

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 18 JUNE 2012

PRESENT:

Cllr. G A Bradley (Chairman)

City Cllr. Ian Gillies

Cllr. P Hawkins.

Cllr. E M Jones

Cllr. P H F Powell

Mr B J W Mackman (Clerk)

12/121 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

12/122 – PUBLIC PARTICIPATION

None.

12/123 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. J Craven, J Shannon and D Tomlinson.

12/124 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 23 MAY 2012

The minutes of the Parish Council meeting held on 23 May 2012, having been circulated prior to the meeting, were approved and signed.

12/125 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:

- The cycle track on the bridge over the River Ouse and railway line is in a poor state of repair and that he has asked the City Council to make the appropriate repairs and improvement.
- The Mobile Playscheme will be visiting Poppleton Park on the 17th and 24th August between 10.00am and 4.00pm.
- The next Ward Committee meeting is at Askham Richard on Wednesday 20 June.
- The City Council has removed some litter bins from the village

12/126 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) Progress on the problem with the surfacing of the footpath between Dodsworth Hall and Hillcrest Avenue (Min. 12/103a)

The City Council has stated that it will take up the badly laid tarmac and replace it with tarmac laid to an “adoptable” standard. Tarmac was chosen in preference to crushed limestone as the latter needs more maintenance, is a slip hazard and washes out at the Dodsworth Hall end. The Cllrs. expressed their disappointment that crushed limestone is not to be laid.

(b) Progress on moving the bus stop in Main Street (Min. 12/103b)

There was no news to report on this subject which is entirely in the hands of the City Council.

(c) Progress on the grant application for repairs to the War Memorial (Min. 12/103c)

Cllr. Powell tabled a schedule for the work involved. It was agreed that he and the Clerk should now seek advice from the War Memorials Trust and endeavour to seek three quotations for the work required.

(Action Cllr. Powell and Clerk)

(d) Progress on the installation of the proposed finger post for the Church and Tithe Barn (Min. 12/114)

The Clerk confirmed that he had given an order to the City Council for the installation of the finger post.

12/127 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

12/127/1 - The Clerk either read or referred to the following items:-

- (a) A letter from the City Council advising the Parish Council that it is not eligible to receive Ward Committee Grants in 2012/13
- (b) A request from the Poppleton Community Trust for a schedule of Parish Council meetings for the next year which the Clerk had supplied.
- (c) Notice of audit from the Ainsty (2008) Internal Drainage Board which the Clerk had put on the Church Lane notice board

12/127/2 – It was agreed that the correspondence received since the May meeting, as listed below, be circulated to the Councillors

Upper Poppleton Parish Council – minutes of 14 May 2012 meeting

12/128 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 18 June 2012. The report reflected the receipts and payments below. The bank balances at 18 June were:

Current Account	£500.00
Business Money Manager Account	£40,098.00
National Savings Investment Account	£14,613.98

(b) Accounts for payment (net of VAT);

1497	Poppleton Garden Centre	Oak tubs	£99.98
1498	Baker Ross	Union flags	£27.83
1499	Pru Bebb	Tea towels and haberdashery	£36.48
1500	Ted Kendall	Prize mugs and photocopying	£106.00
1501	Julian Crabb	Prints & napkins	£150.81
1502	Broker Network Ltd	Annual insurance premium	£784.04
1503	Stuart Robson	Posters	£118.80
1504	YSL	Projector/screen hire	£300.00
1505	Paul Nacey	Work in front of Cartshed doors	£390.00
1506	Dayfield Graphics	Barn dance menus	£17.40
1507	Mrs Sanderson	Barn dance decorations	£18.65
1508	Janet Hopton	Refreshments after Jubilee walk	£44.50
1509	Baron Landscape	Grass cutting - May	£260.00
1510	Poppleton Community Trust	Room hire – May	£19.90
1511	Julian Crabb	Explanation of history of Union flag	£29.00
1512	Poppleton Community Railway Nursery	Bedding plants for hanging baskets	£52.72
1513	James Mackman	Salary - June	£459.20
1514	Post Office Ltd	Tax – June	£114.80
1515	James Mackman	Expenses	£27.79
1516	Nether Poppleton Millennium Green	Beacon lighting expenses	£315.20

(c) Income Received

HSBC	Interest	£4.61
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(d) To receive a progress report on the review of Standing Orders & Financial Regulations

Cllr. Powell reported that he had looked at the current Standing Orders and was proposing that an item giving details of how Councillors could ask for items to be included on the agenda be added. He also proposed that the references to the Code of Conduct be amended to reflect the current position. The amendments were agreed and the revised Standing Orders were accepted.

(e) To receive a progress report on the review of the Parish Council's internal audit procedure

Cllr. Powell said that the current Financial Regulations should be amended to include a reference to the fact that two Councillors should inspect the Parish Council's financial records at regular intervals. This amendment was agreed and it was resolved to accept the revised Financial Regulations.

12/129 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the May Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

(a) Consideration was given to the following application:

Ref: 12/01814/TCA – Fell Leylandii (T1), Reduce height by 4m Golden Leylandii (T2), Trees in the Conservation Area at 32 Church Lane by Mrs Pinder.	No objections
Ref: 12/02049/FUL – Two-storey side extension and single-storey rear extension at 1A Foss Walk by Mr C Farquhar.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 11/03253/FULM – Erection of garden centre retail development incorporating restaurant/cafe and farm foodhall with associated access, landscaping, carpark, outdoor display areas and hand car wash at Plot 8B, Great North Way by Dobbies Garden Centre Ltd.
- Ref: 12/01065/FUL – Conversion, part rebuilding and alteration of outbuilding to create residential annex (Application to extend time period for implementation of permission 09/00157/FUL) at Fruit Farm, 1 Main Street by Mr & Mrs Kitching.
- Ref: 12/01189/FUL – Installation of external perforated roller shutters to shop front at BP Petrol Filling Station, Great North Way by Mr Bowles.
- Ref: 12/01204/FUL – First floor side extension, rear dormer and conservatory to rear at 19 Nursery Road by Mr Steve Crosby.
- Ref: 12/01789/LBC – Part rebuilding and alteration of outbuilding to create residential annexe (Application to extend time period for implementation of permission 09/00159/FUL) at Fruit Farm, 1 Main Street by Mr & Mrs Kitching.
- Ref: 12/01814/TCA – Fell Leylandii (T1), Reduce height by 4m Golden Leylandii (T2), Trees in the Conservation Area at 32 Church Lane by Mrs Pinder.

12/130 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was agreed that an extra grass cut should be carried out as soon as possible so that a second cut could be made before 17 July when the Yorkshire in Bloom judges are due to make their second inspection of the village.

(b) The Moat Fields

It was noted that there have been a number of incidents on the Moat Fields recently. The Councillors expressed their confidence in the ability of the members of the Moat Fields Management Committee to deal with any problem arising.

(c) Allerton Drive garden

The planter in front of the Garden has not yet been filled with flowers. The Clerk is to contact the Rainflorist to ask that this be done immediately. **(Action Clerk)**

It was agreed that the hedge should be cut so that it looks neat for the Yorkshire in Bloom inspection. **(Action Clerk)**

(d) The Cartsheds

The Clerk confirmed that the area in front of the Cartshed doors has been dug out and refilled with shingle to enable the doors to be opened and closed more easily.

(e) Himalayan Balsam pick in Warren Lea

It was agreed that Community Payback be asked to pull out this year's growth of Himalayan Balsam in Warren Lea. **(Action Clerk)**

(f) The future management of Parish Council woodland

The Clerk reported that he had contacted the Conservation Volunteers and that a site meeting is to be arranged as soon as their representative is available. **(Action Clerk)**

12/131 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

7 May	Violence	Linked with a domestic incident	Riverside Gardens
14 May	Autocrime	Vehicle window smashed nothing taken	Great North Way
30 May	Theft	Items taken from shop.	Great North Way
31 May	Burglary Dwelling	Historic damage to patio doors, possible attempted burglary.	Severn Green

PCSO Colley reported that the figures against last year show a drop of 10.5% against last year

As of 4 June the restructure of York's Policing teams will come into effect. Rural West will become part of the York West Police Team based at Acomb Police Station.

The Team is led by Inspector 985, Neil Drummond.

With Sergeant 1901, Ed Noble.

The Beat Manager will remain PC 1666, Sarah Elliott.

PCSOs remain: 5645 Laura Smith and 5642 Nige Colley.

The contact number remains the same at 101.

12/132 – TO RECEIVE REPRESENTATIVES' REPORTS

(a) Cllr. Hawkins reported on the Rural West Ward Team meeting held on 25 May.

(b) Cllr. Powell reported on the YLCA York Branch meeting held on 31 May when he was re-elected Branch Chairman. He reported that the City Council has delayed the introduction of electronic planning for three months.

(c) Cllr. Jones reported on events at Manor School.

12/133 - TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING GROUP

It was noted that hanging baskets have been hung at strategic points around the village and that the Brownies have created a sloping garden bed in the Millennium Green.

12/134 – TO RECEIVE A REPORT ON THE QUEEN'S DIAMOND JUBILEE CELEBRATIONS

There have been numerous positive comments about the celebrations over the Jubilee Weekend. It was agreed that a meeting should be arranged in September as a means of thanking those who took part in organising the events. Wine and nibbles could be provided. Ted Kendall's DVD of the Jubilee weekend could be shown. The idea of a competition to find the best photograph of the event has been put forward and this needs to be progressed. **(Action Cllrs. Kendall and Robson)**

A joint Parish Newsletter recording the event could be printed and distributed to all households.

12/135 – TO RECEIVE AN UPDATE ON THE COVENANT ON THE LAND AT 25 CHURCH LANE

The Clerk reported that the City Council’s Legal Department is actively looking for the covenant.

12/136 – TO RECEIVE A PROGRESS REPORT ON THE REVIEW OF THE PARISH COUNCIL’S FREEDOM OF INFORMATION PROCEDURE AND RISK ASSESSMENT

Cllr. Powell reported that he had reviewed the Parish Council’s Freedom of Information Procedure and Risk Assessment and was recommending no changes to either. It was resolved to accept Cllr. Powell’s recommendations.

12/137 - TO RECEIVE AN UPDATE ON THE ACTION AGAINST THE OBSTRUCTION OF THE FOOTPATH ADJACENT TO THICKPENNY FARM

The Clerk confirmed that he had written to North Yorkshire County Council and had asked the City Council to do the same.

12/138 - TO CONSIDER A REVISED PROPOSAL TO PREVENT THE EROSION OF THE VERGE IN CHURCH LANE

Cllr. Bradley reported that he had spoken to the resident who had raised the issue and had asked him to suggest an alternative solution.

12/139 - TO ADOPT A NEW CODE OF CONDUCT

Cllr. Powell gave details of the options available to the Parish Council after which it was resolved to adopt the draft Code of Conduct published by NALC recognising that the document still needs to be completed with regard to disclosable pecuniary interests.

12/140 - TO APPOINT A POPPLETON COMMUNITY TRUST OBSERVER

There was no volunteer for this post. It was agreed to leave the item on the agenda for a month.

12/141 – TO AGREE A DATE FOR A LITTER PICK

It was agreed to hold a litter pick at 10.00am on Friday 13 July meeting by the Allerton Drive notice board. The Clerk will supply the equipment, produce posters and notify the City Council so that any bagged rubbish can be collected. (Action Clerk)

12/142 - TO DISCUSS THE IMPACT OF THE WITHDRAWAL OF WARD COMMITTEE FUNDING FOR SALT BINS IN THE PARISH

The withdrawal of Ward Committee funding for salt bins would mean that the Parish Council would have to pay for any replenishment of salt if it wished to keep the salt bins. After a short discussion it was agreed that the Parish Council did not wish to take on the responsibility for salt bins.

12/143 – TO AGREE ATTENDANCE AT COUNCILLOR TRAINING COURSES

The Cllrs. considered the YLCA training courses being run in July and August. Cllr. Powell expressed interest in the “General Power of Competence” course being held at the Poppleton Centre on 31 July. Cllr. Bradley expressed interest in the “In the Chair” course being held in Knaresborough on 28 July. It was resolved that the Clerk be given authority to book these courses and any one course that the three absent Cllrs. may wish to attend. (Action Clerk)

12/144 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
19 Jun	Poppleton Community Trust AGM	Poppleton Centre/ 7.30pm	All
20 Jun	Ward Committee	Askham Richard Village Hall/ 7.00pm	All

12/145– TO CONSIDER MINOR MATTERS

It was reported that the road in front of the Allerton Drive shops suffers from deep flooding whenever there is heavy rain. The City Council is to be advised of this and asked to take whatever action is necessary to remedy the situation. **(Action Clerk)**

12/146 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Problems with the road surface and footpath at the bottom of Church Lane.

12/147- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 16 JULY 2012

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 16 July 2012.

The meeting closed at 9.45 pm.

Chairman.....

Date.....

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