

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 21 JUNE 2010

#### PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. J L Craven,	City Councillor Ian Gillies.
Cllr. E M Jones	
Cllr. P H F Powell	One member of the public
Cllr. C Robinson.	
Cllr. D M Tomlinson	Mr B J W Mackman (Clerk)

#### 10/107 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 10/108 - PUBLIC PARTICIPATION

Councillor Powell reminded Councillors of the death of John Shannon, MBE and requested that Council condolences to Jan and Mike Shannon be recorded in the minutes. Agreed unanimously.

#### 10/109 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J Shannon.

#### 10/110 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 17 MAY 2010

The minutes of the Parish Council meeting held on 17 May 2010, having been circulated, were approved and signed.

#### 10/111 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Councillor Ian Gillies reported that

- A resident had been complaining about the amount of rubbish in the hedgerows in Millfield Lane and on the A1237
- A resident in Riversvale Drive does not want the street to become a No Cold Calling Zone
- He has received assurances from the City Council that the firm laying cables along the footpaths in the village will make the proper reparations.
- The Mobile Play Scheme will be in Poppleton Park on 3<sup>rd</sup> and 16<sup>th</sup> August from 10.30am to 12.30pm and from 1.30pm to 3.30pm.
- The police are setting up a six-weekly series of meetings of interested parties to discuss anti-social behaviour in the village, particularly on the Green in Upper Poppleton.
- He has met with Eric Pickles the new Coalition Government's Secretary of State for Communities and Local Government
- It is planned that Section 106 monies will be treated differently in future

## 10/112 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on Riversvale Drive area restoration (Min. 10/093a)*

The Clerk reported that Barons have had to delay sowing grass as the brambles have had to be sprayed again.

(b) *Progress on the renovation of the seat by the bus shelter (Min. 10/093b)*

Ken Falkingham has renovated the seat.

## 10/113 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

10/113/1 - The Clerk referred to the following items:-

- (a) An email from a resident who had complained about the strimming along the footpath between Main Street and Riversvale Drive. It was agreed to pass the complaint to City Councillor Ian Gillies
- (b) Came & Co have sent the insurance documentation
- (c) Dean Landscapes have advised that a new maintenance contract manager is being employed from 1 July
- (d) Marston Moor Internal Drainage Board have sent a copy of the Annual Return. This has been placed on the Church Lane notice board
- (e) The Clerk has completed a bookings form for the hire of the room in Poppleton Centre for Parish Council meetings up to September 2011

10/0113/2 – *It was agreed that the correspondence received since the May meeting, as listed below, be circulated to the Councillors*

- (a) CYC - Streets Ahead - Summer 2010
- (b) NALC - LCR - Summer 2010
- (c) Open Spaces Society - Open Space, Summer 2010 - Volume 29 no. 8
- (d) Upper Poppleton Parish Council - minutes of 10 May
- (e) York & North Yorkshire Waste Partnership - District Spotlight - Spring/Summer 2010
- (f) York & North Yorkshire Waste Partnership - Performance Matters - Issue Four, Spring/Summer 2010
- (g) YLCA - Annual Report, agenda for Annual Meeting on 17 July 2010, minutes July 2009

## 10/114 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 21 June 2010. The report reflected the receipts and payments below. The bank balances at 21 June were:

Current Account	£500.00
Business Money Manager Account	£33,838.54
National Savings Investment Account	£14,555.70

(b) *Accounts for payment (net of VAT):*

1308	Open Spaces Society		£50.00
1309	Broker Network Ltd	Annual insurance premium	£795.69
1310	Poppleton Community Trust	Room hire – May	£19.00
1311	Complete Weed Control	Moat Fields Weed spraying	£220.00
1312	James Mackman	Salary – June	£448.42
1313	Post Office Ltd	Tax & NI – June	£61.65
1314	Ken Falkingham	Bus shelter & seat repairs	£445.45
1315	Peter Turpin Associates	Printing the Spring Newsletter	£259.00
1316	Rural Action Yorkshire	Annual subscription	£25.00
1317	James Mackman	Expenses June	£8.77

(c) *Income Received*

City of York Council	Ward Committee tree grant	£2,000.00
Poppleton Tithe Barn	Cartshed rent	£75.00

Sir Thomas Glemham Regiment	Cartshed rent	£75.00
HSBC	Bank interest	£3.75

(d) *To agree to pay the grass cutting grant to St Everilda's*

It was agreed to pay the sum of £350.00 towards the cost of cutting the grass in St Everilda's churchyard.

(e) *To consider Ward Committee Grant applications*

It was agreed that the Ward Committee be asked for a sum of £500 for more bulbs to be planted. Councillors are to consider other ideas and bring suggestions to the July meeting. **(Action all Councillors)**

(f) *To consider a request from the Poppleton Community Trust for a grant of £5,000*

After discussion it was resolved that the Poppleton Community Trust be given a grant of £5,000 to be used for the refurbishment of the toilets. Payment to be made on completion of the work.

(g) *To consider the estimate for bus shelter roof repairs*

It was agreed to accept Ken Falkingham's quotation of £365.00 for repairing the roof of the bus shelter in Main Street. **(Action Clerk)**

### 10/115 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

(a) Consideration was given to the following applications:

Ref: 10/00716/FUL – Two no. pitched roof dormers to south west elevation and first floor side extension to north east elevation at 49 Nether Way by Mr Bruce Pendergast.	No objections
Ref: 10/00990/FUL – Conservatory to rear at 57 Severn Green by Mr Simon Pratt.	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 10/00506/FUL – Single-storey rear extension and garage to side at 5 Littlegarth by Mr Daniel Lea.

### 10/116 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting*

It was agreed that Mark Dean be asked to give a quotation for cutting down the grass along the river by Main Street to nine inches and to remove the risings. Mark Dean is to be asked to cut the grass to ground level in the Lido area and along Main Street down to the triangle as soon as possible. It was also agreed that the grass in Allerton Drive garden should be cut as soon as possible and the hedge trimmed back. **(Action Clerk)**

(b) *The Moat Fields including insurance for members of the Moat Fields Management Group*

No progress on this subject. **(Action Clerk)**

(c) *To consider residents' concerns about the use of the Moat Fields*

A letter had been received giving details of a number of incidents in the Moat Fields. After a lively discussion it was agreed that the Parish Council would monitor the situation as it was agreed to be mostly a matter for the attention of the local police.

(d) *To agree a date for pulling the Himalayan balsam*

It was agreed to have a working party to pull out the Himalayan balsam in Warren Lea commencing at

6.00pm on Tuesday 29 June. The Clerk is to create a poster and inform residents. (**Action Clerk**)

*(e) To consider treating the weeds on the War Memorial*

Councillor Powell reported that there were a number of weeds growing on the War Memorial including dock leaves. It was agreed that Peter Hardy be asked to quote for spraying the weeds and the Clerk was given authority to have the work done. (**Action Clerk**)

*(f) To consider pollarding the willows along the river bank*

It was agreed that three quotations be obtained for pollarding the willows along the river bank by Main Street. (**Action Clerk**)

*(g) Community Wildlife Programme*

Councillor Powell reported that the Big Lottery Fund has teamed up with the BBC and a Community Wildlife Programme has been launched. Grants from £300 to £10,000 are available for one-year acceptable projects. Applications have to be submitted prior to 21 July, 22 September and 24 November. It was agreed to refer this offer to the Millennium Green Trustees. (**Action Councillor Shannon**)

**10/117 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

7 May	Commercial Burglary	Small amount of money taken – 1 arrested	Allerton Drive
10 May	Theft	Money taken	Great North Way
23 May	Criminal Damage	Car slight damage	Riverside Gardens
25 May	Criminal Damage	Sign smashed	Great North Way
27 May	Burglary Other	Cycle taken from garage	Calder Avenue

PCSO Colley reported that “We are still dealing with ASB on the Green, The Community Centre and around the area off Church Lane.”

It was noted that the police are arranging six-weekly meetings in Upper Poppleton so that anti-social behaviour can be looked at by the police, Parish Councillors, City Councillors and City Council Officers. It was agreed that Councillor Powell would represent Nether Poppleton Parish Council on this group and, in the event that he couldn't attend, Councillor Robinson will go.

**10/118 – TO CONSIDER THE CITY COUNCIL'S RESPONSE ON THE CIRCULAR PUBLIC FOOTPATH**

Councillor Craven reported that he and the Clerk are to meet with the City Council's Public Rights of Way Officer on 22 June. (**Action Councillor Craven and Clerk**)

**10/119 – TO REVIEW THE PROGRESS WITH THE PRODUCTION OF THE SPRING NEWSLETTER AND CONSIDER THE RESPONSES RECEIVED**

It was reported that the Newsletter had been printed and distributed. Seven responses to the Newsletter had been received. These will be considered at the next meeting.

**10/120 - TO CONSIDER THE REVISION OF THE PARISH COUNCIL'S FINANCIAL REGULATIONS**

Councillor Powell drew Councillors attention to the amendments that he was proposing to the Parish Council's Financial Regulations. These were agreed and the revised Financial Regulations were accepted.

**10/121 – TO REVIEW THE PARISH COUNCIL'S FREEDOM OF INFORMATION POLICY**

It was agreed that the current policy requires no changes for the time being.

**10/122 - TO AGREE COUNCILLOR ATTENDANCE AT THE SLCC TRAINING DAY AT HELMSLEY ON 10 JULY**

It was agreed that Councillor Powell will attend the Training Day at a cost of £25.00 plus travelling

expenses.

**10/123 - TO AGREE TO REGISTER WITH INFORMATION COMMISSIONER**

It was agreed that the Parish Council should register with the Information Commissioner at a cost of £35.00.

**10/124 - TO CONSIDER HOLDING A JOINT MEETING WITH UPPER POPPLETON PARISH COUNCIL**

After a brief discussion it was agreed not to hold a Joint Meeting until a need arises for such a meeting.

**10/125 - TO CONSIDER PROPOSALS FOR ADDITIONAL BUS STOPS**

The City Council wishes to create three bus stops for the No. 20 bus. The suggested places are Riverside Gardens, Main Street near the Lord Nelson and Millfield Lane near Ebor Way. Concerns were expressed about locating a bus stop opposite Riverside Gardens. It was agreed that the Clerk arranges a meeting between Councillors Bradley, Jones and Powell and the City Council Officer. **(Action Clerk)**

**10/126 - TO RECEIVE REPRESENTATIVES' REPORTS**

(a) *Councillor Jones* reported on her meeting with the Head Teacher of Manor School who said that he will do everything within his power to get Councillor Jones involved in the governance at Manor School as she has vast educational experience and is a wonderful link in the Nether Poppleton community.

(b) *Councillor Powell* reported on

- i. The Rural West York Team meeting held on 21 May.
- ii. The Annual Meeting of the York Branch of the YLCA held on 3 June.

**10/127 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 June	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All
22 June	Poppleton Community Trust Executive Committee	Poppleton Centre/ - after AGM	Tomlinson
28 June	School Governors	School	Robinson, Bradley
17 July	YLCA Joint Annual Meeting	Poppleton Centre/ 2.00pm	Bradley, Powell
21 July	Ward Committee	Askham Richard/ 5.00pm	All

**10/128 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

None.

*Items for next agenda –*

Bus stops.

Himalayan Balsam removal – Ward Committee grant, BTCV help, Yorventure funding.

**10/129 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 JULY 2010**

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 19 July 2010.

The meeting closed at 9.20 pm.

Chairman.....

Date.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX  
Telephone 01904 781752 - Fax 0871 4331325 - email [jmackman@tesco.net](mailto:jmackman@tesco.net)