

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 17 SEPTEMBER 2012

#### PRESENT:

Cllr. G A Bradley (Chairman)

City Cllr. Ian Gillies

Cllr. J Craven

Cllr. E M Jones

Cllr. P H F Powell

Mr B J W Mackman (Clerk)

Cllr. D Tomlinson

#### 12/199 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

It was reported that a resident had made enquiries about being co-opted on to the Parish Council. It was agreed to invite the resident to an induction course. (**Action Clerk**)

#### 12/200 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 12/201 – PUBLIC PARTICIPATION

None.

#### 12/202 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllr. P Hawkins..

#### 12/203 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 13 AUGUST 2012

The minutes of the Parish Council meeting held on 13 August 2012, having been circulated prior to the meeting, were approved and signed.

#### 12/204 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that

- Travellers have been camped at the bottom of Great North Way. They have caused concern to businesses in the area and have left a lot of rubbish.
- The Head of the City Council's Neighbourhood Management Department, Kate Bowers, has indicated that she would like to attend a Parish Council meeting.
- The City Council has now given out the £120,000 grants that used to be given by the Ward Committees. The sum of £10,000 has been paid to the agent for doing the work relating to paying the grants. It had been anticipated that the agent would be attracting external funding but this hasn't happened.

The Councillors asked Cllr. Gillies if he would raise the subject of hedges growing over footpaths in the village at the Ward Team meeting to be held on 18 September.

#### 12/205 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on moving the bus stop in Main Street (Min. 12/178b)*

There was no news to report on this subject which is entirely in the hands of the City Council.

#### 12/206 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

12/206/1 - The Clerk either read or referred to the following items:-

- (a) Ainsty (2008) Internal Drainage Board - Completion of Audit statement which had been put on the Church Lane notice board
- (b) An email from the treasurer at St Everilda's Church thanking the Parish Council for the grant towards cutting the grass in the church yard

- (c) An email from the Trustees of the Poppleton Community Railway Nursery thanking the Parish Council for its grant
- (d) Details of changes to banking services from HSBC
- (e) An email from the Trustees of the Millennium Green thanking the Parish Council for its grant
- (f) A letter from Pauline Craven thanking the Parish Council for its grant to the Wildlife Trust
- (g) An email from PYAG thanking the Parish Council for its grant
- (h) A letter from The Conservation Volunteers regarding York Get Growing project news

12/206/2 – *It was agreed that the correspondence received since the August meeting, as listed below, be circulated to the Councillors*

- (a) Audit Commission - Notice of appointment of Littlejohn LLP
- (b) Burn & Co - Law Brief - 2012 Issue 2
- (c) Clerk & Councils Direct - September 2012 - Issue 83
- (d) CYC - Boundary Commission - Parliamentary Boundary Review
- (e) Upper Poppleton Parish Council - Minutes of 9 July
- (f) YOPF - Newsletter Summer 2012

## 12/207 – FINANCE

### (a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 17 September 2012. The report reflected the receipts and payments below. The bank balances at 17 September were:

|                                     |            |
|-------------------------------------|------------|
| Current Account                     | £500.00    |
| Business Money Manager Account      | £37,496.24 |
| National Savings Investment Account | £14,613.98 |

### (b) *Accounts for payment (net of VAT);*

|      |                                     |                    |           |
|------|-------------------------------------|--------------------|-----------|
| 1533 | Citizens Advice Bureaux             | Grant              | £50.00    |
| 1534 | Millennium Green Trust              | Grant              | £800.00   |
| 1535 | Poppleton Community Railway Nursery | Grant              | £750.00   |
| 1536 | Nether with Upper PCC               | Grant              | £350.00   |
| 1537 | Poppleton Youth Action Group        | Grant              | £1,000.00 |
| 1538 | Poppleton Wildlife Trust            | Grant              | £400.00   |
| 1539 | Poppleton Community Trust           | Room hire – August | £19.90    |
| 1540 | Ryland Horticulture                 | Tree work          | £250.00   |
| 1541 | Mrs L Cariss                        | Internal audit fee | £80.00    |
| 1542 | James Mackman                       | Salary – September | £459.20   |
| 1543 | Post Office Ltd                     | Tax – September    | £114.80   |
| 1544 | James Mackman                       | Expenses           | £31.30    |

### (c) *Income Received*

|      |               |         |
|------|---------------|---------|
| HMRC | VAT refund    | £333.00 |
| HSBC | Bank interest | £5.27   |

### (d) *To consider the Internal Auditor's report.*

The Clerk read the Internal Auditor's report. There were no adverse comments in the report which was accepted.

## 12/208 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the August Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

|   |               |
|---|---------------|
| Ref: 12/02949/TCA – Crown clean over drive Ash (T1, T2) Trees in the Conservation Area at Ash Keys, Main Street by Mr James Mackman | No objections |
|---|---------------|

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 12/02562/FUL – First floor and single storey extensions to rear at 12 Little Garth by Mr R Warnes.
- Ref: 12/02564/TCA – Fell Pembury Blue, Tree in the Conservation Area at 19 Church Lane by Mr Harry Whitehead.
- Ref: 12/02567/LBC – Railings to front at 5 Main Street by Drs R & B Adams

**12/209 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting*

It was agreed that the contractor, Summerfield Nursery, be asked to clear the tall grass and nettles on the river bank. **(Action Clerk)**

*(b) The Moat Fields*

No report.

*(c) Allerton Drive garden*

It was reported that the grass needs to be cut again as does the hedge. **(Action Clerk)**  
It was also noted that some of the hedge whips had died and needed to be replaced.

*(d) The Cartsheds*

No report.

*(e) Trees on the Common Land*

The Clerk reported that there had been a problem with an ash tree dropping a large branch in the drive of Ash Keys. In consultation with Cllr. Powell the Clerk had arranged for Ryland Horticulture to inspect the ash tree and make it safe. The Cllrs. agreed this course of action.

*(f) The management of Parish Council woodland*

It was reported that the Conservation Volunteers had cleared the scrub in Warren Lea and that the view of the beck from the road had been opened up.  
It was reported that the wooden fence by the beck is rotting and is likely to collapse. It was agreed that Yorkshire Water be asked to make the appropriate repairs. **(Action Clerk)**

*(g) The willow tree above the pond in the Wildlife Area*

It was reported that a large branch of the willow tree is growing across the pond. It was agreed that this should be removed. **(Action Clerk)**

*(h) Considering the tenders for repairs to the War Memorial*

Cllr. Powell reported that three firms had been asked to tender for work needed to stabilise the War Memorial base and two had been received. It was agreed to accept the quotation of £4,392 from Historic Property Restoration Ltd £4,392. The War Memorials Trust is to be asked for a grant towards the work. **(Action Clerk)**

**12/210 – TO RECEIVE A REPORT ON VILLAGE POLICING**

Note of the following incident in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

|        |                  |                  |             |
|--------|------------------|------------------|-------------|
| 11 Aug | Burglary - other | Water tank taken | Church Lane |
|--------|------------------|------------------|-------------|

PCSO Colley reported that crime is still showing a decrease against last year: standing at 25% down

**12/211 – TO RECEIVE REPRESENTATIVES’ REPORTS**

- (a) Cllr. Bradley reported on the PYAG meeting held on 6 September.
- (b) Cllr Hawkins had circulated the minutes of the Poppleton Community Trust meeting of 11 September by email.

**12/212 - TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING GROUP**

The announcement of the result of this year’s competition will be made at the Awards Ceremony to be held at York Racecourse on 18 September.

**12/213 – TO RECEIVE AN UPDATE ON THE COVENANT ON THE LAND AT 25 CHURCH LANE**

The City Council had reported that holidays and pressure of other work had delayed research into the subject of the covenant. Discussion on this subject was again deferred.

**12/214 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Diamond Jubilee Footpath extension*

Cllr. Craven said that he nothing to report other than he was trying to establish if there is an easement for access through the tunnel under the railway line.

(b) *Thickpenny Farm*

No news was reported

**12/215 - TO CONSIDER A REVISED PROPOSAL TO PREVENT THE EROSION OF THE VERGE IN CHURCH LANE**

There was no proposal to discuss. It was agreed to remove this item from future agendas.

**12/216 - TO AGREE ON THE DESIGN OF A VILLAGE SIGN TO BE ERECTED CLOSE TO THE ENTRANCE TO KYLE WAY.**

Prior to the meeting the Councillors had been sent photographs of a number of village signs in the local area. The preferred sign would be similar to the one at Rufforth being a brick pedestal with the village name affixed to the front. It was agreed that the City Council be asked for permission to erect a sign similar to the Rufforth sign on the verge close to the entrance to Kyle Way. Quotations for the construction of the sign are to be sought. (Action Clerk)

**12/217 – TO AGREE THE PRODUCTION OF A NEWSLETTER**

Following last month’s agreement that a Newsletter should be produced it was agreed that the new Newsletter should include articles about the result of the village’s entry in this year’s Yorkshire in Bloom competition, the work in progress at Warren Lea and footpath issues as well as a page dedicated to the results from competitions held during the Queen’s Diamond Jubilee celebrations in the village. (Action Cllr. Bradley)

**12/218 - TO CONSIDER PARISH COUNCILLOR TRAINING**

It was agreed that none of the Councillors would attend the YLCA training courses in October.

**12/219 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

| Date of Meeting | Meeting  | Venue/ Time                          | Councillors Attending |
|-----------------|--|--------------------------------------|-----------------------|
| 18 Sep          | Ward Team  | Committee Room 1, Guildhall/ 10.30am | Powell                |
| 22 Sep          | Millennium Green Trust Social Evening – Scottish Ceilidh | Poppleton Centre 7.30pm              | All                   |

|        |  |  |                    |
|--------|--|--|--------------------|
| 10 Oct | PYAG AGM                               | Youth Club, Main Street/<br>8.00pm     | Bradley            |
| 4 Oct  | YLCA York Branch                       | Acaster Malbis village hall/<br>7.30pm | Powell,<br>Bradley |
| 9 Oct  | Poppleton Community Trust<br>Executive | Poppleton Centre/ 7.00pm               | Hawkins            |

**12/220 – TO CONSIDER MINOR MATTERS**

None.

**12/221 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

- (a) The provision of fishing platforms for the disabled in the Moat Fields.
- (b) Purchase of a wreath for Remembrance Day

**12/222- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 OCTOBER 2012**

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 15 October 2012.

The meeting closed at 8.57 pm.

Chairman.....

Date.....

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