

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 20 FEBRUARY 2012

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. P Hawkins

City Cllr. Ian Gillies

Cllr. E M Jones

Cllr. P H F Powell

Three members of the public

Cllr. J Shannon

Cllr. D M Tomlinson

Mr B J W Mackman (Clerk)

12/024 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

12/025 – PUBLIC PARTICIPATION

Two residents from Millfield Lane expressed their concern about the Poppleton Junior Football Club's application to increase the category of meetings that could be held in the Community Sports Pavilion. City Councillor Ian Gillies said that the list of categories on the application form were for groups of young and older people and meetings would be held during the day. It was not envisaged that there would be noisy meetings in the evening.

12/026 - TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Cllr. J L Craven.

12/027 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 16 JANUARY 2012

The minutes of the Parish Council meeting held on 16 January 2012, having been circulated prior to the meeting, were approved and signed.

12/028 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Cllr. Ian Gillies reported that:

- Ward budgets have been halved for 2012-13. The funds that remain are to be allocated over three different budget heads.
- There will be no Ward Committee meeting in the spring.
- It is hoped that the street lights that have been removed will be replaced towards the end of April
- The City Council is planning to reduce the road budget in 2012-12 so there may be a longer delay in having potholes filled
- There is a strong possibility that the Beckfield Lane amenities site will be closed
- The City Council is planning to stop double taxation relief payments to Parish Councils from the 2013-14 financial year
- The City Council is proposing to stop Discretionary Rate Relief from the 2013-14 financial year

12/029 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on the problem with the surfacing of the footpath between Dodsworth Hall and Hillcrest Avenue (Min. 12/006a)*

No progress was reported on this subject. The Clerk is to ask the City Council what it plans to do and report back to the March meeting. **(Action Clerk)**

(b) *Progress on removing the dead tree and branches in Main Street (Min. 12/006b)*

The work has been completed.

(c) *Progress on the felling of the dying sycamore on the Common Land (Min. 12/006c)*

The remnants of the sycamore have been removed. There is still a hole in the ground where the tree fell over.

(d) *Progress on the felling of the dying horse chestnut tree near the War Memorial (Min. 12/006d)*

The tree has been felled.

(e) *Progress on pollarding the willows on the riverbank (Min. 12/006e)*

The willows have been pollarded revealing the best view of the River Ouse for many years.

12/030 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

12/030/1 - The Clerk either read or referred to the following items:-

- (a) A notice of laying rate by the Ainsty (2008) Internal Drainage Board which had been put on the Church Lane notice board
- (b) Letters from residents asking about the disappearance of street lights
- (c) A letter complaining about the litter on the verges in Millfield Lane
- (d) A letter from National Savings advising that pass books are being abolished
- (e) A letter requesting help in clearing snow and ice for the elderly and infirm
- (f) Confirmation of renewal of registration from the Information Commissioner
- (g) CYC - Electoral Review - meeting date notification

12/030/2 – It was agreed that the correspondence received since the January meeting, as listed below, be circulated to the Councillors

- (a) CPRE/NALC - A Guide to Neighbourhood Planning booklet
- (b) CYC - Core Strategy Framework submission - memory stick
- (c) CYC - Parish Precept 2012/13 banding
- (d) Rural Action Yorkshire - Country Air Winter - 2012, Issue 122
- (e) Space Partnerships - New Housing Development for Local Residents
- (f) Upper Poppleton Parish Council - Minutes 9 January 2012
- (g) YLCA - White Rose Update - January 2012, Issue 1/12

12/031 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 20 February 2012. The report reflected the receipts and payments below. The bank balances at 20 February were:

Current Account	£500.00
Business Money Manager Account	£40,142.92
National Savings Investment Account	£14,613.98

(b) *Accounts for payment (net of VAT);*

1457	Ken Falkingham	Repairs to notice board	£35.00
1458	YOPF	Annual subscription	£20.00
1460	Poppleton Community Trust	Room hire January	£19.90
1461	Sharp & Scarffe	Report on War Memorial	£328.00
1462	Peter Powell	Travelling expenses	£31.20
1463	The Tree Fella	Tree felling	£2,310.00
1464	Upper Poppleton Parish Council	Stationery contribution	£8.49
1465	James Mackman	Salary – February	£459.20
1465	Post Office Ltd	Income tax – February	£114.80
1466	James Mackman	Clerk's expenses	£40.70
1467	Moat Fields Management Group	Tree work	£454.27

(c) Income Received

H M Revenue & Customs	VAT refund	£457.29
National Savings	Bank interest	£29.17
The Sealed Knot Society	Cartshed rent	£80.00
City of York Council	Double taxation relief	£7,020.60

(d) To receive the internal auditor's report

The Clerk read a portion of the internal auditor's report which stated that "I can confirm that in all significant respects the objectives have been achieved throughout the financial year to a standard adequate to meet the needs of the Council. I can report that the standard of the Parish Council's records are such that I have no comments, adverse or constructive to make on this year's audit" The Councillors accepted the report and expressed their thanks to Mrs Cariss, the internal auditor.

(e) To re-appoint the internal auditor

It was agreed to re-appoint Mrs Linda Cariss as the Parish Council's internal auditor. **(Action Clerk)**

(f) To agree to pay for the remedial works in front of the Cart Shed

The Wildlife Trust Group had submitted an estimate of £390 for digging out the mud and stones in front of the Cartshed to a depth of 10cm and filling in the hole with shingle. The price included the hire of a skip and two days' labour. It was agreed to accept the quotation and fund the project.

(g) To release the PCT funding £5,000

Payment of the £5,000 for the renovation of the hall floor was considered. It was agreed that this expenditure was revenue, not capital. It was agreed that payment of the £5,000 would be considered if an appropriate invoice for the new bar/cafe was submitted.

(h) To confirm that the £2,000 for the school wildlife pond renovation is still available

The Councillors confirmed that the sum of £2,000 allocated to the renovation of the school pond is still available.

12/032 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the January Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

(a) Consideration was given to the following applications:

Ref: 11/03409/FUL – Conversion and extension of barn to form new dwelling and erection of detached car barn (resubmission) at Barn to south of Greystone, Church Lane by Miss M Jackson.	The Parish Council supports the application for the development of the old threshing barn and considers that it will enhance the Conservation Area. However, we consider that the proposed location of the car barn has an undesirable effect on the barn setting. We consider that an alternative location should be sought and question whether or not a garage building is necessary. In view of the rural nature of this area we recommend that the CYC tree officers are consulted prior to identifying an alternative location for the car barn and its approach/turning circle.
Ref: 12/00081/TCA – Fell Lawson Cypress, Sycamore and Holly x 4 Trees in the Conservation Area at 4 Poppleton Hall Gardens by Mr John Dunning.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had refused the following application:

Ref: 11/02783/LBC – Conversion and extension of barn to form dwelling (resubmission) at barn to south of Greystone, Church Lane by Mr Bill Watts and Mr Chris Jackson.

12/033 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

Councillor Powell reported on his recent inspection of the riverbank grassed area.

- There are bits of sycamore and concrete and a large hole in the ground where the sycamore blew down.
- The base of the felled horse chestnut tree is approximately 30cm high.
- There are grooves in the grass where the tractor has been.
- There is an amount of willow from the felled willow tree in the beck which could cause a blockage in the flow of water entering the river or could float down the river when it next floods.
- Where the pollarding has been carried out the riverbank is collapsing in places.

It was agreed to ask Steve Bundy if he would remove the bits of sycamore and concrete. It was agreed that of the horse chestnut is an ideal place for children to play and will not be a problem when the grass is cut.

(b) The Moat Fields

It was noted that the proposed new chain with four padlocks has not yet been installed on the gate to the Moat Fields.

(c) Allerton Drive garden

It was agreed that grass seeds should be scattered on the area of the recently removed tree. Cllrs. Jones and Shannon said that they would refurbish the two planters by the garden.

(d) Damage to the concrete fencing

The City Council has filled the gaps in the fence with wooden rails that have been dressed to look like concrete.

12/034 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

2 Jan	Burglary other	Cycles taken	Church Lane
5 Jan	Burglary other	Shed entered - nothing taken	Main Street

PCSO Colley reported that

“Crime in Rural West York is 30% down against last year.

We are having reports of suspicious behaviour around sheds, garages and dwellings. We ask all residents to be on their guard ensure windows and doors are secure and report any incidents using the 101 number or 999 if a crime is in progress.”

12/035 – TO RECEIVE AN UPDATE ON THE OFFICIAL OPENING OF THE CIRCULAR PUBLIC FOOTPATH

The Chairman of York Group Ramblers Association has been invited to officially open the circular footpath at 2.30pm on Tuesday 5 June 2012. In the event that he is not available on the day another member of the York Group Committee will officiate.

12/036 – TO RECEIVE REPRESENTATIVES’ REPORTS

(a) Cllr. Powell reported on

- i. The YLCA York Branch meeting held on 2 February
- ii. Rural West York Ward Committee meeting he had attended on 8 February

- (b) Cllr. Jones said that Manor School is celebrating its 200th anniversary this year. A number of events are to be held including the rededication of the school by the Archbishop of York, Dr John Sentamu.
- (c) Cllr. Tomlinson reported on the Poppleton Community Trust meeting held on 6 February and said that the minutes will be circulated.
- (d) Cllr. Shannon reported on the Millennium Green Trust meeting held on 23 January.

12/037 - TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING GROUP

The Clerk reported that the entrance fee of £65 had been paid so that the village could enter the 2012 competition.

The Clerk reported that the structure and framework for the competition were now in place. The list of places to show the judges included all the “jewels in the crown” of Poppleton. A spring route and a summer route to show the judges had been agreed. A number of people had been recruited to meet the judges at the various sites on the route. Upper Poppleton Councillor Allen is writing a 30-page folio for the Competition. He would like to have photos of the village to include in the portfolio.

12/038 – TO RECEIVE AN UPDATE ON PLANS FOR THE JUBILEE CELEBRATIONS

It was reported that 14 people had attended the Jubilee meeting held at the Poppleton Centre on 30 January. All Councillors have received a copy of the minutes of the meeting. The next meeting is to be held at the Centre on 27 February.

12/039 – TO RECEIVE AN UPDATE ON THE COVENANT ON THE LAND AT 25 CHURCH LANE

The Clerk reported that the City of York Council’s Legal Department is to search through the documents it holds to see if the covenant can be found. **(Action Clerk)**

12/040 – TO CONSIDER THE CITY COUNCIL’S RESPONSE TO A REQUEST FOR A HANDRAIL ALONGSIDE THE STEPS AT THE MAIN STREET BUS STOP

Cllr. Powell reported on a meeting held on site with Paul Brand who suggested that the solution to the problem would be to move the bus stop approximately 20 metres to the north where the pavement is flat. This would make a handrail unnecessary and traffic flow better as vehicles are rarely parked at the opposite side of the road in this part of Main Street. It was agreed that steps should be taken to move the bus stop and Paul Brand is to be asked to proceed with the matter. **(Action Clerk)**

12/041 – TO CONSIDER REPLACING THE KISSING GATE NEAR THE CARTSHED

Cllr. Shannon reported that Wendy Stutton has said that she will get an expert to design a new kissing gate and will pay for the cost of installing it.

12/042 – TO CONSIDER PROVIDING A FINGER POST AT THE TOP OF CHURCH LANE

Following a request for a directional sign it was agreed to look at the area at the top of Church Lane to establish if an existing post could be utilised. It was noted that there was some local objections and that funding would need to be from this Council. **(Action All)**

12/043 – TO CONSIDER A REPORT ON THE SAFETY OF THE WAR MEMORIAL

Cllr Shannon had given the name of the structural engineer who had been contacted, visited the site and sent a written report on the condition of the base of the War Memorial. The Councillors considered the report and agreed that the installation of gabions was the best of the three options given. It was agreed that the War Memorials Trust be asked if they would give a grant towards the cost of the work prior to any work being authorised. **(Action Clerk)**

12/044 – TO AGREE THE DATE OF A VILLAGE LITTER PICK

It was agreed that a litter pick be held on Monday 12 March commencing at the Allerton Drive shops at

10.00am. The Clerk is to arrange for the City Council to collect the bagged litter and will put up posters advertising the event. (Action Clerk)

12/045 – TO CONSIDER SUPPORTING THE POPPLETON JUNIOR FOOTBALL CLUB’S APPLICATION FOR ADDITIONAL PLAYING SPACE

It was agreed to defer discussion on this subject until more details, including a plan, are available. (Action Clerk)

12/046 – TO CONSIDER A REPORT FROM NATURAL ENGLAND ON “PATHS FOR COMMUNITIES”

It was agreed to defer discussion on this subject.

12/047 – TO CONSIDER A RESPONSE TO THE CITY COUNCIL’S NEW STANDARDS FRAMEWORK CONSULTATION

Responses to the consultation were agreed and will be sent to the YLCA. (Action Clerk)

12/048 – TO AGREE A RESPONSE TO THE PROPOSED HIGHWAY IMPROVEMENTS TO SERVE THE A59 PARK & RIDE

After discussion it was agreed to inform the City Council that “the Parish Council is very concerned that the measures will increase the levels of rat running through the village and request that the levels are monitored before and after.

Also, if levels measured increase that supplementary measures are provided to reduce the rat running.

Rat running is an increasing issue and the volume and speed of traffic is an additional risk for young people especially.” (Action Clerk)

12/049 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
27 Feb	Queen’s Diamond Jubilee	Poppleton Centre/ 7.30pm	All
5 Mar	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Tomlinson
12 Mar	Millennium Green Trust	11 Station Road/ 8.00pm	Shannon
29 Mar	Julian Sturdy MP event	Stockton on Forest Village Hall/ 6.00pm to 8.00pm	Bradley, Powell

12/050– TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None

Items for next agenda

Electronic planning proposals

12/051- TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 MARCH 2012

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 19 March 2012.

The meeting closed at 10.00 pm.

Chairman.....

Date.....