

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 15 APRIL 2013

PRESENT:

Cllr G A Bradley (Chairman)

Cllr. J L Craven

City Cllr. Ian Gillies

Cllr. E M Jones

Cllr. P H F Powell

Three members of the public

Cllr. D Tomlinson

Cllr. C S Walsh

Mr B J W Mackman (Clerk)

13/068 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

13/069 – PUBLIC PARTICIPATION

None.

13/070 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Cllrs. being present there were no apologies for absence.

13/071 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 18 MARCH 2013

The minutes of the Parish Council meeting held on 18 March 2013, having been circulated prior to the meeting, were approved and signed.

13/072 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:-

- The Government funds are now in place for the construction of the A59 Park & Ride project.
- The construction of the new A59/A1237 roundabout will take a year to complete
- He has asked Portakabin about supplying a unit for the Poppleton Community Railway Nursery
- The York Local Plan will soon be sent out for consultation
- When the A59 Park & Ride scheme is complete there should be an opportunity to change the route of the No. 10 bus so that it covers more of the Poppletons.

It was agreed to bring agenda item 13.077b(i) to this point on the agenda but for clarity the minutes are shown below.

13/073 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on moving the bus stop in Main Street (Min. 13/050a)*

No progress to report.

(b) *Progress on felling three cupressus trees on the Common Land in front of Ash Keys and Wylde Green in Main Street (Min. 13/050b)*

A planning application to fell the trees has been submitted to the City Council.

(c) *Progress on registering field as Open Space (Min. 13/050e)*

No response has been received to the Parish Council's request to have the field registered as Open Space.

(d) *Progress on remedying the flooding in Ousemoor Lane/Main Street (Min. 13/050f)*

The flooding on Main Street has been addressed by the City Council's Works Department. They noted that the drain wall had collapsed and blocked the outlet to the stream with bricks. They re-established the holding area from the drain from the field, built and laid a new drain pipe to the beck and hoped that would reduce the run-off from the field and 'lake area' down Ousemoor Lane. They also resurfaced the road and brought it level to stop a large puddle developing. In addition they also looked at the run-off from the sports field and re-laid the drain holding area and piping to the beck.

(e) *Progress on repairing the damage to the verge between the Poppleton Centre and the triangle (Min. 13/050g)*

Now that the work to resolve the flooding problem has finished grass seed is to be sown on the verge between the Poppleton Centre and the triangle.

(f) *Progress on the Newsletter (Min. 13/062)*

The Newsletter is still being prepared.

(g) *Progress on the vacancy for a Parish Councillor*

Following the resignation of Cllr. Hawkins the legal procedure for recruiting a new Cllr. has been followed and the City Council has advised that the Parish Council can now co-opt a replacement for Peter Hawkins.

(h) *Flooding by the shops in Allerton Drive*

The Clerk reported having sent two photographs of the recent flooding to the City Council. To date there has been no reply.

13/074 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

13/074/1 - *The Clerk referred to the following item of correspondence:-*

- (a) It was agreed that a request from Fiona Hannah regarding a memorial to her mother who died in Nether Poppleton in December 2012 be referred to the Millennium Green Trustees
- (b) The external audit papers received from Littlejohn, the newly appointed auditors.

13/074/2 – *The Clerk reported that he had already circulated the following items:-*

- (a) CYC - Libraries consultation meetings dates
- (b) Wildlife Trust - Minutes of 25 March 2013

13/051/3 - *It was agreed that the correspondence received since the March meeting, as listed below, be circulated to the Councillors*

- (a) CYC - Streets Ahead Spring 2013
- (b) CYC - Bus User Group - request for participants
- (c) Upper Poppleton Parish Council - Minutes of 11 March 2013

13/075 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 15 April 2013. The reports reflected the receipts and payments below. The bank balances at 15 April were:

Current Account	£500.00
Business Money Manager Account	£42,776.78
National Savings Investment Account	£14,692.62

(b) *Accounts for payment (net of VAT);*

1583	Ryland Horticulture	Tree works along the river bank	£400.00
1584	Poppleton Community Trust	Room hire – March	£20.40
1585	YLCA	Annual subscription	£489.00
1586	James Mackman	Salary – April	£459.20
1587	Post Office Ltd	Tax – April	£114.80
1588	James Mackman	Expenses	£28.50

(c) Income Received

Main Street households	Common Land easement cheques	£20.00
HSBC	Bank interest	£4.61
HMRC	VAT refund	£605.85
Nun Monkton Parish Council	Stationery contribution	£20.00
Poppleton Community Trust	Refund of unspent capital grant	£500.00

(d) To consider the subscriptions for the current financial year

The Cllrs. considered a list of subscriptions paid during the previous financial year. They agreed to continue subscribing to the YLCA and the Society for Local Council Clerks. It was resolved not to subscribe to the York Open Planning Forum for the time being.

(e) To agree the Statement of Accounts on the Annual Return

The Clerk gave an explanation of the figures in the Statement of Accounts on the Annual Return. It was agreed that the amounts quoted were correct and the Chairman and Clerk then signed the Return.

(f) To agree the Annual Governance Statement on the Annual Return

The Cllrs. considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the relevant questions is “Yes” and the Chairman and Clerk then signed the Return.

13/076 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the March Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Cllrs. confirmed their agreement of the Planning Committee’s comments.

<p>Ref: 13/00108/ADV – Display of 1no. illuminated fascia sign and 1no. illuminated free-standing sign at The Millfield, White Rose Close by Mr Simon Lancaster.</p>	<p>The Parish Council objects to the application for a free-standing illuminated sign as</p> <ul style="list-style-type: none"> • It is inappropriate for this site. • The lettering is out of keeping with the area. • Any illuminated sign in this position would be a distraction for drivers on the ring road. <p>The Parish Council has no objection to the proposed illuminated lettering on the front of the building.</p>
<p>Ref: 13/00129/OUT – Outline application for erection of detached two-storey dwellinghouse with new access following demolition of existing bungalow and outbuildings at 41 Millfield Lane by Mr & Mrs Washington.</p>	<p>The Parish Council objects on the following grounds.</p> <p>One of the main features of Millfield Lane is the streetscape where green hedges prevail behind which are bungalows, partially hidden, and large 3 /4 bed properties mostly set back to ensure that there is no prominent aspect.</p> <p>Plans show that the new build is forward of the existing building line and is also prominently positioned in front of no 43.</p> <p>There seems to be no reason to move the existing site entrance. This would have the</p>

	<p>effect of disturbing the front boundary hedge with no guarantee that the hedge would be replaced like for like.</p> <p>The new build is very close to the allotment field hedge causing a day light shadow. The orientation of the site is NOT north but positioned north east and the closeness would restrict growing activities on the nearby allotment plot.</p> <p>Light problems could be remedied by changing the roof design incorporating hips rather than the gable ends and lowering the height of the roof. This would not prohibit a two-storey dwelling.</p> <p>Demand in the York and Village areas is not for 5 bedroom properties. There is a shortage of smaller family homes of 3 /4 bedrooms maximum with appropriate reception and ancillary provisions.</p>
<p>Ref: 13/00150/FUL – Variation of condition 13 of permitted application 09/00474/FUL to allow the clubhouse to open until 23.00 on Fridays and Saturdays at Playing Field, Millfield Lane by Mr Val Duggan.</p>	<p>The Parish Council has no objections but would like assurance that the Clubhouse will give neighbours advance notice of a late function.</p>

<p>Ref: 13/00430/ADV – Display of various signage to replace existing at Spaceways Service Station, Great North Way by The Co-operative Group Ltd.</p>	<p>No objections</p>
<p>Ref: 13/00625/FUL - Single-storey side extension and porch to front at 26 Hillcrest Avenue by Mr & Mrs Wood.</p>	<p>No objections</p>
<p>Ref: 13/00703/FUL – First floor rear and single-storey front extensions at 10 Esk Drive by Mrs Jacqueline Helm.</p>	<p>No objections</p>
<p>Ref: 13/00713/TCA – Fell conifer x 4, Trees in the Conservation Area at Wylde Green, Main Street by Mr Rae Youngman.</p>	<p>The Parish Council supports the application.</p>

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

- Ref: 13/00150/FUL – Variation of condition 13 of permitted application 09/00474/FUL to allow the clubhouse to open until 23.00 on Fridays and Saturdays at Playing Field, Millfield Lane by Mr Val Duggan.

It was noted that the Local Planning Authority had approved the first part of the following application but refused the second part

- Ref: 13/00108/ADV – Display of 1no. illuminated fascia sign and 1no. illuminated free-standing sign at The Millfield, White Rose Close by Mr Simon Lancaster.

13/077 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

No report

(b) The Moat Fields –

i. Progress on applying for a Dog Control Order for the Moat Fields and Millennium Green

The Clerk reported that the City Council Officer who is now responsible for Dog Control Orders has just arrived back from holiday and has not yet replied to the Clerk's request for help.

Quentin Macdonald addressed the Council regarding the recent problem of three sheep having been rescued from the river. It was considered likely that they had been driven into the water by a dog.

After discussion it was agreed that a quotation should be sought for the cost of sectioning off a dog area within the Railway Field and the cost of having the Railway Field cut by mechanical means three times a year. **(Action Clerk)**

ii. Track erosion and flooding

It was reported that the work to repair the track has been completed.

(c) Allerton Drive garden

The grass has been cut for the first time this year. The tete-a-tetes planted by Cllr. Jones are in full bloom. Cllr Bradley is to ask The Rainflorist to look after the tubs each end of the seat. Cllr. Jones agreed to carry out maintenance work required before replanting took place.

(d) The Cartsheds and Wildlife area

Pauline Craven has written to say she is standing down as the lead of the Wildlife Trust and that Steve Whyley has agreed to fill the role. The Cllrs. thanked Mrs Craven for the work she has put into the Wildlife Group over many years.

(e) The management of Parish Council woodland

Two Cllrs. and the Clerk met with Martin Hammond, conservationist and environment expert, on 9 April. Mr Hammond said that as much of the area is subject to flooding it is very nutrient rich and therefore not suitable for bluebells and other wild flowers.

Mr Hammond suggested that the trees that are there should be managed as some of the ash trees may have contracted a virus which will cause them to die. New species should be planted that will conserve the area as a nature paradise for birds and allow paths to be developed and covered with wood chipped from fallen wood that is there at present.

Mr Hammond will be visiting Warren Lea on three more occasions and will then submit a report to the Parish Council for its consideration.

The Parish Council's overall aim is to ensure a pleasant country woodland for the future and to prohibit dumping of garden vegetation, which is occurring at present.

(f) Repairs to the War Memorial

The War Memorials Trust (WMT) had written to say that it needed a detailed breakdown of the two quotations submitted. The Clerk had secured one detailed quotation and had been assured that the second would be forthcoming soon. These will be forwarded to the WMT for consideration. **(Action Clerk)**

(g) Work to Common Land trees and bushes

It was agreed to defer discussion on this subject until the May meeting to give Cllrs. time to look at the area and appreciate the problem of fallen trees and dead branches. **(Action all Cllrs.)**

13/078 – TO RECEIVE A REPORT ON VILLAGE POLICING

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

5 Mar	Autocrime	Car window smashed, bag taken	Main Street
6 Mar	Burglary other	Attempt to garage	Millfield Lane
12 Mar	Violence	Youth problems. Dealt with through restorative justice scheme	Millfield Lane
13 Mar	Theft	Items removed from vehicle. 1 suspect. Goods returned. On-going enquiries	Great North Way
18 Mar	Other offence	Threats of violence made	Ousemoor Lane
25 Mar	Theft	Items taken from empty house	Church Lane
30 Mar	Theft	Items from store taken. Good CCTV. On-going enquiries	Great North Way

PCSO Colley reported that

- Figures against last year show a reduction of 16% for the month.
- Overall figures for York West show a reduction of 20 % for the year.

13/079 – TO RECEIVE REPRESENTATIVES’ REPORTS

(a) Cllr. Powell reported on the meeting with Julian Sturdy MP on 11 April much of which dealt with the City Council’s Local Plan.

(b) Cllr. Jones reported on the Transport Group meeting held on 10 April

- The A59 Park and Ride Scheme has secured government funding.
- The scheme also included an upgraded roundabout at the junction of the A 59/A 1237 to improve traffic flows.
- The vegetation around the island has been cleared in preparation and building and site works are due to commence by the end of April.
- With this in mind the City of York Council Directorate of City and Environmental Services, in collaboration with Nether Poppleton Parish Council, has planned to put in temporary Traffic Calming measures in Long Ridge Lane.
- This will consist of a number of temporary islands which will narrow the road and reduce vehicle speeds.
- Attractive planting tubs will be placed on top of the islands to reduce their visual intrusion. The aim is to try to reduce the ‘rat run’ that may develop during the construction period at the roundabout.
- This is a temporary measure; however, there will be consultation during the period while it is place to see how those residents of Long Ridge Lane in particular, and the village, in general, feel about this.

13/080 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Diamond Jubilee Footpath extension - To agree surveyor / documentation fees of £250*

Cllr. Craven reported that Network Rail has agreed in principle to the extension of the Jubilee Footpath so that it runs through the tunnel under the railway line. The Parish Council has been asked to pay the sum of £250 for Network Rail’s surveyor and documentation fees. It was resolved that this sum be paid when demanded.

(b) *Thickpenny Farm*

No progress to report.

13/081 - TO CONSIDER PARISH COUNCILLOR TRAINING

There are no suitable training courses available at the moment.

13/082 – TO RECEIVE A PROGRESS REPORT WITH REGARDS TO THE VILLAGE SIGN TO BE ERECTED CLOSE TO THE ENTRANCE TO KYLE WAY

The Clerk reported that the City Council has quoted the sum of £1,875 for constructing the sign. As the City Council would be doing the work there would be no charge for a Section 50 licence. It was agreed that

it was most unlikely that any other builder would be able to submit a tender which would be substantially cheaper. It was resolved that the City Council's quotation be accepted. **(Action Clerk)**

13/083 – TO CONSIDER ARRANGING A LITTER PICK

It was noted that the litter pick arranged for 23 March had to be abandoned as it had snowed overnight. It was agreed to hold a litter pick on Wednesday 24 April starting at 2.00pm in Warren Lea. **(Action all Cllrs.)**

It was also agreed that the City Council be asked to clear litter the triangle of land close to the bridge over Millfield Lane. **(Action Clerk)**

13/084 – TO RECEIVE AN UPDATE ON THE 2013 YORKSHIRE IN BLOOM COMPETITION

It was noted that the visit to the village by the Yorkshire in Bloom judges on 18 April had been cancelled as the judges had recognised that the cold winter had caused problems and delayed spring growth.

13/085 – TO CONSIDER THE PRESENCE OF ADVERTISING SIGNS AT THE ENTRANCE TO THE YORK BUSINESS PARK

It was noted that Upper Poppleton Parish Council had requested that the question of the number of advertising signs at the entrance to the York Business Park be raised with the City Council and had asked Nether Poppleton Parish Council to consider the matter.

It was also noted that the Parish Council had discussed the matter on a previous occasion and agreed to take no action. However, there has been a proliferation of signs since that decision was taken and the Cllrs. considered the area to be a mess. It was agreed that the City Council's Highways Department be asked if it can ensure that the area is tidied up. **(Action Clerk)**

13/086 – TO CONSIDER A REQUEST FOR FUNDING FOR THE JUDICIAL REVIEW REGARDING THE OBJECTION TO PLANNING CONSENT FOR THE ALLERTON PARK INCINERATOR

It was noted that the request for funding had come from Marton-cum-Grafton Parish Council. It was agreed that that Parish Council should be asked the question as to the amount of financial support it has been promised so far and the Cllrs. will consider the matter further at the May meeting. **(Action Clerk)**

13/087 - APPOINTMENT OF REPRESENTATIVES TO THE YLCA BRANCH LIAISON GROUP WORKING WITH THE CITY OF YORK COUNCIL

It was agreed that Cllr. Powell be nominated as the Parish Council's representative on this body. **(Action Clerk)**

13/088 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
16 Apr	Moat Fields Management	27 Church Lane/ 7.30pm	Craven
22 Apr	Ward Team	Copmanthorpe Youth Club, junction of School Lane/Back Lane/ 10.00am	Powell
25 Apr	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bradley
7 May	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	
8 May	Ward Committee Annual Meeting	Poppleton Centre/ 6.30pm	All
8 May	Manor School – Full Governors	Manor School/ 11.00am	Jones
18 May	Manor School strategic planning	Manor School/ 4.00pm	Jones

5 Jun	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 2.30pm	Bradley, Jones
6 Jun	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Powell

13/089– TO CONSIDER MINOR MATTERS

None.

13/090 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

- The use of social media as a means of communication.
- The York Local Plan

13/091- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 20 MAY 2013

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 20 May 2013.

The meeting closed at 9.42 pm.

Chairman.....

Date.....

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