

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 15 NOVEMBER 2010

#### **PRESENT:**

Cllr. G A Bradley (Chairman)

Cllr. J L Craven

City Councillor Ian Gillies

Cllr. E M Jones

Cllr. P H F Powell

One member of the public

Cllr. C Robinson.

Cllr. J Shannon

Mr B J W Mackman (Clerk)

Cllr. D M Tomlinson

#### **TO RECEIVE A PRESENTATION BY JULIE HOOD THE CITY COUNCIL'S NEIGHBOURHOOD MANAGEMENT OFFICER FOR RURAL WEST YORK WARD**

Julie Hood told the Councillors about the Local Strategic Partnership Pilot Scheme for the area which includes five city wards and Rural West York Ward.

- The pilot scheme will last 12 months. The partnership will include a police inspector and representatives from Adult Learning, Libraries, head teachers, Citizens' Advice Bureau, Racial Equality, Priory Street Centre, Parish Councils and City Council Officers. Meetings will be chaired by a City Councillor.
- Four meetings are planned for the year
- Julie's job is to facilitate and co-ordinate.

#### **10/212 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS**

None.

#### **10/213 - PUBLIC PARTICIPATION**

Rod Clark said that the Poppleton Centre's bonfire night had raised £10,000 and thanked those who had attended.

#### **10/214 - TO RECEIVE APOLOGIES FOR ABSENCE**

All Councillors being present there were no apologies for absence.

#### **10/215 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 18 OCTOBER 2010**

The minutes of the Parish Council meeting held on 18 October 2010, having been circulated, were approved and signed.

#### **10/216- TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY**

City Councillor Ian Gillies reported that

- He had no news on the proposed bus stop in Main Street
- He had talked to Bill Woolley, the City Council's Director of City Strategy, about the circular footpath and outlined the two options available to the Parish Council.

The Chairman thanked Councillor Gillies and Councillor Craven for the time and effort they have given to the project.

#### **10/217 – TO RECEIVE THE CLERK'S REPORT:**

The Clerk reported

(a) *Progress on registration with the Information Commissioner (Min. 10/194a)*

No progress on this subject

(b) *Progress on the proposed bus stop in Main Street (Min 10/194b)*

No progress to report on this subject.

(c) *Progress on the autumn newsletter (Min. 10/201)*

It was reported that since the October meeting the Newsletter had been printed and distributed. 920 Newsletters had been ordered but 1,200 had been printed. It was agreed that some of the surplus Newsletters should be given to Poppleton Library.

(d) *Progress with planting daffodil bulbs (Min. 10/198g)*

It was reported that the daffodil bulbs had been bought and all had been planted. The Chairman thanked the Councillors for their efforts.

## **10/218 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

10/218/1 - The Clerk referred to the following items:-

- (a) CYC - Drop-in session notice - 23 November
- (b) A letter from a resident of Poppleton Park informing Parish Council that dogs were being allowed to roam in the grassed, fenced children's play area and that dog excrement was a serious problem. It was agreed that the clerk should contact the City Council to ask for help in solving the problem, at the same time advising City Councillor Gillies. **(Action Clerk)**
- (c) A letter from the YLCA notifying the Parish Council of the increase in next year's subscription.

10/218/2 – *It was agreed that the correspondence received since the October meeting, as listed below, be circulated to the Councillors*

- (a) Burn & Co - Law Briefs Issue 4 - business and family
- (b) Clerk & Councils Direct - November 2010, Issue 72
- (c) CPRE - Countryside Voice - Winter 2010
- (d) CPRE - Newsletter, Autumn/Winter 2010
- (e) Marton cum Grafton Parish Council - NYCC Waste PFI Contract
- (f) Open Spaces Society - Open Space - Autumn 2010, Volume 29 No.9
- (g) Pauline Craven - Wildlife Trust Newsletter
- (h) Rural Action Yorkshire - Agenda for 27 Nov, Annual Accounts 2009-10
- (i) Rural Action Yorkshire - Country Air, Autumn 2010, Issue 117
- (j) Upper Poppleton Parish Council - Minutes 11 October
- (k) York Local Involvement Network - LINKed In - November 2010, Issue 12

## **10/219 – FINANCE**

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 15 November 2010. The report reflected the receipts and payments below. The bank balances at 15 November were:

Current Account	£500.00
Business Money Manager Account	£32,129.79
National Savings Investment Account	£14,555.70

(b) *Accounts for payment (net of VAT);*

1351	Durable Signs	Contra Moat Fields' expense	£223.50
1352	Poppleton Junior Football Club	Grant	£4,000.00
1353	Ryland Horticulture	Pruning willows on the Common Land	£80.00
1354	YLCA	Councillor Skills Training Course	£35.00
1355	Baron Landscape Contractors	Nettle clearance	£75.00
1356	James Mackman	Salary – November	£459.20

*(b) Accounts for payment (net of VAT);*

1357	Post Office Ltd	Tax & NI – November	£127.34
1358	James Mackman	Expenses – including daffodils, wreath, photocopier toner and printer ink	£276.09
1359	Poppleton Community Trust	Room hire – October	£19.40

*(c) Income Received*

Sir Thomas Glemham Regiment	Cartshed rent	£75.00
Moat Fields Management Group	Contra cheque	£223.50

*(a) To consider the Budget for 2011-12*

The Clerk presented a suggested draft budget for 2011-12 and explained his reasoning for the various items. The budget and the precept for 2011-12 will be set at the meeting in January.

*(b) To agree to release the £500 grant to the Millennium Green Trust*

A letter from Gus McLaren, The Millennium Green Trust Chairman, asking for a grant of £500 in the current financial year and a higher figure in the next financial year was considered. It was agreed to give the £500 grant immediately and give consideration to the request for funds for next year when the budget is discussed at the January meeting.

**10/220 – PLANNING APPLICATIONS**

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

*(a) Consideration was given to the following application:*

Ref: 10/02384/TCA – Crown reduce by 30% and remove large split limb, Willow in the Conservation Area in Church Lane by James Mackman.	The Parish Council supports the application.
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*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 10/01757/FUL – Alterations and amendments to existing gables at 30 Millfield Lane by Mr & Mrs David Steele.
- Ref: 10/01763/FUL – Single-storey extension (amended scheme) at 14 Main Street by Miss Kate Wasley & Mr Mark Wood.
- Ref: 10/01886/ADV – Display of 1 no. halo illuminated fascia sign (resubmission) at 1 Opus Avenue by Mr Oliver Simmons.
- Ref: 10/01903/TCA – Crown area thin to remove heavier upright growth, Walnut Tree in the Conservation Area at 15 Main Street by Mr & Mrs Lennox.
- Ref: 10/01914/FUL – Variation of conditions 1, 10, and 11 of approved planning permission 09/00474/FUL for the erection of a clubhouse with extended car park to allow development to proceed without the proposed grasscrete parking at Playing Field, Millfield Lane by Mr Val Duggan.

It was noted that the Local Planning Authority had refused the following application:

- Ref: 10/02068/TCA – Fell Pine (T1): Tree in the Conservation Area at 12 Church Lane by Mrs Walsh.

**10/221 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting*

No report.

*(b) The Moat Fields*

The Moat Fields Management Group was thanked for the work that they do on behalf of the Parish

Council.

The Clerk reported that Gerry Jackson had informed him that AMCO have a contract to repair the culvert under the viaduct.

*(c) Actions to be taken on the Ryland Horticulture report on Common Land trees*

Councillor Powell gave a summary of the report on the recent Ryland Horticulture tree survey. It was agreed that work to the trees which foul footpaths and roads and are not included in the quotation for trimming back would be carried out over this winter. It was agreed that work to a further five trees would be authorised in the 2011-12 financial year leaving the remainder for 2012-13. **(Action Clerk)**

*(d) A quotation for trimming back off the highway trees on the Triangle and in Ouse Moor Lane*

The Ryland Horticulture quotation of £200 for this tree work was accepted. **(Action Clerk)**

*(e) A quotation for removing two dead trees on the Common Land*

The Ryland Horticulture quotation of £250 for this tree work was accepted. **(Action Clerk)**

*(f) Signage for Churchyard wall*

The Chairman reported having spoken to the vicar will to speak to the Church Commissioners and ask for permission to attach a sign to the wall.

*(g) Hedging for Allerton Drive Garden*

It was agreed that the gaps in the hedging around the gardens should be filled with blackthorn. The Clerk was asked to obtain a quotation for the supply of hedging. **(Action Clerk)**

*(h) Treatment of the ground at Warren Lea*

Councillor Jones reported that she had made enquiries about what plants would be successful in Warren Lea given that the ground is shaded by the trees and is subject to occasional flooding. It had been suggested that ferns and bluebells could be planted but given that the area is often flooded it was considered that ferns would not survive. It was agreed that the Himalayan Balsam should be pulled out every year and that further investigation on alternative plants should be carried out. **(Action Councillor Jones)**

*(i) Reinstatement of the Main Street Common Land verge*

It was noted that deep tracks in the verge opposite “Woodside” had been made by the contractors building the new house. It was agreed that a letter should be sent to the owner of Westholme asking that he sees that the verge is reinstated as soon as possible. **(Action Clerk)**

**10/222 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

23 Oct	Stolen motor vehicle	Car burnt out	Ouse Moor Lane
29 Oct	Theft	Cycle taken	Millfield Lane
5 Nov	Criminal Damage	Window broken	Millfield Lane

**10/223 – TO CONSIDER A REPORT ON THE CIRCULAR PUBLIC FOOTPATH**

Councillor Craven reported that he had looked at the 1910 Finance Act and found that it gives field numbers. The document that identifies the numbered fields is at Kew. Councillor Powell said that he may have a map that shows the numbered fields.

Councillor Craven said that the City Council had indicated that it would be able to process the legal work needed to create the footpath if the return path from the A1237 was constructed by the side of the railway line. This would not prejudice the possibility of having the return footpath follow the ancient route through the fields but mean that most of the path could be in place within the year. It was agreed that the City Council be asked to pursue the footpath with the railway track option. **(Action Councillor Craven and Clerk)**

**10/224 – TO CONSIDER A REPORT ON THE NOTICE BOARDS IN THE VILLAGE**

It was reported that the Millennium Green Trust was willing to donate a notice board to the Parish Council. It was agreed that the Parish Council should accept the offer and that the notice board would be located by the Allerton Drive garden. Councillors Craven and Shannon were given the task to agree the exact location. The Clerk was asked to arrange for Ken Falkingham to erect the notice board in the chosen space. (Action Clerk)

**10/225 – TO RECEIVE REPORTS ON THE CONDITION OF VILLAGE PATHS AND ROADS**

Discussion on this subject was deferred until the January meeting.

**10/226 - TO AGREE TO SUPPORT THE HOLDING OF A JOINT PARISH COUNCIL OPEN DAY PRIOR TO THE 2011 LOCAL ELECTIONS**

After discussion it was agreed that this Parish Council would not participate in an Open Day.

**10/227 – TO CONSIDER THE POSSIBLE REMOVAL OF THE BOLLARDS IN LOW POPPLETON LANE**

Inclusion of this item on the agenda had been prompted by the Upper Poppleton Parish Council’s request to the City Council to have the bollards removed and allow traffic from the village to gain access to the city without the need to cross the A1237. Since the Upper Poppleton Parish Council meeting the City Council had sent a letter to say that it would not consider the possibility of opening the Millfield Lane route to the city. After a brief discussion it was agreed not to pursue the removal of the bollards at this time

**10/228 - TO AGREE REPRESENTATION AT THE RAY CONFERENCE AND AGM**

It was agreed that Councillor Powell should attend the Rural Action Yorkshire Conference at East Keswick on 27 November and that the Parish Council will pay his travelling expenses.

**10/229 – TO RECEIVE REPRESENTATIVES’ REPORTS**

- (a) *Councillor Shannon reported on*
  - i. The Millennium Green Trust meeting held on 11 November when she had agreed to be on the Committee which meets twice a year. The next meeting is scheduled for 3 February 2011 when fund raising will be discussed.
  - ii. The training course she attended on 6 November
  
- (b) *Councillor Craven reported on the Moat Fields Management Group meeting held on 19 October when it was agreed that the fence between the Moat Field and the Church Field should be removed on 17 November.*
  
- (c) *Councillor Powell reported on*
  - i. The Ward Committee meeting held on 20 October.
  - ii. The Police Liaison meeting held on 25 October
  - iii. The pilot meeting held on 4 November
  - iv. The Partnership meeting held on 12 November
  
- (d) *Councillor Jones reported on the Manor School’s Governors’ meeting held on 3 November.*
  
- (e) *Councillor Bradley reported on the recent Youth Club meeting the minutes of which will be circulated.*

**10/230 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
27 Nov	Rural Action Yorkshire AGM	East Keswick/ 10.30am	Powell

29 Nov	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Tomlinson
29 Nov	School Governors	Poppleton Ousebank School/ 7.00pm	Robinson
3 Feb	Millennium Green Trust	Gus McLaren's house	Shannon

**10/231 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

None.

*Items for next agenda –*

None.

**10/232 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 JANUARY**

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 17 January 2011.

The meeting closed at 9.38 pm.

Chairman.....

Date.....

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