

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON WEDNESDAY, 23 MAY 2012

PRESENT:

Cllr. G A Bradley (Chairman)	City Cllr. Ian Gillies
Cllr. J L Craven	Two members of the public
Cllr. P Hawkins.	
Cllr. E M Jones	Two representatives from Poppleton Community Trust
Cllr. J Shannon	
Cllr. D M Tomlinson	Mr B J W Mackman (Clerk)

12/095 - TO ELECT A CHAIRMAN FOR THE ENSUING YEAR

Cllr. Bradley was proposed, seconded and elected as chairman.

12/096 – TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Cllr. Bradley signed his Declaration of Office.

12/097 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

Councillor Jones declared a personal interest in agenda item 12/105f but in the event left the meeting before the subject was discussed.

12/098 – PUBLIC PARTICIPATION

The Chairman suspended the meeting during public participation.

Robin Tomlinson, a Trustee of the Poppleton Community Trust, reported on the finances of the Trust and refuted the idea that the Trust was favouring commercial lets. He said that the Centre is a community organisation run as far as possible on professional and commercial lines. The Trustees have identified a list of projects which includes a number of heavy maintenance items as well as capital items. They have commenced a process to prioritise and obtain costings for some of the work. He said that the Trust was extremely thankful for the Parish Council's support over the years but that its continued support is absolutely vital for the Centre's survival.

Bob Wood, a Trustee of the Poppleton Community Trust, read a statement giving details of the numbers of people using the Poppleton Centre facilities. He said that over the last four years the Centre has been refurbished and rebranded, acquired a marquee, refurbished the toilets, upgraded the bar and created a cafe.

Councillors asked a number of questions of Messrs Tomlinson and Wood.

12/099 - TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllr. P H F Powell. Prior to the change of the meeting date from that historically agreed, he had arranged a short holiday. This was only his third absence in over 40 years as a serving Parish Councillor.

12/100 - ANNUAL APPOINTMENTS

OFFICE	COUNCILLORS
Vice-Chairman	Powell
Planning Committee	Powell, Tomlinson, Jones
Cycle/Footpath Parish Links Representatives	Craven, Tomlinson
Manor School Governors Representative	Jones
Millennium Green Representatives	Shannon, Bradley
Neighbourhood Watch Co-ordinators	None
Poppleton Community Trust Observers	TBA, Hawkins
Poppleton Moat Fields Management Group Representatives	Craven, Shannon

Poppleton Ousebank School Governors Representative	Hawkins
Poppleton Youth Action Group Representatives	Bradley
Rural West York Ward Team Representatives	Powell, Tomlinson
Ward Committee Representatives	Powell, Tomlinson
Wildlife Trust Representatives	Shannon, Jones
York Open Planning Forum Representatives	None
Yorkshire Local Councils Associations Representatives	Bradley, Powell

12/101 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 23 APRIL 2012

The minutes of the Parish Council meeting held on 23 April 2012, having been circulated prior to the meeting, were approved and signed.

12/102 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:

- There was no progress to report on the British Sugar site
- The introduction of paperless planning applications is being held up as Officers have been involved in the Monks Cross stadium planning process
- The intermittent presence of the caravan on Millfield Lane is being monitored.
- The private company that is to administer the £130,000 Voluntary Sector Support is to be paid a fee of £20,000. The City Council chose the company as it has access to grant funding.
- The Beckfield Lane tip has now closed
- As Ward funding has been cut from £32k to £4k it has been agreed that £500 be awarded to keep the Rufforth Outreach Post Office open and the balance used to support youth activities in the Ward.
- It has just been discovered that 1.5 hectares of the land on which the A59 Park & Ride is scheduled to be built on was registered as a Green by Upper Parish Council in 1967. This is causing a problem and a rethink of the plans

12/116 - TO RECEIVE AN UPDATE ON THE ACTION AGAINST THE OBSTRUCTION OF THE FOOTPATH ADJACENT TO THICKPENNY FARM

It was agreed that discussion on this subject be brought to this point on the agenda but for clarity the minute is shown below.

*** At this point in the proceedings Cllr. Jones left the meeting owing to feeling unwell.**

12/103 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on the problem with the surfacing of the footpath between Dodsworth Hall and Hillcrest Avenue (Min. 12/078a)*

The City Council has put the finance in place for the repair work which is expected to be carried out in early July.

(b) *Progress on moving the bus stop in Main Street (Min. 12/078b)*

There was no news to report on this subject which is entirely in the hands of the City Council.

(c) *Progress on the grant application for repairs to the War Memorial (Min. 12/078c)*

Cllr. Powell is working on the production of a specification for the work involved but in his absence there was no report.

12/104 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

12/104/1 - The Clerk either read or referred to the following items:-

- (a) Audit Commission - Consultation on appointment of external auditor
- (b) Burn & Co – a copy of the Somercote easement
- (c) CPRE - Notice of visit to Stockwood Technology Centre, Cawood

12/104/2 – It was agreed that the correspondence received since the April meeting, as listed below, be circulated to the Councillors

- (a) Burn & Co - Law Brief - Issue 1, 2012
- (b) Clerk & Councils Direct - May 2012 Issue 81
- (c) CPRE - 2012 AGM notice & 2011 AGM minutes
- (d) CPRE - Fieldwork, Spring 2012
- (e) CPRE - Response to subscription cancellation
- (f) Environment Agency - Allerton Waste Recovery Park - Environmental permit application
- (g) Julian Sturdy - Report on Stockton on Forest meeting
- (h) Rural Action Yorkshire - Country Air, Spring 2012
- (i) Upper Poppleton Parish Council - Minutes of 2 April

12/105 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 23 May 2012. The report reflected the receipts and payments below. The bank balances at 23 May were:

Current Account	£500.00
Business Money Manager Account	£43,650.31
National Savings Investment Account	£14,613.98

(b) Accounts for payment (net of VAT);

1486	Kathleen Acomb	Tithe Barn decorations	£18.87
1487	Peter Turpin Associates	Newsletter	£339.00
1488	Ted Kendall	CD preparation	£15.00
1489	B&Q	Bunting	£30.00
1490	Architects Shop	Photocopying	£11.52
1491	Poppleton Garden Centre	Prize vouchers	£85.00
1492	Amazon	DVD	£24.99
1493	Poppleton Community Trust	Room hire - April	£19.90
1494	James Mackman	Salary – May	£459.20
1495	Post Office Ltd	Income tax – May	£114.80
1496	James Mackman	Clerk’s expenses	£12.06

(c) Income Received

City of York Council	First half-year’s precept	£10,500.00
Friends of Poppleton Tithe Barn Trust	Cartshed rent	£80.00
Sir Thomas Glemham Regiment	Cartshed rent	£80.00
The Sealed Knot	Cartshed rent	£80.00

(d) To receive a progress report on the review of Standing Orders & Financial Regulations

The Chairman reported that the review was on-going and that a report would be made at the June meeting.

(e) To receive a progress report on the review of the Parish Council’s internal audit procedure

The Chairman reported that the review was on-going and that a report would be made at the June meeting.

(f) To discuss future Parish Council funding of the Poppleton Community Trust

Cllr. Hawkins made the following proposition. “That this Parish Council believes that it has the support of residents in providing financial support for the Poppleton Community Trust and will judge any future applications from the Trust for funding entirely on their merits” Councillor Hawkins read a prepared statement outlining the history of the Trust and the Parish Council’s involvement with it over the years. There followed a lively debate with all Councillors making a contribution after which it was unanimously resolved to accept the proposition. The Councillors then resolved to thank the Trustees and volunteers who maintain and develop the Centre.

(g) *To discuss Parish Council grant funding in general*

Cllr. Bradley said that the budget for the year had been set. The giving of grants had yet to be agreed. There was no discussion on the subject.

12/106 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the April Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

(a) *Consideration was given to the following application:*

<p>Ref: 12/00333/FUL – Erection of detached bungalow (with rooms in roof) and garage at 16 Midway Avenue by Mr Alex Connolly.</p>	<p>The Parish Council objects to this application on the following grounds</p> <ol style="list-style-type: none"> 1. It is backland development and infill of the worst kind with many objections by local residents (contrary to PPS 3 Housing) 2. It has been refused at least twice by CYC on previous applications as being contrary to policies GP1, GP10 and H4a. 3. The Planning Inspectorate have refused the application on appeal upholding the CYC decision contrary to GP1, GP10, H4a and H5a of the CYC Draft Local Plan and design guidelines established in the Poppleton Design Statement 4. This Council requests that <ul style="list-style-type: none"> • The application is considered by the Local Planning Committee and not by delegation to an Officer with the full history of the site being tabled • The application is refused • Future Development Rights are withdrawn
<p>Ref: 12/01045/FUL – First floor side extension at 12 Poppleton Hall Gardens by Mr Mark Nelson.</p>	<p>No objections</p>
<p>Ref: 12/01065/FUL – Conversion, part rebuilding and alteration of outbuilding to create residential annex (Application to extend time period for implementation of permission 09/00157/FUL) at Fruit Farm, 1 Main Street by Mr & Mrs Kitching.</p>	<p>No objections</p>
<p>Ref: 12/01189/FUL – Installation of external perforated roller shutters to shop front at BP Petrol Filling Station, Great North Way by Mr Bowles.</p>	<p>No objections</p>
<p>Ref: 12/01204/FUL – First floor side extension, rear dormer and conservatory to rear at 19 Nursery Road by Mr Steve Crosby.</p>	<p>No objections</p>

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 12/00333/FUL – Erection of detached bungalow (with rooms in roof) and garage at 16 Midway Avenue by Mr Alex Connolly.
- Ref: 12/00923/LBC – Conversion and extension of barn to form dwelling (resubmission) at barn to south of Greystone, Church Lane by Mr Watts and Mr Jackson.
- Ref: 12/01204/FUL – First floor side extension, rear dormer and conservatory to rear at 19 Nursery Road by Mr Steve Crosby.

(c) To consider a response to the City Council's questionnaire on electronic planning

A request had been received from Diane Wilkinson in the City Council's Planning Department for Parish Councils to complete an online questionnaire on electronic planning. Councillor Hawkins reported that most of the questions were straight-forward but that the Parish Council needed to express opinions on any concerns about electronic planning and what it felt that the City Council could do to assist in the transition to electronic planning. It was agreed that Councillor Powell complete the questionnaire. **(Action Cllr. Powell)**

12/107 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was noted that the first grass cut of the season had been carried out.

(b) The Moat Fields

No report.

(c) Allerton Drive garden

No report.

(d) An offer of a replacement native tree on the Common Land

Andrew Baldock who had written to say that he would like to plant tree to commemorate his grandparents, Wally and Elsie Baldock, had asked David Posliff to recommend a tree species. Mr Posliff had recommended a prunus padus (bird cherry), a maple or a copper beech. It was resolved to opt for a copper beech. **(Action Clerk)**

(e) The future management of Parish Council woodland

Cllr. Bradley said that he thought the Warren Lea area was in need of a makeover. The Parish Council was systematically removing the Himalayan Balsam but there was a great deal of scrub and weeds. It was agreed that the Conservation Volunteers (previously known as BTCV) should be asked to inspect Warren Lea and draw up a management plan. **(Action Clerk)**

(f) The removal of the builder's sign in Main Street

It was noted that the builder's sign had been removed.

12/108 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

4 Apr	Theft	Insecure cycle taken	Riverside Gardens
6 Apr	Autocrime	Handbag taken from car, recovered, cash missing	Millfield Gardens
9 Apr	Violence	1 arrest	Nether Way
10 Apr	Fraud	Made off without payment – returned to pay	Great North Way
11 Apr	Drugs	1 arrest	Nether Way
23 Apr	Fraud	Made off without payment – returned to pay	Great North Way
29 Apr	Violence/Criminal damage	2 arrests	Long Ridge Lane

PCSO Colley reported that figures for the area show crime up 17% against last year. ASB reports continue around Great North Way, mostly involving off road motor cycles which attracting numbers of York Nominals to the area.

Note: The police describe persons as “Nominals” if they are recorded and of interest to them.

It was reported that PCSO Colley had been asked if he could provide detection rates on the incidents reported. PCSO Colley had said that detection figures are only available on a Ward level and not related to individual incidents. It was agreed not to pursue this subject.

12/109 – TO RECEIVE REPRESENTATIVES’ REPORTS

(a) Cllr. Shannon reported on the Millennium Green Trust meeting held on 3 May which was principally concerned with the Jubilee celebrations and with fund-raising. There is to be a fundraising event on 23 June which promises to be a good day, called YORKSHIRE IN THE TIME OF RICHARD III. This is an all-day tour of Sherriff Hutton and Middleham castles and their surroundings together with a presentation by historian David Fraser on Richard III and what it was like to live in 15th century Yorkshire. Coach travel and lunch are provided and she believed afternoon tea and cakes. Depart 8.30pm from Poppleton (staggered times from different pick-up points) and return 6.00pm. The price is £25 per person.

(b) Cllr. Tomlinson reported on the Poppleton Community Trust meeting held on 16 May the details of which will be circulated.

12/110 - TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING GROUP

It was reported that the visit to the village on 17 April by the judges went well. They were very impressed. They had congratulated Cllr. Allen on the superb portfolio that he had written. A copy of the portfolio written by Eddie Allen had been given to the Parish Council and would be circulated round the Councillors. It was reported that the tubs have been bought. They will be put into position and then filled with compost. Mike Walker is growing plants for the tubs from seed.

The Councillors expressed their appreciation for the work that Cllr. Allen and Mike Walker had put into the Competition. **(Action Clerk)**

The second visit by the judges is scheduled for July. The April visit overran by over an hour. The July visit has to fit into the two hours allocated for the inspection.

12/111 – TO RECEIVE AN UPDATE ON PLANS FOR THE JUBILEE CELEBRATIONS

It was reported that 14 people had attended the Jubilee meeting held at the Poppleton Centre on 30 April. All Councillors have received a copy of the minutes of the meeting. The next meeting is to be held at the Centre on 29 May.

An A3 poster advertising the Jubilee Walk is to be put on to the gate to the Moat Fields and one on the door of the Tithe Barn. A2 posters which advertise all the events have been put on the village notice boards.

12/112 – TO RECEIVE AN UPDATE ON THE COVENANT ON THE LAND AT 25 CHURCH LANE

No progress to report on this subject.

12/113 – TO RECEIVE A PROGRESS REPORT ON THE REVIEW OF THE PARISH COUNCIL’S FREEDOM OF INFORMATION PROCEDURE AND RISK ASSESSMENT

The Chairman reported that the review was on-going and that a report would be made at the June meeting.

12/114 – TO AGREE THE LOCATION FOR THE PROPOSED FINGER POST FOR THE CHURCH AND TITHE BARN

It was reported that the City Council had said that it would be happy for a small sign to be attached to the lamp column at the junction of Church Lane and Main Street. The cost would be between £100 and £150 for the manufacture and installation of the sign which would be approximately 600mm long and 230mm high with white text on a brown background. It was resolved to ask the City Council to install the sign

providing the cost was no higher than £150. (Action Clerk)

12/115 – TO CONSIDER COUNCILLOR ATTENDANCE AT THE SLCC REGIONAL CONFERENCE ON 28 JUNE

It was agreed that no Councillor would be attending the Conference.

12/116 - TO RECEIVE AN UPDATE ON THE ACTION AGAINST THE OBSTRUCTION OF THE FOOTPATH ADJACENT TO THICKPENNY FARM

Cllr. Craven gave an update on the problem with the footpath at Scally Moor Farm. Mrs. Grice is endeavouring to obtain a Definitive Map Modification Order (DMMO) so that the footpath reverts to the other side of the hedge where it has been for at least fifty years and where it is shown on the City Council's "Walks in York" series as Walk No. 12.

It was agreed that the City Council should be asked to send a letter to North Yorkshire County Council asking for its support in helping Mrs Grice obtain a DMMO. (Action Clerk)

12/117 - TO CONSIDER PROPOSALS TO PREVENT THE EROSION OF THE VERGE IN CHURCH LANE

A resident had written to request that large stones be re-placed on the verge in Church Lane to deal with the problem of the erosion of the grass verge. The City Council had written to say that boulders cannot be replaced under Section 41 of the Highways Act 1980 which says that the Authority has to ensure the safety of those using the highway and going about their lawful business. It was agreed that nothing could be done about the proposal. The resident is to be asked to come up with a new proposal for consideration. (Action Councillor Bradley)

12/118 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
25 May	Rural West Ward Team	18 Back Swinegate/ 10.30am	Powell
29 May	Jubilee Committee	Poppleton Centre./ 7.30pm	All
31 May	YLCA York Branch	New Earswick/ 7.00pm	Powell
19 Jun	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	TBA
20 Jun	Ward Committee	Askham Richard Village Hall/ 7.00pm	All

12/119– TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None

Items for next agenda

None.

12/120- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 JUNE 2012

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 18 June 2012.

The meeting closed at 9.23 pm.

Chairman.....

Date.....

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