

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 16 JULY 2012

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. J Craven,

City Cllr. Ian Gillies

Cllr. P Hawkins.

Cllr. E M Jones

Cllr. P H F Powell

Mr B J W Mackman (Clerk)

Cllr. J Shannon

Cllr. D Tomlinson

12/148 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

12/149 – PUBLIC PARTICIPATION

None.

12/150 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies.

12/151 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 18 JUNE 2012

The minutes of the Parish Council meeting held on 18 June 2012, having been circulated prior to the meeting, were approved and signed.

12/152 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:

- The recent heavy rain had caused the roads to be flooded by the shops in Allerton Drive and in Church Lane. He had reported this to the City Council.
- The City Council has stopped the Urbie Bus.
- The participants at the recent Ward Committee had agreed that the City Council's Community Contract was not good enough for the Rural West York Ward. There was virtually no mention of Parish Councils. It had been agreed that the Ainsty Group of Parish Councils be reconvened to discuss the matter and make recommendations to the City Council.
- The City Council is reviewing its policy on salt bins.

12/153 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on the problem with the surfacing of the footpath between Dodsworth Hall and Hillcrest Avenue (Min. 12/126a)*

The Clerk reported that work had just started on resurfacing the footpath. The contractor had dug out the existing asphalt and preparations were in hand to lay the new asphalt.

(b) *Progress on moving the bus stop in Main Street (Min. 12/126b)*

No news to report.

(c) *Progress on the grant application for repairs to the War Memorial (Min. 12/126c)*

Cllr. Powell reported that he had prepared a specification and identified three contractors who were being written to and quotations sought. (Action Clerk)

(d) *Progress on the installation of the proposed finger post for the Church and Tithe Barn (Min. 12/126d)*

No news to report.

(e) Report on the litter pick of 13 July (Min 12/141)

Five people had turned out for the litter pick. The equivalent of two bags full of rubbish had been collected. Councillor Jones said that she had found a number of polystyrene containers from the Wetherby Whaler and Costa Coffee cups from the BP garage in Millfield Lane. Thanks were given to the litter pickers.

12/154 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

12/154/1 - The Clerk either read or referred to the following items:-

- (a) CYC - Gambling Licensing Consultation
- (b) Poppleton Community Trust - Jim Campbell Memorial Cup request

12/154/2 – *It was agreed that the correspondence received since the June meeting, as listed below, be circulated to the Councillors*

- (a) Clerk& Councils Direct - July 2012 - Issue 82
- (b) Open Spaces Society - Open Space Summer 2012 - AGM notice, accounts for 2011
- (c) Upper Poppleton Parish Council – minutes of 11 June 2012 meeting
- (d) YLCA - Annual Review 2011/12 - AGM papers

12/155 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 16 July 2012. The report reflected the receipts and payments below. The bank balances at 16 July were:

| | |
|-------------------------------------|------------|
| Current Account | £500.00 |
| Business Money Manager Account | £38,960.14 |
| National Savings Investment Account | £14,613.98 |

(b) Accounts for payment (net of VAT);

| | | | |
|------|---------------------------|-------------------------|---------|
| 1517 | D J Ollie | Disco hire | £220.00 |
| 1519 | Inside Outside Catering | Tithe Barn - Barn Dance | £800.00 |
| 1520 | Poppleton Community Trust | Room hire – June | £19.90 |
| 1521 | Baron Landscape | Grass cutting – June | £277.50 |
| 1523 | James Mackman | Salary – July | £459.20 |
| 1524 | Post Office Ltd | Tax – July | £114.80 |
| 1525 | James Mackman | Expenses | £14.47 |

(c) Income Received

| | | |
|--------------------------------|--------------------------------------|---------|
| HMRC | VAT refund | £418.34 |
| Upper Poppleton Parish Council | 50% Contribution to Jubilee expenses | £841.27 |

12/156 – PLANNING APPLICATIONS

It was noted that no planning applications had been received since the June Parish Council meeting.

To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 12/01045/FUL – First floor side extension at 12 Poppleton Hall Gardens by Mr Mark Nelson.
- Ref: 12/01657/FUL – Porch to front at 18 Foss Walk by Ms Denise Rhodes.

12/157 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

The grass has been cut for the second time since the Parish Council June meeting and is looking good for the Yorkshire in Bloom judges. Only the vegetation along the river bank needs to be cut back.

(b) The Moat Fields

No report.

(c) Allerton Drive garden

The planter in front of the Garden has been filled with flowers. The hedge has been cut and the grass trimmed.

(d) The Cartsheds

No report.

(e) Himalayan Balsam pick in Warren Lea

The Clerk reported that there is only a small scattering of Himalayan Balsam in Warren Lea this year and that the Chairman had agreed that there was insufficient to warrant asking Community Payback to provide a working party. It was agreed that a working party consisting of Councillors and the Clerk would meet at 4.00pm on Tuesday 24 July and pull out as much of the Balsam as could be done safely.

(f) The future management of Parish Council woodland

Councillor Jones reported on a meeting at Warren Lea of three Councillors, the Clerk and Sam Walker from the Conservation Volunteers (the new name for BTCV). Improvements to Warren Lea were discussed. The main focus is to maintain the wooded area as a controlled environment for the benefit of the residents. This would be achieved by strimming the nettles on a regular basis and planting more indigenous trees such as willows where the ground is wetter and oak further up the valley.

There was also a proposal by Sam to put pathways through the valley to allow access for people and to create a small recreational area.

A full costed report will be sent in due course and contact will be made with a top ecologist to ensure that the correct level of management and non-intervention takes place to preserve the area as a managed woodland for people to use and enjoy.

It was agreed that a quotation for strimming the vegetation running alongside the drive to Somercote by obtained and if it be less than £200 the Clerk was authorised to ask for the work to be done. **(Action Clerk)**

12/158 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

| | | | |
|--------|-----------------|------------------------|-------------------|
| 2 Jun | Theft | Items taken from store | Great North Way |
| 2 Jun | Criminal damage | Fence posts removed | Nidd Close |
| 3 Jun | Criminal damage | Tyres slashed | Riverside Gardens |
| 11 Jun | Theft | Items taken from store | Great North Way |
| 18 Jun | Criminal damage | Gate damaged | Long Ridge Lane |
| 20 Jun | Criminal damage | Tyres damaged | Riverside Gardens |

PCSO Colley reported that the figures show a drop of 21% against last year.

12/159 – TO RECEIVE REPRESENTATIVES’ REPORTS

- (a) Cllr. Hawkins reported on the Poppleton Community Trust meeting held on 19 June.
- (b) Cllr. Powell reported on the Rural West York Ward Committee meeting held on 20 June.
- (c) Cllr. Bradley reported on the PYAG meeting he attended.
- (d) The Clerk handed out a report from Pauline Craven on the recent Wildlife Trust meeting
- (e) Cllr. Craven reported that he is working with a number of organisations in an endeavour to increase the length of the Diamond Jubilee Walk.

12/160 - TO CONSIDER THE REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING GROUP

The judges’ second visit to Poppleton is scheduled for Tuesday 17 July. The tour will commence and

finish at the Tithe Barn. The result of the villages' entry will be announced at the Awards Ceremony to be held at York Racecourse on 18 September.

12/161 – TO FOLLOW UP ON THE QUEEN'S DIAMOND JUBILEE CELEBRATIONS

The Clerk reported that Councillor Robson has arranged a Diamond Jubilee Finale meeting to be held at the Poppleton Centre on 25 July when there will be the world premier of the DVD of all the Poppleton Jubilee celebrations which were filmed by Councillor Kendall. There will be a photographic competition for still photographs with a first prize of £40, a second prize of £30 and a third prize of £10. Details have been circulated and put up on notice boards. The Clerk has emailed details of the event to the 34 members of the Jubilee Committee.

The Clerk presented a detailed income and expenditure account for the Jubilee. All payments had been paid by Nether Poppleton Parish Council. Dividing the total between the two Parish Councils resulted in a cost to Nether Poppleton Parish Council was £841.27. The Clerk confirmed that a cheque from Upper Poppleton Parish Council for the sum of £841.27 has been received and banked.

12/162 – TO RECEIVE AN UPDATE ON THE COVENANT ON THE LAND AT 25 CHURCH LANE

The Clerk reported having received an email from the City Council which stated "*North Yorkshire County Council sold the subject properties on 6th December 1978, and the documents said "not to erect on the property any buildings without the prior permission of the County Valuer of the Transferor". The County owned the Moat Field at that time and also the balance of Manor Farm.*

"The Parish purchased the Moat Field in 1998, after Manor Farm had been sold to others, and Moat Field is immediately adjacent to 25 and 27 Church Lane. However, the benefit of the covenant concerning the right as landowner to approve plans was not I understand expressly passed on in the Transfer to the Parish. As the covenant is a negative one, it could be argued that it passed automatically, but legal advice is needed on this point."

The City Council's response was noted and it was agreed to defer a debate on the subject.

12/163 - TO RECEIVE AN UPDATE ON THE ACTION AGAINST THE OBSTRUCTION OF THE FOOTPATH ADJACENT TO THICKPENNY FARM

The Clerk reported that the City Council had said that it would not send a letter of support to NYCC and would consider taking mention of Walk No. 12 from its website.

The Councillors agreed that Walk No. 12 is an important walk for the village and they would regret its removal and would look to the City Council for support if the walk were threatened. The Clerk is to write to the City Council to convey the Parish Council's feelings. **(Action Clerk)**

12/164 - TO CONSIDER A REVISED PROPOSAL TO PREVENT THE EROSION OF THE VERGE IN CHURCH LANE

Discussion on this subject was deferred until a revised proposal has been received.

12/165 - TO ADOPT A NEW CODE OF CONDUCT

Cllr. Powell gave details of the addition to the NALC Code of Conduct adopted at the June meeting. It was resolved that the Parish Council with effect from 1 July 2012 confirms the adoption of a new code of conduct complying with the provisions of Section 28 of the Localism Act 2011. This is based on the NALC template code of conduct, Legal Topic Note 80, and any subsequent revisions thereof.

Councillors have registered interests falling within the categories set out in appendices A & B and these are being forwarded to the City Council's Monitoring Officer. To comply with the new law the Registers of Interest will also appear on the Parish Council's website. **(Action Clerk)**

12/166 - TO APPOINT A POPPLETON COMMUNITY TRUST OBSERVER

There was no volunteer for this post. It was agreed to leave the item on the agenda for a month.

12/167 – TO DISCUSS THE PROBLEMS WITH THE ROAD SURFACE AND FOOTPATH AT THE BOTTOM OF CHURCH LANE

The problems with Church Lane were identified as a blocked drain which results in flooding every time

there is heavy rain, a blind corner which is a traffic hazard, no delineation of a stretch of the footpath, low hanging branches making it impossible for high-sided vehicles to gain access, mud on the road and numerous potholes in the road surface. It was agreed to defer discussion on the subject.

12/168 – TO CONSIDER THE REVIEW OF THE CITY COUNCIL’S STRATEGIC CYCLE NETWORK

The Councillors considered the City Council’s schedule showing cycle routes in the village. The Councillors expressed their support for plans to widen and improve cycling facilities across the River Ouse and East Coast Main Line. The proposal is to narrow the traffic lanes and build-out the pavement to enable cyclists to pass each other or pedestrians whilst slowing down traffic on a short section of the ring road. The Clerk is to advise the City Council’s Cycling Officer of the Parish Council’s support. **(Action Clerk)**

12/169 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

| Date of Meeting | Meeting | Venue/ Time | Councillors Attending |
|-----------------|-------------------------------------|-------------------------------------|-----------------------|
| 18 Jul | Neighbourhood Planning | New Earswick Folk Hall/ 2.00pm | Powell |
| 21 Jul | YLCA AGM | Poppleton Centre/ 2.00pm | Powell |
| 25 Jul | Jubilee Finale | Poppleton Centre/ 7.30pm | All |
| 31 Jul | YLCA – Training | Poppleton Centre/ 7.00pm | Powell, Tomlinson |
| 3 Aug | E-Planning | Guildhall/ 9.45am | Powell |
| 23 Aug | Millennium Green Trust | TBA | Bradley |
| 29 Aug | PYAG | TBA/ 8.00pm | Bradley |
| 11 Sep | Poppleton Community Trust Executive | Poppleton Centre/ 7.30pm | Hawkins |
| 20 Sep | Millennium Green Social Evening | TBA | All |
| 3 Oct | PYAG AGM | TBA | Bradley |
| 4 Oct | YLCA York Branch | Acaster Malbis village hall/ 7.30pm | Powell, Bradley |

12/170– TO CONSIDER MINOR MATTERS

None.

12/171 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

- (a) Moving the village millstone sign from Millfield Lane to near the entrance to Kyle Way
- (b) Production of a Parish Council Newsletter

12/172- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 SEPTEMBER 2012

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 13 August 2012.

The meeting closed at 9.36 pm.

Chairman.....

Date.....