

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 13 AUGUST 2012

PRESENT:

Cllr. P H F Powell (As Chairman)

City Cllr. Ian Gillies

Cllr. J Craven

Cllr. P Hawkins

Cllr. E M Jones

Mr B J W Mackman (Clerk)

Cllr. D Tomlinson

12/173 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

12/174 – PUBLIC PARTICIPATION

None.

12/175 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllr. Bradley.

12/176 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 16 JULY 2012

The minutes of the Parish Council meeting held on 16 July 2012, having been circulated prior to the meeting, were approved and signed.

12/177 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that a number of issues were outstanding but he could report no progress at this time.

12/178 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on the problem with the surfacing of the footpath between Dodsworth Hall and Hillcrest Avenue (Min. 12/153a)*

It was reported that the footpath has been resurfaced.

(b) *Progress on moving the bus stop in Main Street (Min. 12/153b)*

There was no news to report on this subject which is entirely in the hands of the City Council.

(c) *Progress on the grant application for repairs to the War Memorial (Min. 12/153c)*

The Clerk reported having sent out invitation to tender to three firms but had not yet received any replies.

(d) *Progress on the installation of the proposed finger post for the Church and Tithe Barn (Min. 12/153d)*

The new finger post has been installed on the lamppost opposite Church Lane. It was agreed that it was a good and useful sign in the right position.

(e) *Progress on the Himalayan Balsam pick in Warren Lea (Min. 12.157e)*

On 24 July four people pulled up Himalayan Balsam in Warren Lea. It was noticeable that, compared with the previous two years, there was considerably less Balsam growing.

(f) *Progress on filling the vacancy for a new Councillor*

The Clerk reported that on 19 July 2012 Councillor Shannon had delivered a letter of resignation to the Chairman. Following this the Clerk had notified the City Council of the vacancy and put up the statutory notices on the village notice boards. The Clerk said that he had just heard from the City Council that no by-election had been called so that the Councillors could now co-opt a new Parish Councillor.

12/179 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

12/179/1 - The Clerk either read or referred to the following items:-

- (a) Cllr. Shannon – letter of resignation from the Parish Council
- (b) A letter from the Poppleton Community Railway Nursery to say that it now had Charitable status
- (c) The audited Annual Return from Mazars
- (d) An email from Val Duggan advising that he is leaving the area and is resigning from the Poppleton Junior Football Committee

12/179/2 – *It was agreed that the correspondence received since the July meeting, as listed below, be circulated to the Councillors*

CYC - Streets Ahead Summer 2012

12/180 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 13 August 2012. The report reflected the receipts and payments below. The bank balances at 13 August were:

Current Account	£500.00
Business Money Manager Account	£37,496.24
National Savings Investment Account	£14,613.98

(b) Accounts for payment (net of VAT);

1526	Poppleton Community Trust	Room hire – July	£19.90
1527	Mazars	External audit fee	£285.00
1528	Summerfield Nursery (new name for Barn Landscape)	Grass & hedge cutting – July	£297.50
1529	YLCA	Course fees	£60.00
1530	James Mackman	Salary – August	£459.20
1531	Post Office Ltd	Tax – August	£114.80
1532	James Mackman	Expenses	£111.00

(c) Income Received

None Nil

(d) *To consider giving grants to the CAB, Millennium Green Trust, Poppleton Community Railway Nursery, St Everilda's Church, Poppleton Youth Action Group and the Wildlife Trust.*

After due consideration it was resolved to give the following grants/donations. CAB £50.00, Millennium Green Trust £800.00, Poppleton Community Railway Nursery £750.00, St Everilda's Church for churchyard maintenance £350.00, Poppleton Youth Action Group £1,000.00 and Poppleton Wildlife Trust £400.00.

12/181 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the July Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Ref: 12/02522/FUL – Installation of air cooling equipment and generator and erection of electricity substation at 2 Opus Avenue by Mr Peter Taphouse.	No objections
Ref: 12/02562/FUL – First floor and single	No objections

storey extensions to rear at 12 Little Garth by Mr R Warnes.	
Ref: 12/02564/TCA – Fell Pembury Blue, Tree in the Conservation Area at 19 Church Lane by Mr Harry Whitehead.	No objections
Ref: 12/02566/FUL – Railings to front at 5 Main Street by Drs R & B Adams.	No objections
Ref: 12/02567/LBC – Railings to front at 5 Main Street by Drs R & B Adams.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved no planning applications since the July Parish Council meeting.

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12/182 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was agreed that the grassed areas had looked good for the Yorkshire in Bloom judges.

(b) The Moat Fields

A report from the Moat Fields Management Group (MFMG) regarding the problem with dogs not on a lead in the Moat Fields was discussed. Concern was expressed that the MFMG were considering closing the footpath through the Moat Field. The Councillors agreed that having purchased the Moat Fields as Open Space for the benefit of residents and spent twelve years establishing a footpath they were not of a mind to have it closed. The Clerk was asked to convey this to the MFMG. **(Action Clerk)**

(c) Allerton Drive garden

It was reported that the grass had been cut but that the hedge needed to be trimmed back again.

(d) The Cartsheds

No report.

(e) Trees on the Common Land

The Clerk reported that there is a dead ash tree in Warren Lea and a hawthorn has fallen over in the area between the War Memorial and the beck. A quotation from Ryland Horticulture for felling the tree and clearing the hawthorn was considered and accepted.

(f) The future management of Parish Council woodland

Two quotations from the Conservation Volunteers were considered.

The first quotation of £572 for the following was accepted.

- Removal of nettles in north east corner of wood around the beck where Himalayan Balsam was previously cleared.
- Two further areas adjacent to Main Street where nettle and bramble are prevalent are also to be cleared to improve the view down to the beck.
- Sycamore saplings to be removed throughout the site.

The second quotation of £380 for the following was accepted

- Production of management plan for Warren Lea which will advise on options for long term management of the site for the benefit of wildlife and the public to include advice on the best method for the long term control of nettles.

12/183 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

4 Jul	Theft	Goods taken x 2 – 1 suspect awaiting CCTV	Great North Way
30 Jul	Autocrime	Bag taken from vehicle	Church Lane

PCSO Colley reported that the figures show a drop of 31% against last year.

12/184 – TO RECEIVE REPRESENTATIVES' REPORTS

(a) Cllr. Powell reported on

- i. The Neighbourhood Planning meeting held on 18 July.
- ii. The YLCA AGM held on 21 July
- iii. The YLCA training day held on 31 July
- iv. The E-Planning meeting held on 3 August

(b) Cllr. Jones reported that she has replaced Janet Hopton as the LEA Governor of Manor School.

12/185 - TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING GROUP

It was reported that the judges' second visit to Poppleton on 17 July appeared to have gone smoothly. We are now waiting for the result of the villages' entry which will be announced at the Awards Ceremony to be held at York Racecourse on 18 September.

12/186 – TO RECEIVE A REPORT ON THE QUEEN'S DIAMOND JUBILEE FINALE

It was reported that the Diamond Jubilee Finale evening wasn't well attended but the residents who went watched a 56-minute DVD of all the Poppleton Jubilee celebrations which had been filmed by Ted Kendall. There had been a number of entries for the photographic competition. The first prize of £40 was won by Mike Walker, the second and third prizes of £20 and £10 respectively were won by Julian Crabb.

12/187 – TO RECEIVE AN UPDATE ON THE COVENANT ON THE LAND AT 25 CHURCH LANE

Discussion on this subject was again deferred as no firm response had been received from the City Council.

12/188 - FOOTPATHS - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Diamond Jubilee Footpath extension*

Cllr. Craven reported that he had discussed the ownership of the field between the entrance to the tunnel under the railway line in Poppleton Business Park and the beck with the City Council and had found that it has been agreed that the City Council owns the land.

(b) *Thickpenny Farm*

It was noted that NYCC will consider the case for the reinstatement of the footpath to its previous route at the end of this year. The case is currently third in line to be considered.

12/189 - TO CONSIDER A REVISED PROPOSAL TO PREVENT THE EROSION OF THE VERGE IN CHURCH LANE

Discussion on this subject was deferred until a revised proposal has been received.

12/190 - TO APPOINT A POPPLETON COMMUNITY TRUST OBSERVER

It was agreed that as Cllr. Hawkins is a Trustee of the Community Trust he would be the link between the Trust and the Parish Council. Cllr. Hawkins agreed that he would circulate Trustee documents as Cllr. Tomlinson had done previously.

12/191 – TO DISCUSS THE PROBLEMS WITH THE ROAD SURFACE AND FOOTPATH AT THE BOTTOM OF CHURCH LANE

It was reported that the City Council had filled in the potholes in Church Lane between the corner and the Church lych gate.

12/192 – TO AGREE TO MOVE THE VILLAGE SIGN FROM MILLFIELD LANE TO NEAR THE ENTRANCE TO POPPLETON PARK

The subject of moving the village sign was discussed and it was agreed that it would be better to leave the existing sign where it was as it shows where the village boundary lies in Millfield Lane. It was agreed that a new sign should be installed near the entrance to Poppleton Park. A number of suggestions as to how a new sign be constructed were discussed. It was agreed that Cllrs. should pick their choice of sign and circulate it to their fellow Cllrs. so the design could be agreed at the September meeting. **(Action Cllrs.)**

12/193 – TO AGREE THE PRODUCTION OF A NEWSLETTER

It was agreed that a Newsletter should be produced. One page would be dedicated to the Queen’s Diamond Jubilee celebrations in the village. **(Action Cllr. Bradley)**

12/194 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was agreed that none of the Councillors would attend the YLCA training courses currently on offer.

12/195 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
6 Sep	PYAG	15 Bankside Close/ 8.00pm	Bradley
11 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Hawkins
22 Sep	Millennium Green Trust Social Evening – Scottish Ceilidh	Poppleton Centre 7.30pm	All
3 Oct	PYAG AGM	Youth Club, Main Street/ 8.00pm	Bradley
4 Oct	YLCA York Branch	Acaster Malbis village hall/ 7.30pm	Powell, Bradley

12/196 – TO CONSIDER MINOR MATTERS

Councillor Jones reported that Ian Routledge had produced a report on traffic flows and signal phasing at the junction of the A59 with Station Road and Northfield Lane being proposed as part of the Park & Ride project. Ian had used his experience as a traffic management consultant to produce a very detailed report with relevant comments on the scheme. Councillor Jones confirmed that the report had been endorsed by the delegates from both parish councils who are monitoring the Park & Ride development and that it had been sent to the Project Manager for the Park & Ride project, Tony Clarke, with a copy to the City Council Cabinet Member for Strategy, Councillor David Merrett.

12/197 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

To agree on the design of a village sign to be erected close to the entrance to Kyle Way.

12/198- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 SEPTEMBER 2012

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 17 September 2012.

The meeting closed at 9.04 pm.

Chairman.....

Date.....