

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 18 MARCH 2013

#### PRESENT:

Cllr G A Bradley (Chairman)

Cllr. J L Craven

City Cllr. Ian Gillies

Cllr. P Hawkins

Cllr. E M Jones

Cllr. P H F Powell

Mr B J W Mackman (Clerk)

Cllr. D Tomlinson

Cllr. C S Walsh

#### **13/045 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **13/046 – PUBLIC PARTICIPATION**

None.

#### **13/047 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

All Councillors being present there were no apologies for absence.

#### **13/048 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 18 FEBRUARY 2013**

The minutes of the Parish Council meeting held on 18 February 2013, having been circulated prior to the meeting, were approved and signed.

#### **13/049 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY**

City Cllr. Ian Gillies reported that:-

- The Rural West York Ward Committee will be holding its only meeting of the year at the Poppleton Centre on 8 May

#### **13/050 – TO RECEIVE THE CLERK'S REPORT:**

The Clerk reported

(a) *Progress on moving the bus stop in Main Street (Min. 13/027a)*

No progress to report.

(b) *Progress on felling three cupressus trees on the Common Land in front of Ash Keys and Wylde Green in Main Street (Min. 13/027c)*

It was noted that no application to fell the trees has been made. The subject will be omitted from agendas until such time as an application is submitted.

(c) *Progress on removing the dead tree in the Wildlife Area (Min. 13/031e)*

It was reported that the dead tree has been removed.

(d) *Update on the Galtres Festival 2013 (Min. 13/027d)*

It was reported that this year's Festival will be held at Duncombe Park and not at Rawcliffe Bar.

(e) *Progress on registering field as Open Space (Min. 13/039)*

No progress to report.

(f) *Progress on remedying the flooding in Ousemoor Lane/Main Street (Min. 13/042a)*

The City Council has started work on trying to remedy the drainage problem.

(g) *Progress on repairing the damage to the verge between the Poppleton Centre and the triangle (Min. 13/042b)*

It is anticipated that this verge will be reinstated when the work to remedy the drainage problem is completed.

(h) *Repairs to the footpath between Riversdale Drive and Riverside Gardens (Min. 13/042c)*

The length of footpath reported as being muddy has been observed and does not appear to be a problem at the moment. It was agreed that the condition of the footpath should be monitored.

### **13/051 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

13/051/1 - The Clerk referred to the following items which have been put on the notice boards:-

- (a) A number of posters advertising Julian Sturdy MP's forthcoming surgeries
- (b) North Yorkshire & York Forum - Sleeping Rough posters

13/051/2 – *The Clerk reported that he had already circulated the following items:-*

- (a) CYC - Electronic planning consultation
- (b) CYC - Mansion House Easter events

13/051/3 - *It was agreed that the correspondence received since the February meeting, as listed below, be circulated to the Councillors*

- (a) Came & Co - Parish Matters - Spring 2013
- (b) Clerk & Councils Direct - March 2013 - Issue 86
- (c) Julian Sturdy MP – notice of meeting on 11 April to which Councillors are invited
- (d) Police & Crime Commissioner North Yorkshire - Your Voice - February 2013
- (e) Upper Poppleton Parish Council - Minutes of 11 February

### **13/052 – FINANCE**

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 18 March 2013. The report reflected the receipts and payments below. The bank balances at 18 March were:

Current Account	£500.00
Business Money Manager Account	£43,222.22
National Savings Investment Account	£14,692.62

(b) *Accounts for payment (net of VAT);*

1577	Poppleton Luncheon Club	Grant for 2012-13	£60.00
1578	Ryland Horticulture	Removing Wildlife pond tree	£250.00
1579	Poppleton Community Trust	Room hire – February	£20.40
1580	James Mackman	Salary – March	£459.20
1581	Post Office Ltd	Tax – March	£114.80
1582	James Mackman	Expenses	£29.50

(c) *Income Received*

Northern Powergrid	Wayleave	£3.45
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### **13/053 – PLANNING APPLICATIONS**

No planning applications have been received since the February Parish Council meeting.

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application:

- Ref: 12/03752/FUL – Change of use of land to allow 11 touring caravan pitches at Cherry Tree Cottage, Millfield Lane by Mrs Karen Reynolds.

### **13/054 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

#### *(a) Grass cutting – To consider the tenders for the grass cutting contract 2013-14*

Two tenders for the grass-cutting contract had been received. It was agreed that the tender from Summerfield Nursery be accepted.

#### *(b) The Moat Fields –*

##### *i. Fishing pegs for the disabled*

The Councillors had looked at the British Disabled Angling Association website for details of fishing pegs. It was agreed that the Parish Council would not pursue this subject on the grounds that the river floods on a regular basis and that there is no perceived demand for fishing pegs for disabled anglers.

##### *ii. Progress on applying for a Dog Control Order for the Moat Fields and Millennium Green*

The Clerk reported that the City Council is reorganising the Departments that deal with Dog Control Orders and that the subject will be dealt with by another Department as from 1 April 2013. It was agreed to wait until April before taking further action to obtain a Dog Control Order.

##### *iii. Track erosion & flooding*

It was noted that the combination of heavy vehicles and the very wet weather had led to a marked deterioration in the track. It was agreed that a site meeting should be arranged between the Councillors and AMCO so that remedial action can be agreed. **(Action Clerk)**

It was noted that Gerry Jackson has resigned as the Secretary to the Moat Fields Management Committee. It was agreed that the Chairman should write to Gerry to express the Parish Council's appreciation for the work he has done as Secretary. **(Action Cllr Bradley)**

#### *(c) Allerton Drive garden*

No report.

#### *(d) The Cartsheds and Wildlife area*

It was noted that the water level in the pond is very high and touching the bottom rail of the fence. A new duck shelter has been installed in the middle of the pond by the Wildlife Trust volunteers.

#### *(e) The management of Parish Council woodland*

The consultant from the Conservation Volunteers is to meet with Councillors at Warren Lea at 11.00am on Tuesday 9 April.

#### *(f) Repairs to the War Memorial*

No progress to report

#### *(g) Work to Common Land riverside trees and bushes*

The Councillors agreed to accept a quotation of £400 from Ryland Horticulture for work to five willows, two alders, three sycamores and one thorn on the Common Land between the War Memorial and Saxe Dane Lodge. All trees to be crown lifted to provide clear access underneath the canopies to three metres above ground level; torn and hanging limbs to be removed; fallen limbs to be cleared and groups of stems lying on the grass to be cut back to stump. **(Action Clerk)**

### **13/055 – TO RECEIVE A REPORT ON VILLAGE POLICING**

Note of the following incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

1 Feb	Criminal damage	Window broken	Severn Green
3 Feb	Theft	Shop items taken – 1 arrest	Great North Way
21 Feb	Theft	Shop items taken – awaiting CCTV	Great North Way

25 Feb	Burglary dwelling	Home entered through insecure rear door, bag purse etc. taken	Millfield Lane
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PCSO Colley reported “Figures remain down, shows 16.5 % lower than last year.”

**13/056 – TO RECEIVE REPRESENTATIVES’ REPORTS**

Cllr. Hawkins reported on the Poppleton Community Trust meeting of 13 March and will be circulating the minutes.

**13/057 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Diamond Jubilee Footpath extension*

No progress reported on this subject.

(b) *Thickpenny Farm*

No progress to report .

**13/058 - TO CONSIDER PARISH COUNCILLOR TRAINING**

There are no suitable training courses available at the moment.

**13/059 – TO RECEIVE A PROGRESS REPORT WITH REGARDS TO THE VILLAGE SIGN TO BE ERECTED CLOSE TO THE ENTRANCE TO KYLE WAY**

The Clerk reported that the City Council is to charge £100 for a Section 50 licence which it will waive if it is awarded the contract to build the sign. A quotation from the City Council is expected soon. Once we have a Section 50 licence other tenders will be sought. **(Action Clerk)**

**13/060 – TO CONSIDER ARRANGING A LITTER PICK**

It was agreed to hold a litter pick on Saturday 23 March starting at 10.00am at the Allerton Drive garden.

**13/061 – TO RECEIVE AN UPDATE ON THE 2013 YORKSHIRE IN BLOOM COMPETITION**

A spreadsheet received from the Yorkshire-in-Bloom Committee showing a schedule of dates and events had been sent to all Councillors. The contents were noted.

**13/062 – TO CONSIDER THE PRODUCTION OF A NEWSLETTER**

It was agreed to produce a Newsletter. Suggested items for publication included the work to be carried out at Warren Lea, Yorkshire-in-Bloom, the possible construction of a traffic chicane in Long Ridge Lane, amalgamating the two Poppleton Parish Councils and aspects of the Parish Council’s finances. Cllr Bradley will put the Newsletter together, the Clerk will arrange for it to be printed and the Councillors will distribute it. **(Action All)**

**13/063 - TO CONSIDER A REQUEST FROM THE CITY COUNCIL TO CONTRIBUTE TO A WARD PARTNERSHIP PLAN**

It was agreed to defer discussion on this subject until more information is available.

**13/064 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
9 Apr	Conservation Volunteers’ ecologist	Warren Lea/ 11.00am	All
9 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	
10 Apr	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 2.30pm	Bradley, Jones
11 Apr	Julian Sturdy	Bishopthorpe Village Hall/ 6.00pm to 8.00pm	All

22 Apr	Ward Team	Copmanthorpe Youth Club/ 10.00am	Powell
8 May	Ward Committee AGM	Poppleton Centre/ 7.00pm	All

**13/065– TO CONSIDER MINOR MATTERS**

None.

**13/066 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

The use of social media as a means of communication.

**13/067- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 APRIL 2013**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 15 April 2013 immediately following the Annual Parish Meeting to be held at 7.00pm.

The meeting closed at 8.47 pm.

Chairman.....

Date.....

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