

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 15 JULY 2013

#### **PRESENT:**

Cllr. G A Bradley (Chairman)

Cllr. E M Jones

Mr B J W Mackman (Clerk)

Cllr. P H F Powell

#### **13/144 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

No name was put forward.

#### **13/145 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **13/146 – PUBLIC PARTICIPATION**

None.

#### **13/147 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies for absence were received and approved for Cllrs. Craven and Keeling and Walsh. Apologies were also received from City Councillor Ian Gillies.

#### **13/148 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 17 JUNE 2013**

The minutes of the Parish Council meeting held on 17 June 2013, having been circulated prior to the meeting, were approved and signed.

#### **13/149 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY**

City Cllr. Ian Gillies being absent there was no report.

#### **13/150 – TO RECEIVE THE CLERK'S REPORT:**

The Clerk reported

*(a) Progress on moving the bus stop in Main Street (Min. 13/126a)*

The City Council Officer who was dealing with this subject has moved on. A meeting has been arranged for 19 July with a new Officer who is to meet Councillors on site to discuss the moving of the bus stop. **(Action Cllrs. Bradley, Jones & Powell)**

*(b) Flooding by the shops in Allerton Drive (Min. 13/126c)*

No report on this subject. It was agreed that action should be taken the next time that the area floods.

*(c) Progress on the installation of the Village sign near Kyle Way (Min. 13/126d)*

The City Council is still having difficulty obtaining the specified bricks.

*(d) Progress on rationalising advertising signs near the A1237/Millfield Lane roundabout (Min. 13/126f)*

All the A-boards have now been removed from highway land. There are some on the grass verge in front of the hedge but as the land is private no offence is being committed.

#### **13/151 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

13/151/1 - *The Clerk referred to the following items of correspondence:-*

- (a) A letter of thanks from St Everilda's church for the grant for the maintenance of the churchyard grass
- (b) A letter from a resident about the Parish Council-owned ash tree that is located close to the boundary of her house
- (c) Upper Poppleton Parish Council - Minutes of 10 June

13/151/2 - It was agreed that the correspondence received since the June meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - July 2013 - Issue 88
- (b) YLCA - Annual Review 2012/13 - AGM papers
- (c) Responses to the Parish Council's Newsletter
- (d) Manor Academy magazine

### 13/152 – FINANCE

#### (a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 15 July 2013. The reports reflected the receipts and payments below. The bank balances at 15 July were:

Current Account	£500.00
Business Money Manager Account	£47,209.50
National Savings Investment Account	£14,692.62

#### (b) Accounts for payment (net of VAT);

1604	Nether with Upper PCC	Grant towards upkeep of St Everilda's churchyard grass	£350.00
1605	Eddie Allen	Yorkshire-in-Bloom grant	£500.00
1606	SLCC Enterprises Ltd	Local Council Administration (9 <sup>th</sup> edition)	£63.00
1607	Complete Weed Control	Contra Moat Fields invoice	£235.00
1608	Poppleton Community Trust	Room hire – June	£20.40
1609	Ryland Horticulture	Pollarding willows, removing fallen tree	£380.00
1611	James Mackman	Salary – July	£459.20
1612	Post Office Ltd	Tax – July	£114.80
1613	James Mackman	Expenses £10.93; leaflet printing reimbursement £274.00	£284.93

#### (c) Income Received

Friends of Poppleton Tithe Barn Trust	Cartshed rent	£80.00
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### 13/153 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the June Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 13/01819/FUL – Two-storey side extension at 39 Nether Way by Mr & Mrs Kite.	No objections
Ref: 13/01948/FUL – Dormer window to front at 68 Millfield Lane by Mr G Sykes.	No objections

#### (b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

- Ref: 13/00785/REMM – Reserved matters application for approval of access, appearance, landscaping, layout and scale for the erection of 8 industrial and storage and distribution units following the grant of outline permission 06/00518/FUL (phase 2) at Plot 15 Great North Way by Mr Garry Baker.

## 13/154 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

### (a) *Grass cutting*

It was noted that all the grass on the Common Land had been cut prior to the visit of the Yorkshire-in-Bloom judges with the exception of the vegetation growing along the river bank. It was agreed that the contractor be asked to clear this vegetation as soon as possible. **(Action Clerk)**

### (b) *The Moat Fields – including progress on applying for a Dog Control Order for the Moat Fields and Millennium Green*

The Chairman presented a graph showing the responses to the recent Newsletter. There had been 31 responses, 23 of which related to the subject of dogs in the Moat Fields. There was overwhelming support for the Parish Council to continue with obtaining a Dog Control Order.

It was noted that the City Council had asked for a delay as the Department that is to help in obtaining a Dog Order is undergoing another reorganisation. It was agreed that the City Council should be asked to expedite the matter as soon as possible. **(Action Clerk)**

### (c) *Allerton Drive garden*

It was noted that the grass had been cut and the hedge had been trimmed.

### (d) *The Cartsheds and Wildlife area*

The Councillors discussed a request from the Friends of Poppleton Tithe Barn that, at their expense, they be allowed to lay suitable flooring in the Cartshed bay that they rent. It was agreed that a suitable surface would be road planings. It was further agreed that the Parish Council would fund the cost of flooring the bay that is used by the Wildlife Trust.

A request from the Wildlife Trust to have the wooden posts in front of the pond renewed at a cost of £198 was agreed. **(Action Clerk)**

### (e) *The management of Parish Council woodland*

The Clerk reported that he had arranged for Community Payback to pick the Himalayan Balsam on 24 July.

### (f) *Repairs to the War Memorial*

The Clerk reported that the War Memorials Trust was asking for details of the quotation received from the City Council and that he was having difficulty in obtaining the details. The Clerk had enlisted the help of the City Council's Neighbourhood Manager, Communities and Equalities and was hopeful that the provision of the information would lead to a grant from the Trust. **(Action Clerk)**

### (g) *Work to Common Land trees and bushes*

Following a letter from a resident about the problems with a Parish Council ash tree on the border of her property it was agreed that all the trees on the Common Land should be surveyed in order that an up-to-date report on the condition of each tree can be studied. It was agreed to ask Ryland Horticulture to give a quotation for a survey. **(Action Clerk)**

The City Council's arboriculturalist had reported that there is a dead sycamore near the corner of Ousemoor Lane. It was agreed that the City Council arrange for the removal of the tree for a charge of £100. **(Action Clerk)**

## 13/155 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

5 Jun	Criminal Damage	Fence damaged – 2 named youths, dealt with as per victim's request	Church Lane
8 Jun	Theft	Food taken – awaiting results from CCTV	Great North Way
24 Jun	Theft	Food taken – awaiting results from CCTV	Great North Way

PCSO Colley reported that the figures show an increase of 1% against last year.

### **13/156 – TO RECEIVE REPRESENTATIVES’ REPORTS**

(a) Cllr. Jones reported on the Manor Academy’s proposal for the triangle of land that they’re hoping to acquire.

(b) Cllr. Powell reported on

- i. The Rural West York Residents’ Forum held on 20 June
- ii. The Rural West Team meeting held on 27 June
- iii. The York Open Planning Forum held on 2 July
- iv. The YLCA York Branch – Local Plan meeting held on 4 July.

### **13/157 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Diamond Jubilee Footpath extension*

The Clerk reported that he had signed the agreement with Network Rail for the use of the tunnel under the railway line and the Chairman had witnessed his signature.

The City Council’s Public Rights of Way Section is to help in the provision of a kissing gate at the entrance to the tunnel and signage.

(b) *Thickpenny Farm*

The NYCC Definitive Map Officer had written to ask for a response to the application to move the right of way. The Councillors agreed the response that the Clerk was to send. **(Action Clerk)**

### **13/158 - TO CONSIDER PARISH COUNCILLOR TRAINING**

It was noted that there were no training courses available at the moment.

### **13/159 – TO RECEIVE AN UPDATE ON THE 2013 YORKSHIRE IN BLOOM COMPETITION AND APPOINT MEMBERS TO THE WORKING GROUP**

The judges visited the village on Friday 12 July and were shown a number of sites by Mike Walker and Stuart Robson where they met residents who are responsible for the upkeep of those sites.

The prize for the Best Front Garden in Poppleton was awarded to a garden in Beech Way.

It was noted that Eddie Allen had resigned from the working group and that Mike Walker is looking for help. It was agreed to raise the subject of appointing members to the working group at the August meeting.

### **13/160 – TO REPORT PROGRESS ON THE USE OF SOCIAL MEDIA AS A MEANS OF COMMUNICATION**

Nothing to report.

### **13/161 - TO AGREE A RESPONSE TO CONSULTATION ON THE YORK LOCAL PLAN**

The working group together with the Upper Poppleton Parish Council working party, had agreed a joint newsletter which had been printed and delivered by York Local Link.

Cllr. Powell tabled a suggested Parish Council response to the City Council. The Chairman went through each section asking for comments. A number of amendments were made to the document which the Clerk is to send to the City Council. **(Action Clerk)**

The Chairman proposed a vote of thanks to Cllr. Powell for producing the document.

### **13/162 – TO CONSIDER RESIDENTS’ RESPONSES TO THE NEWSLETTER**

The responses received from the Newsletter were considered. It was agreed that replies should be sent to those residents who had supplied their contact details. **(Action Clerk)**

**13/163 - TO AGREE A RESPONSE TO CONSULTATION FOR REVISION TO WARD BOUNDARIES**

The Councillors considered a report by Cllr. Powell on this subject. It was agreed that with one amendment the Clerk should send the response to the Boundary Commission for England. **(Action Clerk)**

**13/164 – TO CONSIDER THE FUTURE STORAGE OF PARISH COUNCIL RECORDS**

It was agreed that the Clerk should prepare a report on what records are currently kept and what records need to be kept. It was also agreed that a costing should be obtained for having all the Parish Council’s minutes books scanned. **(Action Clerk)**

**13/165 – TO AGREE TO INCLUDE NEWSLETTERS ON THE WEBSITE**

It was agreed that previous Parish Council Newsletters and subsequent Newsletters should be put on to the Parish Councils website but with Councillors names removed. Only the Clerk’s details would be visible. **(Action Cllr. Bradley)**

**13/166 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 Jul	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 2.00pm	Powell, Jones
29 Aug	Rural West Team	Askham Richard Village Hall/ 10.00am	Powell
29 Aug	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley

**13/167– TO CONSIDER MINOR MATTERS**

None arising.

**13/168 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Councillor attendance at the Yorkshire-in-Bloom prize-giving dinner. Purchase of hoops for holding plastic bags for litter picks. Keep Clear road marking at the A1237/Millfield Lane roundabout.

**13/169- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 AUGUST 2013**

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 19 August 2013.

The meeting closed at 9.29 pm.

Chairman.....

Date.....

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