

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 19 NOVEMBER 2012

#### PRESENT:

Cllr. G A Bradley (Chairman)	City Cllr. Ian Gillies
Cllr. P Hawkins	Kate Bowers
Cllr. E M Jones	Sarah Garbacz
Cllr. P H F Powell	
Cllr. D Tomlinson	Mr B J W Mackman (Clerk)
Cllr. C S Walsh	

Kate Bowers (Head of the City Council's Neighbourhood Services Department) was present for the first half of the meeting. She gave her reasons for attending this meeting and meetings of other Parish Councils in the Ward and answered questions put to her by the Councillors.

#### **12/247 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

Christopher Walsh was co-opted on to the Parish Council. He signed his Declaration of Office and was welcomed on to the Parish Council.

#### **12/248 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST ON ANY MATTERS OF BUSINESS**

None.

#### **12/249 – PUBLIC PARTICIPATION**

None.

#### **12/250 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies for absence were received from Cllr. Craven.

#### **12/251 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 15 OCTOBER 2012**

The minutes of the Parish Council meeting held on 15 October 2012, having been circulated prior to the meeting, were approved and signed.

#### **12/252 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY**

City Cllr. Ian Gillies reported that

- Ward Team meetings are to be held quarterly. There will be no Ward Committee meetings except for the annual meeting.
- The No. 20 bus route is about to be altered so that it will no longer travel through Nether Poppleton.

#### **12/253 – TO RECEIVE THE CLERK'S REPORT:**

The Clerk reported

(a) *Progress on moving the bus stop in Main Street (Min. 12/229a)*

The Clerk reported that the City Council Officer who was dealing with this subject has been moved to another post. The Clerk has made contact with the Head of the Department who is going to give the subject some serious thought.

(b) *Progress on planting the copper beech tree (Min. 12/233e,i)*

It was reported that the copper beech has been planted between the War Memorial and the beck in such a position that, when it is fully grown, the view of the river will not be obscured by its branches

(c) *Progress on the repairs to the fence by the beck (Min. 12/233f,ii)*

It was reported that the City Council had repaired the fence by the beck.

*(d) Progress on the distribution of the Newsletter (Min. 12/240)*

It was confirmed that the Newsletter had been printed and distributed.

**12/257bii.** It was agreed to bring this item to this point on the agenda to allow Quentin Macdonald to give a report. For convenience, the minute is recorded under Moat Fields below.

**\* At this point in the meeting** Sarah Garbacz, the City Council's Library Service Delivery Manager, introduced herself and gave her reasons for attending the meeting. She explained the reason for the recent questionnaire on Libraries in York and asked if there was a better way that groups, including Parish Councils, could be consulted.

She said that

- There are 14 libraries across the city
- The Central Library, Acomb Library and New Earswick Library have "Explore" centres. The Library Service is looking at the possibility of installing "Explore" centres at the libraries in Haxby and Tang Hall
- What could smaller libraries do to encourage more people to use them?
- The Library Service is looking to reduce its expenditure
- Opening hours could be extended by working with partner organisations
- There is no intention of reducing library staff
- There is no political will to close libraries
- The Home Library Service is used by only six Poppleton residents

Sarah answered a number of questions put to her by the Councillors. The Chairman thanked her for attending the meeting.

**12/254 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

12/254/1 - The Clerk either read or referred to the following items:-

- (a) Three emails complaining about the loud music played at the bonfire concert celebration at Rawcliffe Bar on 4 November
- (b) CYC - Electoral Review of York - letter and posters
- (c) H M Revenue & Customs - Real Time PAYE information
- (d) Julian Sturdy – posters advertising the dates of his surgeries which have been put on the notice boards
- (e) An email from the YLCA asking for Councillors' email address should they require Branch papers to be sent to them directly. It was agreed that the current arrangement whereby the Clerk forwards the papers should remain.
- (f) Yorkshire and the Humber NHS - Dementia Action Alliance

*12/254/2 - It was agreed that the correspondence received since the October meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct - November 2012 - Issue 84
- (b) North Yorkshire Fire & Rescue Service - Poster re accounts
- (c) Poppleton Wildlife Trust - Minutes of 15 October
- (d) Upper Poppleton Parish Council - Minutes of 8 October
- (e) Information on Dog Control Orders

**12/255 – FINANCE**

*(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 19 November 2012. The report reflected the receipts and payments below. The bank balances at 19 November were:

Current Account	£500.00
Business Money Manager Account	£39,041.92
National Savings Investment Account	£14,613.98

(b) *Accounts for payment (net of VAT);*

1555	Poppleton Community Trust	Grant for capital items	£1,884.00
1556	Poppleton Community Trust	Room hire – October	£20.40
1557	Peter Turpin Associates	Autumn Newsletter	£273.00
1558	The Conservation Volunteers	Clearing scrub in Warren Lea	£572.00
1559	James Mackman	Salary – November	£459.20
1560	Post Office Ltd	Tax – November	£114.80
1561	James Mackman	Expenses and bulbs	£20.97

(c) *Income Received*

Poppleton Tithe Barn Trust	Cartshed rent	£80.00
The Sir Thomas Glemham Regiment	Cartshed rent	£80.00
The Sealed Knot Society	Cartshed rent	£80.00

(d) *To note the proposed budget for 2013-14*

The Clerk tabled a draft budget for 2013-14 which was noted and will be considered at the Parish Council meeting in January.

**12/256 – PLANNING APPLICATIONS**

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the October Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 12/02991/REMM – Reserved matters application for approval of access, appearance, landscaping, layout and scale of development of light industrial/storage and distribution units following previous approval of outline application 06/00518/FUL on 23.10.2006 at Plot 15, Great North Way by Mr Garry Baker.	No objections
Ref: 12/03292/FUL – Single-storey side and front extensions and erection of pitched roof over existing flat roof at 23 Nether Way by Mr & Mrs Andrews.	No objections
Ref: 12/03305/TPO – Remove 3 lowest limbs and reduce the branches overhanging the house, Pine (T1), Tree protected by Tree Preservation Order CYC 286 at 12 Church Lane by Mrs Walsh.	No objections
Ref: 12/03324/TCA – Fell conifer in the Conservation Area at Forge House, Ferrymans Walk by Mr William Holroyd.	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 12/02950/FUL – First-floor side extension and single-storey side extension at 61 Millfield Gardens by Mr Rob Whamond.
- Ref: 12/03009/FUL – Single-storey side and rear extension with room in roof at 12 Hawthorne Close by Mr & Mrs Dundas.

- Ref: 12/3091/TPO – Crown clean and prune away from cables, sycamore (T1), tree protected by Tree Preservation Order TPO 1/1970 at 5 Church Lane by Mr Tolley.

**12/257 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting*

No report.

*(b) The Moat Fields*

*i. Fishing pegs for the disabled*

The Clerk reported that the York Amalgamation have said that if the Parish Council wishes to pursue the idea of fishing pegs for the disabled it should consult with the Environment Agency and gave contact details. It was agreed that the Clerk should ask the Environment Agency for details of the said pegs.

**(Action Clerk)**

*ii. To receive a report from a representative from the Moat Fields Management Group*

(a) Quentin Macdonald addressed the Parish Council on the subject of the Moat Fields in general and in the problem with dogs in particular.

(b) The Chairman thanked the Moat Fields Management Group for the work that they do.

(c) It was agreed that the subject of a Dog Control Order for the Moat Fields would be on the agenda for the January meeting.

*(c) Allerton Drive garden*

The Hedgeman had reported that very few of the plants he had planted had died but many had been cut down by a strimmer. It was agreed that the plants should be replaced at a cost of £45.00. The grass-cutting contractor is to be made aware of the hawthorn and be asked to avoid the plants when strimming in future.

**(Action Clerk)**

*(d) The Cartsheds*

No report.

*(e) Trees on the Common Land*

*i. Work to the Ash tree at Stonebridge*

It was reported that Ryland Horticulture had looked at the ash tree in front of Ash Keys following a complaint from the resident. Rylands reported that the tree needed to be made safe by dead-wooding at a cost of £100. It was agreed to accept this quotation and the work was authorised.

*(f) The management of Parish Council woodland*

- i. The Clerk reported that he had spoken with the Conservation Volunteers and had been told that the ecologist would be better able to produce a plan for Warren Lea in the spring when he would be able to see what flora was present. The Councillors agreed that this would be the preferred course of action.

*(g) Repairs to the War Memorial*

The Clerk reported that the grant application form contains a section asking for the history of a War Memorial. He had managed to secure the records of the War Memorial Management Committee which contain much of the information needed. **(Action Clerk)**

*(h) Purchasing daffodils*

Cllr. Jones reported that she had bought a sack of daffodil bulbs at a cost of £17.96 and that she had planted them. The Councillors confirmed their support for this action.

**12/258 – TO RECEIVE A REPORT ON VILLAGE POLICING**

Note of the following incident in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

11 Oct	Criminal damage	Tyres slashed on vehicle	Severn Green
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18 Oct	Theft	Goods stolen, one arrest	Great North Way
26 Oct	Theft	Phone taken	Ings Lane

PCSO Colley reported that crime figures as a whole show a reduction of 18% against last year.

### **12/259 – TO RECEIVE REPRESENTATIVES’ REPORTS**

(a) Cllr. Hawkins reported on the Poppleton Community Trust meeting of 13 November.

(b) Cllr. Powell reported on

- i. The York Open Planning Forum meeting held on 25 October
- ii. The articles printed in the latest edition of the YLCA’s White Rose Update
- iii. The need to organise a meeting of interested parties to agree the proceedings for the 2013 Remembrance Day service on the Green

(c) Cllr. Jones reported on the Moat Fields Management Group meeting held on 18 October.

### **12/260 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Diamond Jubilee Footpath extension*

Cllr. Craven was absent but had sent the following report. He and City Cllr. Ian Gillies had met a board member of Network Rail North at the railway underpass on Ings Lane, Poppleton Park. He was made aware of the Parish Council’s wishes to have the underpass opened and a permissive footpath created through it to link with the Ings footpath and was supplied with a map showing the Parish Council’s proposed extension. He identified the gate and its lock as being one of Network Rail’s and appeared sympathetic and helpful towards the extension. He was somewhat hopeful of persuading the Property Services section of Network Rail to allow the underpass to be used as a permissive footpath but pointed out that the costs of construction of a footpath (provision of a drained gravel base), and the provision of a stile or gate and the maintenance of both would fall on the Parish Council. There would be a need to ensure that no vehicular traffic could use the underpass but Network Rail may be able to provide the necessary bollards or whatever. He would be in touch with us in the near future.

(b) *Thickpenny Farm*

No news was reported

### **12/261 - TO CONSIDER PARISH COUNCILLOR TRAINING**

It was agreed that Cllr. Walsh would be booked on to a “New Councillor” training course as soon as one becomes available.

### **12/262 – TO DISCUSS THE FUTURE OF THE VILLAGE LIBRARY**

It was agreed that a letter summarising Councillors’ comments raised from Sarah Garbaz’s presentation should be sent to the Head of the Library Service. (**Action Clerk**)

### **12/263 – TO DISCUSS THE NEXT ACTION WITH REGARDS TO THE VILLAGE SIGN TO BE ERECTED CLOSE TO THE ENTRANCE TO KYLE WAY**

The Clerk reported that the City Council has said that a licence to build a sign would be needed and would cost £250. The Clerk also reported that he had enquired of Rufforth Parish Council and that their brick sign had cost in the region of £2,200 and had been constructed by the City Council. It was agreed that three quotations should be sought for the construction of the sign. Cllr. Powell is to draw up a specification. (**Action Cllr. Powell and Clerk**)

### **12/264 – TO CONSIDER THE REFURBISHMENT OF THE MILLFIELD LANE VILLAGE SIGN**

It was reported that the name plate on the Millfield Lane sign has deteriorated. It was agreed that the City Council should be asked to produce a replacement name plate. (**Action Clerk**)

### **12/265 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
27 Nov	Ward Team	Postponed	Powell
28Nov	Manor Academy – Full Governors	Manor Academy	Jones
8 Jan	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins

**12/266– TO CONSIDER MINOR MATTERS**

It was agreed that the writers of the complaints received about the Rawcliffe bar bonfire celebrations should be advised to make their complaints to the City Council. **(Action Clerk)**

**12/267 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Dog Control Order; agree the budget for 2013-14; set the precept for 2013-14. One Parish Council for Poppleton.

**12/268- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 JANUARY 2013**

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 21 January 2013.

The meeting closed at 9.33 pm.

Chairman.....

Date.....

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