

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 17 JUNE 2013

PRESENT:

Cllr. G A Bradley (Chairman)

City Cllr. Ian Gillies

Cllr. J L Craven

Cllr. E M Jones

Cllr. R Keeling

Cllr. P H F Powell

Cllr. C S Walsh

Mr B J W Mackman (Clerk)

13/120 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

Roger Keeling was co-opted on to the Parish Council. He signed his Declaration of Office and was welcomed by the Parish Councillors.

13/121 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

13/122 – PUBLIC PARTICIPATION

None.

13/123 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies.

It was noted with regret that David Tomlinson had submitted his resignation as a Parish Councillor. It was agreed that the Chairman should send a letter to David thanking him for the valuable contribution he had made to the Parish Council during his time as a Parish Councillor and as Chairman. (**Action Cllr. Bradley**)

13/124 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 20 MAY 2013

The minutes of the Parish Council meeting held on 20 May 2013, having been circulated prior to the meeting, were approved and signed.

13/125 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:-

- The first planning hearing under the new regime was held two weeks ago. Fourteen site visits were made and 19 planning applications were considered.
- Future planning applications will only be “called in” on planning grounds
- The travellers have now moved from the end of the York Business Park
- The road gutters in Poppleton Park are to be weeded next week

13/126 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on moving the bus stop in Main Street (Min. 13/101a)*

No progress to report.

(b) *Progress on the Newsletter (Min. 13/101e)*

It was reported that the Newsletter had been printed and distributed to all households. The Clerk reported that over 20 responses to the questionnaire about Dog Control Order had been received.

(c) *Flooding by the shops in Allerton Drive (Min. 13/101f)*

No progress to report.

(d) *Progress on the installation of the Village sign near Kyle Way (Min. 13/101g)*
No progress to report.

(e) *Progress on clearing litter from the triangle in Millfield Lane (Min. 13/101i)*

It was noted that the area had been cleared of litter since the May meeting but that litter was again reappearing.

(f) *Progress on rationalising advertising signs near the A1237/Millfield Lane roundabout (Min. 13/101j)*

The City Council had contacted those responsible for displaying the advertising signs and most of the signs have now been moved.

13/127 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

13/127/1 - *The Clerk referred to the following items of correspondence:-*

- (a) Numerous letters, emails and completed forms from the Newsletter with regards to dogs on the Moat Fields
- (b) CYC - Have Your Say - Local Plan posters which have been put on the notice boards

13/127/2 - *It was agreed that the correspondence received since the May meeting, as listed below, be circulated to the Councillors*

- (a) CYC - Alterations to A1237/A59 junction
- (b) CYC - Boundary Commission - Further details on changes to Ward boundaries
- (c) Upper Poppleton Parish Council - Minutes of 13 May
- (d) Rural Action Yorkshire - Winter Weather Agents Toolkit

13/128 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 17 June 2013. The reports reflected the receipts and payments below. The bank balances at 17 June were:

Current Account	£500.00
Business Money Manager Account	£49,480.30
National Savings Investment Account	£14,692.62

(b) *Accounts for payment (net of VAT);*

1596	Millennium Green Trust	Grant	£800.00
1597	Peter Turpin Associates	Newsletter and insert	£338.00
1598	Poppleton Community Trust	Room hire – May	£20.40
1599	Summerfield Nursery	Grass cutting	£275.50
1600	James Mackman	Salary – June	£459.20
1601	Post Office Ltd	Tax – June	£114.80
1602	James Mackman	Expenses	£96.61
1603	Martin Hammond	Warren Lea ecology report	£125.00

(c) *Income Received*

City of York Council	First half year's precept	£10,500.00
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(d) *To consider giving a grant to St Everilda's Church for cutting the grass in the churchyard*

It was agreed to release the £350 grant that had been provided in this year's budget for the church yard maintenance.

(e) *To agree to purchase the new edition of "Local Council Administration"*

It was agreed to purchase the 9th edition of this publication at a cost of £60.00. The cost will eventually be split over the four Parish Councils that employ the Clerk. **(Action Clerk)**

(f) *To consider the Internal Auditor's report*

The Clerk said that the internal auditor had completed the annual audit and that she had no adverse comments to report.

13/129 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the May Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

<p>Ref: 13/01275/TCA – Various tree works including felling 19 trees in the Conservation Area at 32 Church Lane by Mrs Christine Pinder.</p>	<p>The Parish Council has no objections but wishes to make the following comments.</p> <p>We have had a look at this garden and can only assume that many of the trees were seedlings and allowed to grow out of control. Although most are large saplings there are some fine specimen trees which should be kept as part of their influence on the Conservation Area.</p> <p>We recommend that the City Council's arboriculturalist be consulted on the minimum of works necessary.</p>
<p>Ref: 13/01278/TCA – Fell Irish Yews (T1, T2), Cypress (T3), and prune Apple (T4) at 36 Church Lane by Mrs Mary Askew.</p>	<p>The Parish Council does not object but wishes to make the following comments.</p> <p>We are concerned that this application for removal of trees does not match those shown on the drawings for the alterations to the house (Refs: 13/01040/FUL and 13/01042/LBC).</p> <p>We request that the Planning or Building Control Officers relate the two applications and determine the actual work that is required to be carried out.</p> <p>As this application could result in the removal of up to six specimen trees we do not want this part of the Conservation Area stripped for no specific reason.</p>

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/00402/FUL – Replace existing air conditioning unit with 3no. new units at Unit 7 Concorde House, Great North Way by Animalcare Plc.
- Ref: 13/00641/FUL – Erection of bungalow at Mill Race, Main Street by Mr Ken Hunter.
- Ref: 13/00885/FUL – Two-storey side and single-storey side and rear extension at 4 Wilson Cottages, Church Lane by Ms J Fisher.
- Ref: 13/00904/FUL – Two-storey side extension at 8 Midway Avenue by Mr Rob Hall.
- Ref: 13/01040/FUL – Renovation and conversion of existing dwelling and attached barn at 36 Church Lane by Mrs M Van Tol.
- Ref: 13/01042/LBC - Renovation and conversion of existing dwelling and attached barn at 36 Church Lane by Mrs M Van Tol.
- Ref: 13/01275/TCA – Various tree works including felling 19 trees in the Conservation Area at 32 Church Lane by Mrs Christine Pinder.
- Ref: 13/01278/TCA – Fell Irish Yews (T1, T2), Cypress (T3), and prune Apple (T4) at 36 Church Lane by Mrs Mary Askew.

It was agreed that Cllr. Walsh should replace David Tomlinson as a member of the Parish Council’s Planning Committee.

13/130 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting*

It was agreed that the contractor should cut all the grass just prior to the 12 July visit of the Yorkshire in Bloom judges. **(Action Clerk)**

(b) *The Moat Fields – including progress on applying for a Dog Control Order for the Moat Fields and Millennium Green*

The City Council's Operations Manager - Public Realm (Strategy and Contracts) had replied to the Parish Council's request for help in setting up a Dog Control Order (DCO). He said that:-

- This was new territory for the City Council as none of his predecessors sought one as the existing by-laws and powers were deemed sufficient when the new Authority was formed in 1996.
- He could arrange for one of his team to come out to site and work through the issue as the City Council may be able to help without resorting to an Order.
- New legislation (Anti-social Behaviour, Crime and Policing Bill) is coming down the track that will affect these orders. DCOs will be amalgamated with Gating Orders and Designated Public Place Orders under one new Order – Public Space Protection Order (PSPO).
- The new PSPO will be easier and cheaper to administer due to the fact that consultation requirements will be reduced and there is no requirement to advertise in the Press.

It was agreed that a meeting between the City Council, the Parish Council, the Millennium Green Trust and the Moat Fields Management Group should be arranged for after 1 July. **(Action Clerk)**

(c) *Allerton Drive garden*

It was noted that the grass had been cut again.

(d) *The Cartsheds and Wildlife area*

Nothing to report.

(e) *The management of Parish Council woodland*

The Councillors noted a report from the ecologist who had recently inspected Warren Lea.

Cllr. Jones agreed to contact The Conservation Volunteers to arrange a programme of work. **(Action Cllr. Jones)**

It was agreed that Community Payback be asked to come and pick the Himalayan Balsam in Warren Lea.

(f) *Repairs to the War Memorial*

The Clerk reported that a decision on the grant from the War Memorials Trust was imminent. It was agreed that when the outcome was known, whatever the decision, the Clerk would arrange for the repairs to be done. **(Action Clerk)**

(g) *Work to Common Land trees and bushes*

Quotations for removing the fallen tree and pollarding the willows had been received from Ryland Horticulture. It was agreed that these were acceptable and the work was authorised. **(Action Clerk)**

13/131 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

8 May	Violence	Male reports assault. No further action a falling out with friends	Boroughbridge Road
8 May	Theft	Items taken from store	Great North Way
17 May	Theft	Items taken from store. 1 arrest	Great North Way
22 May	Auto crime	Bag taken from car parked in riverside car park	Main Street
28 May	Theft	Tent taken from garden	Nidd Close
31 May	Burglary Dwelling	Wallet taken	Riverside Walk

PCSO Colley reported that crime has reduced 8% against last year's figures

13/132 – TO RECEIVE REPRESENTATIVES' REPORTS

(a) Cllr. Jones reported on Poppleton Transport Group meeting held on 5 June. It had been agreed that two chicanes should be installed in Long Ridge Lane. They would remain until the end of the construction of the A59 Park & Ride site after which a survey of residents would be carried out prior to a decision being made on whether to keep or remove the chicanes.

(b) Cllr. Powell reported on

- i. The YLCA York Branch meeting held on 6 June when he had been re-elected as Chairman.
- ii. The Poppleton Community Trust AGM held on 11 June which this year had been attended by approximately 80 people.

13/133 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Diamond Jubilee Footpath extension*

Cllr. Craven reported that

- A Network Rail representative is to undertake a site visit on 22nd May to get a better idea of the situation on the ground and will liaise with the Infrastructure Maintenance Protection Coordinator in relation to the removal of the heavy duty security gate as this can only be done at the time of the installation of the fence and kissing gate to prevent unauthorised access.
- He emailed the City Council in May and asked for help in designing/erecting signage, stile(s), gates. To date he has had no reply.
- He will arrange a site meeting on 7 July between the City Council and Nether Poppleton Councillors to discuss plans for gate/fence and signage.

(b) *Thickpenny Farm*

No progress to report.

13/134 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that there were no training courses available at the moment.

Cllr. Bradley reported that he attended the YLCA Chairman's course and thought it a worthwhile exercise.

13/135 – TO RECEIVE AN UPDATE ON THE 2013 YORKSHIRE IN BLOOM COMPETITION

The Yorkshire in Bloom Action Group had produced a Constitution which the Councillors resolved to accept. It was agreed that this year's grant of £500 should be released. **(Action Clerk)**

13/136 – TO REPORT PROGRESS ON THE USE OF SOCIAL MEDIA AS A MEANS OF COMMUNICATION

Nothing to report.

13/137 - TO CONSIDER A DRAFT REPORT FROM THE YORK LOCAL PLAN WORKING GROUP AND TO PRODUCE A JOINT NEWSLETTER WITH UPPER POPPLETON PARISH COUNCIL

It was reported that the working group had met and drafted a document. This will be circulated round the Councillors together with the York Local Plan 2013 Preferred Options for their comments. Cllr. Powell agreed to collect these together and prepare the Council's response to the City Council.

It was resolved that the Parish Council would co-operate with Upper Poppleton Parish Council in producing a Newsletter dedicated to the Local Plan. It was agreed to delegate the draft wording of the Newsletter to Cllr. Powell.

Cllr. Powell was thanked for the work he had done in preparing the report.

13/138 – TO CONSIDER RESIDENTS' RESPONSES TO THE NEWSLETTER

It was agreed that Cllr. Bradley would collate the information contained in the responses received from the Newsletter and report back at the July meeting. (**Action Cllr. Bradley**)

13/139 – TO CONSIDER THE FUTURE STORAGE OF PARISH COUNCIL RECORDS

It was agreed that the Clerk should prepare a report on what records are currently kept and what records need to be kept. It was also agreed that a costing should be obtained for having all the Parish Council's minutes books scanned. (**Action Clerk**)

13/140 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 Jun	Rural West York Residents' Forum	Copmanthorpe Methodist Church, Main Street, Copmanthorpe/ 7.30pm	All
24 Jun	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	No representative
26 Jun	Manor Academy full governors	Manor Academy/ 4.00pm	Jones
27 Jun	Rural West Team	Askham Richard Village Hall/ 10.00am	Powell
2 Jul	York Open Planning Forum	Denham Room, Priory Street Centre/ 7.00pm	Bradley, Powell
4 Jul	YLCA York Branch – Local Plan	New Earswick Folk Hall/ 7.00pm	Powell, Bradley
17 Jul	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 11.00pm	Bradley, Jones

13/141– TO CONSIDER MINOR MATTERS

None arising.

13/142 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

No additional items were suggested.

13/143- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 JULY 2013

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 15 July 2013.

The meeting closed at 9.45 pm.

Chairman.....

Date.....

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