church Lane by Mr Robert Pulley	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/01819/FUL – Two-storey side extension at 39 Nether Way by Mr & Mrs Kite.
- Ref: 13/01948/FUL – Dormer window to front at 68 Millfield Lane by Mr G Sykes.
- Ref: 13/02464/TPO – Crown lift to 6m and reduction back from property Copper Beech protected by Tree Preservation Order No 1/1970 at 34 Church Lane by Mr Robert Pulleyn.
- Ref: 13/02465/TCA – Crown lift x 4 Beech Trees in the Conservation Area at barn to south of Greystone, Church Lane by Mr Robert Pulleyn.

(c) *To agree the policy on the retention of planning applications*

The Clerk explained that most future planning applications will be sent to the Parish Council in electronic form. All planning applications can be viewed on the City Council's website. He said that he currently keeps planning application for three years and asked if it would be necessary to continue to keep the paper copies of planning applications and, if so, for how long? It was agreed that the Planning Committee would look through list of planning application being stored by the Clerk and make a decision on which to keep and which to dispose of. **(Action Cllr. Powell)**

13/180 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting*

No news to report.

(b) *The Moat Fields – including progress on applying for a Dog Control Order for the Moat Fields and*

Millennium Green

The Clerk reported that it was now likely that the new Order would be sent to the Safer York Partnership to be dealt with. It was agreed that unless the Parish Council had had a positive reply within a week then City Councillor Gillies would be asked to help expedite the matter. **(Action Clerk)**

(c) Allerton Drive garden

It was reported that some of the recently planted hedging appears not to be thriving. It was agreed that Mr Roberts be asked to look at the hedging and report in its condition. **(Action Clerk)**

(d) The Cartsheds and Wildlife area including to agree to release the £400 budgeted for the Wildlife Trust

The Councillors discussed a request from the Wildlife Trust for the Parish Council to release the £400 provided in this year's budget. It was agreed to release the funds. **(Action Clerk)**

(e) The management of Parish Council woodland

The Clerk reported that a team from Community Payback had cleared much of the Himalayan Balsam on 24 July.

A report from The Conservation Volunteers was considered. This said:

“Following on from our visit to the site, our estimate for the work is as follows:

- 20 metre timber edged woodchip footpath at both entrances to woodland (40 metre total path).
- Strimming of areas for under storey and wildflower plants
- Planting of 150 Hazel, Buckthorn and Cherry with stakes and guards
- Planting of 5 Oak and 5 Field Maple
- Planting 50 Giant Bellflower and 50 Wild Garlic (subject to availability)
- Sycamore saplings to be removed throughout the site.
- All cuttings/arising to be deposited at the top of the woodland away from the path.”

The cost for the above would be £1,479 plus VAT.

It was agreed to accept the report and the quotation. It is anticipated will be carried out in November. **(Action Clerk)**

(f) Repairs to the War Memorial

The Clerk reported that the War Memorials Trust (WMT) had agreed to grant the sum of £2,196 towards the cost of repairing the War Memorial. He had advised the contractor who had agreed that the work would be carried out as soon as possible. It was noted that the WMT now requires the metalwork on the War Memorial to be painted with SmartWater as an aid to detection if the metalwork is stolen.

(g) To agree to a five-yearly tree inspection regime

It was noted that the previous survey of trees on the Common Land had commenced in 2003 and had been completed in 2010. It was agreed that all trees should be subject to a five-year survey starting in 2013.

(h) To consider the quotation for a survey of the trees on the Common Land

A quotation of £1,500 from Ryland Horticulture for carrying out a survey of all the trees on the Common Land was accepted.

13/181 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

2 Jul	Theft	Lead removed from roof	Millfield Lane
12 Jul	Autocrime	Items taken from open backed vehicle	Sandyridge
12 Jul	Theft	Cycle taken	Westminster Place
15 Jul	Theft	Wallet taken	Ings Lane
21 Jul	Theft	Boat taken	Poppleton Hall Gardens

PCSO Colley reported that the figures show a reduction of 11% on last year.

13/182 – TO RECEIVE REPRESENTATIVES’ REPORTS

Cllr. Powell reported on

- (a) The Transport Group meeting held on 18 July
- (b) The YLCA Joint Annual Meeting held on 20 July.

13/183 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Diamond Jubilee Footpath extension*

Cllr. Craven reported difficulty with the City Council over the ownership of the land on each side of the tunnel under the railway line. There is a difference of opinion between City Council Officers and City Cllr. Gillies is to arrange a meeting with CYC officers, himself and NPPC councillors to resolve the matter.

(b) *Thickpenny Farm*

No news on this subject.

13/184 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that suitable training courses available at the moment were too far away to attend.

13/185 – TO RECEIVE AN UPDATE ON THE 2013 YORKSHIRE IN BLOOM COMPETITION AND APPOINT MEMBERS TO THE WORKING GROUP AND AGREE COUNCILLOR ATTENDANCE AT THE YORKSHIRE-IN-BLOOM PRIZE-GIVING CEREMONY

- (a) The result of this year’s completion will be revealed at the Awards Ceremony to be held at York Racecourse on 17 September. It was agreed that Cllr. Powell would attend on behalf of the Parish Council.
- (b) Cllr. Jones agreed to be the Parish Council’s representative on the working group.
- (c) Mike Walker is arranging for wallflowers, tulips, daffodils and bellis daisies to be planted in the tubs around the village
- (d) It was agreed that a letter be sent to Mike Walker expressing the thanks of the Parish Council for the effort he has put into organising this year’s entry in the Yorkshire-in-Bloom Competition. **(Action Clerk)**

13/186 – TO REPORT PROGRESS ON THE USE OF SOCIAL MEDIA AS A MEANS OF COMMUNICATION

The Clerk is to receive training from Cllr. Walsh on the use of Twitter prior to the September Parish Council meeting. **(Action Cllr. Walsh & Clerk)**

13/187 - TO REQUEST “KEEP CLEAR” ROAD MARKINGS AT THE A1237/MILLFIELD LANE ROUNDABOUT

The incidence of traffic queues between the A19 and the A59 make it difficult to exit onto the roundabout at the Millfield Lane exit. It was agreed that the City Council be asked to mark the exit with a KEEP CLEAR sign painted on the road. **(Action Clerk)**

13/188 – TO DISCUSS THE PRIORITIES THROUGH THE LONG RIDGE LANE CHICANE

There was a long discussion on the repercussions of the installation of the chicanes in Long Ridge Lane. It was resolved that a site meeting be arranged between the City Council, Parish Councillors and the Police Road Safety Officer. **(Action Clerk)**

13/189 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
29 Aug	Rural West Team	Askham Richard Village Hall/ 10.00am	Powell

29 Aug	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley
17 Sep	Yorkshire in Bloom Awards Ceremony	York Racecourse/ from 9.30am	Powell
18 Sep	Poppleton Community Trust	Poppleton Centre/ 7.00pm	Bradley
19 Sep	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 2.00pm	Powell, Jones
3 Oct	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Powell, Bradley

13/190 – TO CONSIDER MINOR MATTERS

None arising.

13/191 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Remembrance Day organisation.

13/192 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 16 SEPTEMBER 2013

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 16 September 2013.

The meeting closed at 9.06 pm.

Chairman.....

Date.....

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