

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 16 JANUARY 2012

#### PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. J L Craven

City Cllr. Ian Gillies

Cllr. E M Jones

Cllr. P H F Powell

Two members of the public

Cllr. J Shannon

Cllr. D M Tomlinson

Mr B J W Mackman (Clerk)

#### 12/001 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 12/002 - PUBLIC PARTICIPATION

June Hardy addressed the Parish Council on the subject of signage for the Tithe Barn. Mrs Hardy said that:

- I am addressing you tonight as Chairman of the Annual Poppleton Art Exhibition held in the Tithe Barn - and also as a resident of Nether Poppleton.
- In 2010 the Art Exhibition Committee asked the Tithe Barn Trustees to consider having a signpost situated at the top of Church Lane and another on the Green at Upper Poppleton. We asked again at the AGM in 2011.
- We did this because we had become aware of people having difficulty finding the Tithe Barn for the exhibition. After 11 years, we no longer simply attract visitors from the village but a great many of our supporters come from all over York, Yorkshire and beyond. (We advertise on Radio York and in publications across the city). As they enter the village, from either end, there are no signposts to direct them to the Tithe Barn.
- When I first came to live here, six years ago, I heard about the Tithe Barn and Millennium Green but had no idea where they were until I stumbled upon them on a tour of the area in my car.
- It has been said that signs are unnecessary clutter and that we have enough street furniture. It was also said that signs are not needed because people have sat-navs. Not everyone has a sat-nav – I don't! People arriving on public transport or bicycles don't have them. And I understand that to use one, a postcode is needed – not everyone going down to that part of the village will have been told the postcode e.g. mourners attending funerals. My cousin came to an event, from Doncaster, and was very late because she got lost – she had a sat-nav and I had given her the postcode!
- Recently I attended a funeral and refreshments were served in the Tithe Barn. One of the funeral cars carrying family members was very late arriving from the crematorium. The driver could not find his way.
- It seems strange to me that we have a sign in a field pointing to the Moat Fields, an ancient monument, yet the Tithe Barn, St Everilda's Church and Millennium Green are not signed.
- The Tithe Barn Trustees depend upon people using the building and providing an income to maintain it and so getting visitors there is vital. We have suggested a simple directional sign at the top of Church Lane and another on the Green at Upper Poppleton (I know that is not within your jurisdiction). This sign could say Tithe Barn, Millennium Green, St Everilda's Church thus enabling wedding and funeral guests, walkers and visitors to the Tithe Barn for charity events, training days, exhibitions and parties to find their way and enjoy their visit.
- I ask you to consider this request.

#### 12/003 - TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received from Cllr. Peter Hawkins who was at the rehearsal of the village pantomime.

## **12/004 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 21 NOVEMBER 2011**

The minutes of the Parish Council meeting held on 21 November 2011, having been circulated prior to the meeting, were approved and signed.

## **12/005 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY**

City Cllr. Ian Gillies reported that:

- There is a petition asking for the City Council to renovate the children's playground at the Poppleton Centre
- The application for the nursing home in Poppleton Business Park that was recently refused by the City Council has been referred to the Secretary of State
- Discussions have been taking place with the developers of the Sugar Beet Site regarding vehicular access
- There is to be a public consultation about traffic management for the A59 Park & Ride scheme
- Some lamp standards in the village have been removed as they had become structurally unsafe. It is hoped that they will be replaced with lampposts having swan-necked tops
- As Church Lane is a cul-de-sac it is lower on the list of priorities with regards to the mending of potholes or resurfacing than a busier through road

## **12/006 – TO RECEIVE THE CLERK'S REPORT:**

The Clerk reported

*(a) Progress on the problem with the surfacing of the footpath between Dodsworth Hall and Hillcrest Avenue (Min. 11/225a)*

No report.

*(b) Progress on removing the dead tree and branches in Main Street (Min. 11/225b)*

It was reported that the contractor had started work on the Common Land today and that it is anticipated that the tree will be felled within the next two days.

*(c) Progress on the felling of the dying sycamore on the Common Land (Min. 11/225c)*

It was noted that the sycamore had blown down in the strong wind on 5 January. The tree, when falling, had broken three sections of the concrete railings and blocked Main Street making it impassable for traffic. A number of residents and drivers worked hard to cut up the branches and drag them into a neighbouring garden and had swept the street so that traffic was able to move within the hour. Since the tree blew down resident have taken all the branches so that the contractor has only to take away the remnants of the trunk and clear away the remains of the bole of the tree and any brushwood remaining.

*(d) Progress on the felling of the dying horse chestnut tree near the War Memorial (Min. 11/225d)*

It was reported that the contractor had started work on the horse chestnut tree today and that it is anticipated that the tree will be removed within the next two days.

*(e) Progress on pollarding the willows on the riverbank (Min. 11/229e)*

It was reported that the contractor had started work on the Common Land today and that it is anticipated that the willows will be pollarded within the next two days.

## **12/007 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*12/007/1* - The Clerk either read or referred to the following items:-

- (a) An email from the City Strategy Capital Programme Manager offering to speak to the Parish Council at its February meeting. It was agreed that the Parish Councillors could attend the proposed public consultation at the Poppleton Centre
- (b) A letter of response from Rt. Hon. Greg Clark MP
- (c) A letter from Julian Sturdy MP informing the Parish Council that the meeting due to be held on 23 February has been postponed until 29 March. Two Councillors said they would attend the rescheduled meeting
- (d) A letter from Katie McLean, Julian Sturdy MP's secretary, saying "Just a quick email to update you on

Julian's meeting with Kate Ashbrook of the Open Spaces Society before the Christmas break, which we arranged at your request. Julian felt that this was a very productive meeting and enjoyed speaking with Ms Ashbrook. The meeting has opened a dialogue whereby Julian and Ms Ashbrook will be able to keep in correspondence over any issues which may arise, and we feel this has been a positive outcome all round".

- (e) A request for a donation from the South Cleveland Heart Fund. The Clerk explained that the Parish Council has no power to make a donation to this Fund

*12/007/2 – It was agreed that the correspondence received since the November meeting, as listed below, be circulated to the Councillors*

- (a) Burn & Co - Law Brief - Issue 3, 2011
- (b) Clerk & Councils Direct - Jan 2012, Issue 79
- (c) CPRE - Autumn Newsletter 2011
- (d) CPRE - Fieldwork, Winter 2011
- (e) CPRE/NALC - Planning Explained booklet
- (f) CYC - Council Tax Base 2012-13
- (g) CYC - LDF response
- (h) Wildlife Trust minutes of 21 November 2011
- (i) An email from a resident complaining about articulated vehicles backing into Church Lane to turn round
- (j) Upper Poppleton Parish Council - Minutes of 14 November
- (k) YLCA - Minutes and agenda for 2 February
- (l) YLCA - White Rose Update - November 2011

## **12/008 – FINANCE**

### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 16 January 2012. The report reflected the receipts and payments below. The bank balances at 16 January were:

Current Account	£500.00
Business Money Manager Account	£38,098.69
National Savings Investment Account	£14,584.81

### *(b) Accounts for payment (net of VAT);*

1449	James Mackman	Salary – December	£459.20
1450	Post Office Ltd	Income tax – December	£114.80
1451	Poppleton Community Trust	Room hire – November	£19.90
1452	Mrs L Cariss	Internal audit fee	£80.00
1453	Information Commissioner	Annual fee	£35.00
1454	James Mackman	Salary – January	£459.20
1455	Post Office Ltd	Income tax – January	£114.80
1456	James Mackman	Clerk's expenses including SLCC subscription	£90.13

### *(c) Income Received*

H M Revenue & Customs	VAT refund	£232.29
HSBC	Bank interest	£5.24

### *(d) To discuss continuing membership of Rural Action Yorkshire*

Councillor Powell gave a resumé of the work that Rural Action York provides. It provides funding for the Poppleton Village Design Statement and is a useful contact for planning, village halls and grants. A decision on continuing membership was deferred.

### *(e) To agree to pay a proportion of the Clerk's SLCC subscription*

It was agreed that the Parish Council would pay £61.17 towards the total of this year's subscription of

£157.00.

*(f) To consider resubscribing to the York Open Planning Forum*

The Chairman explained that the organisation had been dormant for two years but was now operating again. It was agreed to pay the annual subscription of £20.00.

*(g) To consider making a donation to the Open Spaces Society “New Threats to Green Spaces” appeal*

It was resolved not to make a donation to this appeal.

*(h) To consider a request from St Everilda’s Church for a grant towards the cost of cutting the grass in the churchyard*

It was agreed to include the sum of £350.00 in the 2012-13 budget.

*(i) To consider a request for funding received from the Poppleton Youth Action Group*

It was agreed to include the sum of £1,000 for this group in the 2012-13 budget.

*(j) To consider a request for funding received from the Millennium Green Trust*

It was agreed to include the sum of £650 for the Trust in the 2012-13 budget.

*(k) To consider a request for funding received from the Poppleton Community Railway Nursery*

It was agreed to include the sum of £750.00 for this organisation in the 2012-13 budget.

*(l) To consider a request for funding received from the Poppleton Community Trust*

It was agreed to include the sum of £5,000.00 for the Trust in the 2012-13 budget.

*(m) To agree the Budget for 2012-13 and set the precept*

The Councillors considered the proposed budget that the Clerk had circulated prior to the meeting. After a review of all the discretionary and non-discretionary items it was resolved to set the precept at £21,000 for the financial year 2012-13. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

**12/009 – PLANNING APPLICATIONS**

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the November Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

*(a) Consideration was given to the following applications:*

Ref: 11/02783/LBC – Conversion and extension of barn to form dwelling (resubmission) at barn to south of Greystone, Church Lane by Mr Bill Watts and Mr Chris Jackson.	The Parish Council supports the application for the development of the old threshing barn and considers it will enhance to Conservation Area. However we consider that the positioning of the car barn needs to be reconsidered. Its proposed positioning detracts from the conservation Area. It is too close to the public road and of inappropriate design. We recommend that comments are invited from the Conservation Area Advisory Panel to ensure that the proposals meet the necessary requirements.
Ref: 11/03253/FULM – Erection of garden centre retail development incorporating	The Parish Council has no objections but wishes to raise its concerns and those of

restaurant/cafe and farm foodhall with associated access, landscaping, carpark, outdoor display areas and hand car wash at Plot 8B, Great North Way by Dobbies Garden Centre Ltd.	local residents and retailers about the possible impact on the several small village shops and retail outlets, especially with regard to the proposed Food Hall and how it may conflict with local sales.
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*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 11/02682/FUL – Single-storey rear extension and porch to front at 79 Millfield Lane by Mr David Walker.
- Ref: 11/02810/FUL – Extension to hotel to provide 21 no. bedrooms also alterations to landscaping and car parking area (application to extend time period for implementation of permission 08/02155/FUL) at The Millfield, White Rose Close by Whitbread Group plc.
- Ref: 11/02876/FUL – Single-storey rear extension with room in roof at 6 Hillcrest Avenue by Mr Thomas Jackson.
- Ref: 11/03002/TPO – Crown thin Hornbeam (T1) by 30%, Crown thin Sycamore (T2) by 30% and remove 2 lower damaged limbs, Trees protected by Tree Preservation Order 14/1996 at Rivers Edge, 6 Fox Garth by Mrs Kitty Mohun-Smith.

It was noted that the Local Planning Authority had refused the following application:

- Ref: 11/02318/FULM – Erection of 3-storey 64 bed care home for older people at Plot 6 Great North Way by Miss Tracey Kay. It was also noted that an appeal against the City Council's decision has been lodged with the Secretary of State.

**12/010 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting*

Councillor Powell reported that Philip Baron, the current grass cutting contractor, had said that he wouldn't be able to keep the riverbank clear of Himalayan Balsam unless he could cut back the grass along the top of the riverbank on the first cut of the season as it would be unsafe to use equipment if the riverbank was obscured by foliage. It was agreed that the grass along the riverbank should be included in the first cut.

*(b) The Moat Fields*

The subject of padlocks on the gate to the Moat Fields was discussed. It was resolved to ask Gerry Jackson for an update on the situation prior to taking any action. **(Action Clerk)**

*(c) Allerton Drive garden*

No report other than the garden is looking tidy.

*(d) The proposed replacement fence at Manor Farm*

No report. It was agreed to remove this subject from the agenda until such a time as there is progress to report.

*(e) Damage to the concrete fencing*

As mentioned above, the sycamore that fell broke three sections of the concrete fence. The City Council has been asked to make the appropriate repairs.

*(f) Maintenance of the river bank*

No report.

*(g) War Memorial safety*

There was no progress to report on this subject. Councillor Shannon is to provide the name of a structural engineer who she knows.

### **12/011 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

14 Nov	Autocrime	Catalytic convertors taken from van	Millfield Lane
21 Nov	Criminal damage	Tyres slashed on vehicle	Severn Green
25 Nov	Theft from vehicle	Vehicles entered and items removed	Rose Avenue
3 Dec	Theft from motor vehicle	Tools taken	Foss Walk
3 Dec	Autocrime	Trim on vehicle damaged	Millfield Lane
3 Dec	Violence	Youth assaulted	Millfield Lane
23 Dec	Criminal damage	Farm equipment damaged	Ousemoor Lane
26 Dec	Violence	Person assaulted	Millfield Gardens
29 Dec	Autocrime	Catalytic convertors taken	Rose Avenue

PCSO Colley reported that crime in Rural West York is 36% down on last year.

### **12/012 – TO RECEIVE AN UPDATE ON THE OFFICIAL OPENING OF THE CIRCULAR PUBLIC FOOTPATH**

Cllr. Craven proposed that the Chairman of York Group Ramblers Association be asked to officially open the circular footpath during the Jubilee weekend. This suggestion was accepted.

### **12/013 – TO RECEIVE REPRESENTATIVES' REPORTS**

- (a) Cllr. Powell reported on
  - i. The Emergency Planning meeting he had attended on 29 November
  - ii. The Ward Team meeting held on 5 December
- (b) Cllr. Jones said that Manor School is staging a production of the musical Grease.
- (c) Cllr. Tomlinson reported on the Poppleton Community Trust meeting held on 5 December and said that the minutes will be circulated.

### **12/014 - TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING GROUP**

Councillor Bradley reported that Mike Walker has carried out a considerable amount of work and has gained the support of a number of organisations in the village.

### **12/015 – TO RECEIVE AN UPDATE ON PLANS FOR THE JUBILEE CELEBRATIONS**

It was reported that 13 people had attended the Jubilee meeting held at the Poppleton Centre on 12 December. All Councillors have received a copy of the minutes of the meeting. The next meeting is to be held at the Centre on 30 January.

It was agreed that the sum of £1,000 of the Queen's Diamond Jubilee budget could be spent at the discretion of the Jubilee Committee of which all Parish Councillors are members.

### **12/016 – TO RECEIVE AN UPDATE ON THE COVENANT ON THE LAND AT 25 CHURCH LANE**

The Clerk reported that North Yorkshire County Council had replied to his request and said that they have no documents relating to the area of land in question and had recommended that the City of York Council be approached as it received all the paperwork after the Unitary Authority was created in 1996. **(Action Clerk)**

### **12/017 – TO CONSIDER THE CITY COUNCIL'S RESPONSE TO A REQUEST FOR A HANDRAIL ALONGSIDE THE STEPS AT THE MAIN STREET BUS STOP**

The City Council's Transport Planner had written to say that "a rail would need to be set back 450mm from the edge of the carriageway in order to avoid vehicle strike. At this distance, any handrail is going to be very short and not close enough to the vehicle to be of much use. He would rather look at sorting the

stop out properly, i.e. creating a level platform for people to board from and alight to. He realises that this isn't going to be easy in this location given the restricted space and likely objections to reprofiling and paving over the bank in a conservation area. Also, the City Council has no money for a scheme". It was agreed that a site meeting should be arranged so that the subject can be more thoroughly investigated. **(Action Clerk)**

**12/018 – TO CONSIDER REPLACING THE KISSING GATE NEAR THE CARTSHED**

Discussion on this subject was deferred.

**12/019 – TO CONSIDER A REQUEST FOR DIRECTIONAL SIGNAGE TO THE TITHE BARN**

The Councillors considered the points raised by Mrs Hardy and agreed that a formal request should be made for the City Council's Highways Department to erect a finger post opposite Church Lane pointing to the Tithe Barn and St Everilda's Church. **(Action Clerk)**

**12/020 – TO DISCUSS THE REQUEST FOR CHANGE OF USE FOR THE POPPLETON COMMUNITY SPORTS PAVILION**

The Poppleton Junior Football Club is to ask the City Council to agree to allow the Community Sports Pavilion to be used for a variety of meetings and events outside the hours permitted at the moment. The Councillors resolved that they supported the request in principle but registered their concern that care should be taken to avoid events that could cause noise which could annoy the neighbours.

**12/021 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
23 Jan	Millennium Green Trust	11 Station Road/ 8.00pm	Shannon
30 Jan	Queens Diamond Jubilee	Poppleton Centre/ 7.30pm	All
2 Feb	YLCA York Branch	Strensall Village Hall/ 7.30pm	Bradley & Powell
6 Feb	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Tomlinson
8 Feb	Ward Committee	Copmanthorpe Youth Club/ 7.00pm	All
Feb	A59 Park & Ride consultation	TBA	All
29 Mar	Julian Sturdy MP event	Stockton on Forest Village Hall/ 6.00pm to 8.00pm	Bradley, Powell

**12/022– TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

None

*Items for next agenda*

None

**12/023 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 20 FEBRUARY 2012**

It was agreed that the next meeting would be held at 7.00pm in the Poppleton Centre on Monday 20 February 2012.

The meeting closed at 9.57 pm.

Chairman.....

Date.....

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